



Bryant Water and Wastewater Committee Minutes

Date: Tuesday May 31, 2016
Time: 6:00 P.M.
Location: Boswell Municipal Complex Conference Room

Members Present: Jack Moseley, Wade Boone, Kathy Barber, Linda Levart, Jason Patterson, Madison McEntire, Robert Griffin

Members Absent: Alan Kays

Staff Present: Mark Grimmert, Greg Asher, Joy Black, Bob Joiner, Mindy Cox, Howard Hoover

Call to Order: The meeting was called to order by Chairman Jack Moseley

March Minutes: **Motion to Approve** March Minutes as Presented: Kathy Barber
Motion Seconded: Robert Griffin
Motion carried with all aye votes

Financials: The March Financial Statement was provided to the Committee. Joy Black offered to answer any questions. Joy noted that the 2013 Audit is not yet complete, but should be soon. In mid-year of 2013, a new financial software was installed. At the same time an effort was made to condense ledger accounts during the transition. The transition and alteration of the ledger format resulted in an almost impossible reconciliation for the year 2013. The audits for 2014 and 2015 are dependent on closing out 2013.

Motion to Approve Budget Status Report: Linda Levart
Motion Seconded: Jason Patterson
Motion carried with all aye votes

Citizen's Concerns: **Billing Adjustments**

Bob Joiner addressed an issue related to billing adjustments for toilet leaks. The Committee has asked for clarification about whether toilet leaks are covered in the leak adjustment policy. The answer is yes, they are, on a one adjustment per year basis with proof of repair. The singular exception to sewer adjustments is for dedicated meters (landscape) where the water has no opportunity to enter the sewer system.

Bob reviewed the billing adjustments over \$100. All parties provided the proper information and documentation.

Motion to Approve the requested adjustments with the following provision;
the request by James Combs for a sewer adjustment related to three swimming pool fills related to a liner leak is modified to reflect one sewer adjustment for the first fill, a sewer adjustment plus a \$50 charge for the second fill and no adjustment for the third fill: Robert Griffin

Motion Seconded: Linda Levart
Motion carried with all aye votes

New Business **No New Business**

Old Business **Masterplan Discussion** - The Committee received a list of projects in the Water and Wastewater Masterplans. A number of the items listed have been completed ahead of schedule. Mark Grimmert noted that the plans are about 8 years old and need to be updated in the near future.

AMI Meter Discussion - Mindy Cox and Bob Joiner informed the Committee of recent meetings with Mueller to iron out some of the issues related to non-reporting meters, meters that have not been successfully entered into the system and other issues. Mueller is being cooperative and in communication with Mindy and Bob to address problems. The last meter reading cycle has about 100 fewer manual reads of the previous problem meters, but also added about 60 new manual reads for a net reduction of about 40 manual reads.

Reports:

Projects

- **16" Force Main** - The force main is complete. Pump Station 25 is complete. Pump Station 5 is in the final stages of completion.
- **Boone Road Water Project** - The Coakley Company completed construction of the new water line with the exception of connecting a bore under Boone Road and testing of the line. After testing is complete the tie-ins of customers can begin.
- **Dewatering Equipment** - We have executed the sludge dewatering equipment contract. The vendor is preparing submittals for
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- **Sludge Removal Project** - The contractor is still prevented from completion of the sludge removal pending approval of his NPDES permit by ADEQ.
- **New Regulations from ADEQ** - We continue to sample hardness, zinc and copper to propose less stringent limits to ADEQ prior to November 2016 when the effective treatment limits go into effect.
- **Consent Administrative Order** - A resolution will be presented to the Bryant City Council authorizing the Mayor to sign the Consent Administrative Order (CAO). After the signing, Bryant has about 60 days to negotiate a Corrective Action Plan (CAP) acceptable to ADEQ. This CAP agreement will likely mean an increase in spending on the sewer collection system over the next few years.
- **AHTD Highway 5 Widening Project** - Crist Engineers has submitted their engineering plans to AHTD and the Health Department for approval. The Health Department has approved plans. We are awaiting the AHTD approval. Acquisition of rights-of-way is a current issue. It is anticipated that construction will begin in September or October and continue into 2017.
- **Leak Detection Project** - While we see the value in pursuing the leak detection project, we are not willing to move forward using the Mueller technology until issues with the metering system are satisfactorily resolved.

Comments:

Adjourn

With no further business, the Chair asked for a motion to adjourn.

Motion to Adjourn:

Robert Griffin

Motion Seconded:

Linda Levart

Motion carried with all aye votes

Certification of Minutes

Jack Moseley
Chairperson

Howard Hoover
Administrative Operations Coordinator