WATERSCOPE PORTAL SIGN UP INSTRUCTIONS

You now have the ability monitor your water usage! Follow below instructions to sign up for the Waterscope Portal to access your real-time meter data:

- 1. Go to www.waterscope.us
- 2. Click "Register"
- 3. Enter your "VN ID" from your water meter. This ID is on your water meter as well as on your bill.
- 4. Enter your "Account ID". This can be found on your previous bill.
- 5. Click "Apply" and then click "No" when asked if you would like to add another meter.
- 6. Enter the email address you'd like associated with your account.
- 7. Waterscope will send you an email confirming your address. They will provide you with a password once your email is confirmed.
- 8. Copy the given password into the "Password" portion of the login. Your username is your email.
- 9. After you have successfully entered the portal, click your profile in the upper right-hand corner and click on "Manage". Enter the password that was given to you under "Old Password", and enter a new password.

You are now set up with the customer portal.

You can set up leak detection notifications by accessing the "Settings" tab on the left hand of your portal screen. This will allow you to set up notifications for anything that you choose. There is also a support tab on the left-hand side of the portal screen that can answer most questions as well. Enjoy your water usage at your fingertips! (3)