



Bryant City Council

Regular Meeting

December 15th, 2020

Youtube: <https://youtu.be/4H45GXkbu9A>
6:30 PM

If you plan to participate during public comments you MUST register prior to the meeting beginning. Follow this link to register: https://us02web.zoom.us/webinar/register/WN_T7wkYX57TuyiUMNZXidUCw

AGENDA

INVOCATION

PLEDGE OF ALLEGIANCE

CALL TO ORDER

APPROVAL OF MINUTES

Approval Of Minutes

Approval of the November 17th, 2020 Minutes.

Documents:

[November 17 2020 UNAPPROVED Minutes City Council Meeting.pdf](#)

ANNOUNCEMENTS And PRESENTATIONS

COMMITTEE And COMMISSION REPORTS

DEPARTMENT REPORTS

- *Department Reports are given on a quarterly basis unless otherwise requested*

PUBLIC COMMENTS

- *Public Comments should be limited the three (3) minutes per speaker*

OLD BUSINESS

Legal Department

Ashley Clancey City Attorney Presenting

1. Burn Ordinance

Documents:

[Revised Burn Ordinance \(final\) December 2020.docx](#)

NEW BUSINESS

Finance

Presenter- Joy Black Finance Director

2. Presentation and Approval of the 2020 November Year to Date City Financial Report (see attachment)
3. Resolution - A Resolution Providing for the Adoption of an Amended Budget for the City of Bryant for the twelve month period beginning January 1, 2020 and ending December 31, 2020(see attachment)
4. Resolution - A Resolution Providing for the Adoption of a Budget for the City of Bryant for the twelve month period beginning January 1,2021 and ending December 31, 2021 (attachments, Purchasing Policy is an Appendix pending)

Documents:

[REPNOVMTD.pdf](#)
[BUDADJDEC.pdf](#)
[12.10.20 City of Bryant Purchasing Policy.pdf](#)
[December Budget Book 2021.pdf](#)

Animal Control

5. Approval to Sell 2013 Ford Expedition Presented by Tricia Power

Documents:

[ACReqSaleFrdExp.pdf](#)

Human Resources

Presenter - Charlotte Rue

6. Resolution - Resolution to adopt updated Overtime policy for uniformed employees
7. Summary of proposed position changes with pending budget adjustments.

Documents:

[Resolution - Overtime Uniformed Employees.pdf](#)
[Stormwater Enforcement Officer- Prop 2021 \(1001\) - 33022.pdf](#)
[Wastewater Field Supervisor - Proposed 2021 \(8000\) - 33030.pdf](#)

Parks & Recreation

Chris Treat Presenting

8. Boys & Girls Club Agreements

9. Sr Adult Center Agreements

10. Pepsi Agreement

Documents:

2021RestoexecuteBGCprogramagreement.pdf

BGCcontract2021.pdf

OrdwaivebidBGC2021.pdf

2021BSACContract.pdf

BSAC Agreement 2021.pdf

OrdwaivebidBSACC2021.pdf

Restoexecute2021BSACPA.docx.pdf

Pepsi Agreement.pdf

MAYOR COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

210 SW 3rd St.
Bryant. AR 72022
[\(501\)943-0999](tel:(501)943-0999)

Bryant City Council
Regular Meeting
11/17/2020
Virtual Meeting 6:30 PM

UNAPPROVED MINUTES

INVOCATION By: Council Member Rob Roedel

PLEDGE OF ALLEGIANCE: Council Member Rob Roedel

CALL TO ORDER: Mayor Scott at 6:37pm

ROLL CALL: Present: Roedel, Permenter, Miller, Henson, Hawk, Billingsley
Absent: Higginbotham, Gladden.

QUORUM PRESENT

Approval of Minutes

Approval of the October 27, 2020 Regular Minutes.

Motion to approve by Council Member Roedel, second Permenter. 6 yeas. Passed.

ANNOUNCEMENTS and PRESENTATIONS

Parks Committee Appointment Mayor Scott Presenting

Parks Committee Member recommendation for Ward 3- Jason Whittington.

Motion to approve by Council Member Miller, second Hawk. 6 yeas. Passed.

Motion to Have an **Executive section** at this time by Council Member Billingsley, second Permenter.
Voice vote: 6 yeas. Passed.

Left for Executive section to discuss hiring and firing at 6:41 Returned at 7pm.
Mayor announced that NO action was taken.

Water Rate Analysis Presentation WillDan Financial Services Presenting
The whole presentation can be found on youtube (Link below). **21:27 LOCATION**
https://www.youtube.com/watch?v=JKNbdbl_6R0&feature=youtu.be

COMMITTEE and COMMISSION REPORTS

NONE

DEPARTMENT REPORTS

NONE

PUBLIC COMMENTS Start on Youtube at 55:00 Minutes.

- Mayor read public comments that were sent in by email.
- Matthew Keene, Lights at Midland soccer field.
- Chris Echols, Lights at Midland soccer field.
- Brandi Madaka, Lights at Midland soccer field.
- Chad Pekron, Lights at Midland soccer field.
- Tenika Clemmer, Lights at Midland soccer field.
- Micki Wilbur, Lights at Midland soccer field.

OLD BUSINESS

A&P Youtube- 1:09:43

Requests for A&P Funding (discussed during November 9th Workshop)
Greater Bryant Chamber of Commerce

1. 2021 Pops in the Park:

Motion to approve by Council Member Hawk, second Henson.
Voice vote: Nays 5 - Roedel, Billingsley, Miller and two absent. FAILED.

Motion to approve 2021 Pops in the Park at \$3,300.00 by Council Member Hawk, second Henson.
Voice vote: 6 yeas. Passed.

2. 2021 Wings over Bryant.

3. 2021 Fall fest.

Motion to approve item #2 and #3, a total of \$40,000 to Chamber with NO restriction for Wings over Bryant and Fall Fest by Council Member Billingsley, second Roedel. Voice vote: 4 yeas, 4 nays – Henson, Hawk, and two absent. Mayor Scott Voted yes. Passed.

Central Arkansas Soccer

4. Lighting for Midland Park.

Motion to approve the remaining balance of the A&P monies to go to Parks and in a separate account for lighting at Midland Soccer Park by Council Member Roedel, second Miller.
Voice vote: 6 yeas and 2 nays. Passed.

Legal Department Ashley Clancey City Attorney Presenting

5. Discussion regarding Fire Ordinance.

Motion to Amend the **Ordinance** and make the Commercial Fire Permit cost \$150.00, by Council Member Hawk, second Roedel. Voice vote: 6 yeas. Passed. (Item to return to December meeting for approval of the corrected Ordinance).

NEW BUSINESS

Finance Presenting- Joy Black, Finance Director

6. **Presentation and Approval** of the 2020 October Year to Date City Financial Report.

Motion To approve by Council Member Miller, second Henson. Voice vote: 6 yeas. Passed.

7. **Presentation** of the 2021 City Budget Book DRAFT for **Review only**, request to adopt not until the December Council meeting.

MAYOR COMMENTS

- Thank you to everyone tonight for making this happen.

COUNCIL COMMENTS

- Hawk: Pray for the Emmon Family.
- Miller: Christmas Parade Dec. 12th. Remember to Social distant and wear Mask.

ADJOURNMENT

Motion to adjourn by Council Member Miller, second Roedel. Voice vote: 6 yeas. Passed.

Time: 8:33 pm. **Recording #** 1:53:57 YT.

Motion to approve the November 17th, 2020 Minutes

Mayor Allen E. Scott

City Clerk Sue Ashcraft

ORDINANCE NO.2020-_____

**AN ORDINANCE DEFINING AND LIMITING CONDITIONS FOR OPEN BURNING
WITHIN THE CITY LIMITS OF THE CITY OF BRYANT; PROVIDING FOR
ENFORCEMENT; AND FOR OTHER PURPOSES**

WHEREAS, the City of Bryant finds it necessary to enact an ordinance to define and limit conditions for open burning within the City of Bryant; and

WHEREAS, the City of Bryant is authorized to enact and enforce laws, ordinances, resolutions, rules, or regulations for the purpose of prohibiting burning in the open pursuant to Arkansas Code Annotated § 8-4-306 (b); and

WHEREAS, the City of Bryant has the responsibility and authority to abate fire hazards through regulatory mechanisms deemed necessary and appropriate under Arkansas Code Annotated § 8-6-1703 (d).

THEREFORE BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:

Section 1. Permissible Burning

A. Vegetation Abatement

In accordance with Arkansas Code Annotated § 8-6-1703 (d), instances of open burning of yard waste by residents are expressly discouraged. For the purpose of open burning, “yard waste” shall be defined as grass clippings, leaves, tree limbs, and shrubbery trimmings collected by a resident or property owner from all property types recognized by the City of Bryant and located within the city limits of the City of Bryant.

1. The burning of yard waste IS ALLOWED during the following Calendar Periods:
 - a. Beginning at one (1) hour before sunrise March 1 and ending at two (2) hours after sunset April 30th of each year. No burning will be allowed on weekends (defined as from 6 pm on Friday till Midnight Sunday), except on the 2nd and 4th Saturday from one (1) hour before sunrise and ending at two (2) hours after sunset; and
 - b. During the period beginning at one (1) hour before sunrise October 1 and ending at two (2) hours after sunset November 30th of each year. No burning on weekends (defined as from 6 pm on Friday till Midnight Sunday), except on the 2nd and 4th Saturday from one (1) hour before sunrise on and ending at two (2) hours after sunset.
 - c. The Bryant Fire Chief or designee may declare certain periods of time within the Calendar Periods listed above as “Smoke-Free Periods” under the following circumstances;
 - d. Within a one-half mile radius of an outdoor public event including, but not limited to, authorized Parades, outdoor public sporting events, outdoor public gatherings such as Fall Fest, concerts, or other outdoor public assemblies including religious, civic, and community events. The intent of this provision is to protect outdoor public

- gatherings from the nuisance of lingering or low lying smoke coming from yard waste fires occurring within ½ mile of the outdoor public event.
- e. When an identified outdoor public event is scheduled to occur during the Calendar Period, through either permitting with the City Parks Department, Police Department, or Code Enforcement, the Fire Chief or his designee may declare a Smoke Free Period for the duration of that scheduled event and within the ½ mile radius surrounding that event. When an event is scheduled, and a determination is made to make the surrounding area “Smoke-Free,” the Fire Chief shall take reasonable steps to provide 48 hours advance notice on the City of Bryant website and through Notify Me.
 - f. In the event of a yard waste fire occurring during the Calendar Period within a ½ mile radius of an outdoor public event, and the smoke from that yard waste fire lingers or remains low lying within the immediate area of the outdoor public event, then the Fire Chief or his designee may require the extinguishment of any yard waste fire for the remainder of the outdoor event so affected by the low lying or lingering smoke.
2. Open burning of residential yard waste SHALL NOT BE ALLOWED UNLESS the following conditions are met;
- a. Yard waste materials to be burned located on parcels of less than one (1) acre shall be placed in a pile no larger than five feet in diameter and two feet in height. No more than one pile may be burned at any given time by an individual resident or property owner.
 - b. Yard waste materials to be burned located on parcels of more than one (1) acre shall be placed in a pile no larger than six feet in diameter and three feet in height. The number of piles to be burned will not be restricted but must adhere to conditions d, e, and f.
 - c. Land Parcels of 2 acres or more are exempt from the prescribed Calendar Periods and pile size restrictions of Article 3.b. Although these parcels may burn year-round, they must comply with conditions of Section 1 articles d, e, and f of this Ordinance.
 - d. Burning must be at least twenty feet from any structure, any material composed in whole or part of combustible or flammable material, any property line, or utility lines or facilities.
 - e. The fire must be attended at all times. The person attending the fire must have a charged hose (i.e., the hose must be connected to a working faucet and the water must be on and pressurized within the hose) and/or sufficient water supply or other suitable means available to completely extinguish the fire in the event that fire spread happens to occur.
 - f. Burning shall not commence until one (1) hour before sunrise and shall be completely extinguished by two (2) hours after sunset.
 - g. For purposes of determining Land Parcel size, the Bryant Fire Chief or his designee shall use the Saline County Parcel Records accessible through www.efsedge.com/saline.

B. Burn Bans may be issued under the following circumstances.

- a. Atmospheric conditions that prevent smoke from rising freely.

- b. When excessively dry conditions exist.
 - c. Sustained winds greater than fifteen (15) mph or 13.0 Knots as measured by Saline County Automated Weather Observation System (AWOS) available at phone number 501-847-3883.
 - d. Frequent peak wind gusts greater than twenty-five (25) mph or 21.7 Knots as measured by Saline County Automated Weather Observation System (AWOS) available at phone number 501-847-3883.
1. Burn Bans may be issued by:
 - a. Governor
 - b. County Judge
 - c. Bryant Fire Chief or designee

C. Development, Construction or Site, Improvement Burning

Open burning of trees, limbs, or vegetation removed during the process of site preparation for construction or site improvement SHALL NOT BE ALLOWED UNLESS the following conditions are met:

- a. The burning is to occur at least 20 feet from all property lines encompassing the parcel.
- b. All surface vegetation must be removed from all surface areas adjacent to the burning materials for a distance of no less than 20 feet in all directions.
- c. Approved materials to be burned may be placed in a pile no larger than 20 feet in diameter and 10 feet in height. No more than one pile per acre on the site may be burned at any given time by an individual resident, property owner, contractor, or developer up to 10 acres. For sites over 10 acres, the number and arrangement of piles must be approved by the Fire Chief or his designee.
- d. The fire must be checked periodically by a responsible person. The person tending the fire must have sufficient extinguishment equipment on site (tractor with a blade, water truck, dozer, etc.) and available to completely extinguish/contain the fire in the event that fire spread occurs. Periodically means that a responsible person is sufficiently present to prevent the spread of the controlled fire allowed by this subsection. If the fire spreads outside the area of identified and made available for burning under this subsection, then it is prima facie evidence that the fire was not being checked periodically, and the landowner, contractor, and/or resident are subject to Sections 2 and 3 of this Ordinance.
- e. The parcel of real estate must be no less than five (5) acres.
- f. The burning is to occur at least 100 feet from all property lines encompassing the parcel. This distance will be 200 feet for parcels over 10 acres.
- g. A device must be used to expedite and assist burning, such as a trench burner, air destructor, burn fan, etc., for all burning.
- h. Notification must be given to the Bryant Fire Department at least twenty-four hours prior to the intended burning of said trees, limbs, or vegetation, by notifying the City of Bryant Public Safety Dispatch at 501-943-0865.
- i. A Commercial Burning Permit must be obtained prior to burning from the City of Bryant Code Enforcement office. The permit will be good for a 15 calendar day period, and the fee will be **\$150.00**.

D. Agricultural Burning

Open burning in the course of agricultural operations (farming) SHALL NOT BE ALLOWED UNLESS the following conditions are met:

- a. The perimeter of the parcel to be burned is tilled, disked, or plowed in order to remove vegetation from the ground surface. Vegetation removal must be no less than 10 feet in width.
- b. The fire must be attended at all times.
- c. Burning shall not commence before sunrise and shall not extend beyond sunset.

E. Other Allowed Burning

The following types of burning activities ARE PERMITTED according to the circumstances listed herein:

- a. Fires of a controlled and manageable nature that are used in the course of food preparation that incorporates the use of barbecue equipment, outdoor fireplaces, cooking grills, or cooking pits specifically designed and created for the preparation of food.
- b. Burning associated with road construction or right-of-way clearing operations. Any road construction or right-of-way clearing type of burning, the contractor or property owner must give notice to the Bryant Fire Department. Notification must be given to the Bryant Fire Department at least twenty-four hours prior to the intended burning of said trees, limbs, or vegetation, by notifying the City of Bryant Public Safety Dispatch at 501-943-0865.
- c. Fires allowed by the Bryant Fire Department for the purpose of weed abatement, prevention and/or elimination of fire hazards, and burning of storm debris following a disaster (City, County, State, Federal), as declared by an appropriate governmental authority, with burning of such debris at the sole discretion of the Fire Chief or his designee depending on weather, safety, and environmental concerns.
- d. Instruction of fire department employees in methods of firefighting or for civil defense instruction, and under the direct supervision of the Bryant Fire Department or authorized fire training instructor.
- e. Fires that are associated with ceremonial (bonfire) or recreational (fireplaces, fire rings, or fire pits) purposes.
 1. The location of ceremonial fires shall be a minimum of 50 feet from a structure or combustible material. Approved materials to be burned shall be placed in a pile no larger than 15 feet in diameter and 10 feet in height. No more than one pile may be burned at any given time by an individual resident or property owner. Only the burning of dry and seasoned wood is permitted. The Bryant Fire Department shall inspect and approve the burn site. No permit is required.
 2. The location of recreational fires shall be a minimum of 15 feet from a structure or combustible material. Approved materials to be burned shall be placed in a pile no larger than three feet in diameter and two

feet in height. Only the burning of dry and seasoned wood is permitted. No permit is required.

Section 2. Prohibited Acts of Burning

The following open burning practices SHALL BE PROHIBITED within the corporate boundaries of the City of Bryant, Arkansas;

- a. Open burning of trash, garbage, and/or rubbish by any resident or business for the purpose of incineration.
- b. Open burning of construction waste of any kind on the premises of a construction site.
- c. Open burning of materials resulting from remodeling, dismantling, and/or demolition of structures or buildings.
- d. Open burning of vegetation clippings generated by, or resulting from, commercial activities or establishments that provide lawn maintenance and/or grounds care services through the course of normal business activities.
- e. Open burning in any right-of-way (ditches, alleys, street, etc.)
- f. Any burning activity when an appropriate governmental agency or executive institutes a burn ban as listed above.
- g. Any burning that is in violation of the requirements listed within this Ordinance.

Section 3. Violations and Enforcement

- a. An offender shall be issued a warning citation for the first violation of any provision of this ordinance unless circumstances warrant more severe enforcement action as determined by the City of Bryant Fire Chief or City of Bryant Police Chief.
- b. Any person convicted of a second violation of a provision of the Ordinance shall be fined the sum of one hundred dollars (\$100.00) plus court cost.
- c. Any person convicted of a third violation of a provision of this Ordinance within a five (5) year period shall be fined the sum of two hundred fifty dollars (\$250.00) plus court cost, and be ineligible to conduct any open burning of any type within the city boundaries of Bryant. Citations may be issued by the Bryant Police Department or authorized Fire Department personnel, who have law enforcement authority.

Section 4. Repealer Clause

All ordinances or resolutions or any parts thereof in conflict with the hereinabove are repealed to the extent of the conflict.

Section 5. Severability Clause

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are declared to be severable.

PASSED AND APPROVED this the _____ day of _____, 20_____.

Allen Scott, Mayor

ATTEST:

Sue Ashcraft, City Clerk



Financial Statements November 2020

November 2020 General - Executive Summary Revenue & Expenditures



Revenues:	Annual Budget	YTD Budget	Actual YTD												Favorable (Unfavorable) Variance	Annual Budget Remaining
			January	February	March	April	May	June	July	August	September	October	November	December		
General	14,876,496	13,728,455	1,209,242	1,129,166	1,096,302	1,241,430	1,369,023	1,123,623	1,092,692	1,035,795	1,384,283	1,302,069	-	13,273,644	(454,811)	1,702,852
Administration	5,729,900	5,252,408	486,811	452,551	442,470	471,418	641,585	472,504	453,295	442,624	466,860	611,225	-	5,440,123	187,714	289,777
PCD	7,000	6,417	804	194	30	-	175	511	614	354	375	-	-	3,219	(3,199)	3,791
Animal Control	511,500	488,875	42,000	42,183	42,041	42,691	42,124	43,580	42,970	43,045	43,354	42,236	-	468,938	63	42,562
Court	743,420	681,468	57,380	68,871	62,603	53,193	43,243	38,463	150,263	44,372	107,122	57,301	-	757,069	75,601	(13,649)
Parks	2,680,491	2,457,117	170,899	186,516	130,721	91,079	97,395	169,182	147,421	118,082	141,447	116,326	-	1,461,330	(895,786)	1,219,161
File	3,060,950	2,805,871	250,807	250,409	250,219	253,196	275,611	260,514	250,956	250,922	254,616	250,000	-	2,798,437	(7,434)	262,513
Police	1,692,480	1,551,440	156,655	131,140	140,381	103,615	245,700	101,975	122,198	102,356	316,293	165,031	-	1,766,943	215,503	(74,463)
Code	550,755	504,659	44,286	17,322	27,836	226,298	23,190	36,894	37,400	36,113	34,214	59,971	-	577,584	72,725	(26,829)
Total Revenues	14,876,496	13,728,455	1,209,242	1,129,166	1,096,302	1,241,430	1,369,023	1,123,623	1,092,692	1,035,795	1,384,283	1,302,069	-	13,273,644	(454,811)	1,702,852
Expenditures:																
General	15,310,101	14,034,259	1,278,356	1,127,552	1,170,144	1,047,954	1,385,852	1,035,390	1,035,362	1,065,804	1,649,782	1,442,909	-	13,295,133	739,126	2,014,968
Administration	1,428,099	1,034,091	70,172	78,153	75,897	78,978	104,822	55,284	81,184	125,437	198,792	100,896	-	1,046,687	(12,596)	81,412
PCD	334,391	306,525	31,343	12,436	12,673	12,782	19,317	13,768	12,852	14,756	20,359	16,099	-	179,481	127,044	154,910
Animal Control	576,960	528,880	30,896	33,710	50,352	35,211	46,206	36,403	41,068	76,112	47,925	36,602	-	470,519	58,361	106,441
Court	485,408	444,957	35,778	33,311	34,443	32,384	48,759	33,595	31,457	26,824	40,320	25,386	-	373,286	71,661	112,112
Parks	3,170,346	2,906,151	177,807	228,464	205,270	177,623	175,636	156,314	205,879	174,953	357,383	266,949	-	2,326,570	579,580	843,776
File	4,237,553	3,884,424	391,937	314,481	325,162	310,877	418,698	323,174	320,421	280,778	460,597	281,772	-	3,899,775	184,849	537,778
Police	4,987,195	4,571,595	507,851	393,695	435,636	367,653	529,895	383,033	333,843	317,382	476,354	675,882	-	4,807,977	(236,382)	179,218
Code	390,149	357,637	32,572	32,303	30,690	32,436	42,517	33,808	25,497	33,453	48,034	38,362	-	390,828	(33,192)	(679)
Total Expenditures	15,310,101	14,034,259	1,278,356	1,127,552	1,170,144	1,047,954	1,385,852	1,035,390	1,035,362	1,065,804	1,649,782	1,442,909	-	13,295,133	739,126	2,014,968
Excess (Deficit) of Revenues over Expenditures	(333,605)	(305,805)	(69,114)	1,634	(73,842)	193,476	(16,829)	88,242	57,329	(30,009)	(265,479)	(140,820)	-	(21,490)		

Street - Executive Summary Revenue & Expenditures

Revenues:	Annual Budget	YTD Budget	Actual YTD												Favorable (Unfavorable) Variance	Annual Budget Remaining
			January	February	March	April	May	June	July	August	September	October	November	December		
Street	3,187,368	2,921,754	292,334	266,391	225,405	255,210	385,797	235,067	237,240	261,288	270,995	368,111	-	3,035,647	113,693	151,721
Total Revenues	3,187,368	2,921,754	292,334	266,391	225,405	255,210	385,797	235,067	237,240	261,288	270,995	368,111	-	3,035,647	113,693	151,721
Expenditures:																
Street	4,393,080	4,026,990	124,054	197,948	188,525	253,248	156,247	307,358	296,334	184,341	239,106	136,117	-	2,270,536	1,796,454	2,122,545
Total Expenditures	4,393,080	4,026,990	124,054	197,948	188,525	253,248	156,247	307,358	296,334	184,341	239,106	136,117	-	2,270,536	1,796,454	2,122,545
Excess (Deficit) of Revenues over Expenditures	(1,205,712)	(1,105,236)	168,279	70,443	36,880	1,962	227,550	(72,291)	(59,094)	76,947	31,880	232,995	-	765,111		

Water/Wastewater - Executive Summary

Revenue & Expenditures

November 2020



	Annual Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual YTD Total	YTD Favorable (Unfavorable) Variance	Annual Budget Remaining
Revenues:	15,934,391	14,606,525	1,135,506	1,110,023	1,113,444	1,108,870	1,611,770	1,123,955	1,695,079	1,200,750	1,750,675	1,972,802	1,207,964	0	15,030,939	424,414	903,452
R50 Sales of Services	8,228,091	7,542,416	624,736	608,601	608,069	600,286	606,061	610,396	685,995	689,631	741,842	714,293	701,155	719,067	7,191,067	(351,350)	1,037,024
R60 Misc Rev	142,300	130,442	10,870	1,422	5,375	8,584	5,709	13,559	9,083	11,118	8,833	8,509	6,809	89,872	89,872	(40,570)	52,428
R62 Intergovernmental	7,564,000	6,933,667	500,000	500,000	500,000	500,000	1,000,000	500,000	1,000,000	500,000	1,000,000	1,250,000	500,000	7,750,000	7,750,000	816,333	(186,000)
R66 Sale of Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	15,934,391	14,606,525	1,135,506	1,110,023	1,113,444	1,108,870	1,611,770	1,123,955	1,695,079	1,200,750	1,750,675	1,972,802	1,207,964	0	15,030,939	424,414	903,452
Expenditures:	2,029,753	1,860,607	169,477	145,170	143,834	142,734	190,606	142,654	144,852	154,985	155,661	206,111	157,145	157,145	1,756,229	104,378	273,524
E01 Personnel Cost	570,313	522,787	30,790	41,412	48,883	42,810	47,986	36,611	44,871	43,236	72,806	67,704	43,268	43,268	520,377	2,410	49,936
E10 Building & Ground Exp	166,697	152,806	13,268	10,880	16,338	7,867	14,323	11,231	4,955	15,205	31,933	17,431	7,818	7,818	151,250	1,555	15,447
E20 Vehicle Expense	2,232,287	2,046,263	111,172	171,748	191,425	172,224	179,055	228,999	153,167	207,414	205,949	185,783	135,324	135,324	1,942,259	104,004	290,028
E30 Supply Expense	788,190	722,508	37,677	30,305	26,100	32,706	29,922	31,569	29,827	35,876	77,316	45,248	60,960	60,960	437,504	285,003	350,686
E40 Professional Services	121,125	111,031	2,825	16,109	3,016	833	7,561	13,867	7,448	10,624	18,368	23,720	177	177	104,348	6,663	16,777
E55 Miscellaneous	113,360	103,913	0	183	523	0	1,534	0	1,706	992	28,185	438	4,878	4,878	38,440	65,473	74,920
E60 Intergovernmental	8,195,880	7,512,890	551,331	551,435	541,755	545,871	1,047,859	546,733	1,044,761	552,023	1,052,728	1,305,860	552,560	552,560	8,292,937	(780,047)	(97,057)
E62 Bond Expense	1,301,015	1,192,597	31,220	40,761	40,761	104,260	40,858	9,639	103,297	40,858	40,858	40,858	40,564	40,564	533,955	658,642	767,060
E72 Fixed Assets	5,774,185	5,293,003	0	138,023	55,322	76,717	81,908	100,204	244,861	67,789	286,595	564,927	184,113	184,113	1,780,460	3,512,543	3,993,725
E80 Interest Expense	514,643	471,756	10,076	29,398	29,398	48,719	28,872	18,795	49,024	28,872	28,872	37,741	28,338	28,338	338,104	133,652	176,539
Total Expenditures	21,807,448	19,990,161	957,638	1,176,424	1,097,354	1,174,741	1,670,484	1,140,301	1,828,770	1,157,874	1,999,271	2,497,841	1,195,166	1,195,166	15,895,863	4,094,298	5,911,565
Excess (Deficit) of Revenues over Expenditures	(5,873,057)	(5,383,636)	177,969	(66,400)	16,090	(66,870)	(58,714)	(16,346)	(133,691)	42,875	(248,596)	(525,039)	12,798	0	(864,924)		
Rev over Exp %	(98,872)	(90,633)	177,969	71,623	71,412	10,847	23,194	83,858	111,170	110,664	37,999	39,888	176,912	0	915,535		
without Fixed Assets %	-1%	-1%	16%	6%	6%	1%	1.44%	7%	7%	9%	2%	2%	15%	#DIV/0!	6%		

City Sales & Use Tax (Three Cent Sales Tax)

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
2011	838,829	1,036,222	750,597	789,903	882,126	852,639	876,781	882,602	874,371	888,881	884,298	846,277	10,403,526
2012	861,185	1,067,401	805,450	893,549	1,029,730	927,500	967,355	970,081	881,285	943,937	927,061	884,848	11,159,382
2013	930,471	1,087,258	866,467	922,534	1,006,764	954,906	983,742	985,949	988,138	958,546	927,035	888,383	11,420,192
2014	963,538	1,021,873	808,370	903,239	1,033,766	894,179	1,006,970	963,548	950,648	971,548	976,553	954,234	11,448,466
2015	901,561	1,162,729	817,653	956,557	1,103,469	1,043,758	1,098,929	1,118,196	1,075,314	1,120,300	1,074,631	1,012,371	12,485,468
2016	1,002,072	1,202,594	885,470	976,896	1,135,189	920,742	1,072,236	1,068,443	1,097,107	1,084,466	1,089,853	1,035,963	12,571,031
2017	1,047,642	1,291,007	966,327	987,020	1,129,225	1,051,411	1,166,069	1,105,701	1,088,135	1,111,557	1,088,240	1,018,661	13,050,995
2018	1,063,307	1,295,841	969,264	939,761	1,245,252	1,093,015	1,195,341	1,240,049	1,179,113	1,056,462	1,099,036	1,093,013	13,469,452
2019	1,162,181	1,323,467	1,043,677	1,027,608	1,205,192	1,190,014	1,258,250	1,257,197	1,140,531	1,243,134	1,155,335	1,157,926	14,164,513
2020	1,183,215	1,157,716	1,085,494	1,086,993	1,259,760	1,254,769	1,356,933	1,434,834	1,373,873	1,330,458	1,460,079	(1,157,926)	13,984,125
Difference	21,035	(165,752)	41,817	59,385	54,568	54,755	98,683	177,637	233,342	87,324	304,744	(1,157,926)	(180,388)
	1.78%	-14.32%	3.85%	5.46%	4.33%	5.16%	7.27%	12.58%	16.98%	6.56%	20.87%		

20.87%

16.98%

12.58%

7.27%

5.16%

4.33%

5.46%

3.85%

-14.32%

1.78%

The chart below shows how the 3% sales tax above is allocated for 2020.

1% GF	394,405	385,905	361,831	362,331	419,920	418,256	452,311	478,278	457,958	443,486	486,693	0	4,661,375
1/8 Parks	49,301	48,238	45,229	45,291	52,490	52,282	56,539	59,785	57,245	55,436	60,837	0	582,672
3/8 Fire	147,902	144,714	135,687	135,874	157,470	156,846	169,617	179,354	171,734	166,307	182,510	0	1,748,016
4/8 Bond	197,203	192,953	180,916	181,165	209,960	209,128	226,155	239,139	228,979	221,743	243,347	0	2,330,688
Animal 10%	39,441	38,591	36,183	36,233	41,992	41,826	45,231	47,828	45,796	44,349	48,669	0	466,138
Parks 10%	39,441	38,591	36,183	36,233	41,992	41,826	45,231	47,828	45,796	44,349	48,669	0	466,138
Fire 25%	98,601	96,476	90,458	90,583	104,980	104,564	113,078	119,569	114,489	110,872	121,673	0	1,165,344
Police 25%	98,601	96,476	90,458	90,583	104,980	104,564	113,078	119,569	114,489	110,872	121,673	0	1,165,344
Street 30%	118,322	115,772	108,549	108,699	125,976	125,477	135,693	143,483	137,387	133,046	146,008	0	1,398,413
Total	1,183,215	1,157,716	1,085,494	1,086,993	1,259,760	1,254,769	1,356,933	1,434,834	1,373,873	1,330,458	1,460,079	0	13,984,125

Divided by 3	394,405	385,905	361,831	362,331	419,920	418,256	452,311	478,278	457,958	443,486	486,693	0	4,661,375
Budgeted at	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	4,800,000
Diff.	(5,595)	(14,095)	(38,169)	(37,669)	19,920	18,256	52,311	78,278	57,958	43,486	86,693	(400,000)	(138,625)

Added as a test example on the ending September 2020 Report to Council for discussion only:

5% one time Impact Fee Consultant 5%	(280)	(705)	(1,908)	(1,883)	996	913	2,616	3,914	2,898	2,174	4,535		13,069
Certification Pay 90%	(280)	(705)	(1,908)	(1,883)	996	913	2,616	3,914	2,898	2,174	4,535		13,069
Maintenance of Governmental Facilities (List forthcoming)	(5,035)	(12,685)	(34,352)	(33,902)	17,923	16,431	47,080	70,450	52,162	39,137	78,024		235,238



Governmental Funds Cash Reserves
November 2020

Updated 2/11/20

120 days cash = \$5.2M

Funds:			Days	
001	Gen Operating Acct	4,605,934	106	Administration 23
002	Sales Tax Fund	2,003,424	46	Animal Control 229,952
005	Designated Tax	1,024,583	24	Parks 113,973
		7,633,941	176	Fire 233,999
		(81,495)	-2	Police 446,637
	Springhill Fire Department (see details below)	(266,135)	-6	GF Totals 1,024,583
	Emergency Telephone Service (See details below)	(300,000)	-7	
	Placeholder for General Ledger Software	6,986,311	161	

Designated Divided into Depts

Springhill Fire Department Summary

Beginning Balance (as of January 1, 2020)	\$ 117,641
2020 Revenue (Act 001-0510-4152)	\$ 37,807
2020 Expenses (Act 001-0510-5XXX all)	\$ 73,953
Current Balance as of this report ending date	\$ 81,495

Emergency Telephone Service

Beginning Balance (as of January 1, 2020)	\$ 162,342
2020 Revenue (Act 001-0610-4650)	\$ 238,859
2020 Expenses (Act 001-0610-5650)	\$ 135,067
Current Balance as of this report ending date	\$ 266,135

New Position amount deducted manually, start March 19, 2018
Updated with \$51k paid thru 12/4/2020

Street Funds:

120 days cash = \$1.2M

080	Operating Acct	2,980,686	Watch Cash Flows Carefully	Projects include:	Carrywood/Raintree
005	Designated Tax	293,244	\$65,000 Equip-2 attachments		Springhill/Hilltop
	Capital	3,273,931	\$398,043 Infrast-Storm and Regular		Stillman
		1,943,158	\$1,180,114.86 Projects (Multi Year)		TimberCreek
			\$300,000.00 Overlays		Dogwood/Bane
			<u>\$1,943,158</u> Total Capital		Elm Street
					Justus Loop



Utility Cash Reserves

November 2020

Updated 2/11/20

120 days cash = \$3.0M

Funds:

500	Revenue Fund	977,514
510	Operating Fund	238,510
525 (Minimum Balance of \$996K)		1,908,275
535/550/555	Depreciation Fund	* \$996K is one year's worth of ANRC Debt Payments
	Impact Fee Funds	306,452
		3,430,752
		137

Water Infrastructure

750	12" Main Ext. 20 year Master Plan
615	Indian Springs Main Replacement
1365	Original Budget +rolled Pos

Wastewater Infrastructure

1292	CAO SSO's Ref 4,6,15, 16
67	CAO Eng. Ref 15, 16
218	CAO SSES Ref 4,6,8,9
611	PO carry overs
2188	Original Budget + rolled Pos

Reserved - Fixed Assets Vehicles	510-0900-5808	87,000	3
Reserved - Fixed Assets Infrastructure	510-0900-5816	1,365,118	55
Reserved - Fixed Assets Equipment	510-0900-5821	15,000	1
Reserved - Fixed Assets DeGray Agreement	510-0900-5822	117,000	5
Reserved - Fixed Assets Vehicles	510-0950-5808	-	0
Reserved - Fixed Assets Equipment	510-0950-5810	15,000	1
Reserved - Fixed Assets Infrastructure	510-0950-5816	2,188,158	88
Reserved - Dewatering Facility	510-0950-5819	86,909	3
		3,874,185	155

Difference

-18

City of Bryant - Financial Statements

*Includes AP, AR, ADA, Donations, Customer Deposits, other small misc. items but not Fixed Assets or Long Term Debt. Those last two items are only completed annually for the audit.

	General Fund	Sales Tax Fund	Franchise Fees	Designated Tax Fund	Electronic Fund	Animal Control Donation	Act 1256 of 1995	Act 1809 of 2001	Park 1/8 Sales Tax	Fire Donation	Act 833 Of 1991	Fire 3/8 Sales Tax	Act 918 of 1983	Act 988 of 1991
REVENUE														
Taxes - Sales	3,645	486,693	0	486,693	0	0	0	0	60,837	0	0	182,510	0	0
Taxes - Property	194,641	0	0	0	0	0	0	0	0	0	6,027	0	0	0
Licenses Permits & Fees	57,897	0	0	0	0	0	0	0	0	0	0	0	0	0
Membership Fees	7,029	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental Fees	4,750	0	0	0	0	0	0	0	0	0	0	0	0	0
Park Program Fees	9,987	0	0	0	0	0	0	0	0	0	0	0	0	0
Fines & Forfeitures	52,311	0	0	0	0	0	34,951	1,851	0	0	0	0	1,343	815
Sales of Services	560	0	80,347	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Rev	30,047	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	896,583	0	0	0	0	0	0	0	0	0	0	0	0	0
Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sale of Equipment	39,775	0	0	0	0	0	0	0	0	0	0	0	0	0
Donation Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant Revenue	864	0	0	0	0	0	0	0	0	0	0	0	0	0
Sponsorships	4,000	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest Revenue	0	16	20	10	0	0	0	1	1	0	1	2	0	0
Total Revenue	1,302,089	486,709	80,367	486,704	0	0	34,951	1,852	60,838	0	6,028	182,512	1,343	815
	Fund 001	Fund 002	Fund 003	Fund 005	Fund 010	Fund 020	Fund 030	Fund 031	Fund 045	Fund 050	Fund 051	Fund 055	Fund 061	Fund 062
Expense														
Personnel Cost	822,621	0	0	0	0	0	0	0	0	0	0	0	0	0
Building & Ground Exp	67,002	0	0	0	0	0	395	0	0	0	0	0	0	0
Vehicle Expense	28,556	0	0	0	0	0	0	0	0	0	0	0	0	0
Supply Expense	12,403	0	0	0	0	0	0	0	0	0	0	0	0	0
Operations Expense	7,174	0	0	0	0	0	34,556	0	0	0	833	0	0	0
Professional Services	7,583	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	27,134	0	0	0	0	0	0	0	0	0	0	0	0	0
Intergovernmental	0	402,000	14,583	400,000	0	0	0	0	50,000	0	0	150,000	0	0
Contract/Don Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bond Expense	35,617	0	0	0	0	0	0	0	0	0	0	0	0	0
Fixed Assets	433,674	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest Expense	1,146	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expense	1,442,909	402,000	14,583	400,000	0	0	34,951	0	50,000	0	833	150,000	0	0
Change in Fund Balance/Net Position	(140,820)	84,709	65,784	86,704	0	0	0	1,852	10,838	0	5,195	32,512	1,343	815
Beginning Fund Balance/Net Position	4,746,754	1,918,714	2,406,569	1,231,124	78,221	13,927	2	74,382	175,556	0	67,966	241,130	29,851	29,380
Ending Fund Balance/Net Position	4,605,934	2,003,424	2,472,353	1,317,828	78,221	13,928	2	76,234	186,394	0	73,161	273,642	31,194	30,195
End Bank Stmt Bal	4,896,487	2,003,423	2,472,352	1,317,828	1,007,700	45,810	1	76,234	186,395	0	73,992	273,642	31,194	30,195
Out Stand Checks	348,563	0	0	0	267,927	0	0	0	0	0	833	0	0	0
Dep in Transit	(4,155)	0	0	0	0	0	0	0	0	0	0	0	0	0
GL on Bank Activity Rpt	4,552,080	2,003,423	2,472,352	1,317,828	739,773	45,810	1	76,234	186,395	0	73,159	273,642	31,194	30,195
Other Bal Sheet Items *	(53,854)	(1)	(1)	(0)	661,552	31,882	(1)	0	1	0	(2)	0	(0)	(0)

*Includes AP, AR, ADA, Doi

	Federal Drug Control	State Drug Control	Street Fund	Special Redemp Fund	Debt Service Reserve	Bond Fund	Park&Rec Const Fund	Fire Const Fund	Now used for Long Term Govt Debt	Street Bond 2016 DS FS	Street Bond 2016 DSR FS	Stre Const Fund	Revenue		Water Operating	
													Fund 066	Fund 068		Fund 080
REVENUE																
Taxes - Sales	0	0	36,358	0	0	243,347	0	0	0	0	0	0	0	0	0	0
Taxes - Property	0	0	212,729	0	0	0	0	0	0	0	0	0	0	0	0	0
Licenses Permits & Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Membership Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Park Program Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales of Services	0	0	0	0	0	0	0	0	0	0	0	0	0	701,155	0	0
Miscellaneous Rev	0	0	0	0	0	0	0	0	0	0	0	0	0	6,809	0	0
Intergovernmental	0	0	120,000	13	0	0	0	0	0	0	0	0	0	0	500,000	0
Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sale of Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Donation Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sponsorships	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest Revenue	0	0	24	2	13	29	1	0	0	14	9	120	0	0	0	0
Total Revenue	0	0	369,111	15	13	243,376	1	0	0	14	9	120	0	707,964	500,000	0
Expense																
Personnel Cost	0	0	75,866	0	0	0	0	0	0	0	0	0	0	0	157,145	0
Building & Ground Exp	0	0	3,742	0	0	0	0	0	0	0	0	0	0	0	43,268	0
Vehicle Expense	0	0	4,932	0	0	0	0	0	0	0	0	0	0	0	7,818	0
Supply Expense	0	0	(2,959)	0	0	0	0	0	0	0	0	0	0	0	135,324	0
Operations Expense	0	0	5,428	0	0	0	0	0	0	0	0	0	0	6,715	54,245	0
Professional Services	0	0	2,677	0	0	0	0	0	0	0	0	0	0	0	177	0
Miscellaneous	0	0	3,609	0	0	0	0	0	0	0	0	0	0	0	4,878	0
Intergovernmental	0	0	0	0	13	0	0	0	0	0	0	0	0	532,924	19,636	0
Contract/Don Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bond Expense	0	0	0	0	0	0	0	0	0	83	0	0	0	0	40,584	0
Fixed Assets	0	0	42,822	0	0	0	0	0	0	0	0	0	0	0	164,113	0
Interest Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28,338	0
Construction Projects	0	0	0	0	0	0	0	0	0	0	0	41,351	0	0	0	0
Total Expense	0	0	136,117	0	13	0	0	0	0	83	0	41,351	0	539,639	655,527	0
Change in Fund																
Balance/Net Position	0	0	232,995	15	0	243,376	1	0	0	(70)	9	(41,231)	0	168,325	(155,527)	0
Beginning Fund	2,348	23,287	2,747,692	350,015	742,409	1,662,240	38,649	0	0	342,088	325,684	7,042,406	0	809,189	394,037	0
Ending Fund	2,348	23,287	2,980,686	350,015	742,409	1,905,616	38,649	0	0	342,018	325,693	7,001,175	0	977,514	238,510	0
End Bank Stmt Bal	2,347	23,287	2,988,330	350,015	742,409	1,905,616	38,649	0	2,191,092	342,019	325,692	7,001,174	0	662,828	92,982	0
Out Stand Checks	0	0	6,832	0	0	0	0	0	0	0	0	0	0	17,686	29,249	0
Dep in Transit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
GL on Bank Activity Rpt	2,347	23,287	2,981,498	350,015	742,409	1,905,616	38,649	0	2,191,092	342,019	325,692	7,001,174	0	645,142	63,733	0
Other Bal Sheet Items *	(0)	1	812	0	0	(0)	(0)	(0)	(0)	1	(1)	(0)	(0)	(332,372)	(174,776)	0

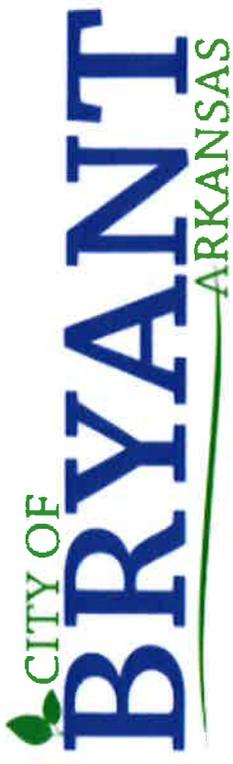
*Includes AP, AR, ADA, Dor

	Stormwater Utility	Depreciation WW	Sub-Div Impact	Water Impact	Impact WW	Salem Royalty	W/WW Ref Rev Bds 2017		W/WW Ref Rev Bds 2017 DSR FS	Advertising & Promotion Cash Held	Totals
							Bd Fd FS	Fund 560			
REVENUE											
Taxes - Sales	0	0	0	0	0	0	0	0	0	0	1,500,083
Taxes - Property	0	0	0	0	0	0	0	0	0	0	413,398
Licenses Permits & Fees	0	0	0	0	0	0	0	0	0	0	57,897
Membership Fees	0	0	0	0	0	0	0	0	0	0	7,029
Rental Fees	0	0	0	0	0	0	0	0	0	0	4,750
Park Program Fees	0	0	0	0	0	0	0	0	0	0	9,987
Fines & Forfeitures	0	0	0	0	0	0	0	0	0	0	91,270
Sales of Services	0	0	0	0	0	0	0	0	0	0	782,062
Miscellaneous Rev	0	0	0	0	0	0	0	0	0	0	36,855
Intergovernmental	24,424	19,636	2,800	3,000	5,500	0	0	0	0	0	1,571,956
Reimbursement	0	0	0	0	0	0	0	0	0	0	0
Sale of Equipment	0	0	0	0	0	0	0	0	0	0	39,775
Donation Revenue	0	0	0	0	0	0	0	0	0	0	0
Grant Revenue	0	0	0	0	0	0	0	0	0	0	864
Sponsorships	0	0	0	0	0	0	0	0	0	0	4,000
Interest Revenue	6	0	0	1	1	0	56	7	299	0	635
Total Revenue	24,430	19,636	2,800	3,001	5,501	0	56	7	299	0	4,520,560
	Fund 515	Fund 525	Fund 535	Fund 550	Fund 555	Fund 560	Fund 604	Fund 606	Fund 700	Fund 700	Total
Expense											
Personnel Cost	0	0	0	0	0	0	0	0	0	0	1,056,027
Building & Ground Exp	0	0	0	0	0	0	0	0	0	0	114,012
Vehicle Expense	0	0	0	0	0	0	0	0	0	0	41,306
Supply Expense	0	0	0	0	0	0	0	0	0	0	144,767
Operations Expense	0	0	0	0	0	0	0	0	0	0	108,951
Professional Services	0	0	0	0	0	0	0	0	0	0	10,438
Miscellaneous	0	0	0	0	0	0	0	0	0	0	35,621
Intergovernmental	0	0	0	0	0	0	0	0	0	0	1,569,156
Contract/Don Expense	0	0	0	0	0	0	0	0	0	0	0
Grant Expense	0	0	0	0	0	0	0	0	0	0	0
Bond Expense	0	0	0	0	0	0	(41,129)	0	0	0	35,155
Fixed Assets	10,626	0	0	0	0	0	0	0	0	0	651,235
Interest Expense	0	0	0	0	0	0	0	0	0	0	29,484
Construction Projects	0	0	0	0	0	0	0	0	0	0	41,351
Total Expense	10,626	0	0	0	0	0	(41,129)	0	0	0	3,837,503
Change in Fund	13,803	19,636	2,800	3,001	5,501	0	41,185	7	299	0	683,058
Balance/Net Position	657,808	1,888,639	20,743	139,487	134,918	43,148	510,467	264,028	703,772	0	29,856,612
Beginning Fund											
Ending Fund	671,611	1,908,275	23,543	142,488	140,419	43,149	551,652	264,035	704,070	0	30,539,670
End Bank Stmt Bal	671,612	1,908,275	23,544	142,488	140,420	43,148	551,652	264,035	704,070	0	33,530,939
Out Stand Checks	0	0	0	0	0	0	0	0	0	0	671,089
Dep in Transit	0	0	0	0	0	0	0	0	0	0	(4,155)
Gl on Bank Activity Rpt	671,612	1,908,275	23,544	142,488	140,420	43,148	551,652	264,035	704,070	0	32,864,005
Other Bal Sheet Items *	1	0	0	0	1	(0)	1	(0)	(0)	(0)	2,324,335

General Ledger

Budget Status

User: jblack
 Printed: 12/8/2020 - 4:33 PM
 Period: 11, 2020



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 001	General Fund							
Dept 001-0000								
E80	Fixed Assets							
001-0000-5824	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:							
	Expense Sub Totals:							
Dept 0000 Sub Totals:								
Administration								
Taxes - Property								
State Turnback		248,000.00	14,902.79	250,834.73	-2,834.73	0.00	-2,834.73	0.00
Saline County Treas - Turnback		500,000.00	179,738.56	601,435.07	-101,435.07	0.00	-101,435.07	0.00
R15 Sub Totals:		748,000.00	194,641.35	852,269.80	-104,269.80	0.00	-104,269.80	0.00
Miscellaneous Revenue								
Miscellaneous Revenue		5,900.00	0.00	6,322.66	-422.66	0.00	-422.66	0.00
R60 Sub Totals:		5,900.00	0.00	6,322.66	-422.66	0.00	-422.66	0.00
Intergovernmental Trsfers								
Xfer from Sales Tax		4,800,000.00	402,000.00	4,422,000.00	378,000.00	0.00	378,000.00	7.88
Xfer Franchise Tax Fd21		175,000.00	14,583.34	160,416.66	14,583.34	0.00	14,583.34	8.33
R62 Sub Totals:		4,975,000.00	416,583.34	4,582,416.66	392,583.34	0.00	392,583.34	7.89
Interest Revenue								
Interest Revenue		1,000.00	0.00	1,021.07	-21.07	0.00	-21.07	0.00
R85 Sub Totals:		1,000.00	0.00	1,021.07	-21.07	0.00	-21.07	0.00
Revenue Sub Totals:		5,729,900.00	611,224.69	5,442,030.19	287,869.81	0.00	287,869.81	5.02
Personnel Expense								
Salary Expense		771,883.71	69,248.73	808,961.66	-37,077.95	0.00	-37,077.95	0.00
Elected Off. 2009-24,2011-27		283,023.64	17,995.68	211,357.43	71,666.21	0.00	71,666.21	25.32

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0100-5005	SWB Reimbursement	-802,500.00	-66,875.02	-735,624.98	-66,875.02	0.00	-66,875.02	0.00
001-0100-5010	Overtime Expense	8,800.00	43.49	783.64	8,016.36	0.00	8,016.36	91.10
001-0100-5020	FICA Expense	82,491.12	6,598.84	77,389.93	5,101.19	0.00	5,101.19	6.18
001-0100-5022	Unemployment Expense	900.00	0.00	533.60	366.40	0.00	366.40	40.71
001-0100-5025	Worker's Comp Expense	3,000.00	0.00	2,577.00	423.00	0.00	423.00	14.10
001-0100-5030	APERS Expense	163,468.78	13,187.03	155,177.51	8,291.27	0.00	8,291.27	5.07
001-0100-5038	Pension Expense	2,160.00	179.37	1,973.07	186.93	0.00	186.93	8.65
001-0100-5040	Health Insurance Expense	110,046.22	9,329.53	94,700.19	15,346.03	0.00	15,346.03	13.95
001-0100-5042	Employee Assistance Program	4,500.00	985.88	1,971.76	2,528.24	0.00	2,528.24	56.18
001-0100-5050	Physical & Drug Screen Exp	850.00	0.00	95.00	755.00	0.00	755.00	88.82
001-0100-5054	Bring Your Own Device - Phone	300.00	25.00	675.00	-375.00	0.00	-375.00	0.00
001-0100-5055	Uniform Expense	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-0100-5057	Vehicle Allowance	6,000.00	461.52	5,538.24	461.76	0.00	461.76	7.70
001-0100-5060	Travel & Training Expense	18,000.00	548.00	5,392.53	12,607.47	25.00	12,582.47	69.90
001-0100-5061	Training Aids	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0100-5062	Travel & Training - Mayor	9,006.00	0.00	655.24	8,350.76	0.00	8,350.76	92.72
001-0100-5063	Travel & Training - City Clerk	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0100-5065	First Aid Expense	900.00	46,710.30	46,791.87	-45,891.87	0.00	-45,891.87	0.00
E01 Sub Totals:		665,729.47	98,438.35	678,948.69	-13,219.22	25.00	-13,244.22	0.00
E10	Building & Grounds Exp	5,000.00	317.81	4,242.97	757.03	0.00	757.03	15.14
001-0100-5102	Repairs & Maint - Building	5,500.00	38.94	1,598.03	3,901.97	14,438.25	-10,536.28	0.00
001-0100-5104	Repairs & Maint - Grounds	8,400.00	378.49	4,283.19	4,116.81	0.00	4,116.81	49.01
001-0100-5110	Utilities - Electric	1,000.00	9.04	586.32	413.68	0.00	413.68	41.37
001-0100-5111	Utilities - Gas	750.00	42.36	771.21	-21.21	0.00	-21.21	0.00
001-0100-5112	Utilities - Water	9,885.00	402.05	8,566.56	1,318.44	660.00	658.44	6.66
001-0100-5115	Com Exp - Tel Landline, Interne	7,200.00	636.38	6,414.01	785.99	600.00	185.99	2.58
001-0100-5116	Communication Exp - Cellular	1,759.88	0.00	3,760.14	-2,000.26	0.00	-2,000.26	0.00
001-0100-5120	Insurance - Property	1,080.00	96.47	972.42	107.58	86.25	21.33	1.98
001-0100-5130	Sanitation	4,000.00	215.98	3,097.84	902.16	565.00	337.16	8.43
001-0100-5142	Janitorial Supplies and Main	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0100-5145	Tools	45,574.88	2,137.52	34,292.69	11,282.19	16,349.50	-5,067.31	0.00
E20 Sub Totals:		2,000.00	33.65	1,595.28	404.72	110.00	294.72	14.74
E20	Vehicle Expense	1,000.00	0.00	707.29	292.71	0.00	292.71	29.27
001-0100-5200	Fuel Expense	925.00	0.00	171.51	753.49	830.88	-77.39	0.00
001-0100-5212	Service & Repair - Equipment	3,925.00	33.65	2,474.08	1,450.92	940.88	510.04	12.99
001-0100-5225	Insurance Expense - Vehicle	10,500.00	992.17	11,757.65	-1,257.65	608.81	-1,866.46	0.00
E30 Sub Totals:		2,000.00	0.00	112.50	1,887.50	0.00	1,887.50	94.38
E30	Supply Expense	2,000.00	0.00	112.50	1,887.50	0.00	1,887.50	94.38
001-0100-5300	Supplies - Office							
001-0100-5334	Supplies - Volunteer							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0100-5350	Postage Expense	3,000.00	33.90	954.95	2,045.05	0.00	2,045.05	68.17
	E30 Sub Totals:	15,500.00	1,026.07	12,825.10	2,674.90	608.81	2,066.09	13.33
E40	Operations Expense							
001-0100-5480	Dues & Subscriptions	37,500.00	11.99	32,519.46	4,980.54	11.99	4,968.55	13.25
001-0100-5505	Mayor's Expense	16,300.00	1,424.53	5,167.44	11,132.56	9.56	11,123.00	68.24
001-0100-5506	City Clerk Expense	10,100.00	1,386.00	5,616.55	4,483.45	0.00	4,483.45	44.39
001-0100-5510	Meeting Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0100-5535	Sales Tax Expense	0.00	1,329.53	2,179.94	-2,179.94	0.00	-2,179.94	0.00
	E40 Sub Totals:	64,400.00	4,152.05	45,483.39	18,916.61	21.55	18,895.06	29.34
E55	Professional Services							
001-0100-5550	Prof Services - Acctg & Audit	7,000.00	0.00	17,650.00	-10,650.00	0.00	-10,650.00	0.00
001-0100-5553	Prof Services - Advertising	7,500.00	0.00	3,686.55	3,813.45	0.00	3,813.45	50.85
001-0100-5583	Prof Services - Legal	10,000.00	0.00	6,130.00	3,870.00	1,363.50	2,506.50	25.07
001-0100-5586	Prof Services - Other	19,999.80	350.00	19,690.39	309.41	0.00	309.41	1.55
001-0100-5588	Prof Services - Legal Notices	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0100-5589	Prof Services - Printing	100.00	0.00	79.42	20.58	0.00	20.58	20.58
	E55 Sub Totals:	47,099.80	350.00	47,236.36	-136.56	1,363.50	-1,500.06	0.00
E60	Miscellaneous Expense							
001-0100-5600	Miscellaneous Expense	100.00	0.00	2,373.21	-2,273.21	0.00	-2,273.21	0.00
001-0100-5604	Hardware - New & Renewals	4,200.00	0.00	4,992.79	-792.79	69.20	-861.99	0.00
001-0100-5608	Software - New & Renewals	11,520.00	0.00	4,365.00	7,155.00	0.00	7,155.00	62.11
	E60 Sub Totals:	15,820.00	0.00	11,731.00	4,089.00	69.20	4,019.80	25.41
E68	Donation Expense							
001-0100-5680	Boys and Girls Club Contract	50,000.00	0.00	50,000.00	0.00	0.00	0.00	0.00
001-0100-5681	Sr. Adults Contract	30,000.00	0.00	30,000.00	0.00	0.00	0.00	0.00
001-0100-5682	Historic Society Contract	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00
	E68 Sub Totals:	90,000.00	0.00	90,000.00	0.00	0.00	0.00	0.00
E85	Interest Expense							
001-0100-5855	Loss	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	948,049.15	106,137.64	922,991.31	25,057.84	19,378.44	5,679.40	0.60
Dept 001-0110	Dept 0100 Sub Totals:	-4,781,850.85	-505,087.05	-4,519,038.88	-262,811.97	19,378.44		
E01	Information Technology Personnel Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0110-5060	Travel & Training Expense	6,000.00	0.00	5,005.00	995.00	0.00	995.00	16.58
E01 Sub Totals:		6,000.00	0.00	5,005.00	995.00	0.00	995.00	16.58
E60	Miscellaneous Expense							
001-0110-5604	Hardware - New & Renewals	50,700.00	-4,970.82	31,247.11	19,452.89	5,448.55	14,004.54	27.62
001-0110-5606	IT Projects & Labor	18,000.00	-1,964.88	7,812.69	10,187.31	0.00	10,187.31	56.60
001-0110-5608	Software - New & Renewals	58,250.00	0.00	49,757.56	8,492.44	13,682.72	-5,190.28	0.00
001-0110-5610	Website	6,600.00	0.00	102.85	6,497.15	7,347.91	-850.76	0.00
001-0110-5612	IT Tools & Supplies	1,000.00	0.00	1,199.75	-199.75	0.00	-199.75	0.00
001-0110-5614	Copiers & Maintenance	15,000.00	0.00	6,816.80	8,183.20	0.00	8,183.20	54.55
E60 Sub Totals:		149,550.00	-6,935.70	96,936.76	52,613.24	26,478.98	26,134.26	17.48
Expense Sub Totals:		155,550.00	-6,935.70	101,941.76	53,608.24	26,478.98	27,129.26	17.44
Dept 001-0120								
R20	Planning & Development							
001-0120-4206	Licenses Permits & Fees	2,500.00	0.00	1,850.00	650.00	0.00	650.00	26.00
001-0120-4250	Annex/Rezoning Fees	4,500.00	0.00	1,369.00	3,131.00	0.00	3,131.00	69.58
	Subdivision Plat & Filing Fees							
R20 Sub Totals:		7,000.00	0.00	3,219.00	3,781.00	0.00	3,781.00	54.01
Revenue Sub Totals:		7,000.00	0.00	3,219.00	3,781.00	0.00	3,781.00	54.01
E01	Personnel Expense							
001-0120-5000	Salary Expense	111,501.30	9,601.19	108,776.06	2,725.24	0.00	2,725.24	2.44
001-0120-5010	Overtime Expense	500.00	0.00	209.31	290.69	0.00	290.69	58.14
001-0120-5020	FICA Expense	8,643.36	725.10	8,234.03	409.33	0.00	409.33	4.74
001-0120-5022	Unemployment Expense	120.00	0.00	86.60	33.40	0.00	33.40	27.83
001-0120-5025	Worker's Comp Expense	1,200.00	0.00	1,200.00	0.00	0.00	0.00	0.00
001-0120-5030	APERS Expense	15,424.98	1,310.05	15,003.75	421.23	0.00	421.23	2.73
001-0120-5040	Health Insurance Expense	14,987.16	1,248.94	13,738.34	1,248.82	0.00	1,248.82	8.33
001-0120-5050	Physical & Drug Screen Exp	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-0120-5060	Travel & Training Expense	6,400.00	815.20	1,854.46	4,545.54	0.00	4,545.54	71.02
E01 Sub Totals:		158,926.80	13,700.48	149,102.55	9,824.25	0.00	9,824.25	6.18
E10	Building & Grounds Exp							
001-0120-5110	Utilities - Electric	1,320.00	94.62	1,070.79	249.21	0.00	249.21	18.88
001-0120-5111	Utilities - Gas	240.00	2.25	146.57	93.43	0.00	93.43	38.93
001-0120-5112	Utilities - Water	150.00	10.59	192.77	-42.77	0.00	-42.77	0.00
001-0120-5115	Com Exp - Tel Landline-Interne	840.00	0.00	598.17	241.83	150.00	91.83	10.93
001-0120-5116	Communication Exp - Cellular	840.00	25.06	586.83	253.17	55.00	198.17	23.59

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0120-5130	Sanitation	300.00	21.56	215.60	84.40	21.56	62.84	20.95
E10 Sub Totals:		3,690.00	154.08	2,810.73	879.27	226.56	652.71	17.69
E20	Vehicle Expense							
001-0120-5200	Fuel Expense	2,000.00	34.47	350.20	1,649.80	0.00	1,649.80	82.49
001-0120-5210	Service & Repair - Vehicle	8,200.00	240.00	2,135.39	6,064.61	0.00	6,064.61	73.96
001-0120-5225	Insurance Expense - Vehicle	500.00	0.00	0.00	500.00	231.50	268.50	53.70
E20 Sub Totals:		10,700.00	274.47	2,485.59	8,214.41	231.50	7,982.91	74.61
E30	Supply Expense							
001-0120-5300	Supplies - Office	700.00	0.00	646.59	53.41	0.00	53.41	7.63
001-0120-5350	Postage Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
E30 Sub Totals:		1,200.00	0.00	646.59	553.41	0.00	553.41	46.12
E40	Operations Expense							
001-0120-5480	Dues & Subscriptions	20,000.00	0.00	16,807.66	3,192.34	0.00	3,192.34	15.96
001-0120-5510	Meeting Expense	100.00	405.76	407.96	-307.96	65.88	-373.84	0.00
E40 Sub Totals:		20,100.00	405.76	17,215.62	2,884.38	65.88	2,818.50	14.02
E55	Professional Services							
001-0120-5553	Prof Services - Advertising	2,000.00	0.00	452.74	1,547.26	0.00	1,547.26	77.36
001-0120-5571	Prof Services - Engineering	45,000.00	64.60	111.90	44,888.10	0.00	44,888.10	99.75
001-0120-5574	Prof Services - GIS	1,000.00	0.00	2,652.90	-1,652.90	0.00	-1,652.90	0.00
001-0120-5589	Prof Services - Printing	300.00	0.00	0.00	300.00	0.00	300.00	100.00
E55 Sub Totals:		48,300.00	64.60	3,217.54	45,082.46	0.00	45,082.46	93.34
E60	Miscellaneous Expense							
001-0120-5600	Miscellaneous Expense	68,924.50	0.00	130.79	68,793.71	68,924.50	-130.79	0.00
001-0120-5606	IT Projects & Labor	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-0120-5608	Software - New & Renewals	12,550.00	1,500.00	3,871.09	8,678.91	0.00	8,678.91	69.15
E60 Sub Totals:		91,474.50	1,500.00	4,001.88	87,472.62	68,924.50	18,548.12	20.28
Expense Sub Totals:		334,391.30	16,099.39	179,480.50	154,910.80	69,448.44	85,462.36	25.56
Dept 0120 Sub Totals:		327,391.30	16,099.39	176,261.50	151,129.80	69,448.44		
E01	Engineering							
001-0160-5055	Personnel Expense	1,500.00	0.00	1,223.50	276.50	0.00	276.50	18.43
001-0160-5060	Uniform Expense	1,500.00	0.00	601.98	898.02	0.00	898.02	59.87
E01 Sub Totals:		3,000.00	0.00	1,825.48	1,174.52	0.00	1,174.52	39.15

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20	Vehicle Expense							
001-C160-5200	Fuel Expense	2,000.00	414.87	2,143.47	-143.47	0.00	-143.47	0.00
001-C160-5210	Service & Repair - Vehicle	13,000.00	1,211.12	11,930.38	1,069.62	125.80	943.82	7.26
	E20 Sub Totals:	15,000.00	1,625.99	14,073.85	926.15	125.80	800.35	5.34
E30	Supply Expense							
001-C160-5322	Supplies - Operating	2,500.00	28.52	2,091.04	408.96	696.02	-287.06	0.00
	E30 Sub Totals:	2,500.00	28.52	2,091.04	408.96	696.02	-287.06	0.00
E60	Miscellaneous Expense							
001-C160-5608	Software - New & Renewals	4,000.00	0.00	3,763.06	236.94	0.00	236.94	5.92
	E60 Sub Totals:	4,000.00	0.00	3,763.06	236.94	0.00	236.94	5.92
	Expense Sub Totals:	24,500.00	1,654.51	21,753.43	2,746.57	821.82	1,924.75	7.86
	Dept 0160 Sub Totals:	24,500.00	1,654.51	21,753.43	2,746.57	821.82		
R20	Animal Control							
	Licenses Permits & Fees							
001-0200-4202	Adoption Revenue	4,000.00	200.00	3,710.00	290.00	0.00	290.00	7.25
001-0200-4222	Misc Revenue - Animal Control	8,000.00	715.68	7,941.12	58.88	0.00	58.88	0.74
001-0200-4224	Dog License Fee	1,000.00	55.00	1,913.50	-913.50	0.00	-913.50	0.00
001-0200-4246	Spay & Neuter Revenue	12,500.00	600.00	10,338.00	2,162.00	0.00	2,162.00	17.30
	R20 Sub Totals:	25,500.00	1,570.68	23,902.62	1,597.38	0.00	1,597.38	6.26
R40	Fines & Forfeitures							
001-0200-4420	Animal Control Fines	6,000.00	665.00	5,035.00	965.00	0.00	965.00	16.08
	R40 Sub Totals:	6,000.00	665.00	5,035.00	965.00	0.00	965.00	16.08
R62	Intergovernmental Tsfrs							
001-0200-4627	Xfer Designated Tax	480,000.00	40,000.00	440,000.00	40,000.00	0.00	40,000.00	8.33
	R62 Sub Totals:	480,000.00	40,000.00	440,000.00	40,000.00	0.00	40,000.00	8.33
	Revenue Sub Totals:	511,500.00	42,235.68	458,937.62	42,562.38	0.00	42,562.38	8.32
E01	Personnel Expense							
001-0200-5000	Salary Expense	235,172.15	15,203.60	174,074.29	41,097.86	0.00	41,097.86	17.48
001-0200-5005	SWB Reimbursement	64,200.00	5,350.00	58,850.00	5,350.00	0.00	5,350.00	8.33
001-0200-5010	Overtime Expense	11,000.00	751.74	8,669.39	2,330.61	0.00	2,330.61	21.19
001-0200-5020	FICA Expense	18,858.42	1,181.36	15,078.47	3,779.95	0.00	3,779.95	20.04
001-0200-5022	Unemployment Expense	360.00	0.00	298.95	61.05	0.00	61.05	16.96
001-0200-5025	Worker's Comp Expense	800.00	0.00	757.00	43.00	0.00	43.00	5.38

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0200-5030	APERS Expense	36,842.37	2,444.36	31,002.53	5,839.84	0.00	5,839.84	15.85
001-0200-5040	Health Insurance Expense	50,082.72	3,335.74	37,515.30	12,567.42	0.00	12,567.42	25.09
001-0200-5050	Physical & Drug Screen Exp	500.00	0.00	95.00	405.00	0.00	405.00	81.00
001-0200-5055	Uniform Expense	3,000.00	76.29	1,631.15	1,368.85	0.00	1,368.85	45.63
001-0200-5060	Travel & Training Expense	4,200.00	0.00	2,339.25	1,860.75	0.00	1,860.75	44.30
001-0200-5065	First Aid Expense	100.00	0.00	16.90	83.10	0.00	83.10	83.10
	E01 Sub Totals:	425,115.66	28,343.09	350,328.23	74,787.43	0.00	74,787.43	17.59
E10	Building & Grounds Exp							
001-0200-5102	Repairs & Maint - Building	5,000.00	646.41	4,844.82	155.18	992.90	-837.72	0.00
001-0200-5104	Repairs & Maint - Grounds	2,500.00	0.00	2,465.77	34.23	0.00	34.23	1.37
001-0200-5110	Utilities - Electric	8,000.00	456.32	8,525.34	-525.34	0.00	-525.34	0.00
001-0200-5111	Utilities - Gas	350.00	17.70	348.54	1.46	0.00	1.46	0.42
001-0200-5112	Utilities - Water	1,300.00	35.77	336.01	963.99	0.00	963.99	74.15
001-0200-5115	Com Exp - Tel Landline.Interne	10,044.00	679.51	9,369.97	674.03	400.00	274.03	2.73
001-0200-5116	Communication Exp - Cellular	4,000.00	295.71	3,128.84	871.16	215.00	656.16	16.40
001-0200-5120	Insurance - Property	710.00	0.00	868.88	-158.88	0.00	-158.88	0.00
001-0200-5130	Sanitation	1,500.00	125.41	1,239.20	260.80	125.41	135.39	9.03
001-0200-5140	Supplies - B&G	500.00	0.00	131.73	368.27	0.00	368.27	73.65
001-0200-5141	Pest/Chem/Seed/Fert	1,020.00	98.53	920.39	99.61	0.00	99.61	9.77
001-0200-5142	Janitorial Supplies and Main	4,000.00	-1,167.41	1,254.03	2,745.97	638.69	2,107.28	52.68
001-0200-5145	Tools	1,500.00	295.45	1,434.38	65.62	87.34	-21.72	0.00
	E10 Sub Totals:	40,424.00	1,483.40	34,867.90	5,556.10	2,459.34	3,096.76	7.66
E20	Vehicle Expense							
001-0200-5200	Fuel Expense	6,000.00	307.06	2,755.58	3,244.42	350.00	2,894.42	48.24
001-0200-5210	Service & Repair - Vehicle	2,000.00	68.04	2,945.20	-945.20	496.53	-1,441.73	0.00
001-0200-5225	Insurance Expense - Vehicle	1,100.00	0.00	683.80	416.20	0.00	416.20	37.84
	E20 Sub Totals:	9,100.00	375.10	6,384.58	2,715.42	846.53	1,868.89	20.54
E30	Supply Expense							
001-0200-5300	Supplies - Office	1,200.00	68.88	662.19	537.81	223.68	314.13	26.18
001-0200-5302	Supplies - Kitchen	350.00	0.00	165.55	184.45	12.36	172.09	49.17
001-0200-5306	Supplies - Food Allowance	1,000.00	30.06	345.02	654.98	246.54	408.44	40.84
001-0200-5322	Supplies - Operating	2,000.00	0.00	411.63	1,588.37	11.58	1,576.79	78.84
001-0200-5350	Postage Expense	200.00	1.50	1.50	198.50	0.00	198.50	99.25
001-0200-5370	Medicine Expense	9,000.00	2,116.75	7,064.25	1,935.75	698.86	1,236.89	13.74
001-0200-5371	Spay & Neuter Vouchers	1,000.00	0.00	210.00	790.00	420.00	370.00	37.00
	E30 Sub Totals:	14,750.00	2,217.19	8,860.14	5,889.86	1,613.02	4,276.84	29.00
E40	Operations Expense							
001-0200-5475	Credit Card Fees	3,120.00	80.61	1,099.17	2,020.83	0.00	2,020.83	64.77

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0200-5480	Dues & Subscriptions	12,825.00	0.00	0.00	12,825.00	88.72	12,736.28	99.31
E40 Sub Totals:		15,945.00	80.61	1,099.17	14,845.83	88.72	14,757.11	92.55
E55	Professional Services							
001-0200-5577	Prof Services - Incineration & Disp	3,000.00	225.00	2,535.00	465.00	528.00	-63.00	0.00
001-0200-5589	Prof Services - Printing	25.00	0.00	444.42	-419.42	0.00	-419.42	0.00
001-0200-5592	Prof Services - Veterinarian	13,500.00	1,310.07	13,192.76	307.24	4,315.19	-4,007.95	0.00
001-0200-5593	Animal Care Charges	2,000.00	67.91	2,176.41	-176.41	103.63	-280.04	0.00
E55 Sub Totals:		18,525.00	1,602.98	18,348.59	176.41	4,946.82	-4,770.41	0.00
E60	Miscellaneous Expense							
001-0200-5600	Miscellaneous Expense	500.00	0.00	74.55	425.45	0.00	425.45	85.09
001-0200-5608	Software - New & Renewals	1,500.00	2,500.00	2,500.00	-1,000.00	0.00	-1,000.00	0.00
001-0200-5614	Copiers & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60 Sub Totals:		2,000.00	2,500.00	2,574.55	-574.55	0.00	-574.55	0.00
E80	Fixed Assets							
001-0200-5810	Fixed Assets - Equipment	51,100.00	0.00	48,056.00	3,044.00	0.00	3,044.00	5.96
E80 Sub Totals:		51,100.00	0.00	48,056.00	3,044.00	0.00	3,044.00	5.96
Expense Sub Totals		576,959.66	36,602.37	470,519.16	106,440.50	9,954.43	96,486.07	16.72
Dept 0200 Sub Totals:		65,459.66	-5,633.31	1,581.54	63,878.12	9,954.43		
Dept 001-0300	Court							
R40	Fines & Forfeitures							
001-0300-4400	Act 316 of 1991 Revenue	200.00	18.12	199.32	0.68	0.00	0.68	0.34
001-0300-4412	City Attorney Reim	26,000.00	2,190.68	24,097.48	1,902.52	0.00	1,902.52	7.32
001-0300-4414	Court Fines	400,000.00	39,365.10	440,324.22	-40,324.22	0.00	-40,324.22	0.00
001-0300-4416	District Court Reim	14,000.00	1,181.04	12,991.44	1,008.56	0.00	1,008.56	7.20
001-0300-4424	Judge Retirement Reim	4,700.00	394.84	4,343.24	356.76	0.00	356.76	7.59
001-0300-4426	Ordinance 89-15 Revenue	23,000.00	1,966.60	21,632.60	1,367.40	0.00	1,367.40	5.95
001-0300-4428	Warrant Fees	65,000.00	6,462.50	66,413.82	-1,413.82	0.00	-1,413.82	0.00
R40 Sub Totals:		532,900.00	51,578.88	570,002.12	-37,102.12	0.00	-37,102.12	0.00
R60	Miscellaneous Revenue							
001-0300-4600	Miscellaneous Revenue	50,520.00	5,722.18	45,543.03	4,976.97	0.00	4,976.97	9.85
R60 Sub Totals:		50,520.00	5,722.18	45,543.03	4,976.97	0.00	4,976.97	9.85
R64	Reimbursement							
001-0300-4640	Saline County	160,000.00	0.00	141,523.61	18,476.39	0.00	18,476.39	11.55

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R64 Sub Totals:		160,000.00	0.00	141,523.61	18,476.39	0.00	18,476.39	11.55
Revenue Sub Totals:		743,420.00	57,301.06	757,068.76	-13,648.76	0.00	-13,648.76	0.00
E01	Personnel Expense							
001-0300-5000	Salary Expense	265,610.94	15,708.26	227,574.26	38,036.68	0.00	38,036.68	14.32
001-0300-5010	Overtime Expense	500.00	0.00	183.07	316.93	0.00	316.93	63.39
001-0300-5020	FICA Expense	20,230.65	1,166.41	16,992.06	3,238.59	0.00	3,238.59	16.01
001-0300-5022	Unemployment Expense	420.00	0.00	259.96	160.04	0.00	160.04	38.10
001-0300-5025	Worker's Comp Expense	800.00	0.00	800.00	0.00	0.00	0.00	0.00
001-0300-5030	APERS Expense	46,316.87	2,406.50	34,830.65	11,486.22	0.00	11,486.22	24.80
001-0300-5038	Pension Expense-Judge Rtmnt	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-0300-5040	Health Insurance Expense	49,869.48	2,908.96	40,345.76	9,523.72	0.00	9,523.72	19.10
001-0300-5050	Physical & Drug Screen Exp	750.00	0.00	83.95	666.05	0.00	666.05	88.81
001-0300-5055	Uniform Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5060	Travel & Training Expense	10,500.00	0.00	96.00	10,404.00	0.00	10,404.00	99.09
001-0300-5070	Judge - Share to State	30,000.00	2,405.18	26,456.97	3,543.03	2,405.18	1,137.85	3.79
E01 Sub Totals:		435,497.94	24,595.31	347,622.68	87,875.26	2,405.18	85,470.08	19.63
E10	Building & Grounds Exp							
001-0300-5102	Repairs & Maint - Building	10,000.00	21.97	3,310.27	6,689.73	55.00	6,634.73	66.35
001-0300-5103	Repairs and Maint	1,000.00	0.00	395.44	604.56	0.00	604.56	60.46
001-0300-5110	Utilities - Electric	6,000.00	378.49	4,283.19	1,716.81	0.00	1,716.81	28.61
001-0300-5111	Utilities - Gas	1,200.00	9.04	586.29	613.71	0.00	613.71	51.14
001-0300-5112	Utilities - Water	650.00	42.36	771.24	-121.24	0.00	-121.24	0.00
001-0300-5115	Com Exp - Tel Landline.Interne	3,660.00	90.22	3,385.24	274.76	400.00	-125.24	0.00
001-0300-5130	Sanitation	1,080.00	86.25	862.50	217.50	86.25	131.25	12.15
001-0300-5142	Janitorial Supplies and Main	860.00	0.00	21.97	838.03	0.00	838.03	97.45
E10 Sub Totals:		24,450.00	628.33	13,616.14	10,833.86	541.25	10,292.61	42.10
E30	Supply Expense							
001-0300-5300	Supplies - Office	9,000.00	0.00	4,205.84	4,794.16	332.00	4,462.16	49.58
001-0300-5350	Postage Expense	2,000.00	162.20	2,565.70	-565.70	0.00	-565.70	0.00
E30 Sub Totals:		11,000.00	162.20	6,771.54	4,228.46	332.00	3,896.46	35.42
E40	Operations Expense							
001-0300-5480	Dues & Subscriptions	3,000.00	0.00	1,230.39	1,769.61	0.00	1,769.61	58.99
E40 Sub Totals:		3,000.00	0.00	1,230.39	1,769.61	0.00	1,769.61	58.99
E55	Professional Services							
001-0300-5553	Prof Services - Advertising	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5589	Prof Services - Printing	6,000.00	0.00	734.96	5,265.04	0.00	5,265.04	87.75

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60	E55 Sub Totals:	6,500.00	0.00	734.96	5,765.04	0.00	5,765.04	88.69
	Miscellaneous Expense							
001-0300-5608	Software - New & Renewals	1,959.90	0.00	0.00	1,959.90	0.00	1,959.90	100.00
001-0300-5614	Copiers & Maintenance	3,000.00	0.00	3,320.52	-320.52	0.00	-320.52	0.00
	E60 Sub Totals:	4,959.90	0.00	3,320.52	1,639.38	0.00	1,639.38	33.05
	Expense Sub Totals	485,407.84	25,385.84	373,296.23	112,111.61	3,278.43	108,833.18	22.42
	Dept 0300 Sub Totals:	-258,012.16	-31,915.22	-383,772.53	125,760.37	3,278.43		
Dept 001-0400	Parks							
R62	Intergovernmental Tsfrs							
001-0400-4627	Xfer Designated Tax	480,000.00	40,000.00	440,000.00	40,000.00	0.00	40,000.00	8.33
001-0400-4629	Xfer Park 1/8 O & M	600,000.00	50,000.00	550,000.00	50,000.00	0.00	50,000.00	8.33
	R62 Sub Totals:	1,080,000.00	90,000.00	990,000.00	90,000.00	0.00	90,000.00	8.33
	Revenue Sub Totals:	1,080,000.00	90,000.00	990,000.00	90,000.00	0.00	90,000.00	8.33
E01	Personnel Expense							
001-0400-5000	Salary Expense	385,249.97	25,764.98	311,767.96	73,482.01	0.00	73,482.01	19.07
001-0400-5001	Part Time Labor	30,000.00	1,690.00	9,919.96	20,080.04	0.00	20,080.04	66.93
001-0400-5005	SWB Reimbursement	128,400.00	10,700.00	117,700.00	10,700.00	0.00	10,700.00	8.33
001-0400-5010	Overtime Expense	7,000.00	139.19	4,501.00	2,499.00	0.00	2,499.00	35.70
001-0400-5020	FICA Expense	30,007.12	2,090.07	24,753.19	5,253.93	0.00	5,253.93	17.51
001-0400-5022	Unemployment Expense	1,013.36	0.00	416.32	597.04	0.00	597.04	58.92
001-0400-5025	Worker's Comp Expense	9,000.00	0.00	8,674.00	326.00	0.00	326.00	3.62
001-0400-5030	APERS Expense	60,091.83	3,968.54	48,447.08	11,644.75	0.00	11,644.75	19.38
001-0400-5040	Health Insurance Expense	80,710.32	5,644.43	63,546.02	17,164.30	0.00	17,164.30	21.27
001-0400-5050	Physical & Drug Screen Exp	1,050.00	138.00	521.90	528.10	0.00	528.10	50.30
001-0400-5055	Uniform Expense	3,000.00	-483.40	2,633.44	366.56	962.01	-595.45	0.00
001-0400-5057	Vehicle Allowance	6,000.00	461.54	5,538.48	461.52	0.00	461.52	7.69
001-0400-5060	Travel & Training Expense	10,400.00	0.00	8,405.60	1,994.40	205.00	1,789.40	17.21
	E01 Sub Totals:	751,922.60	50,113.35	606,824.95	145,097.65	1,167.01	143,930.64	19.14
E10	Building & Grounds Exp							
001-0400-5110	Utilities - Electric	384.00	0.00	0.00	384.00	0.00	384.00	100.00
001-0400-5120	Insurance - Property	1,500.00	0.00	1,386.46	113.54	0.00	113.54	7.57
001-0400-5145	Tools	2,000.00	21.28	2,387.11	-387.11	0.00	-387.11	0.00
	E10 Sub Totals:	3,884.00	21.28	3,773.57	110.43	0.00	110.43	2.84
E20	Vehicle Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0400-5200	Fuel Expense	15,000.00	935.72	8,048.95	6,951.05	1,200.00	5,751.05	38.34
001-0400-5210	Service & Repair - Vehicle	6,000.00	509.94	4,597.47	1,402.53	0.00	1,402.53	23.38
001-0400-5225	Insurance Expense - Vehicle	3,000.00	0.00	5,260.81	-2,260.81	131.15	-2,391.96	0.00
E20 Sub Totals:		24,000.00	1,445.66	17,907.23	6,092.77	1,331.15	4,761.62	19.84
E30	Supply Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0400-5350	Postage Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
E30 Sub Totals:		100.00	0.00	0.00	100.00	0.00	100.00	100.00
E40	Operations Expense	500.00	131.93	269.92	230.08	0.00	230.08	46.02
001-0400-5535	Sales Tax Expense	500.00	131.93	269.92	230.08	0.00	230.08	46.02
E40 Sub Totals:		500.00	131.93	269.92	230.08	0.00	230.08	46.02
E55	Professional Services	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00
001-0400-5586	Prof Services - Other	15,000.00	1,658.30	11,076.28	3,923.72	3,263.29	660.43	4.40
E55 Sub Totals:		20,000.00	1,658.30	16,076.28	3,923.72	3,263.29	660.43	3.30
E60	Miscellaneous Expense	9,800.00	9,669.99	9,669.99	130.01	0.00	130.01	1.33
001-0400-5604	Hardware - New & Renewals	9,800.00	9,669.99	9,669.99	130.01	0.00	130.01	1.33
001-0400-5608	Software - New & Renewals	15,280.00	1,500.00	14,632.19	647.81	0.00	647.81	4.24
001-0400-5614	Copiers & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E60 Sub Totals:		25,080.00	11,169.99	24,302.18	777.82	0.00	777.82	3.10
E72	Bond Expense	63,200.00	5,305.50	57,827.02	5,372.98	0.00	5,372.98	8.50
001-0400-5840	Principal for Loans	63,200.00	5,305.50	57,827.02	5,372.98	0.00	5,372.98	8.50
E72 Sub Totals:		63,200.00	5,305.50	57,827.02	5,372.98	0.00	5,372.98	8.50
E80	Fixed Assets	12,000.00	0.00	11,636.11	363.89	0.00	363.89	3.03
001-0400-5800	Fixed Assets - Land	12,000.00	0.00	11,636.11	363.89	0.00	363.89	3.03
E80 Sub Totals:		12,000.00	0.00	11,636.11	363.89	0.00	363.89	3.03
E85	Interest Expense	4,000.00	280.50	3,618.98	381.02	0.00	381.02	9.53
001-0400-5850	Interest Expense	4,000.00	280.50	3,618.98	381.02	0.00	381.02	9.53
E85 Sub Totals:		4,000.00	280.50	3,618.98	381.02	0.00	381.02	9.53
Expense Sub Totals:		904,686.60	70,126.51	742,236.24	162,450.36	5,761.45	156,688.91	17.32
Dept 0400 Sub Totals:		-175,313.40	-19,873.49	-247,763.76	72,450.36	5,761.45		
R50	Parks - Mills Park & Pool							
	Sale of Services							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0410-4500	Mills Pool-Admin/Concessions	6,000.00	0.00	311.00	5,689.00	0.00	5,689.00	94.82
001-0410-4532	Admissions	57,000.00	0.00	36,040.00	20,960.00	0.00	20,960.00	36.77
001-0410-4534	Pavillion Fees	6,000.00	380.00	4,710.00	1,290.00	0.00	1,290.00	21.50
R50 Sub Totals:		69,000.00	380.00	41,061.00	27,939.00	0.00	27,939.00	40.49
R70	Grant Revenue	36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
001-0410-4700	Grants Revenue	36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
R70 Sub Totals:		36,000.00	0.00	0.00	36,000.00	0.00	36,000.00	100.00
Revenue Sub Totals:		105,000.00	380.00	41,061.00	63,939.00	0.00	63,939.00	60.89
E01	Personnel Expense	21,000.00	0.00	17,250.70	3,749.30	0.00	3,749.30	17.85
001-0410-5001	Part Time Labor	1,606.00	0.00	1,319.83	286.17	0.00	286.17	17.82
001-0410-5020	FICA Expense	22,606.00	0.00	18,570.53	4,035.47	0.00	4,035.47	17.85
E10	Building & Grounds Exp	2,000.00	214.20	1,436.36	563.64	3,091.44	-2,527.80	0.00
001-0410-5102	Repairs & Maint - Building	13,615.00	36.69	15,636.51	-2,021.51	55.44	-2,076.95	0.00
001-0410-5104	Repairs & Maint - Grounds	5,000.00	0.00	2,265.29	2,734.71	0.00	2,734.71	54.69
001-0410-5105	Repairs & Maint - Pool	7,000.00	558.04	6,423.96	576.04	0.00	576.04	8.23
001-0410-5110	Utilities - Electric	150.00	17.70	208.00	-58.00	0.00	-58.00	0.00
001-0410-5111	Utilities - Gas	1,000.00	89.09	1,338.53	-338.53	0.00	-338.53	0.00
001-0410-5112	Utilities - Water	0.00	134.51	747.73	-747.73	0.00	-747.73	0.00
001-0410-5115	Com Exp - Tel Landline.Interne	500.00	0.00	397.20	102.80	0.00	102.80	20.56
001-0410-5120	Insurance - Property	29,265.00	1,050.23	28,453.58	811.42	3,146.88	-2,335.46	0.00
E10 Sub Totals:		3,500.00	0.25	30.71	3,469.29	0.00	3,469.29	99.12
E30	Supply Expense	12,000.00	0.00	10,662.58	1,337.42	42.63	1,294.79	10.79
001-0410-5308	Supplies - Concession	15,500.00	0.25	10,693.29	4,806.71	42.63	4,764.08	30.74
001-0410-5328	Supplies - Pools	48,250.00	0.00	52,831.49	-4,581.49	0.00	-4,581.49	0.00
E70	Grant Expense	48,250.00	0.00	52,831.49	-4,581.49	0.00	-4,581.49	0.00
001-0410-5700	Grant Expense	48,250.00	0.00	52,831.49	-4,581.49	0.00	-4,581.49	0.00
E70 Sub Totals:		6,602.74	0.00	3,217.74	3,385.00	0.00	3,385.00	51.27
E80	Fixed Assets	6,602.74	0.00	3,217.74	3,385.00	0.00	3,385.00	51.27
001-0410-5816	Fixed Assets - Infrastructure	6,602.74	0.00	3,217.74	3,385.00	0.00	3,385.00	51.27
E80 Sub Totals:		122,223.74	1,050.48	113,766.63	8,457.11	3,189.51	5,267.60	4.31
Expense Sub Totals:								

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0420	Dept 0410 Sub Totals:	17,223.74	670.48	72,705.63	-55,481.89	3,189.51		
R74	Parks - Midland Sponsorships							
001-0420-4740	User Agre Fees/Sponsors	24,000.00	0.00	0.00	24,000.00	0.00	24,000.00	100.00
	R74 Sub Totals:	24,000.00	0.00	0.00	24,000.00	0.00	24,000.00	100.00
E10	Revenue Sub Totals:	24,000.00	0.00	0.00	24,000.00	0.00	24,000.00	100.00
001-0420-5104	Building & Grounds Exp							
001-0420-5110	Repairs & Maint - Grounds	28,000.00	1,824.36	18,435.84	9,564.16	4,584.23	4,979.93	17.79
001-0420-5112	Utilities - Electric	18,360.00	1,114.23	10,179.44	8,180.56	0.00	8,180.56	44.56
	Utilities - Water	1,260.00	105.87	1,164.57	95.43	0.00	95.43	7.57
	E10 Sub Totals:	47,620.00	3,044.46	29,779.85	17,840.15	4,584.23	13,255.92	27.84
	Expense Sub Totals:	47,620.00	3,044.46	29,779.85	17,840.15	4,584.23	13,255.92	27.84
Dept 001-0430	Dept 0420 Sub Totals:	23,620.00	3,044.46	29,779.85	-6,159.85	4,584.23		
R30	Parks - Bishop Membership Fees							
001-0430-4300	Membership Family	375,000.00	7,028.50	142,429.32	232,570.68	0.00	232,570.68	62.02
001-0430-4304	Membership Silver Sneakers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R30 Sub Totals:	375,000.00	7,028.50	142,429.32	232,570.68	0.00	232,570.68	62.02
R33	Rental Fees							
001-0430-4332	Equipment Rental	80,545.00	0.00	4,834.00	75,711.00	0.00	75,711.00	94.00
001-0430-4340	Room Rental Party Room	15,000.00	850.00	7,810.00	7,190.00	0.00	7,190.00	47.93
001-0430-4350	Use Agreement Fees	26,450.00	1,200.00	26,176.00	274.00	0.00	274.00	1.04
001-0430-4354	Tournaments	65,000.00	2,700.00	28,850.00	36,150.00	0.00	36,150.00	55.62
	R33 Sub Totals:	186,995.00	4,750.00	67,670.00	119,325.00	0.00	119,325.00	63.81
R36	Park Program Fees							
001-0430-4364	Basketball	63,000.00	6,227.50	25,519.50	37,480.50	0.00	37,480.50	59.49
001-0430-4366	BASS Swim Program	38,000.00	2,839.60	18,710.40	19,289.60	0.00	19,289.60	50.76
001-0430-4382	Pool Swim Lessons	55,000.00	920.00	14,667.45	40,332.55	0.00	40,332.55	73.33
	R36 Sub Totals:	156,000.00	9,987.10	58,897.35	97,102.65	0.00	97,102.65	62.25
R50	Sale of Services							
001-0430-4500	Concessions - Bishop	75,000.00	70.00	29,377.85	45,622.15	0.00	45,622.15	60.83
001-0430-4514	Daily Admissions Adults	58,000.00	0.00	17,224.26	40,775.74	0.00	40,775.74	70.30
001-0430-4530	Merchandise Sales	10,000.00	60.00	2,618.00	7,382.00	0.00	7,382.00	73.82

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4534	Red Cross Programs	12,000.00	50.00	7,473.00	4,527.00	0.00	4,527.00	37.73
R50 Sub Totals:		155,000.00	180.00	56,693.11	98,306.89	0.00	98,306.89	63.42
R60	Miscellaneous Revenue	256,796.00	0.00	14,105.68	242,690.32	0.00	242,690.32	94.51
001-0430-4600	Miscellaneous Revenue	256,796.00	0.00	14,105.68	242,690.32	0.00	242,690.32	94.51
R60 Sub Totals:		256,796.00	0.00	14,105.68	242,690.32	0.00	242,690.32	94.51
R74	Sponsorships	98,500.00	4,000.00	89,745.00	8,755.00	0.00	8,755.00	8.89
001-0430-4740	User Agre Fees/Sponsors	98,500.00	4,000.00	89,745.00	8,755.00	0.00	8,755.00	8.89
R74 Sub Totals:		98,500.00	4,000.00	89,745.00	8,755.00	0.00	8,755.00	8.89
Revenue Sub Totals:		1,228,291.00	25,945.60	429,540.46	798,750.54	0.00	798,750.54	65.03
E01	Personnel Expense	347,861.98	25,102.97	355,947.89	11,914.09	0.00	11,914.09	3.42
001-0430-5000	Salary Expense	185,000.00	8,013.58	97,400.63	87,599.37	0.00	87,599.37	47.35
001-0430-5001	Part Time Labor	5,000.00	202.53	3,297.45	1,702.55	0.00	1,702.55	34.05
001-0430-5010	Overtime Expense	44,702.69	2,535.58	53,158.63	11,544.06	0.00	11,544.06	25.82
001-0430-5020	FICA Expense	1,680.00	0.00	1,084.45	595.55	0.00	595.55	35.45
001-0430-5022	Unemployment Expense	3,450.00	0.00	3,450.00	0.00	0.00	0.00	0.00
001-0430-5025	Worker's Comp Expense	58,824.83	3,876.80	51,688.07	7,136.76	0.00	7,136.76	12.13
001-0430-5030	APERS Expense	60,601.96	3,485.97	43,309.98	17,291.98	0.00	17,291.98	28.53
001-0430-5040	Health Insurance Expense	1,200.00	276.00	561.00	639.00	0.00	639.00	53.25
001-0430-5050	Physical & Drug Screen Exp	300.00	0.00	0.00	300.00	0.00	300.00	100.00
001-0430-5054	Bring Your Own Device - Phone	4,000.00	0.00	2,326.75	1,673.25	0.00	1,673.25	41.83
001-0430-5055	Uniform Expense	712,621.46	43,493.43	572,224.85	140,396.61	0.00	140,396.61	19.70
E01 Sub Totals:		65,000.00	2,838.92	49,951.52	15,048.48	35,305.77	-20,257.29	0.00
E10	Building & Grounds Exp	83,112.66	4,044.06	72,188.45	10,924.21	9,909.24	1,014.97	1.22
001-0430-5102	Repairs & Maint - Building	57,942.89	-73.05	50,060.63	7,882.26	6,505.67	1,376.59	2.38
001-0430-5104	Repairs & Maint - Grounds	2,000.00	0.00	28.52	1,971.48	0.00	1,971.48	98.57
001-0430-5105	Repairs & Maint - Pool	220,000.00	22,045.56	186,351.06	33,648.94	0.00	33,648.94	15.29
001-0430-5106	Repairs & Maint - Splash Pad	38,000.00	1,767.47	20,459.04	17,540.96	0.00	17,540.96	46.16
001-0430-5110	Utilities - Electric	10,000.00	451.70	5,530.54	4,469.46	0.00	4,469.46	44.69
001-0430-5111	Utilities - Gas	21,972.00	1,314.25	19,625.41	2,346.59	1,037.33	1,309.26	5.96
001-0430-5112	Utilities - Water	5,364.00	519.40	5,462.87	-98.87	600.00	-698.87	0.00
001-0430-5115	Com Exp - Tel Landline,Interne	18,769.48	0.00	53,522.52	-14,753.04	0.00	-14,753.04	0.00
001-0430-5116	Communication Exp - Cellular	34,500.00	2,636.72	28,289.20	6,210.80	0.00	6,210.80	18.00
001-0430-5120	Insurance - Property	2,000.00	103.08	682.84	1,317.16	0.00	1,317.16	65.86
001-0430-5130	Sanitation	25,000.00	1,243.98	17,452.06	7,547.94	896.87	6,651.07	26.60
001-0430-5140	Supplies - B&G							
001-0430-5142	Janitorial Supplies and Main							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E20	E10 Sub Totals:	583,661.03	36,892.09	489,604.66	94,056.37	54,254.88	39,801.49	6.82
	Vehicle Expense							
001-0430-5212	Service & Repair - Equipment	21,100.00	2,127.76	17,700.19	3,399.81	149.31	3,250.50	15.41
E20	E20 Sub Totals:	21,100.00	2,127.76	17,700.19	3,399.81	149.31	3,250.50	15.41
	Supply Expense							
001-0430-5300	Supplies - Office	2,500.00	111.55	1,477.83	1,022.17	154.25	867.92	34.72
001-0430-5308	Supplies - Concession	60,000.00	1,153.29	26,967.37	33,032.63	0.00	33,032.63	55.05
001-0430-5330	Supplies - Park Programs	14,000.00	290.49	6,510.15	7,489.85	370.90	7,118.95	50.85
001-0430-5332	Supplies - Resale Merchandise	6,000.00	16.19	359.87	5,640.13	0.00	5,640.13	94.00
E30	E30 Sub Totals:	82,500.00	1,571.52	35,315.22	47,184.78	525.15	46,659.63	56.56
	Operations Expense							
E40	BASS Program Expense	12,000.00	76.00	4,587.82	7,412.18	1,022.00	6,390.18	53.25
001-0430-5460	Aquatic Program Expense	6,000.00	0.00	4,501.75	1,498.25	0.00	1,498.25	24.97
001-0430-5461	Credit Card Fees	9,780.00	560.25	6,264.04	3,515.96	48.36	3,467.60	35.46
001-0430-5475	Dues & Subscriptions	1,843.40	14.00	345.00	1,498.40	381.99	1,116.41	60.56
001-0430-5480								
E40	E40 Sub Totals:	29,623.40	650.25	15,698.61	13,924.79	1,452.35	12,472.44	42.10
	Professional Services							
E55	Prof Services - Advertising	3,500.00	0.00	5,743.58	-2,243.58	0.00	-2,243.58	0.00
001-0430-5553	Prof Services - Basketball	38,000.00	0.00	16,961.68	21,038.32	180.00	20,858.32	54.89
001-0430-5585	Prof Services - Other	45,533.44	662.77	28,174.98	17,358.46	2,179.97	15,178.49	33.33
001-0430-5586	Prof Services - Aerobic Instr	62,220.00	1,140.00	24,772.00	37,448.00	26,745.00	10,703.00	17.20
001-0430-5587	Prof Services - Printing	5,000.00	0.00	545.96	4,454.04	0.00	4,454.04	89.08
001-0430-5589								
E55	E55 Sub Totals:	154,253.44	1,802.77	76,198.20	78,055.24	29,104.97	48,950.27	31.73
	Miscellaneous Expense							
E60	Inspections & Monitoring	5,900.00	0.00	3,186.25	2,713.75	0.00	2,713.75	46.00
001-0430-5485								
E60	E60 Sub Totals:	5,900.00	0.00	3,186.25	2,713.75	0.00	2,713.75	46.00
	Fixed Assets							
E80	Fixed Assets - Infrastructure	250,796.00	101,677.23	212,773.99	38,022.01	0.00	38,022.01	15.16
001-0430-5816								
E80	E80 Sub Totals:	250,796.00	101,677.23	212,773.99	38,022.01	0.00	38,022.01	15.16
	Expense Sub Totals:	1,840,455.33	188,215.05	1,422,701.97	417,753.36	85,486.66	332,266.70	18.05
Dept 001-0440	Dept 0430 Sub Totals:	612,164.33	162,269.45	993,161.51	-380,997.18	85,486.66		
R36	Parks - Alcoa							
	Park Program Fees							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0440-4260	Parks Rental	6,000.00	0.00	35.00	5,965.00	0.00	5,965.00	99.42
	R36 Sub Totals:	6,000.00	0.00	35.00	5,965.00	0.00	5,965.00	99.42
R74	Sponsorships							
001-0440-4740	User Agre Fees/Sponsors	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	R74 Sub Totals:	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
	Revenue Sub Totals:	11,000.00	0.00	35.00	10,965.00	0.00	10,965.00	99.68
E10	Building & Grounds Exp							
001-0440-5104	Repairs & Maint - Grounds	5,000.00	3,075.48	4,631.60	368.40	244.89	123.51	2.47
001-0440-5110	Utilities - Electric	6,500.00	730.52	7,761.40	-1,261.40	0.00	-1,261.40	0.00
001-0440-5112	Utilities - Water	660.00	150.02	1,649.17	-989.17	0.00	-989.17	0.00
	E10 Sub Totals:	12,160.00	3,956.02	14,042.17	-1,882.17	244.89	-2,127.06	0.00
	Expense Sub Totals:	12,160.00	3,956.02	14,042.17	-1,882.17	244.89	-2,127.06	0.00
	Dept 0440 Sub Totals:	1,160.00	3,956.02	14,007.17	-12,847.17	244.89		
Dept 001-0450	Parks - Ashley							
R36	Park Program Fees							
001-0450-4260	Parks Rental	5,000.00	0.00	695.00	4,305.00	0.00	4,305.00	86.10
	R36 Sub Totals:	5,000.00	0.00	695.00	4,305.00	0.00	4,305.00	86.10
R60	Miscellaneous Revenue							
001-0450-4600	Miscellaneous Revenue	227,200.00	0.00	0.00	227,200.00	0.00	227,200.00	100.00
	R60 Sub Totals:	227,200.00	0.00	0.00	227,200.00	0.00	227,200.00	100.00
	Revenue Sub Totals:	232,200.00	0.00	695.00	231,505.00	0.00	231,505.00	99.70
E10	Building & Grounds Exp							
001-0450-5104	Repairs & Maint - Grounds	6,000.00	556.65	4,800.42	1,199.58	1,931.14	-731.56	0.00
001-0450-5110	Utilities - Electric	10,000.00	0.00	-756.85	10,756.85	0.00	10,756.85	107.57
	E10 Sub Totals:	16,000.00	556.65	4,043.57	11,956.43	1,931.14	10,025.29	62.66
E80	Fixed Assets							
001-0450-5816	Fixed Assets - Infrastructure	227,200.00	0.00	0.00	227,200.00	227,194.93	5.07	0.00
	E80 Sub Totals:	227,200.00	0.00	0.00	227,200.00	227,194.93	5.07	0.00
	Expense Sub Totals:	243,200.00	556.65	4,043.57	239,156.43	229,126.07	10,030.36	4.12

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0500	Dept 0450 Sub Totals:	11,000.00	556.65	3,348.57	7,651.43	229,126.07		
R15	Fire							
001-0500-4156	Taxes - Property	700.00	0.00	845.37	-145.37	0.00	-145.37	0.00
	Fire Rescue Funds							
R60	R15 Sub Totals:	700.00	0.00	845.37	-145.37	0.00	-145.37	0.00
001-0500-4600	Miscellaneous Revenue	250.00	0.00	684.69	-434.69	0.00	-434.69	0.00
	Miscellaneous Revenue							
R60	R60 Sub Totals:	250.00	0.00	684.69	-434.69	0.00	-434.69	0.00
R62	Intergovernmental Tsfrs							
001-0500-4627	Xfer Designated Tax	1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33
001-0500-4629	Xfer Fire Special Tax	1,800,000.00	150,000.00	1,650,000.00	150,000.00	0.00	150,000.00	8.33
R66	R62 Sub Totals:	3,000,000.00	250,000.00	2,750,000.00	250,000.00	0.00	250,000.00	8.33
001-0500-4900	Sale of Equipment	5,000.00	0.00	9,100.00	-4,100.00	0.00	-4,100.00	0.00
	Sale of Fixed Assets							
R66	R66 Sub Totals:	5,000.00	0.00	9,100.00	-4,100.00	0.00	-4,100.00	0.00
E01	Revenue Sub Totals:	3,005,950.00	250,000.00	2,760,630.06	245,319.94	0.00	245,319.94	8.16
001-0500-5000	Personnel Expense	2,266,954.93	172,018.67	2,068,353.81	198,601.12	0.00	198,601.12	8.76
001-0500-5005	Salary Expense	128,400.00	10,700.00	117,700.00	10,700.00	0.00	10,700.00	8.33
001-0500-5010	SWB Reimbursement	211,044.56	12,671.19	221,560.79	-10,516.23	0.00	-10,516.23	0.00
001-0500-5020	Overtime Expense	39,080.50	2,757.06	34,318.72	4,761.78	0.00	4,761.78	12.18
001-0500-5022	FICA Expense	3,060.00	0.00	1,927.34	1,132.66	0.00	1,132.66	37.02
001-0500-5025	Unemployment Expense	50,000.00	0.00	49,175.00	825.00	0.00	825.00	1.65
001-0500-5030	Worker's Comp Expense	5,560.96	365.24	4,667.91	893.05	0.00	893.05	16.06
001-0500-5035	APERS Expense	580,446.38	43,148.87	514,415.45	66,030.93	0.00	66,030.93	11.38
001-0500-5036	LOPFI Expense	-170,000.00	-29,532.47	-215,883.45	45,883.45	0.00	45,883.45	-26.99
001-0500-5040	LOPFI Perm Advance	425,658.00	32,867.75	361,212.59	64,445.41	0.00	64,445.41	15.14
001-0500-5050	Health Insurance Expense	7,000.00	372.37	3,782.18	3,217.82	0.00	3,217.82	45.97
001-0500-5055	Physical & Drug Screen Exp	20,071.25	958.32	15,818.18	4,253.07	213.70	4,039.37	20.13
001-0500-5060	Uniform Expense	15,200.00	300.00	10,591.79	4,608.21	2,562.09	2,046.12	13.46
001-0500-5061	Travel & Training Expense	12,500.00	208.06	7,269.79	5,230.21	-507.69	5,737.90	45.90
	Training Aids							
E10	E01 Sub Totals:	3,594,976.58	246,835.06	3,194,910.10	400,066.48	2,268.10	397,798.38	11.07
001-0500-5102	Building & Grounds Exp	40,000.00	480.82	15,397.99	24,602.01	5,278.26	19,323.75	48.31
001-0500-5110	Repairs & Maint - Building	39,900.00	3,560.84	40,255.36	-355.36	0.00	-355.36	0.00
	Utilities - Electric							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0500-5111	Utilities - Gas	5,500.00	191.82	3,611.78	1,888.22	0.00	1,888.22	34.33
001-0500-5112	Utilities - Water	7,000.00	440.25	5,064.84	1,935.16	0.00	1,935.16	27.65
001-0500-5115	Com Exp - Tel Landline.Interne	21,199.44	1,641.62	24,769.64	-3,570.20	1,200.00	-4,770.20	0.00
001-0500-5116	Communication Exp - Cellular	9,300.00	739.69	7,473.11	1,826.89	625.00	1,201.89	12.92
001-0500-5120	Insurance - Property	3,638.99	0.00	18,784.41	-15,145.42	0.00	-15,145.42	0.00
001-0500-5130	Sanitation	2,900.00	135.13	1,569.43	1,330.57	0.00	1,330.57	45.88
001-0500-5141	Pest/Chem/Seed/Fert	2,000.00	0.00	1,206.86	793.14	0.00	793.14	39.66
001-0500-5142	Janitorial Supplies and Maint	13,500.00	-34.95	9,407.18	4,092.82	350.10	3,742.72	27.72
001-0500-5145	Tools	1,200.00	0.00	1,281.94	-81.94	0.00	-81.94	0.00
	E10 Sub Totals:	146,138.43	7,155.22	128,822.54	17,315.89	7,453.36	9,862.53	6.75
E20	Vehicle Expense							
001-0500-5200	Fuel Expense	33,000.00	2,092.92	18,609.10	14,390.90	3,011.05	11,379.85	34.48
001-0500-5210	Service & Repair - Vehicle	2,500.00	240.00	2,874.68	-374.68	0.00	-374.68	0.00
001-0500-5212	Service & Repair - Equipment	3,000.00	305.34	2,789.03	210.97	69.11	141.86	4.73
001-0500-5216	Service & Repair - Apparatus	42,000.00	5,097.09	24,106.96	17,893.04	2,604.24	15,288.80	36.40
001-0500-5218	Tire Expense	8,000.00	0.00	2,894.55	5,105.45	3,429.94	1,675.51	20.94
001-0500-5225	Insurance Expense - Vehicle	23,007.77	0.00	18,785.44	4,222.33	361.52	3,860.81	16.78
001-0500-5230	Radios	5,500.00	0.00	5,346.54	153.46	125.48	27.98	0.51
	E20 Sub Totals:	117,007.77	7,735.35	75,406.30	41,601.47	9,601.34	32,000.13	27.35
E30	Supply Expense							
001-0500-5300	Supplies - Office	3,250.00	-68.66	1,614.25	1,635.75	-46.13	1,681.88	51.75
001-0500-5302	Supplies - Kitchen	1,200.00	191.09	818.86	381.14	135.02	246.12	20.51
001-0500-5306	Supplies - Food Allowance	43,800.00	3,937.06	37,319.63	6,480.37	6,527.85	-47.48	0.00
001-0500-5318	Supplies - Foam	1,500.00	0.00	769.12	730.88	0.00	730.88	48.73
001-0500-5320	Supplies - Hazardous Mat'l	2,000.00	-847.75	93.33	1,906.67	283.13	1,623.54	81.18
001-0500-5323	Material and Maint	1,800.00	-1,655.33	135.51	1,664.49	0.00	1,664.49	92.47
001-0500-5350	Postage Expense	300.00	6.76	34.54	265.46	107.88	157.58	52.53
	E30 Sub Totals:	53,850.00	1,563.17	40,785.24	13,064.76	7,007.75	6,057.01	11.25
E40	Operations Expense							
001-0500-5480	Dues & Subscriptions	1,350.00	0.00	786.00	564.00	0.00	564.00	41.78
001-0500-5530	Safety Program	12,200.00	0.00	0.00	12,200.00	106.37	12,093.63	99.13
	E40 Sub Totals:	13,550.00	0.00	786.00	12,764.00	106.37	12,657.63	93.41
E55	Professional Services							
001-0500-5553	Prof Services - Advertising	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0500-5574	Prof Services - GIS	525.50	0.00	1,769.10	-1,243.60	0.00	-1,243.60	0.00
001-0500-5586	Prof Services - Other	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0500-5589	Prof Services - Printing	500.00	0.00	0.00	500.00	0.00	500.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E55	Sub Totals:	3,525.50	0.00	1,769.10	1,756.40	0.00	1,756.40	49.82
E60	Miscellaneous Expense							
001-0500-5604	Hardware - New & Renewals	12,300.00	9,669.99	9,669.99	2,630.01	0.00	2,630.01	21.38
001-0500-5608	Software - New & Renewals	600.00	0.00	646.38	-46.38	0.00	-46.38	0.00
E60	Sub Totals:	12,900.00	9,669.99	10,316.37	2,583.63	0.00	2,583.63	20.03
E72	Bond Expense							
001-0500-5840	Principal for Loans	163,000.00	13,642.71	148,698.02	14,301.98	0.00	14,301.98	8.77
E72	Sub Totals:	163,000.00	13,642.71	148,698.02	14,301.98	0.00	14,301.98	8.77
E80	Fixed Assets							
001-0500-5808	Fixed Assets - Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0500-5810	Fixed Assets - Equipment	22,900.00	0.00	22,499.69	400.31	0.00	400.31	1.75
E80	Sub Totals:	22,900.00	0.00	22,499.69	400.31	0.00	400.31	1.75
E85	Interest Expense							
001-0500-5850	Interest Expense	10,005.00	721.28	9,305.87	699.13	0.00	699.13	6.99
E85	Sub Totals:	10,005.00	721.28	9,305.87	699.13	0.00	699.13	6.99
Expense Sub Totals:		4,137,853.28	287,322.78	3,633,299.23	504,554.05	26,436.92	478,117.13	11.55
Dept 0500 Sub Totals:		1,131,903.28	37,322.78	872,669.17	259,234.11	26,436.92		
R15	Taxes - Property							
001-0510-4152	Springhill VFD Assessment	55,000.00	0.00	37,806.72	17,193.28	0.00	17,193.28	31.26
R15	Sub Totals:	55,000.00	0.00	37,806.72	17,193.28	0.00	17,193.28	31.26
Revenue Sub Totals:		55,000.00	0.00	37,806.72	17,193.28	0.00	17,193.28	31.26
E30	Supply Expense							
001-0510-5323	Material and Maint	41,000.00	-5,550.81	7,761.82	33,238.18	16,372.00	16,866.18	41.14
E30	Sub Totals:	41,000.00	-5,550.81	7,761.82	33,238.18	16,372.00	16,866.18	41.14
E80	Fixed Assets							
001-0510-5810	Fixed Assets - Equipment	58,700.00	0.00	58,713.99	-13.99	0.00	-13.99	0.00
E80	Sub Totals:	58,700.00	0.00	58,713.99	-13.99	0.00	-13.99	0.00
Expense Sub Totals:		99,700.00	-5,550.81	66,475.81	33,224.19	16,372.00	16,852.19	16.90

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0600	Dept 0510 Sub Totals:	44,700.00	-5,550.81	28,669.09	16,030.91	16,372.00		
R40	Police							
001-0500-4422	Fines & Forfeitures	780.00	67.14	738.54	41.46	0.00	41.46	5.32
	Intoximeter Revenue							
R40 Sub Totals:		780.00	67.14	738.54	41.46	0.00	41.46	5.32
R60	Miscellaneous Revenue							
001-0500-4600	Miscellaneous Revenue	28,000.00	24,324.33	52,880.67	-24,880.67	0.00	-24,880.67	0.00
R60 Sub Totals:		28,000.00	24,324.33	52,880.67	-24,880.67	0.00	-24,880.67	0.00
R62	Intergovernmental Tsfrs							
001-0500-4627	Xfer Designated Tax	1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33
R62 Sub Totals:		1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33
R66	Sale of Equipment							
001-0500-4900	Sale of Fixed Assets	25,000.00	39,775.00	€3,322.50	-38,322.50	2,775.00	-41,097.50	0.00
R66 Sub Totals:		25,000.00	39,775.00	€3,322.50	-38,322.50	2,775.00	-41,097.50	0.00
R70	Grant Revenue							
001-0500-4700	Grant - Police DUI/Step	26,700.00	864.19	26,484.39	215.61	0.00	215.61	0.81
001-0500-4702	Grant - Body Armor	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
001-0500-4704	Grant - JAG Equip	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
R70 Sub Totals:		33,700.00	864.19	26,484.39	7,215.61	0.00	7,215.61	21.41
Revenue Sub Totals:		1,287,480.00	165,030.66	1,243,426.10	44,053.90	2,775.00	41,278.90	3.21
E01	Personnel Expense							
001-0600-5000	Salary Expense	1,724,561.59	146,104.39	1,748,732.84	-24,171.25	0.00	-24,171.25	0.00
001-0600-5005	SWB Reimbursement	128,400.00	10,700.00	117,700.00	10,700.00	0.00	10,700.00	8.33
001-0600-5010	Overtime Expense	65,000.00	8,641.68	36,808.46	28,191.54	0.00	28,191.54	43.37
001-0600-5020	FICA Expense	148,347.59	11,699.46	135,671.56	12,676.03	0.00	12,676.03	8.54
001-0600-5022	Unemployment Expense	2,280.00	0.00	1,472.78	807.22	0.00	807.22	35.40
001-0600-5025	Worker's Comp Expense	12,000.00	0.00	11,913.00	87.00	0.00	87.00	0.73
001-0600-5030	APERS Expense	5,083.13	837.60	9,768.56	-4,685.38	0.00	-4,685.38	0.00
001-0600-5035	LOPFI Expense	442,566.23	35,408.93	359,180.49	43,385.74	0.00	43,385.74	9.80
001-0600-5036	LOPFI Prem Advance	-155,000.00	-25,205.07	-166,100.51	11,100.51	0.00	11,100.51	-7.16
001-0600-5040	Health Insurance Expense	310,362.24	27,523.78	274,196.93	36,165.31	0.00	36,165.31	11.65
001-0600-5050	Physical & Drug Screen Exp	3,000.00	69.00	3,882.00	-882.00	0.00	-882.00	0.00
001-0600-5055	Uniform Expense	16,000.00	1,164.17	14,194.70	1,805.30	701.23	1,104.07	6.90
001-0600-5056	Uniform Expenses - PR Benefit	15,120.00	1,140.00	12,150.00	2,970.00	0.00	2,970.00	19.64
001-0600-5057	Uniform Expense - New Officer	15,000.00	2,964.26	7,508.67	7,491.33	0.00	7,491.33	49.94

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0600-5060	Travel & Training Expense	28,000.00	443.44	11,954.85	16,045.15	137.50	15,907.65	56.81
001-0600-5061	Training Aids	3,000.00	57.78	1,791.30	1,208.70	0.00	1,208.70	40.29
001-0600-5065	First Aid Expense	500.00	-2,765.99	0.00	500.00	471.36	28.64	5.73
001-0600-5705	Grant Expense - DUI/Step	26,700.00	106.98	18,733.23	7,966.77	0.00	7,966.77	29.84
	E01 Sub Totals:	2,790,920.83	218,890.41	2,639,558.86	151,361.97	1,310.09	150,051.88	5.38
E10	Building & Grounds Exp							
001-0600-5102	Repairs & Maint - Building	15,000.00	184.13	8,663.98	6,336.02	4,360.00	1,976.02	13.17
001-0600-5110	Utilities - Electric	13,992.00	1,050.18	12,824.13	1,167.87	0.00	1,167.87	8.35
001-0600-5111	Utilities - Gas	1,100.00	23.01	499.41	600.59	0.00	600.59	54.60
001-0600-5112	Utilities - Water	1,600.00	101.47	1,287.54	312.46	0.00	312.46	19.53
001-0600-5115	Com Exp - Tel Landline.Interne	28,669.68	1,349.02	23,217.52	5,452.16	1,088.08	4,364.08	15.22
001-0600-5116	Communication Exp - Cellular	45,600.00	3,914.71	39,115.19	6,484.81	3,600.00	2,884.81	6.33
001-0600-5120	Insurance - Property	2,800.00	0.00	4,302.48	-1,502.48	0.00	-1,502.48	0.00
001-0600-5130	Sanitation	780.00	38.34	419.27	360.73	0.00	360.73	46.25
001-0600-5142	Janitorial Supplies and Main	5,000.00	332.90	3,587.85	1,412.15	289.03	1,123.12	22.46
	E10 Sub Totals:	114,541.68	6,993.76	93,917.37	20,624.31	9,337.11	11,287.20	9.85
E20	Vehicle Expense							
001-0600-5200	Fuel Expense	120,000.00	8,753.58	82,415.25	37,584.75	12,000.00	25,584.75	21.32
001-0600-5210	Service & Repair - Vehicle	87,824.38	2,983.84	72,807.63	15,016.75	2,948.19	12,068.56	13.74
001-0600-5212	Service & Repair - Equipment	1,500.00	0.00	278.75	1,221.25	0.00	1,221.25	81.42
001-0600-5213	Equipment Repairs	3,000.00	149.00	489.70	2,510.30	0.00	2,510.30	83.68
001-0600-5214	Service & Repair - Heavy Equip	750.00	0.00	0.00	750.00	0.00	750.00	100.00
001-0600-5218	Tire Expense	18,000.00	143.61	15,186.39	2,813.61	0.00	2,813.61	15.63
001-0600-5225	Insurance Expense - Vehicle	30,125.76	0.00	18,728.78	11,396.98	1,572.08	9,824.90	32.61
001-0600-5230	Radios	10,500.00	0.00	373.58	10,126.42	0.00	10,126.42	96.44
001-0600-5245	Narcotics Rental	40,500.00	1,700.08	13,858.92	26,641.08	11,880.86	14,760.22	36.44
	E20 Sub Totals:	312,200.14	13,730.11	204,139.00	108,061.14	28,401.13	79,660.01	25.52
E30	Supply Expense							
001-0600-5300	Supplies - Office	6,000.00	281.49	5,132.80	867.20	159.68	707.52	11.79
001-0600-5310	Supplies - Weapons	7,000.00	0.00	16,632.88	-9,632.88	0.00	-9,632.88	0.00
001-0600-5312	Supplies - Ammunition	19,600.00	0.00	15,431.19	4,168.81	1,447.61	2,721.20	13.88
001-0600-5314	Supplies - Raid Vests	10,000.00	0.00	8,349.44	1,650.56	851.66	798.90	7.99
001-0600-5322	Supplies - Operating - CID	2,900.00	738.34	1,233.66	1,666.34	219.74	1,446.60	49.88
001-0600-5350	Postage Expense	800.00	33.79	184.60	615.40	0.00	615.40	76.93
001-0600-5380	Prisoner Care Expense	500.00	0.00	51.00	449.00	0.00	449.00	89.80
	E30 Sub Totals:	46,800.00	1,053.62	47,015.57	-215.57	2,678.69	-2,894.26	0.00
E40	Operations Expense							
001-0600-5480	Dues & Subscriptions	2,000.00	0.00	1,948.00	52.00	5.00	47.00	2.35

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0500-5525	Comm Crime Prevention Outreach	5,900.00	52.73	5,546.03	353.97	0.00	353.97	6.00
001-0500-5530	Safety Program	2,000.00	0.00	0.00	2,000.00	704.25	1,295.75	64.79
001-0500-5531	Radios - Police	1,200.00	0.00	933.94	266.06	0.00	266.06	22.17
	E40 Sub Totals:	11,100.00	52.73	8,427.97	2,672.03	709.25	1,962.78	17.68
E55	Professional Services							
001-0500-5553	Prof Services - Advertising	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0500-5586	Prof Services - Other	6,000.00	103.44	3,741.05	2,258.95	90.00	2,168.95	36.15
001-0500-5589	Prof Services - Printing	500.00	0.00	298.42	201.58	0.00	201.58	40.32
	E55 Sub Totals:	7,500.00	103.44	4,039.47	3,460.53	90.00	3,370.53	44.94
E60	Miscellaneous Expense							
001-0500-5604	Hardware - New & Renewals	51,000.00	0.00	50,025.43	974.57	60,980.62	-60,006.05	0.00
001-0500-5608	Software - New & Renewals	41,900.00	50.00	40,085.91	1,814.09	50.00	1,764.09	4.21
001-0500-5616	Interpreter-Police	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0600-5617	Misc/Equipment Police	1,800.00	0.00	5,826.90	-4,026.90	0.00	-4,026.90	0.00
	E60 Sub Totals:	95,200.00	50.00	95,938.24	-738.24	61,030.62	-61,768.86	0.00
E70	Grant Expense							
001-0600-5700	Grant Expense	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
	E70 Sub Totals:	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
E72	Bond Expense							
001-0600-5840	Principal for Loans	351,000.00	16,668.70	296,801.47	54,198.53	0.00	54,198.53	15.44
	E72 Sub Totals:	351,000.00	16,668.70	296,801.47	54,198.53	0.00	54,198.53	15.44
E80	Fixed Assets							
001-0600-5810	Fixed Assets - Equipment	0.00	331,996.38	331,996.38	-331,996.38	0.00	-331,996.38	0.00
	E80 Sub Totals:	0.00	331,996.38	331,996.38	-331,996.38	0.00	-331,996.38	0.00
E85	Interest Expense							
001-0600-5850	Interest Expense	5,000.00	144.15	4,779.68	220.32	0.00	220.32	4.41
	E85 Sub Totals:	5,000.00	144.15	4,779.68	220.32	0.00	220.32	4.41
	Expense Sub Totals:	3,738,762.65	589,683.30	3,726,614.01	12,148.64	103,556.89	-91,408.25	0.00
Dept 0600 Sub Totals:		2,451,282.65	424,652.64	2,483,187.91	-31,905.26	106,331.89		
Police - Dispatch								
Miscellaneous Revenue								
001-0610-4650	Emerg Telephone Service Rev	166,000.00	0.00	238,859.17	-72,859.17	0.00	-72,859.17	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R60	Sub Totals:	166,000.00	0.00	238,859.17	-72,859.17	0.00	-72,859.17	0.00
	Revenue Sub Totals:	166,000.00	0.00	238,859.17	-72,859.17	0.00	-72,859.17	0.00
E01	Personnel Expense	327,327.40	21,550.60	256,738.83	70,588.57	0.00	70,588.57	21.57
001-0610-5000	Salary Expense	80,000.00	5,340.41	70,712.87	9,287.13	0.00	9,287.13	11.61
001-0610-5010	Overtime Expense	29,371.60	1,998.88	24,408.92	4,962.68	0.00	4,962.68	16.90
001-0610-5020	FICA Expense	720.00	0.00	413.14	306.86	0.00	306.86	42.62
001-0610-5022	Unemployment Expense	7,250.00	0.00	7,250.00	0.00	0.00	0.00	0.00
001-0610-5025	Worker's Comp Expense	53,809.40	4,005.44	48,533.21	5,276.19	0.00	5,276.19	9.81
001-0610-5030	APERS Expense	70,002.84	4,980.06	53,136.34	16,866.50	0.00	16,866.50	24.09
001-0610-5040	Health Insurance Expense							
E01	Sub Totals:	568,481.24	37,875.39	461,193.31	107,287.93	0.00	107,287.93	18.87
E55	Professional Services							
001-0610-5565	Prof Services - Dispatch	1,950.00	0.00	0.00	1,950.00	0.00	1,950.00	100.00
E55	Sub Totals:	1,950.00	0.00	0.00	1,950.00	0.00	1,950.00	100.00
E60	Miscellaneous Expense							
001-0610-5606	IT Projects & Labor	11,000.00	0.00	247.50	10,752.50	0.00	10,752.50	97.75
001-0610-5650	Emerg Telephone Service Exp	117,640.00	435.00	83,332.13	34,307.87	0.00	34,307.87	29.16
E60	Sub Totals:	128,640.00	435.00	83,579.63	45,060.37	0.00	45,060.37	35.03
	Expense Sub Totals:	699,071.24	38,310.39	544,772.94	154,298.30	0.00	154,298.30	22.07
Dept 0610	Sub Totals:	533,071.24	38,310.39	305,913.77	227,157.47	0.00		
R64	Police - SRO							
	Reimbursement							
001-0620-4640	Bryant School - SRO Reim	239,000.00	0.00	282,750.00	-43,750.00	0.00	-43,750.00	0.00
R64	Sub Totals:	239,000.00	0.00	282,750.00	-43,750.00	0.00	-43,750.00	0.00
	Revenue Sub Totals:	239,000.00	0.00	282,750.00	-43,750.00	0.00	-43,750.00	0.00
E01	Personnel Expense	339,960.22	32,957.98	357,109.77	-17,149.55	0.00	-17,149.55	0.00
001-0620-5000	Salary Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0620-5010	Overtime Expense	26,082.40	2,433.19	26,407.29	-324.89	0.00	-324.89	0.00
001-0620-5020	FICA Expense	480.00	0.00	328.22	151.78	0.00	151.78	31.62
001-0620-5022	Unemployment Expense	5,100.00	0.00	5,100.00	0.00	0.00	0.00	0.00
001-0620-5025	Worker's Comp Expense	80,125.65	7,801.52	84,527.03	-4,401.38	0.00	-4,401.38	0.00
001-0620-5035	LOPFI Expense	-22,000.00	-5,532.82	-36,379.39	14,379.39	0.00	14,379.39	-65.36
001-0620-5036	LOPFI Prem Advance							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0620-5040	Health Insurance Expense	75,312.36	6,702.88	70,900.13	4,412.23	0.00	4,412.23	5.86
001-0620-5050	Physical & Drug Screen Exp	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0620-5056	Uniform Expenses	8,400.00	1,998.38	7,532.35	867.65	197.73	669.92	7.98
001-0620-5060	Travel & Training Expense	12,000.00	822.00	8,024.46	3,975.54	0.00	3,975.54	33.13
E01 Sub Totals:		526,960.63	47,183.13	523,549.86	3,410.77	197.73	3,213.04	0.61
E10	Building & Grounds Exp							
001-0620-5116	Communication Exp - Cellular	9,600.00	559.61	6,353.01	3,246.99	800.00	2,446.99	25.49
E10 Sub Totals:		9,600.00	559.61	6,353.01	3,246.99	800.00	2,446.99	25.49
E60	Miscellaneous Expense							
001-0520-5608	Software - New & Renewals	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
E60 Sub Totals:		2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
Expense Sub Totals:		539,060.63	47,742.74	529,902.87	9,157.76	997.73	8,160.03	1.51
Dept 0620 Sub Totals:		300,060.63	47,742.74	247,152.87	52,907.76	997.73		
Dept 001-0630	Police - K9							
E30	Supply Expense							
001-0630-5306	Supplies - Food Allowance	1,800.00	0.00	800.96	999.04	0.00	999.04	55.50
E30 Sub Totals:		1,800.00	0.00	800.96	999.04	0.00	999.04	55.50
E40	Operations Expense							
001-0630-5500	K9 Training	5,500.00	0.00	3,843.77	1,656.23	0.00	1,656.23	30.11
E40 Sub Totals:		5,500.00	0.00	3,843.77	1,656.23	0.00	1,656.23	30.11
E55	Professional Services							
001-0630-5592	Prof Services - Veterinarian	3,000.00	146.02	2,042.58	957.42	0.00	957.42	31.91
E55 Sub Totals:		3,000.00	146.02	2,042.58	957.42	0.00	957.42	31.91
Expense Sub Totals:		10,300.00	146.02	6,687.31	3,612.69	0.00	3,612.69	35.07
Dept 0630 Sub Totals:		10,300.00	146.02	6,687.31	3,612.69	0.00		
Dept 001-0700	Code Enforcement							
R10	Taxes - Sales							
001-0700-4656	Alcohol Sales Tax Collected	44,000.00	3,645.13	31,098.81	12,901.19	0.00	12,901.19	29.32
R10 Sub Totals:		44,000.00	3,645.13	31,098.81	12,901.19	0.00	12,901.19	29.32
R20	Licenses Permits & Fees							
001-0700-4200	Act 474 Commercial Surcharge	8,000.00	43.23	8,686.40	-686.40	0.00	-686.40	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0700-4204	Amusement Game Fees	120.00	0.00	255.00	-135.00	0.00	-135.00	0.00
001-0700-4208	Business License	140,100.00	40,700.00	89,437.14	50,662.86	0.00	50,662.86	36.16
001-0700-4210	Commercial Remodel Permits	4,000.00	410.45	15,866.20	-11,866.20	0.00	-11,866.20	0.00
001-0700-4212	Drainage Fees	6,000.00	175.00	4,000.00	2,000.00	0.00	2,000.00	33.33
001-0700-4214	Electrical Permits	90,000.00	5,934.50	110,361.53	-20,361.53	0.00	-20,361.53	0.00
001-0700-4216	Electrical Reinspection	1,155.00	0.00	210.00	945.00	0.00	945.00	81.82
001-0700-4218	Fence Permits	400.00	65.00	315.00	85.00	0.00	85.00	21.25
001-0700-4220	HVACR Permits	46,655.00	2,677.16	93,495.08	-46,840.08	0.00	-46,840.08	0.00
001-0700-4226	Mobile Home Permits	2,000.00	0.00	1,040.00	960.00	0.00	960.00	48.00
001-0700-4228	New Commercial Permits	69,000.00	0.00	71,662.88	-2,662.88	0.00	-2,662.88	0.00
001-0700-4230	Permits - Other	2,500.00	0.00	490.00	2,010.00	0.00	2,010.00	80.40
001-0700-4232	Plumbing/Gas Inspections	46,655.00	1,185.10	73,147.74	-26,492.74	0.00	-26,492.74	0.00
001-0700-4234	Re-Inspection Fees	4,655.00	770.00	5,325.00	-670.00	0.00	-670.00	0.00
001-0700-4236	Residential Building Permits	30,000.00	2,797.28	39,925.88	-9,925.88	0.00	-9,925.88	0.00
001-0700-4238	Residential Remodel Permits	4,300.00	100.00	1,753.28	2,546.72	0.00	2,546.72	59.23
001-0700-4240	Sanitation License	350.00	25.00	125.00	225.00	0.00	225.00	64.29
001-0700-4242	Sign Permits	8,550.00	845.00	7,265.00	1,285.00	0.00	1,285.00	15.03
001-0700-4244	Solicitation Permits	1,320.00	0.00	195.00	1,125.00	0.00	1,125.00	85.23
001-0700-4248	Storage Building Permits	595.00	538.64	1,376.92	-781.92	0.00	-781.92	0.00
001-0700-4252	Swimming Pool Permits	400.00	60.00	240.00	160.00	0.00	160.00	40.00
001-0700-4256	Commercial Burning Permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0700-4258	Alcohol Permits - Revenue	30,000.00	0.00	21,115.45	8,884.55	0.00	8,884.55	29.62
R20 Sub Totals:		496,755.00	56,326.36	546,288.50	-49,533.50	0.00	-49,533.50	0.00
R64 Reimbursement								
001-0700-4560	Vacant Home Cleanup - Revenue	10,000.00	0.00	197.44	9,802.56	0.00	9,802.56	98.03
R64 Sub Totals:		10,000.00	0.00	197.44	9,802.56	0.00	9,802.56	98.03
Revenue Sub Totals:		550,755.00	59,971.49	577,584.75	-26,829.75	0.00	-26,829.75	0.00
E01 Personnel Expense								
001-0700-5000	Salary Expense	209,095.00	24,270.91	227,714.94	-18,619.94	0.00	-18,619.94	0.00
001-0700-5010	Overtime Expense	2,000.00	68.58	706.34	1,293.66	0.00	1,293.66	64.68
001-0700-5020	FICA Expense	18,162.25	1,833.77	17,153.46	1,008.79	0.00	1,008.79	5.55
001-0700-5022	Unemployment Expense	300.00	0.00	210.00	90.00	0.00	90.00	30.00
001-0700-5025	Worker's Comp Expense	2,750.00	0.00	2,750.00	0.00	0.00	0.00	0.00
001-0700-5030	APERS Expense	36,371.98	2,996.00	34,261.27	2,110.71	0.00	2,110.71	5.80
001-0700-5040	Health Insurance Expense	45,149.76	3,351.44	40,785.03	4,364.73	0.00	4,364.73	9.67
001-0700-5050	Physical & Drug Screen Exp	200.00	0.00	164.00	36.00	0.00	36.00	18.00
001-0700-5055	Uniform Expense	2,000.00	0.00	596.75	1,403.25	0.00	1,403.25	70.16
001-0700-5060	Travel & Training Expense	5,000.00	0.00	298.00	4,702.00	0.00	4,702.00	94.04

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E01	E01 Sub Totals:	321,028.99	32,520.70	324,639.79	-3,610.80	0.00	-3,610.80	0.00
	Building & Grounds Exp							
001-0700-5102	Repairs & Maint - Building	100.00	3.15	117.21	-17.21	0.00	-17.21	0.00
001-0700-5110	Utilities - Electric	1,140.00	67.08	820.64	319.36	0.00	319.36	28.01
001-0700-5111	Utilities - Gas	60.00	1.59	34.42	25.58	0.00	25.58	42.63
001-0700-5112	Utilities - Water	120.00	7.00	88.80	31.20	0.00	31.20	26.00
001-0700-5115	Com Exp - Tel Landline.Interne	480.00	25.02	376.77	103.23	0.00	103.23	21.51
001-0700-5116	Communication Exp - Cellular	4,320.00	334.68	3,496.08	823.92	400.00	423.92	9.81
001-0700-5120	Insurance - Property	0.00	0.00	268.40	-268.40	0.00	-268.40	0.00
E10	E10 Sub Totals:	6,220.00	438.52	5,202.32	1,017.68	400.00	617.68	9.93
E20	Vehicle Expense							
001-0700-5200	Fuel Expense	7,000.00	464.26	4,055.73	2,944.27	750.00	2,194.27	31.35
001-0700-5210	Service & Repair - Vehicle	4,000.00	743.82	3,910.68	89.32	0.00	89.32	2.23
001-0700-5225	Insurance Expense - Vehicle	1,500.00	0.00	989.62	510.38	194.10	316.28	21.09
E20	E20 Sub Totals:	12,500.00	1,208.08	8,956.03	3,543.97	944.10	2,599.87	20.80
E30	Supply Expense							
001-0700-5300	Supplies - Office	3,000.00	129.01	1,091.38	1,908.62	0.00	1,908.62	63.62
001-0700-5350	Postage Expense	1,000.00	9.65	524.05	475.95	0.00	475.95	47.60
E30	E30 Sub Totals:	4,000.00	138.66	1,615.43	2,384.57	0.00	2,384.57	59.61
E40	Operations Expense							
001-0700-5405	Act 474 Surcharge	10,000.00	1,051.37	9,208.59	791.41	0.00	791.41	7.91
001-0700-5475	Credit Card Fees	7,300.00	649.39	8,855.63	-1,555.63	0.00	-1,555.63	0.00
001-0700-5480	Dues & Subscriptions	800.00	0.00	600.00	200.00	0.00	200.00	25.00
E40	E40 Sub Totals:	18,100.00	1,700.76	18,664.22	-564.22	0.00	-564.22	0.00
E55	Professional Services							
001-0700-5560	Vacant Home Cleanup	10,000.00	0.00	10,215.00	-215.00	0.00	-215.00	0.00
001-0700-5568	Prof Services - Elec Insp	15,000.00	1,855.00	18,655.00	-3,655.00	0.00	-3,655.00	0.00
001-0700-5589	Prof Services - Printing	400.00	0.00	0.00	400.00	0.00	400.00	100.00
E55	E55 Sub Totals:	25,400.00	1,855.00	28,870.00	-3,470.00	0.00	-3,470.00	0.00
E60	Miscellaneous Expense							
001-0700-5604	Hardware - New & Renewals	1,400.00	0.00	1,381.45	18.55	0.00	18.55	1.33
001-0700-5608	Software - New & Renewals	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00	0.00
E60	E60 Sub Totals:	2,900.00	1,500.00	2,881.45	18.55	0.00	18.55	0.64
	Expense Sub Totals:	390,148.99	39,361.72	390,829.24	-680.25	1,344.10	-2,024.35	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0700 Sub Totals:	-160,606.01	-20,609.77	-186,755.51	26,149.50	1,344.10		
	Fund Revenue Sub Totals:	14,976,496.00	1,302,089.18	13,273,643.83	1,702,852.17	2,775.00	1,700,077.17	11.35
	Fund Expense Sub Totals:	15,310,100.41	1,442,909.36	13,295,134.23	2,014,966.18	606,460.99	1,408,505.19	9.20
Fund 002	Fund 001 Sub Totals:	333,604.41	140,820.18	21,490.40	312,114.01	609,235.99		
Dept 002-0100	Sales Tax Fund							
R10	Administration							
002-0100-4105	Taxes - Sales							
	One Cent Sales Tax	4,800,000.00	486,693.10	4,661,375.04	138,624.96	0.00	138,624.96	2.89
	R10 Sub Totals:	4,800,000.00	486,693.10	4,661,375.04	138,624.96	0.00	138,624.96	2.89
R85	Interest Revenue	250.00	16.27	686.89	-436.89	0.00	-436.89	0.00
002-0100-4850	Interest Revenue	250.00	16.27	686.89	-436.89	0.00	-436.89	0.00
	R85 Sub Totals:	250.00	16.27	686.89	-436.89	0.00	-436.89	0.00
E62	Revenue Sub Totals:	4,800,250.00	486,709.37	4,662,061.93	138,188.07	0.00	138,188.07	2.88
002-0100-5620	Intergovernmental Tsfr	4,800,000.00	402,000.00	4,422,000.00	378,000.00	0.00	378,000.00	7.88
	Xfer to General	4,800,000.00	402,000.00	4,422,000.00	378,000.00	0.00	378,000.00	7.88
	E62 Sub Totals:	4,800,000.00	402,000.00	4,422,000.00	378,000.00	0.00	378,000.00	7.88
	Expense Sub Totals:	4,800,000.00	402,000.00	4,422,000.00	378,000.00	0.00	378,000.00	7.88
	Dept 0100 Sub Totals:	-250.00	-84,709.37	-240,061.93	239,811.93	0.00		
	Fund Revenue Sub Totals:	4,800,250.00	486,709.37	4,662,061.93	138,188.07	0.00	138,188.07	2.88
	Fund Expense Sub Totals:	4,800,000.00	402,000.00	4,422,000.00	378,000.00	0.00	378,000.00	7.88
	Fund 002 Sub Totals:	-250.00	-84,709.37	-240,061.93	239,811.93	0.00		
Fund 003	Franchise Fees Fund							
Dept 003-0100	Administration							
R50	Sale of Services							
003-0100-4502	AT&T / SW Bell Franchise Fee	150,000.00	0.00	79,736.19	70,263.81	0.00	70,263.81	46.84
003-0100-4506	Centerpoint Energy Franchise Fee	200,000.00	8,946.72	176,528.70	23,471.30	0.00	23,471.30	11.74
003-0100-4508	Fidelity Franchise Fee	15,000.00	0.00	20,587.78	-5,587.78	0.00	-5,587.78	0.00
003-0100-4510	Comcast Cable Franchise Fee	75,000.00	0.00	73,261.35	1,738.65	0.00	1,738.65	2.32
003-0100-4526	Entergy Franchise Fee	600,000.00	42,219.95	560,679.42	39,320.58	0.00	39,320.58	6.55

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
003-0100-4528	First Electric Franchise Fee	275,000.00	29,180.20	303,110.46	-28,110.46	0.00	-28,110.46	0.00
003-0100-4564	Windstream Franchise Fee	15,000.00	0.00	13,721.45	1,278.55	0.00	1,278.55	8.52
R50 Sub Totals:		1,330,000.00	80,346.87	1,227,625.35	102,374.65	0.00	102,374.65	7.70
R85	Interest Revenue							
003-0100-4850	Interest Revenue	300.00	20.46	832.65	-532.65	0.00	-532.65	0.00
R85 Sub Totals:		300.00	20.46	832.65	-532.65	0.00	-532.65	0.00
Revenue Sub Totals:		1,330,300.00	80,367.33	1,228,458.00	101,842.00	0.00	101,842.00	7.66
E62	Intergovernmental Tsfr							
003-0100-5620	Xfer to General	175,000.00	14,583.34	160,416.66	14,583.34	0.00	14,583.34	8.33
E62 Sub Totals:		175,000.00	14,583.34	160,416.66	14,583.34	0.00	14,583.34	8.33
Expense Sub Totals:		175,000.00	14,583.34	160,416.66	14,583.34	0.00	14,583.34	8.33
Dept 0100 Sub Totals:		-1,155,300.00	-65,783.99	-1,068,041.34	-87,258.66	0.00		
Street								
Dept 003-0800	Intergovernmental Tsfr							
E62	Xfer to Fund 185	649,000.20	0.00	513,759.65	135,240.55	51,103.89	84,136.66	12.96
003-0300-5622	E62 Sub Totals:	649,000.20	0.00	513,759.65	135,240.55	51,103.89	84,136.66	12.96
Expense Sub Totals:		649,000.20	0.00	513,759.65	135,240.55	51,103.89	84,136.66	12.96
Dept 0800 Sub Totals:		649,000.20	0.00	513,759.65	135,240.55	51,103.89		
Fund Revenue Sub Totals:		1,330,300.00	80,367.33	1,228,458.00	101,842.00	0.00	101,842.00	7.66
Fund Expense Sub Totals:		824,000.20	14,583.34	674,176.31	149,823.89	51,103.89	98,720.00	11.98
Fund 003 Sub Totals:		-506,299.80	-65,783.99	-554,281.69	47,981.89	51,103.89		
Designated Tax Fund								
Administration								
Interest Revenue		700.00	10.45	398.59	301.41	0.00	301.41	43.06
Interest Revenue		700.00	10.45	398.59	301.41	0.00	301.41	43.06
R85 Sub Totals:		700.00	10.45	398.59	301.41	0.00	301.41	43.06
Revenue Sub Totals:		700.00	10.45	398.59	301.41	0.00	301.41	43.06

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 005-0200 R10	Dept 0100 Sub Totals: Animal Control Taxes - Sales	-700.00	-10.45	-398.59	-301.41	0.00		
005-0200-4100	Designated Tax - AC	480,000.00	48,669.31	466,137.50	13,862.50	0.00	13,862.50	2.89
	R10 Sub Totals:	480,000.00	48,669.31	466,137.50	13,862.50	0.00	13,862.50	2.89
E62 005-0200-5620	Revenue Sub Totals: Intergovernmental Tsfr Xfer to General - AC	480,000.00	48,669.31	466,137.50	13,862.50	0.00	13,862.50	2.89
	E62 Sub Totals:	480,000.00	40,000.00	440,000.00	40,000.00	0.00	40,000.00	8.33
	Expense Sub Totals:	480,000.00	40,000.00	440,000.00	40,000.00	0.00	40,000.00	8.33
Dept 005-0400 R10	Dept 0200 Sub Totals: Parks Taxes - Sales	0.00	-8,669.31	-26,137.50	26,137.50	0.00		
005-0400-4100	Designated Tax - Park	480,000.00	48,669.31	466,137.50	13,862.50	0.00	13,862.50	2.89
	R10 Sub Totals:	480,000.00	48,669.31	466,137.50	13,862.50	0.00	13,862.50	2.89
E62 005-0400-5620	Revenue Sub Totals: Intergovernmental Tsfr Xfer to General - Park	480,000.00	48,669.31	466,137.50	13,862.50	0.00	13,862.50	2.89
	E62 Sub Totals:	480,000.00	40,000.00	440,000.00	40,000.00	0.00	40,000.00	8.33
	Expense Sub Totals:	480,000.00	40,000.00	440,000.00	40,000.00	0.00	40,000.00	8.33
Dept 005-0500 R10	Dept 0400 Sub Totals: Fire Taxes - Sales	0.00	-8,669.31	-26,137.50	26,137.50	0.00		
005-0500-4100	Designated Tax - Fire	1,200,000.00	121,673.28	1,165,343.79	34,656.21	0.00	34,656.21	2.89
	R10 Sub Totals:	1,200,000.00	121,673.28	1,165,343.79	34,656.21	0.00	34,656.21	2.89
E62 005-0500-5620	Revenue Sub Totals: Intergovernmental Tsfr Xfer to General - Fire	1,200,000.00	121,673.28	1,165,343.79	34,656.21	0.00	34,656.21	2.89
	E62 Sub Totals:	1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E62 Sub Totals:		1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33
Expense Sub Totals:		1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33
Dept 0500 Sub Totals:		0.00	-21,673.28	-65,343.79	65,343.79	0.00		
Police								
Taxes - Sales								
Designated Tax - Police		1,200,000.00	121,673.28	1,165,343.79	34,656.21	0.00	34,656.21	2.89
R10 Sub Totals:		1,200,000.00	121,673.28	1,165,343.79	34,656.21	0.00	34,656.21	2.89
Revenue Sub Totals:		1,200,000.00	121,673.28	1,165,343.79	34,656.21	0.00	34,656.21	2.89
Intergovernmental Tsfr								
Xfer to General - Police		1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33
E62 Sub Totals:		1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33
Expense Sub Totals:		1,200,000.00	100,000.00	1,100,000.00	100,000.00	0.00	100,000.00	8.33
Dept 0600 Sub Totals:		0.00	-21,673.28	-65,343.79	65,343.79	0.00		
Street								
Taxes - Sales								
Designated Tax - Street		1,440,000.00	146,007.92	1,358,412.46	41,587.54	0.00	41,587.54	2.89
R10 Sub Totals:		1,440,000.00	146,007.92	1,358,412.46	41,587.54	0.00	41,587.54	2.89
Revenue Sub Totals:		1,440,000.00	146,007.92	1,358,412.46	41,587.54	0.00	41,587.54	2.89
Intergovernmental Tsfr								
Xfer to Street		1,440,000.00	120,000.00	1,320,000.00	120,000.00	0.00	120,000.00	8.33
E62 Sub Totals:		1,440,000.00	120,000.00	1,320,000.00	120,000.00	0.00	120,000.00	8.33
Expense Sub Totals:		1,440,000.00	120,000.00	1,320,000.00	120,000.00	0.00	120,000.00	8.33
Dept 0800 Sub Totals:		0.00	-26,007.92	-78,412.46	78,412.46	0.00		
Fund Revenue Sub Totals:		4,800,700.00	486,703.55	4,661,773.63	138,926.37	0.00	138,926.37	2.89
Fund Expense Sub Totals:		4,800,000.00	400,000.00	4,400,000.00	400,000.00	0.00	400,000.00	8.33

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 010	Fund 005 Sub Totals:	-700.00	-86,703.55	-261,773.63	261,073.63	0.00		
Dept 010-0000	Electronic Tax							
E01	Personnel Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-0000-5058	Taxable Clothing Expense							
	E01 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 020	Fund 010 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 020-0200	Animal Control Donation							
R68	Animal Control							
020-0200-4680	Donation Revenue	2,500.00	0.00	8,013.69	-5,513.69	0.00	-5,513.69	0.00
020-0200-4682	Donation Revenue Ord 2011-24	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	Donation Dog Park -Ord 2011-24							
	R68 Sub Totals:	3,500.00	0.00	8,013.69	-4,513.69	0.00	-4,513.69	0.00
	Interest Revenue							
	Interest Revenue	5.00	0.40	17.20	-12.20	0.00	-12.20	0.00
	R85 Sub Totals:	5.00	0.40	17.20	-12.20	0.00	-12.20	0.00
	Revenue Sub Totals:	3,505.00	0.40	8,030.89	-4,525.89	0.00	-4,525.89	0.00
	Donation Expense							
	AC Donation Expense	5,000.00	0.00	1,529.84	3,470.16	49.50	3,420.66	68.41
	E68 Sub Totals:	5,000.00	0.00	1,529.84	3,470.16	49.50	3,420.66	68.41
	Expense Sub Totals:							
	Dept 0200 Sub Totals:	1,495.00	-0.40	-6,501.05	7,996.05	49.50	3,420.66	68.41
	Fund Revenue Sub Totals:	3,505.00	0.40	8,030.89	-4,525.89	0.00	-4,525.89	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:							
		5,000.00	0.00	1,529.84	3,470.16	49.50	3,420.66	68.41
Fund 030	Fund 020 Sub Totals:							
Dept 030-0300	Act 1256 of 1995 Court Court	1,495.00	-0.40	-6,501.05	7,996.05			
R40	Fines & Forfeitures							
030-0300-4404	Act 1256 Civil Division	71,250.00	3,175.00	47,765.00	23,485.00	0.00	23,485.00	32.96
030-0300-4406	Act 1256 District Court Rev	330,000.00	31,775.75	313,589.39	16,410.61	0.00	16,410.61	4.97
	R40 Sub Totals:	401,250.00	34,950.75	361,354.39	39,895.61	0.00	39,895.61	9.94
	Revenue Sub Totals:	401,250.00	34,950.75	361,354.39	39,895.61	0.00	39,895.61	9.94
E01	Personnel Expense							
030-0300-5072	Act 1256 Judge Retirement	5,200.00	394.84	4,343.24	856.76	0.00	856.76	16.48
	E01 Sub Totals:	5,200.00	394.84	4,343.24	856.76	0.00	856.76	16.48
E40	Operations Expense							
030-0300-5400	Act 316 of 1991 Expense	250.00	18.12	199.32	50.68	0.00	50.68	20.27
030-0300-5415	Act 918 of 1983 Expense	17,500.00	1,342.64	14,769.04	2,730.96	0.00	2,730.96	15.61
030-0300-5425	Act 1256 Co Admin of Just:cc	140,500.00	10,741.60	118,157.60	22,342.40	0.00	22,342.40	15.90
030-0300-5430	Act 1256 Court Costs	15,250.00	1,181.04	12,991.44	2,258.56	0.00	2,258.56	14.81
030-0300-5435	Act 1256 City Attorney	28,500.00	2,190.68	24,097.48	4,402.52	0.00	4,402.52	15.45
030-0300-5440	Act 1256 DFA (State)	167,250.00	17,047.99	164,425.05	2,824.95	0.00	2,824.95	1.69
030-0300-5445	Act 1256 Ordinance 89-15	26,000.00	1,966.60	21,632.60	4,367.40	0.00	4,367.40	16.80
030-0300-5495	Act 1256 Intoximeter Expense	900.00	67.14	738.54	161.46	0.00	161.46	17.94
	E40 Sub Totals:	396,150.00	34,555.81	357,011.07	39,138.93	0.00	39,138.93	9.88
	Expense Sub Totals:	401,350.00	34,950.65	361,354.31	39,995.69	0.00	39,995.69	9.97
	Dept 0300 Sub Totals:	100.00	-0.10	-0.08	100.08	0.00		
	Fund Revenue Sub Totals:	401,250.00	34,950.75	361,354.39	39,895.61	0.00	39,895.61	9.94
	Fund Expense Sub Totals:	401,350.00	34,950.65	361,354.31	39,995.69	0.00	39,995.69	9.97
	Fund 030 Sub Totals:	100.00	-0.10	-0.08	100.08	0.00		
Fund 031	Act 1809 of 2001 Court Auto							
Dept 031-0300	Court							
R40	Fines & Forfeitures							
031-0300-4408	Act 1809 of 2001 Revenue	29,426.00	1,851.00	32,474.00	-3,048.00	0.00	-3,048.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R40 Sub Totals:	29,426.00	1,851.00	32,474.00	-3,048.00	0.00	-3,048.00	0.00
031-0300-4850	Interest Revenue							
	Interest Revenue	20.00	0.64	-31.75	51.75	0.00	51.75	258.75
R85	R85 Sub Totals:	20.00	0.64	-31.75	51.75	0.00	51.75	258.75
E60	Revenue Sub Totals:	29,446.00	1,851.64	32,442.25	-2,996.25	0.00	-2,996.25	0.00
031-0300-5608	Miscellaneous Expense							
	Software - New & Renewals	40,000.00	0.00	27,130.23	12,869.77	4,027.76	8,842.01	22.11
E60	E60 Sub Totals:	40,000.00	0.00	27,130.23	12,869.77	4,027.76	8,842.01	22.11
	Expense Sub Totals:	40,000.00	0.00	27,130.23	12,869.77	4,027.76	8,842.01	22.11
	Dept 0300 Sub Totals:	10,554.00	-1,851.64	-5,312.02	15,866.02	4,027.76		
	Fund Revenue Sub Totals:	29,446.00	1,851.64	32,442.25	-2,996.25	0.00	-2,996.25	0.00
	Fund Expense Sub Totals:	40,000.00	0.00	27,130.23	12,869.77	4,027.76	8,842.01	22.11
Fund 045	Fund 031 Sub Totals:	10,554.00	-1,851.64	-5,312.02	15,866.02	4,027.76		
Dept 045-0400	Park 1/8 Sales Tax O & M							
R10	Parks							
045-0400-4110	Taxes - Sales	600,000.00	60,836.64	582,671.89	17,328.11	0.00	17,328.11	2.89
	Park 1/8 Sales Tax	600,000.00	60,836.64	582,671.89	17,328.11	0.00	17,328.11	2.89
R85	R10 Sub Totals:	30.00	1.49	60.17	-30.17	0.00	-30.17	0.00
045-0400-4850	Interest Revenue							
	Interest Revenue	30.00	1.49	60.17	-30.17	0.00	-30.17	0.00
E62	Revenue Sub Totals:	600,030.00	60,838.13	582,732.06	17,297.94	0.00	17,297.94	2.88
045-0400-5620	Intergovernmental Tsf							
	Xfer to General	600,000.00	50,000.00	550,000.00	50,000.00	0.00	50,000.00	8.33
E62	E62 Sub Totals:	600,000.00	50,000.00	550,000.00	50,000.00	0.00	50,000.00	8.33
	Expense Sub Totals:	600,000.00	50,000.00	550,000.00	50,000.00	0.00	50,000.00	8.33

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0400 Sub Totals:	-30.00	-10,838.13	-32,732.06	32,702.06	0.00		
	Fund Revenue Sub Totals:	600,030.00	60,838.13	582,732.06	17,297.94	0.00	17,297.94	2.88
	Fund Expense Sub Totals:	600,000.00	50,000.00	550,000.00	50,000.00	0.00	50,000.00	8.33
	Fund 045 Sub Totals	-30.00	-10,838.13	-32,732.06	32,702.06	0.00		
Fund 050	Fire Donation							
Dept 050-0500	Fire							
R68	Donation Revenue	1,000.00	0.00	200.00	800.00	0.00	800.00	80.00
050-0500-4680	Donation Revenue	1,000.00	0.00	200.00	800.00	0.00	800.00	80.00
R85	R68 Sub Totals:							
050-0500-4850	Interest Revenue	0.00	0.00	0.20	-0.20	0.00	-0.20	0.00
	Interest Revenue	0.00	0.00	0.20	-0.20	0.00	-0.20	0.00
	R85 Sub Totals:							
	Revenue Sub Totals:	1,000.00	0.00	200.20	799.80	0.00	799.80	79.98
E60	Miscellaneous Expense							
050-0500-5600	Miscellaneous Expense	0.00	0.00	926.60	-926.60	0.00	-926.60	0.00
	E60 Sub Totals:	0.00	0.00	926.60	-926.60	0.00	-926.60	0.00
E68	Donation Expense							
050-0500-5580	Donations Expense Fire	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	E68 Sub Totals:	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	Expense Sub Totals:	1,000.00	0.00	926.60	73.40	0.00	73.40	7.34
	Dept 0500 Sub Totals:	0.00	0.00	726.40	-726.40	0.00		
	Fund Revenue Sub Totals:	1,000.00	0.00	200.20	799.80	0.00	799.80	79.98
	Fund Expense Sub Totals:	1,000.00	0.00	926.60	73.40	0.00	73.40	7.34
	Fund 050 Sub Totals	0.00	0.00	726.40	-726.40	0.00		
Fund 051	Act 833 of 1991 Fire							
Dept 051-0500	Fire							
R15	Taxes - Property	20,000.00	6,026.99	25,185.96	-5,185.96	0.00	-5,185.96	0.00
051-0500-4150	State Turnback							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R15 Sub Totals:	20,000.00	6,026.99	25,185.96	-5,185.96	0.00	-5,185.96	0.00
051-0500-4850	Interest Revenue							
	Interest Revenue	15.00	0.60	23.60	-8.60	0.00	-8.60	0.00
R85	R85 Sub Totals:	15.00	0.60	23.60	-8.60	0.00	-8.60	0.00
E40	Revenue Sub Totals:	20,015.00	6,027.59	25,209.56	-5,194.56	0.00	-5,194.56	0.00
051-0500-5410	Operations Expense							
	Act 833 Expense	15,152.00	832.86	10,315.79	4,836.21	0.00	4,836.21	31.92
E40	E40 Sub Totals:	15,152.00	832.86	10,315.79	4,836.21	0.00	4,836.21	31.92
	Expense Sub Totals:	15,152.00	832.86	10,315.79	4,836.21	0.00	4,836.21	31.92
	Dept 0500 Sub Totals:	-4,863.00	-5,194.73	-14,893.77	10,030.77	0.00		
	Fund Revenue Sub Totals:	20,015.00	6,027.59	25,209.56	-5,194.56	0.00	-5,194.56	0.00
	Fund Expense Sub Totals:	15,152.00	832.86	10,315.79	4,836.21	0.00	4,836.21	31.92
Fund 055	Fund 051 Sub Totals:	-4,863.00	-5,194.73	-14,893.77	10,030.77	0.00		
Dept 055-0500	Fire 3/8 SalesTax							
R10	Fire							
055-0500-4120	Taxes - Sales							
	Fire 3/8 Sales Tax	1,800,000.00	182,509.90	1,748,015.62	51,984.38	0.00	51,984.38	2.89
R85	R10 Sub Totals:	1,800,000.00	182,509.90	1,748,015.62	51,984.38	0.00	51,984.38	2.89
055-0500-4850	Interest Revenue							
	Interest Revenue	100.00	2.05	68.92	31.08	0.00	31.08	31.08
E62	R85 Sub Totals:	100.00	2.05	68.92	31.08	0.00	31.08	31.08
055-0500-5620	Revenue Sub Totals:	1,800,100.00	182,511.95	1,748,084.54	52,015.46	0.00	52,015.46	2.89
	Intergovernmental Tsfr							
	Xfer to General	1,800,000.00	150,000.00	1,650,000.00	150,000.00	0.00	150,000.00	8.33
E62	E62 Sub Totals:	1,800,000.00	150,000.00	1,650,000.00	150,000.00	0.00	150,000.00	8.33
	Expense Sub Totals:	1,800,000.00	150,000.00	1,650,000.00	150,000.00	0.00	150,000.00	8.33

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0500 Sub Totals:	-100.00	-32,511.95	-98,084.54	97,984.54	0.00		
	Fund Revenue Sub Totals:	1,800,100.00	182,511.95	1,748,084.54	52,015.46	0.00	52,015.46	2.89
	Fund Expense Sub Totals:	1,800,000.00	150,000.00	1,650,000.00	150,000.00	0.00	150,000.00	8.33
	Fund 055 Sub Totals:	-100.00	-32,511.95	-98,084.54	97,984.54	0.00		
Fund 061	Act 918 of 1983 Police							
Dept 061-0600	Police							
R40	Fines & Forfeitures	15,000.00	1,342.64	14,769.04	230.96	0.00	230.96	1.54
061-0500-4410	Admin of Justice Revenue	15,000.00	1,342.64	14,769.04	230.96	0.00	230.96	1.54
R40 Sub Totals:								
R85	Interest Revenue	10.00	0.26	8.96	1.04	0.00	1.04	10.40
061-0500-4850	Interest Revenue	10.00	0.26	8.96	1.04	0.00	1.04	10.40
R85 Sub Totals:								
Revenue Sub Totals:		15,010.00	1,342.90	14,778.00	232.00	0.00	232.00	1.55
E60	Miscellaneous Expense							
061-0600-5600	Miscellaneous Expense	15,010.00	0.00	0.00	15,010.00	6,900.32	8,109.68	54.03
E60 Sub Totals:		15,010.00	0.00	0.00	15,010.00	6,900.32	8,109.68	54.03
Expense Sub Totals:		15,010.00	0.00	0.00	15,010.00	6,900.32	8,109.68	54.03
Dept 0600 Sub Totals:		0.00	-1,342.90	-14,778.00	14,778.00	0.00		
Fund Revenue Sub Totals:		15,010.00	1,342.90	14,778.00	232.00	0.00	232.00	1.55
Fund Expense Sub Totals:		15,010.00	0.00	0.00	15,010.00	6,900.32	8,109.68	54.03
Fund 061 Sub Totals:		0.00	-1,342.90	-14,778.00	14,778.00	0.00		
Fund 062	Act 988 of 1991 Emerg Veh							
Dept 062-0600	Police							
R40	Fines & Forfeitures	12,000.00	815.00	8,297.75	3,702.25	0.00	3,702.25	30.85
062-0600-4402	Act 988 of 1991 Revenue	12,000.00	815.00	8,297.75	3,702.25	0.00	3,702.25	30.85
R40 Sub Totals:		12,000.00	815.00	8,297.75	3,702.25	0.00	3,702.25	30.85
R85	Interest Revenue	10.00	0.25	10.51	-0.51	0.00	-0.51	0.00
062-0600-4850	Interest Revenue	10.00	0.25	10.51	-0.51	0.00	-0.51	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R85 Sub Totals:	10.00	0.25	10.51	-0.51	0.00	-0.51	0.00
	Revenue Sub Totals:	12,010.00	815.25	8,308.26	3,701.74	0.00	3,701.74	30.82
E40	Operations Expense							
062-0600-5420	Act 988 Expense	12,000.00	0.00	3,774.18	8,225.82	0.00	8,225.82	68.55
	E40 Sub Totals:	12,000.00	0.00	3,774.18	8,225.82	0.00	8,225.82	68.55
	Expense Sub Totals:	12,000.00	0.00	3,774.18	8,225.82	0.00	8,225.82	68.55
	Dept 0600 Sub Totals:	-10.00	-815.25	-4,534.08	4,524.08	0.00		
	Fund Revenue Sub Totals:	12,010.00	815.25	8,308.26	3,701.74	0.00	3,701.74	30.82
	Fund Expense Sub Totals:	12,000.00	0.00	3,774.18	8,225.82	0.00	8,225.82	68.55
	Fund 062 Sub Totals:	-10.00	-815.25	-4,534.08	4,524.08	0.00		
Fund 066	Federal Drug Control							
Dept 066-0600	Police							
R85	Interest Revenue	0.00	0.02	0.92	-0.92	0.00	-0.92	0.00
066-0600-4850	Interest Revenue	0.00	0.02	0.92	-0.92	0.00	-0.92	0.00
	R85 Sub Totals:	0.00	0.02	0.92	-0.92	0.00	-0.92	0.00
	Revenue Sub Totals:	0.00	0.02	0.92	-0.92	0.00	-0.92	0.00
	Dept 0600 Sub Totals:	0.00	-0.02	-0.92	0.92	0.00		
	Fund Revenue Sub Totals:	0.00	0.02	0.92	-0.92	0.00	-0.92	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 066 Sub Totals:	0.00	-0.02	-0.92	0.92	0.00		
Fund 068	State Drug Control							
Dept 068-0600	Police							
R40	Fines & Forfeitures							
068-0600-4418	Drug Seizure Revenue	2,500.00	0.00	7,010.92	-4,510.92	0.00	-4,510.92	0.00
	R40 Sub Totals:	2,500.00	0.00	7,010.92	-4,510.92	0.00	-4,510.92	0.00
	Interest Revenue							
R85	Interest Revenue	5.00	0.20	8.24	-3.24	0.00	-3.24	0.00
068-0600-4850	Interest Revenue							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R85 Sub Totals:	5.00	0.20	8.24	-3.24	0.00	-3.24	0.00
	Revenue Sub Totals:	2,505.00	0.20	7,019.16	-4,514.16	0.00	-4,514.16	0.00
E60	Miscellaneous Expense	2,505.00	0.00	0.00	2,505.00	0.00	2,505.00	100.00
068-0600-5600	Miscellaneous Expense	2,505.00	0.00	0.00	2,505.00	0.00	2,505.00	100.00
	E60 Sub Totals:	2,505.00	0.00	0.00	2,505.00	0.00	2,505.00	100.00
	Expense Sub Totals:	2,505.00	0.00	0.00	2,505.00	0.00	2,505.00	100.00
	Dept 0600 Sub Totals:	0.00	-0.20	-7,019.16	7,019.16	0.00		
	Fund Revenue Sub Totals:	2,505.00	0.20	7,019.16	-4,514.16	0.00	-4,514.16	0.00
	Fund Expense Sub Totals:	2,505.00	0.00	0.00	2,505.00	0.00	2,505.00	100.00
	Fund 068 Sub Totals:	0.00	-0.20	-7,019.16	7,019.16	0.00		
Fund 080	Street Fund							
Dept 080-0000	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
080-0000-5824		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 080-0140	Stormwater							
E01	Personnel Expense	159,864.03	10,819.45	131,628.20	28,235.83	0.00	28,235.83	17.66
080-0140-5000	Salary Expense	634.99	39.66	93.28	541.71	0.00	541.71	85.31
080-0140-5010	Overtime Expense	12,229.59	814.40	9,896.93	2,332.66	0.00	2,332.66	19.07
080-0140-5020	FICA Expense	255.00	0.00	105.00	150.00	0.00	150.00	58.82
080-0140-5022	Unemployment Expense	500.00	0.00	500.00	0.00	0.00	0.00	0.00
080-0140-5025	Worker's Comp Expense	25,110.05	1,663.61	20,179.77	4,930.28	0.00	4,930.28	19.63
080-0140-5030	APERS Expense	27,298.25	2,181.71	23,987.49	3,310.76	0.00	3,310.76	12.13
080-0140-5040	Health Insurance Expense	300.00	0.00	0.00	300.00	0.00	300.00	100.00
080-0140-5050	Physical & Drug Screen Exp	3,878.13	42.45	1,143.21	2,734.92	216.56	2,518.36	64.94
080-0140-5055	Uniform Expense	4,500.00	0.00	410.00	4,090.00	0.00	4,090.00	90.89
080-0140-5060	Travel & Training Expense							
	E01 Sub Totals:	234,570.04	15,561.28	187,943.88	46,626.16	216.56	46,409.60	19.78

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10	Building & Grounds Exp							
080-0140-5115	Com Exp - Tel Landline.Internc	700.00	0.00	0.00	700.00	0.00	700.00	100.00
080-0140-5116	Communication Exp - Cellular	3,320.00	212.22	2,230.68	1,089.32	250.00	839.32	25.28
	E10 Sub Totals:	4,020.00	212.22	2,230.68	1,789.32	250.00	1,539.32	38.29
E20	Vehicle Expense							
080-0140-5200	Fuel Expense	6,000.00	404.98	3,454.17	2,545.83	400.00	2,145.83	35.76
080-0140-5210	Service & Repair - Vehicle	2,000.00	250.25	1,262.13	737.87	0.00	737.87	36.89
080-0140-5218	Tire Expense	2,000.00	0.00	592.23	1,407.77	0.00	1,407.77	70.39
080-0140-5225	Insurance Expense - Vehicle	1,000.00	0.00	956.74	43.26	0.00	43.26	4.33
	E20 Sub Totals:	11,000.00	655.23	6,265.27	4,734.73	400.00	4,334.73	39.41
E30	Supply Expense							
080-0140-5300	Supplies - Office	16,340.00	0.00	698.84	15,641.16	0.00	15,641.16	95.72
080-0140-5322	Supplies - Operating	12,000.00	481.74	8,803.52	3,196.48	197.78	2,998.70	24.99
080-0140-5380	Prisoner Care Expense	2,050.00	0.00	884.94	1,165.06	0.00	1,165.06	56.83
	E30 Sub Totals:	30,390.00	481.74	10,387.30	20,002.70	197.78	19,804.92	65.17
E40	Operations Expense							
080-0140-5515	Special Elec or Permit Fee Exp	250.00	0.00	200.00	50.00	0.00	50.00	20.00
080-0140-5520	Public Education Expense	4,200.00	0.00	4,183.31	16.69	0.00	16.69	0.40
	E40 Sub Totals:	4,450.00	0.00	4,383.31	66.69	0.00	66.69	1.50
E55	Professional Services							
080-0140-5571	Prof Services - Engineering	75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.00
080-0140-5589	Prof Services - Printing	250.00	0.00	0.00	250.00	0.00	250.00	100.00
	E55 Sub Totals:	75,250.00	0.00	0.00	75,250.00	0.00	75,250.00	100.00
E80	Fixed Assets							
080-0140-5816	Fixed Assets - Infrastructure	14,610.00	0.00	7,039.48	7,570.52	7,500.00	70.52	0.48
	E80 Sub Totals:	14,610.00	0.00	7,039.48	7,570.52	7,500.00	70.52	0.48
	Expense Sub Totals:	374,290.04	16,910.47	218,249.92	156,040.12	8,564.34	147,475.78	39.40
Dept 080-0800	Street	374,290.04	16,910.47	218,249.92	156,040.12	8,564.34		
R10	Taxes - Sales							
080-0800-4152	1/2 Cent Sales Tax Expires 7/2023	396,058.19	36,358.36	375,314.80	20,743.39	0.00	20,743.39	5.24
	R10 Sub Totals:	396,058.19	36,358.36	375,314.80	20,743.39	0.00	20,743.39	5.24
R15	Taxes - Property							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
080-0800-4150	State Turnback	790,000.01	70,830.31	782,477.41	7,522.60	0.00	7,522.60	0.95
080-0800-4151	Saline County Treasurer	505,000.00	141,898.87	474,820.96	30,179.04	0.00	30,179.04	5.98
R15 Sub Totals:		1,295,000.01	212,729.18	1,257,298.37	37,701.64	0.00	37,701.64	2.91
R60	Miscellaneous Revenue	1,700.00	0.00	5,200.00	-3,500.00	0.00	-3,500.00	0.00
080-0800-4600	Miscellaneous Revenue	1,700.00	0.00	5,200.00	-3,500.00	0.00	-3,500.00	0.00
R60 Sub Totals:		1,440,000.00	120,000.00	1,320,000.00	120,000.00	0.00	120,000.00	8.33
R62	Intergovernmental Tsfrs	1,440,000.00	120,000.00	1,320,000.00	120,000.00	0.00	120,000.00	8.33
080-0800-4627	Xfer Designated Tax - Street	1,440,000.00	120,000.00	1,320,000.00	120,000.00	0.00	120,000.00	8.33
R64	Reimbursement	53,834.64	0.00	76,831.60	-22,996.96	0.00	-22,996.96	0.00
080-0800-4640	Reimbursement Revenue	53,834.64	0.00	76,831.60	-22,996.96	0.00	-22,996.96	0.00
R64 Sub Totals:		775.00	23.93	1,002.81	-227.81	0.00	-227.81	0.00
R85	Interest Revenue	775.00	23.93	1,002.81	-227.81	0.00	-227.81	0.00
080-0800-4850	Interest Revenue	775.00	23.93	1,002.81	-227.81	0.00	-227.81	0.00
R85 Sub Totals:		3,187,367.84	369,111.47	3,035,647.58	151,720.26	0.00	151,720.26	4.76
E01	Personnel Expense	494,059.17	34,676.15	441,399.61	52,659.56	0.00	52,659.56	10.66
080-0800-5000	Salary Expense	117,700.00	9,808.34	107,891.66	9,808.34	0.00	9,808.34	8.33
080-0800-5005	SWB Reimbursement	5,648.83	0.00	1,221.68	4,427.15	0.00	4,427.15	78.37
080-0800-5010	Overtime Expense	37,390.99	2,468.49	52,593.39	4,797.60	0.00	4,797.60	12.83
080-0800-5020	FICA Expense	855.00	0.00	615.18	239.82	0.00	239.82	28.05
080-0800-5022	Unemployment Expense	14,000.00	0.00	13,762.00	238.00	0.00	238.00	1.70
080-0800-5025	Worker's Comp Expense	76,913.28	5,036.64	66,214.81	10,698.47	0.00	10,698.47	13.91
080-0800-5030	APERS Expense	89,403.84	7,609.48	91,394.77	-1,990.93	0.00	-1,990.93	0.00
080-0800-5040	Health Insurance Expense	1,400.00	95.00	190.00	1,210.00	0.00	1,210.00	86.43
080-0800-5050	Physical & Drug Screen Exp	13,003.13	310.25	5,953.94	7,049.19	897.49	6,151.70	47.31
080-0800-5055	Uniform Expense	5,000.00	300.34	3,294.03	1,705.97	0.00	1,705.97	34.12
080-0800-5060	Travel & Training Expense	855,374.24	60,304.69	764,531.07	90,843.17	897.49	89,945.68	10.52
E10	Building & Grounds Exp	5,000.00	137.73	1,919.95	3,080.05	548.99	2,531.06	50.62
080-0800-5102	Repairs & Maint - Building	20,000.00	2,104.01	21,661.00	-1,661.00	0.00	-1,661.00	0.00
080-0800-5110	Utilities - Electric	2,500.00	28.08	1,210.56	1,289.44	0.00	1,289.44	51.58
080-0800-5111	Utilities - Gas	5,000.00	37.33	410.63	4,589.37	0.00	4,589.37	91.79
080-0800-5112	Utilities - Water	12,780.00	251.22	12,743.57	36.43	200.00	-163.57	0.00
080-0800-5115	Com Exp - Tel Landline,Interne							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
080-0800-5116	Communication Exp - Cellular	6,060.00	408.38	4,121.32	1,938.68	404.96	1,533.72	25.31
080-0800-5120	Insurance - Property	1,500.00	0.00	1,785.75	-285.75	0.00	-285.75	0.00
080-0800-5130	Sanitation	3,500.00	401.23	2,096.35	1,403.65	413.49	990.16	28.29
080-0800-5140	Supplies - B&G	3,000.00	-164.90	1,474.15	1,525.85	0.00	1,525.85	50.86
080-0800-5142	Janitorial Supplies and Main	2,000.00	326.67	3,652.35	-1,652.35	653.34	-2,305.69	0.00
080-0800-5145	Tools	10,000.00	0.00	9,424.16	575.84	670.46	-94.62	0.00
	E10 Sub Totals:	71,340.00	3,529.75	60,499.79	10,840.21	2,891.24	7,948.97	11.14
	Vehicle Expense							
080-0800-5200	Fuel Expense	50,000.00	2,900.82	34,632.39	15,367.61	4,000.00	11,367.61	22.74
080-0800-5210	Service & Repair - Vehicle	60,000.00	1,304.97	32,365.67	27,634.33	4.79	27,629.54	46.05
080-0800-5218	Tire Expense	8,500.00	0.00	7,435.28	1,064.72	3,007.76	-1,943.04	0.00
080-0800-5225	Insurance Expense - Vehicle	22,693.07	0.00	16,491.03	6,202.04	-114.73	6,316.77	27.84
080-0800-5230	Radios	1,500.00	0.00	126.35	1,373.65	0.00	1,373.65	91.58
080-0800-5240	Equipment Rental	161,080.00	71.03	4,956.53	156,123.47	0.00	156,123.47	96.92
	E20 Sub Totals:	303,773.07	4,276.82	96,007.25	207,765.82	6,897.82	200,868.00	66.12
	Supply Expense							
080-0800-5300	Supplies - Office	4,000.00	0.00	1,820.48	2,179.52	0.00	2,179.52	54.49
080-0800-5316	Supplies - Signs	15,000.00	1,398.48	12,642.52	2,357.48	228.63	2,128.85	14.19
080-0800-5322	Supplies - Operating	140,000.00	-7,406.57	149,313.58	-9,313.58	8,118.77	-17,432.35	0.00
080-0800-5323	Material and Maint	56,000.00	2,549.65	55,065.71	934.29	5,346.54	-4,412.25	0.00
080-0800-5350	Postage Expense	300.00	17.50	256.70	43.30	0.00	43.30	14.43
080-0800-5380	Prisoner Care Expense	1,400.00	0.00	0.00	1,400.00	0.00	1,400.00	100.00
	E30 Sub Totals:	216,700.00	-3,440.94	219,098.99	-2,398.99	13,693.94	-16,092.93	0.00
	Operations Expense							
080-0800-5480	Dues & Subscriptions	3,200.00	3.33	2,680.23	519.77	38.00	481.77	15.06
080-0800-5530	Safety Program	1,500.00	0.00	253.43	1,246.57	0.00	1,246.57	83.10
080-0800-5535	Sales Tax Expense	0.00	0.00	31.60	-31.60	0.00	-31.60	0.00
080-0800-5545	Street Paving Expense	216,528.00	0.00	0.00	216,528.00	0.00	216,528.00	100.00
080-0800-5546	Street Lights Installed	116,000.00	5,273.68	104,078.37	11,921.63	0.00	11,921.63	10.28
080-0800-5547	Traffic Signal Maintenance	6,000.00	150.99	15,563.76	-9,563.76	0.00	-9,563.76	0.00
	E40 Sub Totals:	343,228.00	5,428.00	122,607.39	220,620.61	38.00	220,582.61	64.27
	Professional Services							
080-0800-5550	Prof Services - Acctg & Audit	12,000.00	0.00	22,650.00	-10,650.00	0.00	-10,650.00	0.00
080-0800-5553	Prof Services - Advertising	3,500.00	0.00	673.86	2,826.14	0.00	2,826.14	80.75
080-0800-5562	Prof Services - Bridge Inspection	750.00	0.00	678.04	71.96	0.00	71.96	9.59
080-0800-5571	Prof Services - Engineering	63,500.00	0.00	2,130.40	61,369.60	0.00	61,369.60	96.65
080-0800-5574	Prof Services - GIS	1,312.33	0.00	4,071.33	-2,759.00	0.00	-2,759.00	0.00
080-0800-5586	Prof Services - Other	141,750.00	2,677.39	127,281.14	14,468.86	10,426.53	4,042.33	2.85

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
080-0800-5589	Prof Services - Printing	500.00	0.00	82.03	417.97	0.00	417.97	83.59
	E55 Sub Totals:	223,312.33	2,677.39	57,566.80	65,745.53	10,426.53	55,319.00	24.77
E60	Miscellaneous Expense							
080-0800-5600	Miscellaneous Expense	28,250.00	0.00	28,303.55	-53.55	0.00	-53.55	0.00
080-0800-5604	Hardware - New & Renewals	400.00	939.18	978.71	-578.71	0.00	-578.71	0.00
080-0800-5608	Software - New & Renewals	18,415.00	2,670.00	9,537.68	8,877.32	800.00	8,077.32	43.86
080-0800-5614	Copiers & Maintenance	840.00	0.00	0.00	840.00	0.00	840.00	100.00
	E60 Sub Totals:	47,905.00	3,609.18	38,819.94	9,085.06	800.00	8,285.06	17.29
E80	Fixed Assets							
080-0800-5810	Fixed Assets - Equipment	90,000.00	26,593.18	93,887.77	-3,887.77	0.00	-3,887.77	0.00
080-0800-5816	Fixed Assets - Infrastructure	387,042.75	5,705.05	67,584.25	319,458.48	12,720.99	306,737.49	79.25
080-0800-5828	Projects	1,180,114.86	10,523.38	431,682.45	748,432.41	462,392.80	286,039.61	24.24
080-0800-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	1,657,157.59	42,821.61	593,154.47	1,064,003.12	475,113.79	588,889.33	35.54
E90	Construction Projects							
080-0800-5910	Projects - Overlays	300,000.00	0.00	0.00	300,000.00	420,081.84	-120,081.84	0.00
	E90 Sub Totals:	300,000.00	0.00	0.00	300,000.00	420,081.84	-120,081.84	0.00
	Expense Sub Totals:	4,018,790.25	119,206.50	2,052,285.70	1,966,504.53	930,840.65	1,035,663.88	25.77
	Dept 0800 Sub Totals:	831,422.39	-249,904.97	-983,361.88	1,814,784.27	930,840.65		
	Fund Revenue Sub Totals:	3,187,367.84	369,111.47	3,035,647.58	151,720.26	0.00	151,720.26	4.76
	Fund Expense Sub Totals:	4,393,080.27	136,116.97	2,270,535.62	2,122,544.65	939,404.99	1,183,139.66	26.93
	Fund 080 Sub Totals:	1,205,712.45	-232,994.50	-765,111.96	1,970,824.39	939,404.99		
Fund 110	Special Redemp - 2016 Bond							
Dept 110-0100	Administration							
R62	Intergovernmental Tsfis							
110-0100-4623	Xfer from Other Fund	1,010.00	12.61	338,383.64	-337,373.64	0.00	-337,373.64	0.00
	R62 Sub Totals:	1,010.00	12.61	338,383.64	-337,373.64	0.00	-337,373.64	0.00
R85	Interest Revenue							
110-0100-4855	Gain on Investment	0.00	2.09	63.33	-63.33	0.00	-63.33	0.00
	R85 Sub Totals:	0.00	2.09	63.33	-63.33	0.00	-63.33	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Sub Totals:	1,010.00	14.70	338,446.97	-337,436.97	0.00	-337,436.97	0.00
	Dept 0100 Sub Totals:	-1,010.00	-14.70	-338,446.97	337,436.97	0.00		
	Fund Revenue Sub Totals:	1,010.00	14.70	338,446.97	-337,436.97	0.00	-337,436.97	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 113	Fund 110 Sub Totals:	-1,010.00	-14.70	-338,446.97	337,436.97	0.00		
Dept 113-0100	Debt Service Reserve Fund							
R85	Administration							
113-0100-4850	Interest Revenue	0.00	12.61	3,557.28	-3,557.28	0.00	-3,557.28	0.00
	Interest Revenue	0.00	12.61	3,557.28	-3,557.28	0.00	-3,557.28	0.00
	R85 Sub Totals:	0.00	12.61	3,557.28	-3,557.28	0.00	-3,557.28	0.00
	Revenue Sub Totals:	1,000.00	12.61	3,557.28	-2,557.28	0.00	-2,557.28	0.00
E62	Intergovernmental Tsfr							
113-0100-5626	Xfer to other fund	1,000.00	12.61	3,557.28	-2,557.28	0.00	-2,557.28	0.00
	E62 Sub Totals:	1,000.00	12.61	3,557.28	-2,557.28	0.00	-2,557.28	0.00
	Expense Sub Totals:	1,000.00	12.61	3,557.28	-2,557.28	0.00	-2,557.28	0.00
	Dept 0100 Sub Totals:	1,000.00	0.00	0.00	1,000.00	0.00		
	Fund Revenue Sub Totals:	0.00	12.61	3,557.28	-3,557.28	0.00	-3,557.28	0.00
	Fund Expense Sub Totals:	1,000.00	12.61	3,557.28	-2,557.28	0.00	-2,557.28	0.00
Fund 114	Fund 113 Sub Totals:	1,000.00	0.00	0.00	1,000.00	0.00		
Dept 114-0000	2016 Bond Fund							
E72	Bond Expense							
114-0000-5722	Bond Principle Pmt	1,480,338.00	0.00	381,334.38	1,099,003.62	0.00	1,099,003.62	74.24
114-0000-5724	Bond Fees	0.00	0.00	950.00	-950.00	0.00	-950.00	0.00
	E72 Sub Totals:	1,480,338.00	0.00	382,284.38	1,098,053.62	0.00	1,098,053.62	74.18
	Expense Sub Totals:	1,480,338.00	0.00	382,284.38	1,098,053.62	0.00	1,098,053.62	74.18

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 114-0100	Dept 0000 Sub Totals:	1,480,338.00	0.00	382,284.38	1,098,053.62	0.00		
R10	Administration							
114-0100-4610	Taxes - Sales	2,400,000.00	243,346.55	2,330,687.53	69,312.47	0.00	69,312.47	2.89
	Loan Proceeds from Sales Tax							
	R10 Sub Totals:	2,400,000.00	243,346.55	2,330,687.53	69,312.47	0.00	69,312.47	2.89
	Revenue Sub Totals:	2,400,000.00	243,346.55	2,330,687.53	69,312.47	0.00	69,312.47	2.89
Dept 114-0400	Dept 0100 Sub Totals:	-2,400,000.00	-243,346.55	-2,330,687.53	-69,312.47	0.00		
R85	Parks							
114-0400-4850	Interest Revenue	0.00	29.42	2,186.15	-2,186.15	0.00	-2,186.15	0.00
	Interest Revenue							
	R85 Sub Totals:	0.00	29.42	2,186.15	-2,186.15	0.00	-2,186.15	0.00
	Revenue Sub Totals:	0.00	29.42	2,186.15	-2,186.15	0.00	-2,186.15	0.00
E62	Intergovernmental Tsfr							
114-0400-5626	Xfer to other fund	0.00	0.00	334,819.00	-334,819.00	0.00	-334,819.00	0.00
	E62 Sub Totals:	0.00	0.00	334,819.00	-334,819.00	0.00	-334,819.00	0.00
	Expense Sub Totals:	0.00	0.00	334,819.00	-334,819.00	0.00	-334,819.00	0.00
	Dept 0400 Sub Totals:	0.00	-29.42	332,632.85	-332,632.85	0.00		
	Fund Revenue Sub Totals:	2,400,000.00	243,375.97	2,332,873.68	67,126.32	0.00	67,126.32	2.80
	Fund Expense Sub Totals:	1,480,338.00	0.00	717,103.38	763,234.62	0.00	763,234.62	51.56
	Fund 114 Sub Totals:	-919,662.00	-243,375.97	-1,615,770.30	696,108.30	0.00		
Fund 147	2016 Parks/Rec Const Fund							
Dept 147-0400	Parks							
R85	Interest Revenue	0.00	0.66	550.14	-550.14	0.00	-550.14	0.00
147-0400-4850	Interest Revenue							
	R85 Sub Totals:	0.00	0.66	550.14	-550.14	0.00	-550.14	0.00
	Revenue Sub Totals:	0.00	0.66	550.14	-550.14	0.00	-550.14	0.00
E90	Construction Projects							
147-0400-5900	Construction Projects	120,000.00	0.00	80,705.97	39,294.03	0.00	39,294.03	32.75

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E90 Sub Totals:	120,000.00	0.00	80,705.97	39,294.03	0.00	39,294.03	32.75
	Expense Sub Totals:	120,000.00	0.00	80,705.97	39,294.03	0.00	39,294.03	32.75
	Dept 0400 Sub Totals:	120,000.00	-0.66	80,155.83	39,844.17	0.00		
	Fund Revenue Sub Totals:	0.00	0.66	550.14	-550.14	0.00	-550.14	0.00
	Fund Expense Sub Totals:	120,000.00	0.00	80,705.97	39,294.03	0.00	39,294.03	32.75
	Fund 147 Sub Totals:	120,000.00	-0.66	80,155.83	39,844.17	0.00		
Fund 157	2016 Fire Construction Fund							
Dept 157-0500	Fire							
R85	Interest Revenue	0.00	0.00	7.36	-7.36	0.00	-7.36	0.00
157-0500-4850	Interest Revenue	0.00	0.00	7.36	-7.36	0.00	-7.36	0.00
	R85 Sub Totals:	0.00	0.00	7.36	-7.36	0.00	-7.36	0.00
	Revenue Sub Totals:	0.00	0.00	7.36	-7.36	0.00	-7.36	0.00
E62	Intergovernmental Tsfr							
157-0500-5626	Xfer to other fund	10.00	0.00	7.36	2.64	0.00	2.64	26.40
	E62 Sub Totals:	10.00	0.00	7.36	2.64	0.00	2.64	26.40
	Expense Sub Totals:	10.00	0.00	7.36	2.64	0.00	2.64	26.40
	Dept 0500 Sub Totals:	10.00	0.00	0.00	10.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	7.36	-7.36	0.00	-7.36	0.00
	Fund Expense Sub Totals:	10.00	0.00	7.36	2.64	0.00	2.64	26.40
	Fund 157 Sub Totals:	10.00	0.00	0.00	10.00	0.00		
Fund 185	Street Bond 2016 DS							
Dept 185-0800	Street							
R62	Intergovernmental Tsfrs							
185-0800-4627	Xfer from Other	649,000.20	0.00	515,065.08	133,935.12	0.00	133,935.12	20.64
	R62 Sub Totals:	649,000.20	0.00	515,065.08	133,935.12	0.00	133,935.12	20.64
	Interest Revenue							
R85	Interest Revenue	0.00	13.70	1,477.50	-1,477.50	0.00	-1,477.50	0.00
185-0800-4850	Interest Revenue	0.00	13.70	1,477.50	-1,477.50	0.00	-1,477.50	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R85 Sub Totals:	0.00	13.70	1,477.50	-1,477.50	0.00	-1,477.50	0.00
	Revenue Sub Totals:	649,000.20	13.70	516,542.58	132,457.62	0.00	132,457.62	20.41
E72	Bond Expense	640,000.00	0.00	639,718.76	281.24	0.00	281.24	0.04
185-0800-5722	Bond Principal Pmt	1,008.00	83.33	916.63	91.37	0.00	91.37	9.06
185-0800-5724	Bond Fees	641,008.00	83.33	640,635.39	372.61	0.00	372.61	0.06
E72 Sub Totals:		641,008.00	83.33	640,635.39	372.61	0.00	372.61	0.06
E85	Interest Expense	168,000.00	0.00	0.00	168,000.00	0.00	168,000.00	100.00
185-0800-5750	Interest Expense	168,000.00	0.00	0.00	168,000.00	0.00	168,000.00	100.00
E85 Sub Totals:		168,000.00	0.00	0.00	168,000.00	0.00	168,000.00	100.00
	Expense Sub Totals:	809,008.00	83.33	640,635.39	168,372.61	0.00	168,372.61	20.81
	Dept 0800 Sub Totals:	160,007.80	69.63	124,092.81	35,914.99	0.00		
	Fund Revenue Sub Totals:	649,000.20	13.70	516,542.58	132,457.62	0.00	132,457.62	20.41
	Fund Expense Sub Totals:	809,008.00	83.33	640,635.39	168,372.61	0.00	168,372.61	20.81
	Fund 185 Sub Totals:	160,007.80	69.63	124,092.81	35,914.99	0.00		
Fund 186	Street Bond 2016 DSR							
Dept 186-0800	Street							
R85	Interest Revenue	1,400.00	9.07	1,765.22	-365.22	0.00	-365.22	0.00
186-0800-4850	Interest Revenue	1,400.00	9.07	1,765.22	-365.22	0.00	-365.22	0.00
R85 Sub Totals:		1,400.00	9.07	1,765.22	-365.22	0.00	-365.22	0.00
	Revenue Sub Totals:	1,400.00	0.00	1,305.43	94.57	0.00	94.57	6.76
E62	Intergovernmental Tsfr	1,400.00	0.00	1,305.43	94.57	0.00	94.57	6.76
186-0800-5626	Xfer to Other	1,400.00	0.00	1,305.43	94.57	0.00	94.57	6.76
E62 Sub Totals:		1,400.00	0.00	1,305.43	94.57	0.00	94.57	6.76
	Expense Sub Totals:	0.00	-9.07	-459.79	459.79	0.00		
	Dept 0800 Sub Totals:	0.00	-9.07	-459.79	459.79	0.00		
	Fund Revenue Sub Totals:	1,400.00	9.07	1,765.22	-365.22	0.00	-365.22	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:	1,400.00	0.00	1,305.43	94.57	0.00	94.57	6.76
Fund 187	Fund 186 Sub Totals:							
Dept 187-0800	2016 Street Construction Fund							
R85	Street							
187-0800-4850	Interest Revenue	0.00	-9.07	-459.79	459.79	0.00		
	Interest Revenue	0.00	119.69	38,467.21	-38,467.21	0.00	-38,467.21	0.00
	R85 Sub Totals:	0.00	119.69	38,467.21	-38,467.21	0.00	-38,467.21	0.00
	Revenue Sub Totals:	0.00	119.69	38,467.21	-38,467.21	0.00	-38,467.21	0.00
E90	Construction Projects							
187-0800-5900	Construction Projects	2,000,000.00	41,351.00	1,198,464.54	801,535.46	0.00	801,535.46	40.08
	E90 Sub Totals:	2,000,000.00	41,351.00	1,198,464.54	801,535.46	0.00	801,535.46	40.08
	Expense Sub Totals:	2,000,000.00	41,351.00	1,198,464.54	801,535.46	0.00	801,535.46	40.08
	Dept 0800 Sub Totals:	2,000,000.00	41,231.31	1,159,997.33	840,002.67	0.00		
	Fund Revenue Sub Totals:	0.00	119.69	38,467.21	-38,467.21	0.00	-38,467.21	0.00
	Fund Expense Sub Totals:	2,000,000.00	41,351.00	1,198,464.54	801,535.46	0.00	801,535.46	40.08
	Fund 187 Sub Totals:	2,000,000.00	41,231.31	1,159,997.33	840,002.67	0.00		
Fund 500	Revenue Fund - Water & WW							
Dept 500-0000	Water and WW							
E40	Operations Expense							
500-0000-5501	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 500-0140	Stormwater							
R50	Sale of Services							
500-0140-4567	Stormwater Rev Fees	3,000.00	0.00	2,800.00	200.00	0.00	200.00	6.67
500-0140-4568	Stormwater Rev - Residential	246,500.00	20,364.00	223,956.65	22,543.35	0.00	22,543.35	9.15
500-0140-4569	Stormwater Rev - Business	45,000.00	3,697.80	40,657.80	4,342.20	0.00	4,342.20	9.65

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R50 Sub Totals:		294,500.00	24,061.80	267,414.45	27,085.55	0.00	27,085.55	9.20
Revenue Sub Totals:		294,500.00	24,061.80	267,414.45	27,085.55	0.00	27,085.55	9.20
E62	Intergovernmental Tsfr							
500-0140-5622	Xfer to Fund 515	294,500.00	24,424.00	267,184.65	27,315.35	0.00	27,315.35	9.28
E62 Sub Totals:		294,500.00	24,424.00	267,184.65	27,315.35	0.00	27,315.35	9.28
Expense Sub Totals:		294,500.00	24,424.00	267,184.65	27,315.35	0.00	27,315.35	9.28
Dept 0140 Sub Totals:		0.00	362.20	-229.80	229.80	0.00		
R50	Water							
500-0900-4504	Sale of Services	75,276.00	6,941.05	75,518.17	-242.17	0.00	-242.17	0.00
500-0900-4532	CAW Watershed	38,500.00	2,845.00	35,848.00	2,652.00	0.00	2,652.00	6.89
500-0900-4536	One Time Charge	350,000.00	15,805.17	72,240.38	277,759.62	0.00	277,759.62	79.36
500-0900-4537	Penalties	3,000.00	25.00	1,550.00	1,450.00	0.00	1,450.00	48.33
500-0900-4540	Insufficient Check Fee	19,200.00	750.50	5,754.00	12,446.00	0.00	12,446.00	64.82
500-0900-4542	Sales - CAW System Devel	39,600.00	3,342.32	36,575.04	3,024.96	0.00	3,024.96	7.64
500-0900-4544	Sales - FSDWA	131,214.60	19,241.00	72,349.00	58,865.60	0.00	58,865.60	44.86
500-0900-4548	Water Misc Income	32,000.00	2,421.65	28,075.60	3,924.40	0.00	3,924.40	12.26
500-0900-4550	Sales - Pump Maintenance	27,500.00	1,320.00	24,180.00	3,320.00	0.00	3,320.00	12.07
500-0900-4554	Sales - Service Charges	2,850,000.00	247,684.29	2,564,307.52	285,692.48	0.00	285,692.48	10.02
500-0900-4556	Sales - Water	27,600.00	1,715.00	15,705.00	11,895.00	0.00	11,895.00	43.10
500-0900-4560	Sales - Water Connections	260,000.00	24,427.80	253,196.17	6,803.83	0.00	6,803.83	2.62
500-0900-4566	Sales Tax Revenue	2,500.00	370.50	4,007.25	-1,507.25	0.00	-1,507.25	0.00
R50 Sub Totals:		3,856,390.60	326,889.28	3,190,306.13	666,084.47	0.00	666,084.47	17.27
R60	Miscellaneous Revenue							
500-0900-4629	NXfer to Water Impact	65,000.00	3,300.00	31,674.00	33,326.00	0.00	33,326.00	51.27
500-0900-4630	NXfer Salem Royalty	600.00	0.00	8.40	591.60	0.00	591.60	98.60
500-0900-4632	NXfer to Subdiv Impact Wtr	1,000.00	0.00	2,800.00	-1,800.00	0.00	-1,800.00	0.00
R60 Sub Totals:		66,600.00	3,300.00	34,482.40	32,117.60	0.00	32,117.60	48.22
E40	Revenue Sub Totals:	3,922,990.60	330,189.28	3,224,788.53	698,202.07	0.00	698,202.07	17.80
500-0900-5475	Operations Expense	66,000.00	6,714.60	65,009.08	990.92	5,800.00	-4,809.08	0.00
E60	Credit Card Fees	66,000.00	6,714.60	65,009.08	990.92	5,800.00	-4,809.08	0.00
E60 Sub Totals:		66,000.00	6,714.60	65,009.08	990.92	5,800.00	-4,809.08	0.00
E60	Miscellaneous Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
500-0900-5600	Miscellaneous Expense	1,000.00	0.00	1,035.86	-35.86	0.00	-35.86	0.00
E62	E60 Sub Totals:	1,000.00	0.00	1,035.86	-35.86	0.00	-35.86	0.00
500-0900-5624	Intergovernmental Tsfr	3,500,000.00	250,000.00	3,875,000.00	-375,000.00	0.00	-375,000.00	0.00
500-0900-5629	Xfer to Water	68,280.00	3,000.00	31,374.00	36,906.00	0.00	36,906.00	54.05
500-0900-5630	Xfer to Water Impact	600.00	0.00	10.40	589.60	0.00	589.60	98.27
500-0900-5632	Xfer to Salem Royalty	1,000.00	0.00	1,400.00	-400.00	0.00	-400.00	0.00
	Xfer to Subdivision Impact Wtr							
E62	E62 Sub Totals:	3,569,880.00	253,000.00	3,907,784.40	-337,904.40	0.00	-337,904.40	0.00
	Expense Sub Totals:	3,636,880.00	259,714.60	3,973,829.34	-336,949.34	5,800.00	-342,749.34	0.00
Dept 500-0950	Dept 0900 Sub Totals:	-286,110.60	-70,474.68	749,040.81	-1,035,151.41			
R50	Wastewater							
500-0950-4552	Sale of Services	4,064,000.00	349,154.04	3,719,696.03	344,303.97	0.00	344,303.97	8.47
500-0950-4558	Sales - Wastewater	13,200.00	1,050.00	13,650.00	-450.00	0.00	-450.00	0.00
	Sales - WW Connections							
R50	R50 Sub Totals:	4,077,200.00	350,204.04	3,733,346.03	343,853.97	0.00	343,853.97	8.43
	Miscellaneous Revenue							
500-0950-4600	Miscellaneous Revenue	700.00	8.95	110.69	589.31	0.00	589.31	84.19
500-0950-4631	Xfer Wastewater Impact	65,000.00	3,500.00	45,500.00	19,500.00	0.00	19,500.00	30.00
R60	R60 Sub Totals:	65,700.00	3,508.95	45,610.69	20,089.31	0.00	20,089.31	30.58
	Revenue Sub Totals:	4,142,900.00	353,712.99	3,778,956.72	363,943.28	0.00	363,943.28	8.78
E62	Intergovernmental Tsfr							
500-0950-5624	Xfer to Water	4,064,000.00	250,000.00	3,875,000.00	189,000.00	0.00	189,000.00	4.65
500-0950-5631	Xfer to Wastewater Impact	49,500.00	5,500.00	48,500.00	1,000.00	0.00	1,000.00	2.02
500-0950-5632	Xfer to Subdivision Impact WW	1,000.00	0.00	1,400.00	-400.00	0.00	-400.00	0.00
E62	E62 Sub Totals:	4,114,500.00	255,500.00	3,924,900.00	189,600.00	0.00	189,600.00	4.61
	Expense Sub Totals:	4,114,500.00	255,500.00	3,924,900.00	189,600.00	0.00	189,600.00	4.61
	Dept 0950 Sub Totals:	-28,400.00	-98,212.99	145,943.28	-174,343.28	0.00		
	Fund Revenue Sub Totals:	8,360,390.60	707,964.07	7,271,159.70	1,089,230.90	0.00	1,089,230.90	13.03
	Fund Expense Sub Totals:	8,045,880.00	539,638.60	8,165,913.99	-120,033.99	5,800.00	-125,833.99	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 510	Fund 500 Sub Totals:	-314,510.60	-168,325.47	894,754.29	-1,209,264.89	5,800.00		
Dept 510-0000	Water Operating Fund							
R85	Interest Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510-0000-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:							
	Revenue Sub Totals:							
E80	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510-0000-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:							
	Expense Sub Totals:							
Dept 0000 Sub Totals:								
Dept 510-0900	Water	10,000.00	0.00	12,178.86	-2,178.86	0.00	-2,178.86	0.00
R60	Miscellaneous Revenue							
510-0900-4600	Miscellaneous Revenue	10,000.00	0.00	12,178.86	-2,178.86	0.00	-2,178.86	0.00
	R60 Sub Totals:							
	Intergovernmental Tsfrs							
R62	Xfer from Water	3,500,000.00	250,000.00	3,875,000.00	-375,000.00	0.00	-375,000.00	0.00
510-0900-4625								
	R62 Sub Totals:							
	Revenue Sub Totals:							
E01	Personnel Expense	3,510,000.00	250,000.00	3,887,178.86	-377,178.86	0.00	-377,178.86	0.00
510-0900-5000	Salary Expense	464,581.42	31,750.67	325,647.59	138,933.83	0.00	138,933.83	29.91
510-0900-5005	SWB Reimbursement	117,700.00	9,808.34	107,891.66	9,808.34	0.00	9,808.34	8.33
510-0900-5010	Overtime Expense	17,217.71	2,246.33	13,503.39	3,714.32	0.00	3,714.32	21.57
510-0900-5020	FICA Expense	29,981.30	2,559.22	25,528.31	4,452.99	0.00	4,452.99	14.85
510-0900-5022	Unemployment Expense	645.00	0.00	476.70	168.30	0.00	168.30	26.09
510-0900-5025	Worker's Comp Expense	10,000.00	0.00	9,191.00	809.00	0.00	809.00	8.09
510-0900-5030	APERS Expense	60,572.42	5,051.30	49,954.00	10,618.42	0.00	10,618.42	17.53
510-0900-5040	Health Insurance Expense	75,621.14	6,770.43	57,963.48	17,657.66	0.00	17,657.66	23.35
510-0900-5050	Physical & Drug Screen Exp	700.00	69.00	305.90	394.10	0.00	394.10	56.30
510-0900-5055	Uniform Expense	9,809.38	-124.13	3,564.72	6,244.66	800.54	5,444.12	55.50
510-0900-5060	Travel & Training Expense	9,000.00	641.97	3,953.07	5,046.93	2,915.60	2,131.33	23.68

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E01 Sub Totals:		795,828.37	58,773.13	597,979.82	197,848.55	3,716.14	194,132.41	24.39
E10	Building & Grounds Exp							
510-0900-5102	Repairs & Maint - Building	12,000.00	0.00	1,482.83	10,517.17	0.00	10,517.17	87.64
510-0900-5104	Repairs & Maint - Grounds	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
510-0900-5110	Utilities - Electric	50,000.00	3,520.65	41,255.78	8,744.22	0.00	8,744.22	17.49
510-0900-5111	Utilities - Gas	2,500.00	74.17	1,485.87	1,014.13	0.00	1,014.13	40.57
510-0900-5112	Utilities - Water	300.00	16.15	263.25	36.75	0.00	36.75	12.25
510-0900-5115	Com Exp - Tel Landline.Interne	8,748.00	0.00	7,229.74	1,518.26	200.00	1,318.26	15.07
510-0900-5116	Communication Exp - Cellular	7,800.00	846.20	8,759.91	-959.91	829.97	-1,789.88	0.00
510-0900-5120	Insurance - Property	9,500.00	0.00	11,720.57	-2,220.57	0.00	-2,220.57	0.00
510-0900-5130	Sanitation	1,200.00	343.33	1,376.25	-176.25	291.29	-467.54	0.00
510-0900-5140	Supplies - B&G	1,500.00	0.00	185.97	1,314.03	0.00	1,314.03	87.60
510-0900-5142	Janitorial Supplies and Main	2,750.00	326.66	5,633.68	-2,883.68	653.32	-3,537.00	0.00
510-0900-5145	Tools	7,500.00	186.74	9,629.97	-2,129.97	0.00	-2,129.97	0.00
E10 Sub Totals:		107,298.00	5,313.90	89,023.82	18,274.18	1,974.58	16,299.60	15.19
E20	Vehicle Expense							
510-0900-5200	Fuel Expense	36,000.00	2,556.27	22,791.26	13,208.74	3,000.00	10,208.74	28.36
510-0900-5210	Service & Repair - Vehicle	20,000.00	-844.89	9,932.94	10,067.06	2,881.20	7,185.86	35.93
510-0900-5218	Tire Expense	8,450.00	0.00	8,362.65	87.35	0.00	87.35	1.03
510-0900-5225	Insurance Expense - Vehicle	5,054.17	0.00	5,587.16	-532.99	809.97	-1,342.96	0.00
510-0900-5240	Equipment Rental	1,000.00	0.00	849.88	150.12	0.00	150.12	15.01
E20 Sub Totals:		70,504.17	1,711.38	47,523.89	22,980.28	6,691.17	16,289.11	23.10
E30	Supply Expense							
510-0900-5300	Supplies - Office	7,200.00	0.00	1,189.98	6,010.02	0.00	6,010.02	83.47
510-0900-5322	Supplies - Operating	186,000.00	-2,286.17	154,811.57	31,188.43	23,543.91	7,644.52	4.11
510-0900-5324	Supplies - Chemicals	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
510-0900-5326	Supplies - Lab	100.00	0.00	0.00	100.00	0.00	100.00	100.00
510-0900-5350	Postage Expense	35,000.00	1,185.51	13,992.16	21,007.84	1,925.00	19,082.84	54.52
510-0900-5360	Cost of Water	1,444,687.00	119,885.60	1,212,401.89	232,285.11	120,000.00	112,285.11	7.77
E30 Sub Totals:		1,675,987.00	118,784.94	1,382,395.60	293,591.40	145,468.91	148,122.49	8.84
E40	Operations Expense							
510-0900-5475	Credit Card Fees	21,600.00	2,012.50	21,186.50	413.50	1,800.00	-1,386.50	0.00
510-0900-5480	Dues & Subscriptions	31,500.00	25,086.28	29,656.00	1,844.00	452.98	1,391.02	4.42
510-0900-5515	Special Elec or Permit Fee Exp	41,000.00	0.00	41,246.40	-246.40	0.00	-246.40	0.00
510-0900-5530	Safety Program	1,500.00	0.00	117.31	1,382.69	0.00	1,382.69	92.18
510-0900-5535	Sales Tax Expense	260,000.00	25,130.56	247,859.69	12,140.31	0.00	12,140.31	4.67
E40 Sub Totals:		355,600.00	52,229.34	340,065.90	15,534.10	2,252.98	13,281.12	3.73

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E55	Professional Services							
510-0900-5550	Prof Services - Acctg & Audit	10,000.00	0.00	13,600.00	-3,600.00	0.00	-3,600.00	0.00
510-0900-5553	Prof Services - Advertising	1,000.00	0.00	673.87	326.13	0.00	326.13	32.61
510-0900-5571	Prof Services - Engineering	12,000.00	0.00	0.00	12,000.00	14,500.00	-2,500.00	0.00
510-0900-5574	Prof Services - GIS	1,312.33	0.00	4,071.32	-2,758.99	0.00	-2,758.99	0.00
510-0900-5586	Prof Services - Other	36,000.00	72.49	33,809.48	2,190.52	35,961.26	-33,770.74	0.00
510-0900-5589	Prof Services - Printing	4,500.00	0.00	2,360.48	2,139.52	0.00	2,139.52	47.54
E55 Sub Totals:		64,812.33	72.49	54,515.15	10,297.18	50,461.26	-40,164.08	0.00
E60	Miscellaneous Expense							
510-0900-5604	Hardware - New & Renewals	1,200.00	939.16	939.16	260.84	0.00	260.84	21.74
510-0900-5608	Software - New & Renewals	38,060.00	1,500.00	16,222.95	21,837.05	800.00	21,037.05	55.27
510-0900-5614	Copiers & Maintenance	7,600.00	0.00	1,348.69	6,251.31	0.00	6,251.31	82.25
E60 Sub Totals:		46,860.00	2,439.16	18,510.80	28,349.20	800.00	27,549.20	58.79
E62	Intergovernmental Tsfr							
510-0900-5626	Xfer Depreciation Fd - Water	97,000.00	8,918.45	84,434.16	12,565.84	0.00	12,565.84	12.95
E62 Sub Totals:		97,000.00	8,918.45	84,434.16	12,565.84	0.00	12,565.84	12.95
E72	Bond Expense							
510-0900-5722	Bond Principal Pmt	577,184.64	15,526.47	209,893.28	367,291.36	0.00	367,291.36	63.63
510-0900-5724	Bond Fees	29,267.44	4,073.62	45,919.48	-16,652.04	0.00	-16,652.04	0.00
E72 Sub Totals:		606,452.08	19,600.09	255,812.76	350,639.32	0.00	350,639.32	57.82
E80	Fixed Assets							
510-0900-5808	Fixed Assets - Vehicles	87,000.00	0.00	85,849.00	1,151.00	0.00	1,151.00	1.32
510-0900-5816	Fixed Assets - Infrastructure	1,365,117.50	0.00	94,332.90	1,270,784.60	439,919.76	830,864.84	60.86
510-0900-5821	Other Equipment	15,000.00	1,593.19	11,862.95	3,137.05	18,870.00	-15,732.95	0.00
510-0900-5822	COE Degray Project	117,000.00	0.00	0.00	117,000.00	0.00	117,000.00	100.00
510-0900-5824	Depreciation Expense	800,000.00	0.00	0.00	800,000.00	0.00	800,000.00	100.00
E80 Sub Totals:		2,384,117.50	1,593.19	192,044.85	2,192,072.65	458,789.76	1,733,282.89	72.70
E85	Interest Expense							
510-0900-5850	Interest Expense	281,555.69	12,819.26	158,171.19	123,384.50	0.00	123,384.50	43.82
E85 Sub Totals:		281,555.69	12,819.26	158,171.19	123,384.50	0.00	123,384.50	43.82
Expense Sub Totals:		6,486,015.14	282,255.33	3,220,477.94	3,265,537.20	670,154.80	2,595,382.40	40.02
Dept 0900 Sub Totals:		2,976,015.14	32,255.33	-666,700.92	3,642,716.06	670,154.80		
Dept 510-0950	Wastewater							
R62	Intergovernmental Tsfrs							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0950-4625	Xfer from Sewer Sales	4,064,000.00	250,000.00	3,875,000.00	189,000.00	0.00	189,000.00	4.65
	R62 Sub Totals:	4,064,000.00	250,000.00	3,875,000.00	189,000.00	0.00	189,000.00	4.65
	Revenue Sub Totals:	4,064,000.00	250,000.00	3,875,000.00	189,000.00	0.00	189,000.00	4.65
E01	Personnel Expense							
510-0950-5000	Salary Expense	719,323.35	56,620.18	678,240.64	41,082.71	0.00	41,082.71	5.71
510-0950-5005	SWB Reimbursement	117,700.00	9,808.34	107,891.66	9,808.34	0.00	9,808.34	8.33
510-0950-5010	Overtime Expense	34,869.98	4,845.20	44,192.65	-9,322.67	0.00	-9,322.67	0.00
510-0950-5020	FICA Expense	55,028.24	4,481.56	52,982.63	2,045.61	0.00	2,045.61	3.72
510-0950-5022	Unemployment Expense	1,245.00	0.00	621.76	623.24	0.00	623.24	50.06
510-0950-5025	Worker's Comp Expense	18,000.00	0.00	17,339.00	661.00	0.00	661.00	3.67
510-0950-5030	APERS Expense	112,487.26	9,159.42	108,199.28	4,287.98	0.00	4,287.98	3.81
510-0950-5040	Health Insurance Expense	147,436.89	12,195.40	138,307.46	9,129.43	0.00	9,129.43	6.19
510-0950-5050	Physical & Drug Screen Exp	1,200.00	0.00	499.00	701.00	0.00	701.00	58.42
510-0950-5054	Bring Your Own Device - Phone	2,700.00	50.00	550.00	2,150.00	0.00	2,150.00	79.63
510-0950-5055	Uniform Expense	18,934.38	788.57	6,653.16	12,281.22	1,000.30	11,280.92	59.58
510-0950-5060	Travel & Training Expense	5,000.00	423.33	2,772.39	2,227.61	2,784.50	-556.89	0.00
	E01 Sub Totals:	1,233,925.10	98,372.00	1,158,249.63	75,675.47	3,784.80	71,890.67	5.83
E10	Building & Grounds Exp							
510-0950-5102	Repairs & Maint - Building	15,600.00	0.00	13,764.49	1,835.51	491.43	1,344.08	8.62
510-0950-5110	Utilities - Electric	335,000.00	36,060.84	297,381.88	37,618.12	0.00	37,618.12	11.23
510-0950-5111	Utilities - Gas	2,700.00	74.77	1,989.18	710.82	0.00	710.82	26.33
510-0950-5112	Utilities - Water	300.00	16.15	233.93	66.07	0.00	66.07	22.02
510-0950-5115	Com Exp - Tel Landline.Interne	8,748.00	0.00	7,229.70	1,518.30	200.00	1,318.30	15.07
510-0950-5116	Communication Exp - Cellular	13,332.00	680.75	6,986.57	6,345.43	704.97	5,640.46	42.31
510-0950-5120	Insurance - Property	10,234.70	0.00	16,345.44	-6,110.74	0.00	-6,110.74	0.00
510-0950-5130	Sanitation	65,000.00	693.32	67,149.34	-2,149.34	5,367.96	-7,517.30	0.00
510-0950-5140	Supplies - B&G	2,400.00	-280.47	440.67	1,959.33	0.00	1,959.33	81.64
510-0950-5142	Janitorial Supplies and Main	2,700.00	326.67	6,440.86	-3,740.86	653.34	-4,394.20	0.00
510-0950-5145	Tools	7,000.00	381.72	13,391.55	-6,391.55	342.26	-6,733.81	0.00
	E10 Sub Totals:	463,014.70	37,953.75	431,353.61	31,661.09	7,759.96	23,901.13	5.16
E20	Vehicle Expense							
510-0950-5200	Fuel Expense	33,000.00	2,556.27	27,396.50	5,603.50	3,000.00	2,603.50	7.89
510-0950-5210	Service & Repair - Vehicle	45,000.00	3,504.21	59,390.56	-14,390.56	3,510.15	-17,900.71	0.00
510-0950-5218	Tire Expense	8,400.00	0.00	6,356.72	2,043.28	308.80	1,734.48	20.65
510-0950-5225	Insurance Expense - Vehicle	8,843.07	0.00	7,681.25	1,161.82	927.81	234.01	2.65
510-0950-5240	Equipment Rental	950.00	46.20	2,901.62	-1,951.62	0.00	-1,951.62	0.00
	E20 Sub Totals:	96,193.07	6,106.68	103,726.65	-7,533.58	7,746.76	-15,280.34	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E30	Supply Expense							
510-0950-5300	Supplies - Office	4,800.00	0.00	1,911.92	2,888.08	0.00	2,888.08	60.17
510-0950-5322	Supplies - Operating	285,000.00	6,011.17	440,913.29	-155,913.29	44,740.55	-200,653.84	0.00
510-0950-5324	Supplies - Chemicals	210,000.00	10,136.12	91,116.92	118,883.08	8,047.27	110,835.81	52.78
510-0950-5326	Supplies - Lab	32,500.00	450.61	22,087.65	10,412.35	5,272.00	5,140.35	15.82
510-0950-5350	Postage Expense	24,000.00	-59.23	3,833.30	20,166.70	1,925.00	18,241.70	76.01
E30 Sub Totals:		556,300.00	16,538.67	559,863.08	-3,563.08	59,984.82	-63,547.90	0.00
E40	Operations Expense							
510-0950-5475	Credit Card Fees	21,200.00	2,012.50	21,186.50	13.50	1,800.00	-1,786.50	0.00
510-0950-5480	Dues & Subscriptions	15,600.00	3.33	11,056.98	4,543.02	452.98	4,090.04	26.22
510-0950-5530	Safety Program	2,500.00	0.00	185.97	2,314.03	0.00	2,314.03	92.56
510-0950-5540	Equip Purchase - I & I	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
510-0950-5541	Outside Contractors- I & I	302,290.00	0.00	0.00	302,290.00	0.00	302,290.00	100.00
510-0950-5542	Service & Repair - I & I	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
E40 Sub Totals:		366,590.00	2,015.83	32,429.45	334,160.55	2,252.98	331,907.57	90.54
E55	Professional Services							
510-0950-5550	Prof Services - Acctg & Audit	10,000.00	0.00	13,600.00	-3,600.00	0.00	-3,600.00	0.00
510-0950-5553	Prof Services - Advertising	1,500.00	0.00	742.63	757.37	0.00	757.37	50.49
510-0950-5571	Prof Services - Engineering	19,500.00	0.00	1,169.00	18,331.00	18,000.00	331.00	1.70
510-0950-5574	Prof Services - GIS	1,312.34	0.00	4,071.35	-2,759.01	0.00	-2,759.01	0.00
510-0950-5586	Prof Services - Other	25,000.00	104.99	27,521.51	-2,521.51	5,764.11	-8,285.62	0.00
510-0950-5589	Prof Services - Printing	5,000.00	0.00	2,728.56	2,271.44	0.00	2,271.44	45.43
E55 Sub Totals:		62,312.34	104.99	49,833.05	12,479.29	23,764.11	-11,284.82	0.00
E60	Miscellaneous Expense							
510-0950-5604	Hardware - New & Renewals	1,800.00	939.19	939.19	860.81	0.00	860.81	47.82
510-0950-5608	Software - New & Renewals	50,100.00	1,500.00	15,754.00	33,346.00	0.00	33,346.00	66.56
510-0950-5614	Copiers & Maintenance	7,600.00	0.00	1,200.06	6,399.94	0.00	6,399.94	84.21
E60 Sub Totals:		59,500.00	2,439.19	18,893.25	40,606.75	0.00	40,606.75	68.25
E62	Intergovernmental Tsfr							
510-0950-5626	Xfer to Other	120,000.00	10,717.50	111,032.79	8,967.21	0.00	8,967.21	7.47
E62 Sub Totals:		120,000.00	10,717.50	111,032.79	8,967.21	0.00	8,967.21	7.47
E72	Bond Expense							
510-0950-5722	Bond Principal Pmt	655,088.47	15,526.47	216,699.11	438,389.36	0.00	438,389.36	66.92
510-0950-5724	Bond Fees	39,474.28	5,457.84	61,443.61	-21,969.33	0.00	-21,969.33	0.00
E72 Sub Totals:		694,562.75	20,984.31	278,142.72	416,420.03	0.00	416,420.03	59.95
E80	Fixed Assets							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0950-5810	Fixed Assets - Equipment	15,000.00	1,941.00	410,110.90	-395,110.90	0.00	-395,110.90	0.00
510-0950-5816	Fixed Assets - Infrastructure	2,188,158.03	160,579.27	1,156,281.62	1,031,876.41	688,394.27	343,482.14	15.70
510-0950-5819	Project - Dewatering Facility	86,909.00	0.00	22,021.68	64,887.32	41,409.00	23,478.32	27.01
510-0950-5824	Depreciation Expense	1,100,000.00	0.00	0.00	1,100,000.00	0.00	1,100,000.00	100.00
E80 Sub Totals:		3,390,067.03	162,520.27	1,588,414.20	1,801,652.83	729,803.27	1,071,849.56	31.62
E85	Interest Expense							
510-0950-5850	Interest Expense	233,087.59	15,518.46	179,931.99	53,155.60	0.00	53,155.60	22.80
E85 Sub Totals:		233,087.59	15,518.46	179,931.99	53,155.60	0.00	53,155.60	22.80
Expense Sub Totals:		7,275,552.58	373,271.65	4,511,870.42	2,763,682.16	835,096.70	1,928,585.46	26.51
Dept 0950 Sub Totals:		3,211,552.58	123,271.65	636,870.42	2,574,682.16			
Fund Revenue Sub Totals:		7,574,000.00	500,000.00	7,762,178.86	-188,178.86	0.00	-188,178.86	0.00
Fund Expense Sub Totals:		13,761,567.72	655,526.98	7,732,348.36	6,029,219.36	1,505,251.50	4,523,967.86	32.87
Fund 510 Sub Totals:		6,187,567.72	155,526.98	-29,830.50	6,217,398.22			
Stormwater Utility Fund								
Stormwater								
Intergovernmental Tsfrs								
515-0140-4625	Xfer from Water Revenue Fund	294,500.00	24,424.00	267,184.65	27,315.35	0.00	27,315.35	9.28
R62 Sub Totals:		294,500.00	24,424.00	267,184.65	27,315.35	0.00	27,315.35	9.28
R85	Interest Revenue							
515-0140-4850	Interest Revenue	0.00	5.61	291.53	-291.53	0.00	-291.53	0.00
R85 Sub Totals:		0.00	5.61	291.53	-291.53	0.00	-291.53	0.00
Revenue Sub Totals:		294,500.00	24,429.61	267,476.18	27,023.82	0.00	27,023.82	9.18
E80	Fixed Assets							
515-0140-5816	Fixed Assets - Infrastructure	1,091,163.98	10,626.23	360,706.49	730,457.49	403,277.87	327,179.62	29.98
E80 Sub Totals:		1,091,163.98	10,626.23	360,706.49	730,457.49	403,277.87	327,179.62	29.98
Expense Sub Totals:		1,091,163.98	10,626.23	360,706.49	730,457.49	403,277.87	327,179.62	29.98
Dept 0140 Sub Totals:		796,663.98	-13,803.38	93,230.31	703,433.67	403,277.87		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	294,500.00	24,429.61	267,476.18	27,023.82	0.00	27,023.82	9.18
	Fund Expense Sub Totals:	1,091,163.98	10,626.23	360,706.49	730,457.49	403,277.87	327,179.62	29.98
Fund 525	Fund 515 Sub Totals:	796,663.98	-13,803.38	93,230.31	703,433.67	403,277.87		
Dept 525-0950	Depreciation - WW							
R62	Wastewater							
525-0950-4625	Intergovernmental Tsfrs	217,000.00	19,635.95	195,466.95	21,533.05	0.00	21,533.05	9.92
	Xfer from Water							
	R62 Sub Totals:	217,000.00	19,635.95	195,466.95	21,533.05	0.00	21,533.05	9.92
	Revenue Sub Totals:	217,000.00	19,635.95	195,466.95	21,533.05	0.00	21,533.05	9.92
	Dept 0950 Sub Totals:	-217,000.00	-19,635.95	-195,466.95	-21,533.05	0.00		
	Fund Revenue Sub Totals:	217,000.00	19,635.95	195,466.95	21,533.05	0.00	21,533.05	9.92
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 525 Sub Totals:	-217,000.00	-19,635.95	-195,466.95	-21,533.05	0.00		
Fund 535	Sub-Div Impact WW							
Dept 535-0950	Wastewater							
R62	Intergovernmental Tsfrs							
535-0950-4625	Xfer from Water Ord 2006-09	1,000.00	2,800.00	2,800.00	-1,800.00	0.00	-1,800.00	0.00
	R62 Sub Totals:	1,000.00	2,800.00	2,800.00	-1,800.00	0.00	-1,800.00	0.00
	Interest Revenue							
R85	Interest Rcvncuc	0.00	0.20	8.14	-8.14	0.00	-8.14	0.00
535-0950-4850	R85 Sub Totals:	0.00	0.20	8.14	-8.14	0.00	-8.14	0.00
	Revenue Sub Totals:	1,000.00	2,800.20	2,808.14	-1,808.14	0.00	-1,808.14	0.00
	Dept 0950 Sub Totals:	-1,000.00	-2,800.20	-2,808.14	1,808.14	0.00		
	Fund Revenue Sub Totals:	1,000.00	2,800.20	2,808.14	-1,808.14	0.00	-1,808.14	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 550	Fund 555 Sub Totals:							
Dept 550-0900	Impact - Water	-1,000.00	-2,808.20	-2,808.14	1,808.14	0.00		
R62	Water							
550-0900-4625	Intergovernmental Tsfrs							
	Xfer fr Water Ord 1997-3, 2010-18	68,280.00	3,000.00	31,374.00	36,906.00	0.00	36,906.00	54.05
	R62 Sub Totals:	68,280.00	3,000.00	31,374.00	36,906.00	0.00	36,906.00	54.05
R85	Interest Revenue							
550-0900-4850	Interest Revenue	0.00	1.19	-224.86	224.86	0.00	224.86	0.00
	R85 Sub Totals:	0.00	1.19	-224.86	224.86	0.00	224.86	0.00
	Revenue Sub Totals:	68,280.00	3,001.19	31,149.14	37,130.86	0.00	37,130.86	54.38
	Dept 0900 Sub Totals:	-68,280.00	-3,001.19	-31,149.14	-37,130.86	0.00		
	Fund Revenue Sub Totals:	68,280.00	3,001.19	31,149.14	37,130.86	0.00	37,130.86	54.38
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 550 Sub Totals:	-68,280.00	-3,001.19	-31,149.14	-37,130.86	0.00		
Fund 555	Impact - WW							
Dept 555-0950	Wastewater							
R62	Intergovernmental Tsfrs							
555-0950-4625	Xfer from Water Ord 1997-03	49,500.00	5,500.00	48,500.00	1,000.00	0.00	1,000.00	2.02
	R62 Sub Totals:	49,500.00	5,500.00	48,500.00	1,000.00	0.00	1,000.00	2.02
R85	Interest Revenue							
555-0950-4850	Interest Revenue	0.00	1.15	43.61	-43.61	0.00	-43.61	0.00
	R85 Sub Totals:	0.00	1.15	43.61	-43.61	0.00	-43.61	0.00
	Revenue Sub Totals:	49,500.00	5,501.15	48,543.61	956.39	0.00	956.39	1.93
	Dept 0950 Sub Totals:	-49,500.00	-5,501.15	-48,543.61	-956.39	0.00		
	Fund Revenue Sub Totals:	49,500.00	5,501.15	48,543.61	956.39	0.00	956.39	1.93
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 555 Sub Totals:	-49,500.00	-5,501.15	-48,543.61	-956.39	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 560	Salem Royalty							
Dept 560-0900	Water							
R62	Intergovernmental Tsfrs							
560-0900-4625	Xfer from Water	600.00	0.00	10.40	589.60	0.00	589.60	98.27
	R62 Sub Totals:	600.00	0.00	10.40	589.60	0.00	589.60	98.27
	Interest Revenue							
R85	Interest Revenue	0.00	0.37	16.89	-16.89	0.00	-16.89	0.00
560-0900-4850	R85 Sub Totals:	0.00	0.37	16.89	-16.89	0.00	-16.89	0.00
	Revenue Sub Totals:							
	Miscellaneous Expense							
Royalty Payment	Royalty Payment	600.00	0.00	79.00	521.00	0.00	521.00	86.83
E60	E60 Sub Totals:	600.00	0.00	79.00	521.00	0.00	521.00	86.83
560-0900-5602	Expense Sub Totals:	600.00	0.00	79.00	521.00	0.00	521.00	86.83
	Dept 0900 Sub Totals:	0.00	-0.37	51.71	-51.71	0.00		
	Fund Revenue Sub Totals:	600.00	0.37	27.29	572.71	0.00	572.71	95.45
	Fund Expense Sub Totals:	600.00	0.00	79.00	521.00	0.00	521.00	86.83
	Fund 560 Sub Totals:	0.00	-0.37	51.71	-51.71	0.00		
Fund 604	W/WW Ref Rev 2017 Bd Fr							
Dept 604-0000	Water and WW							
R85	Interest Revenue							
604-0000-4850	Interest Revenue	0.00	55.58	963.46	-963.46	0.00	-963.46	0.00
604-0000-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	55.58	963.46	-963.46	0.00	-963.46	0.00
	Revenue Sub Totals:							
	Intergovernmental Tsfr	0.00	55.58	963.46	-963.46	0.00	-963.46	0.00
E62	Xfer to Other	0.00	0.00	60,458.13	-60,458.13	0.00	-60,458.13	0.00
604-0000-5626	E62 Sub Totals:	0.00	0.00	60,458.13	-60,458.13	0.00	-60,458.13	0.00
	Bond Expense							
E72	Xfer from Other Fund	0.00	-41,295.97	-495,551.64	495,551.64	0.00	495,551.64	0.00
604-0000-4623	Bond Fees	2,000.00	166.67	1,833.37	166.63	0.00	166.63	8.33
604-0000-5724								

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E72 Sub Totals:	2,000.00	-41,129.30	-493,718.27	495,718.27	0.00	495,718.27	24,785.91
	Expense Sub Totals:	2,000.00	-41,129.30	-433,260.14	435,260.14	0.00	435,260.14	21,763.01
	Dept 0000 Sub Totals:	2,000.00	-41,184.88	-434,223.60	436,223.60	0.00		
	Fund Revenue Sub Totals:	0.00	55.58	963.46	-963.46	0.00	-963.46	0.00
	Fund Expense Sub Totals:	2,000.00	-41,129.30	-433,260.14	435,260.14	0.00	435,260.14	21,763.01
	Fund 604 Sub Totals:	2,000.00	-41,184.88	-434,223.60	436,223.60	0.00		
Fund 606	W/WW Ref Rev Bonds 2017 DSR							
Dept 606-0000	Water and WW							
R85	Interest Revenue	0.00	7.35	1,428.79	-1,428.79	0.00	-1,428.79	0.00
606-0000-4850	Interest Revenue	0.00	7.35	1,428.79	-1,428.79	0.00	-1,428.79	0.00
	R85 Sub Totals:	0.00	7.35	1,428.79	-1,428.79	0.00	-1,428.79	0.00
	Revenue Sub Totals:	0.00	7.35	1,428.79	-1,428.79	0.00	-1,428.79	0.00
	Dept 0000 Sub Totals:	0.00	-7.35	-1,428.79	1,428.79	0.00		
	Fund Revenue Sub Totals:	0.00	7.35	1,428.79	-1,428.79	0.00	-1,428.79	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 606 Sub Totals:	0.00	-7.35	-1,428.79	1,428.79	0.00		
Fund 700	A/P Tax Commission							
Dept 700-0150	A/P Tax Commission							
R85	Interest Revenue	0.00	298.86	3,985.34	-3,985.34	0.00	-3,985.34	0.00
700-0150-4850	Interest Revenue	0.00	298.86	3,985.34	-3,985.34	0.00	-3,985.34	0.00
	R85 Sub Totals:	0.00	298.86	3,985.34	-3,985.34	0.00	-3,985.34	0.00
	Revenue Sub Totals:	0.00	298.86	3,985.34	-3,985.34	0.00	-3,985.34	0.00
	Miscellaneous Expense							
	Miscellaneous Expense	480,302.00	0.00	20,000.00	460,302.00	0.00	460,302.00	95.84
E60								
700-0150-5600		480,302.00	0.00	20,000.00	460,302.00	0.00	460,302.00	95.84
	E60 Sub Totals:	480,302.00	0.00	20,000.00	460,302.00	0.00	460,302.00	95.84

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	480,302.00	0.00	20,000.00	460,302.00	0.00	460,302.00	95.84
	Dept 0150 Sub Totals:	480,302.00	-298.86	16,014.66	464,287.34	0.00		
	Fund Revenue Sub Totals:	0.00	298.86	3,985.34	-3,985.34	0.00	-3,985.34	0.00
	Fund Expense Sub Totals:	480,302.00	0.00	20,000.00	460,302.00	0.00	460,302.00	95.84
	Fund 700 Sub Totals:	480,302.00	-298.86	16,014.66	464,287.34	0.00		
	Revenue Totals:	51,596,665.64	4,520,560.46	48,467,143.10	3,129,522.54	0.00	3,126,747.54	6.06
	Expense Totals:	60,812,467.58	3,837,502.63	46,154,444.16	14,658,023.42	3,522,276.82	11,135,746.60	18.31
	Report Totals:	9,215,801.94	-683,057.83	-2,312,698.94	11,528,500.88	3,525,051.82		

RESOLUTION NO. 2020 _____

**A RESOLUTION PROVIDING FOR THE ADOPTION OF AN AMENDED BUDGET FOR THE CITY OF BRYANT
FOR THE TWELVE MONTH PERIOD BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020**

WHEREAS, the City of Bryant, Arkansas adopted a budget for The City of Bryant on December 17, 2019, recorded as Resolution 2019-56, and

WHEREAS, the City of Bryant, Arkansas, desires to amend said Budget for Fiscal Year 2020 as attached.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:

Section This resolution (with attachment) shall be known as the amended budget resolution for the City of Bryant,

1. Arkansas, for the twelve (12) month period beginning January 1, 2020 and ending December 31, 2020.

- | | |
|-----------------------|------------|
| • General Fund | 328,327.00 |
| • Street Fund | 106,000.00 |
| • Various Bond Funds | 0.00 |
| • Utility Funds | 0.00 |
| • Other Bond Fund 604 | 60,458.13 |

Section The amended city budget for the calendar year 2020 is hereby amended and adopted to read as attached.

2.

PASSED AND APPROVED this 15th day of December, 2020.

APPROVED:

Allen E. Scott, Mayor

ATTEST:

Sue Ashcraft, City Clerk



FUND 001 - General Fund						
DEPT 0100 - Administration						
001-0100-5104	Repairs & Maint - Grounds	5,500.00	13,500.00	8,000.00	Using Training savings to cover city hall roof repairs	Transfer from 001-0100-5505
001-0100-5505	Mayor's Expense	16,300.00	8,300.00	-8,000.00	Using Training savings to cover city hall roof repairs	Transfer to 001-0100-5104
001-0100-5550	Prof Services - Acctg & Audit	7,000.00	9,000.00	2,000.00	Using Computer Savings to cover paying for two Audits in one year due to timing	Transfer from 001-0100-5604
001-0100-5604	Hardware - New & Renewals	4,200.00	2,200.00	-2,000.00	Using Computer Savings to cover paying for two Audits in one year due to timing	Transfer to 001-0100-5550
DEPT 0200 - Animal Control						
001-0200-5480	Dues & Subscriptions	12,825.00	11,825.00	-1,000.00	Using Dues and Sub savings to cover IT costs	Transfer to 001-0200-5608
001-0200-5608	Software - New & Renewals	1,500.00	2,500.00	1,000.00	Using Dues and Sub savings to cover IT costs	Transfer from 001-0200-5480
DEPT 0410 - Parks - Mills Park & Pool						
001-0410-5102	Repairs & Maint - Building	2,000.00	4,600.00	2,600.00	Overage due to installing Cameras at Mills Park in response to several break ins	
001-0410-5700	Grant Expense	48,250.00	53,250.00	5,000.00	More work needed than originally thought for sustainability on TAP Grant for Trail Repairs	
DEPT 0440 - Parks - Alcoa						
001-0440-5110	Utilities - Electric	6,500.00	8,500.00	2,000.00	Added lights at the Dog Parks for Night Use and Security	
DEPT 0500 - Fire						
001-0500-5210	Service & Repair - Vehicle	2,500.00	7,000.00	4,500.00	Moving 3 attachments below the capitalization threshold to expense	Transfer from 001-0500-5810
001-0500-5810	Fixed Assets - Equipment	22,900.00	18,400.00	-4,500.00	Moving 3 attachments below the capitalization threshold to expense	Transfer to 001-0500-5210
DEPT 0600 - Police						
001-0600-4900	Sale of Fixed Assets	-25,000.00	-60,000.00	-35,000.00		
001-0600-5310	Supplies - Weapons	7,000.00	10,000.00	3,000.00		
001-0600-5604	Hardware - New & Renewals	51,000.00	111,980.62	60,980.62	Using Misc. Revenue from Insurance and Sale of Fixed Assets Revenue to cover 30 new laptops for new cars in 2021	
001-0600-5810	Fixed Assets - Equipment	0.00	331,996.38	331,996.38	1st and only 2020 pmt for Tower.Radio Equipment funded by Amendment 78 in Fund 165	
DEPT 0620 - Police - SRO						
001-0620-4640	Bryant School - SRO Reim	-239,000.00	-282,750.00	-43,750.00		
DEPT 0700 - Code Enforcement						
001-0700-4220	HVACR Permits	-46,655.00	-71,655.00	-25,000.00		
001-0700-5000	Salary Expense	209,095.00	228,095.00	19,000.00	Salary Adjustment	
001-0700-5475	Credit Card Fees	7,300.00	9,300.00	2,000.00		
001-0700-5568	Prof Services - Elec Insp	15,000.00	20,500.00	5,500.00		
Total General Fund		108,215.00	436,542.00	328,327.00		

FUND 080 - Street Fund						
DEPT 0800 - Street						
080-0800-4640	Reimbursement Revenue	-53,834.64	-75,834.64	-22,000.00		
080-0800-5322	Supplies - Operating	140,000.00	162,000.00	22,000.00		
080-0800-5910	Projects - Overlays	300,000.00	406,000.00	106,000.00	Overlays encumbered in POs for the future past 2021	
Street Fund Total		386,165.36	492,165.36	106,000.00		

FUND 110 - Special Redemp - 2016 Bond						
DEPT 0100 - Administration						
110-0100-4623	Xfer from Other Fund	-1,010.00	-339,010.00	-338,000.00		
FUND 113 - Debt Service Reserve Fund						
DEPT 0100 - Administration						
113-0100-4850	Interest Revenue	0.00	-3,500.00	-3,500.00		
113-0100-5626	Xfer to other fund	1,000.00	3,590.00	2,590.00		
FUND 114 - 2016 Bond Fund						
DEPT 0400 - Parks						
114-0400-5626	Xfer to other fund	0.00	338,910.00	338,910.00		
Bond Fund Totals		-10.00	-10.00	0.00		

FUND 500 - Revenue Fund - Water & WW						
DEPT 0900 - Water						
500-0900-5624	Xfer to Water	3,500,000.00	4,175,000.00	675,000.00		

FUND 510 - Water Operating Fund						
DEPT 0900 - Water						
510-0900-4625	Xfer from Water	-3,500,000.00	-4,175,000.00	-675,000.00		
510-0900-5360	Cost of Water	1,444,687.00	1,404,687.00	-40,000.00	Transfer to 510-0900-5586	
510-0900-5586	Prof Services - Other	36,000.00	76,000.00	40,000.00	Transfer from 510-0900-5360	
DEPT 0950 - Wastewater						
510-0950-5210	Service & Repair - Vehicle	45,000.00	63,000.00	18,000.00	Transfer from 510-0950-5541	
510-0950-5322	Supplies - Operating	285,000.00	485,000.00	200,000.00	Transfer from 510-0950-5541	
510-0950-5541	Outside Contractors- I & I	302,290.00	284,290.00	-18,000.00	Transfer to 510-0950-5210	
510-0950-5541	Outside Contractors- I & I	284,290.00	84,290.00	-200,000.00	Transfer to 510-0950-5322	
510-0950-5541	Outside Contractors- I & I	84,290.00	72,790.00	-11,500.00	Transfer to 510-0950-5586	
510-0950-5586	Prof Services - Other	25,000.00	36,500.00	11,500.00	Transfer from 510-0950-5541	
Utility Fund Totals		2,506,557.00	2,506,557.00	0.00		

FUND 604 - W/WW Ref Rev 2017 Bd Fr						
DEPT 0000 - Water and WW						
604-0000-5626	Xfer to Other	0.00	60,458.13	60,458.13		



Purchasing Policy

CITY OF BRYANT, ARKANSAS

JOY BLACK

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Scope

The City of Bryant has put into place a purchasing policy to promote compliance with the financial integrity provisions of the Arkansas Code Annotated. This document reflects those procedures which assure sound accounting practices while making purchases for the City of Bryant.

As a municipality, the City of Bryant has an established system of internal control that provides reasonable assurance that objectives have been achieved in: 1) the effectiveness and efficiency of operations, 2) the reliability of financial reporting and 3) compliance with applicable laws and regulations. The City of Bryant also has established an effective anti-fraud program that: 1) creates a culture of honesty, 2) evaluates the risks of fraud and implements the processes, procedures and controls needed to mitigate those risks and 3) develops an appropriate oversight process. It is the policy of the City of Bryant, to the extent that is reasonable, to conduct its contracting affairs in an open, competitive manner.

These policies established by the City of Bryant applies to all departments and its employees within the City of Bryant.

Purchasing Responsibility

The Mayor or the Mayor's duly authorized representative shall have exclusive power and responsibility to make purchases under \$20,000 of all supplies, apparatus, equipment, materials, and other things requisite for public purposes in and for the City of Bryant and to make all necessary contracts for work or labor to be done or material or other necessary things to be furnished for the benefit of the City of Bryant, or in carrying out any work or undertaking of a public nature therein.

Purchasing Rules

All purchases shall be done in conformity with the following provisions:

1. Purchase in such a manner as to ensure that the expenditure of public funds will secure for the taxpayers of the City of Bryant the most public good for the least possible cost.
2. Treat each vendor on an equal basis with all others in the consideration of his or her product and give each vendor or prospective vendor a fair and open opportunity for the business.
3. To buy in Bryant whenever possible.
4. All purchases of materials, supplies, equipment, or services shall be budgeted and/or approved by the city council prior to any purchase or expenditure.

5. Each department will designate authorized purchasing agents whose responsibility will be to submit the proper paperwork for Purchase Orders.

Departmental Authorized Purchasing Agents

The City of Bryant will provide leadership and assistance to all departments in the acquisition of materials, supplies, equipment, or services as well as the disposal of surplus property and equipment. Each department will designate authorized purchasing agents whose responsibility will be to submit the proper paperwork for Purchase Orders.

Purchase Orders

All departments within the City of Bryant will issue purchase orders on all purchases. All Purchase Orders over \$500 for non-Credit Card purchases will require approval by the Finance Director. \$5000 quote rules apply per line item not by PO total. All invoices submitted to the Finance Department will require a received Purchase Order number before payment will be made unless under contract.

See Appendix C

Solicitations and Bid Documents

Solicitations and bid documents shall include a clear and accurate description of the material, supply, equipment, or service desired including the qualitative nature and minimum essential characteristics and standards to which the material, supply, equipment, or service must conform, the requirements that offerors must fulfill and the factors to be used in evaluating bids or proposals. Competitive procurements shall not contain features that unduly restrict competition. The City of Bryant shall review proposed procurements to ensure the avoidance of unnecessary or duplicate items that solicitations are either consolidated or broker out as necessary to obtain the most economical purchase for the City of Bryant.

Credit Card Policy

See Appendix D

Purchase Categories

Petty Cash

The following departments may maintain Petty Cash for any item(s) required for official use and whenever the total amount of the purchases including taxes and freight does not exceed their department approval amount. Purchase Orders for Petty Cash are

only required when replenishing Petty Cash funds, expenditures from the Petty Cash fund do not require a purchase order

Department	Does not exceed
Water	\$10
Police	\$100

Receipts from Petty Cash fund expenditures must be submitted or scanned when requesting to replenish the fund.

Minor Purchases

A department's authorized purchasing agent may create a Purchase Order for approval for purchases of materials, supplies, equipment, or services not purchased with petty cash and costing up to \$5,000 without receiving competitive quotes. The authorized purchasing agent will ensure that purchases are a legitimate expense for the City of Bryant, budgeted funds are available, and the materials, supplies, equipment, and services are to be used solely and exclusively by and for the city. Items over \$5000 require quotes based on a PO line not by PO total.

Moderate Purchases

A department's authorized purchasing agent may create a Purchase Order for approval for purchases of materials, supplies, equipment, or services costing more than \$5,000 but less than \$20,000 only after first securing 2 competitive written or electronic quotes, quotes by phone are not allowed. Each quote must include the following: Vendor name, address, phone number, date and price quoted. This information must be placed into the Purchase Order and the department is required to maintain records of quotes for four years. The authorized purchasing agent will ensure that purchases are a legitimate expense for the City of Bryant, budget funds are available, and the materials, supplies, equipment, services are to be used solely and exclusively by and for the city.

Large Purchases

When purchasing materials, supplies, equipment, or services costing over \$20,000 the City of Bryant shall invite competitive bidding on the purpose or contract by legal advertisement in a local newspaper published and having a general circulation in Bryant once a week for two consecutive weeks prior to the bid opening. Bids received pursuant to the advertisement shall be opened and read on the date set for receiving the bids in the presence of the Mayor or the Mayor's authorized representative.

The City of Bryant may waive the requirements of competitive bidding in exceptional situations where this procedure is deemed not feasible or practical or as provided under A.C.A. 14-58-104.

Permission to waive the requirements of competitive bidding must be obtained by City Council.

Annual Contracts

Where materials, supplies, equipment, or services are used by multiple departments of the City of Bryant or on a regular or recurring basis rendering it impractical to conduct a procurement process each time the item is needed, the Mayor's office (or Mayor appointee) may conduct a procurement process for an annual contract based on the annual expenditure for the material, supply, or service. All contracts require the Mayor's signature before being valid.

Sole Source Items

Where materials, supplies, equipment, or services are used by the City of Bryant and are exclusively available from a single vendor or manufacturer and for which no substitute item is practical or feasible, departments may conduct a sole source procurement for the items. The requesting department shall submit in writing a justification including: copy of the proposed requisition, why the service is needed, and the methods used to determine that a lack of responsive competition exists, and why the service is unique or not available from other sources. This information must be provided in a Purchase Order. The purchasing agent in the department that requested the sole source procurement must keep the sole source justification for four years after receiving approval.

Insurance

The procurement of all types of insurance shall be accomplished in accordance with the requirement of this ordinance as outlined in the Annual Contracts section except where it has already been determined that self-insurance through the Arkansas Municipal League, etc. is a better long term solution.

Public Works Projects

Construction, repair, or improvement contracts for the City of Bryant will be awarded pursuant to the requirements of A.C.A. 22-9-203—204 and all applicable state and federal regulations.

Professional Services Contracts

Where professional, legal, architectural, engineering, construction, management, and land surveyor consulting services are used by the City of Bryant in accordance with A.C.A. 19-11-801. Other similar consulting services are hereby added as “professional services” and may also be procured pursuant to A.C.A. 19-11-801. For purposes of this paragraph, other consulting services means services provided by members of a recognized profession or possessing a special skill of an advisory nature supporting policy development, decision making, administration or management of general governmental operations.

Purchasing Cooperatives

Purchasing Cooperatives as allowed in ACA 19-11-249, may be utilized by the City of Bryant for the procurement of goods and services if deemed in the best interest of the City.

Standards of Conduct

Conflict of Interest

No city employee, officer, agent, or city council member or immediate family member of any such person shall participate in the selection, award, or administration of a procurement or contract if a conflict of interest, real or apparent would be involved except as may be permitted by ordinance of the city council members pursuant to A.C.A. 14-42-107. Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award: the employee, officer, agent or city council member; any member of his/her immediate family; or his/her business partner; or an organization that employs, or is about to employ, any of the above.

Prohibition against gratuity and contingent fees

The officers, employees, city council members, or agents of the city shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors or parties to sub-agreements. Provided, however, that unsolicited promotional items of nominal intrinsic value and minimal meal costs incurred as a result of business meetings with contractors are hereby exempt. Said promotional items may not exceed twenty-five dollars (\$25) per item and said meals may not exceed the General Services Administration (GSA) per diem rate per meal.

Disciplinary Action

Appropriate disciplinary action shall be taken by the Mayor for any violation of these standards of conduct.

Purchasing Standards

Contract Review

All contracts, regardless of the amount, and contract amendments shall be reviewed by the City Attorney **prior to execution** and will be checked against the state and federal debarred list. See Appendix B

Signed contracts and contract amendments will then be given to the City Clerk for record retention.

Terms and Conditions

All contracts and contract amendments shall include standard terms and conditions for purchases.

Payment Verification

All invoices submitted for payment shall be audited for accuracy and correctness including submission of complete documentation supporting the invoiced amount by using the receiving process for Purchase Orders. Prior to approval for payment, invoices shall be reviewed for verification that all work performed as invoiced: that all products and services were received or provided as invoiced; and that the contract terms and conditions were met. Once audited and agreed upon, signature by the authorized purchasing agent/Department Head/Mayor will serve as approval to process and pay the invoice.

Appendix A

Purchasing Levels of Authority Chart

Purchasing Levels of Authority Chart				
Source Selection	Level	Purchasing Method	PO Required	Approval Authority
Petty Cash	Under \$100	direct purchase	No	Dept Head
Direct Purchases	Under \$500	direct purchase	Yes	Dept Head
Minor Purchases	\$500 - \$5,000	direct purchase	Yes	Dept Head, Finance Director
Moderate Purchases	\$5,000 - \$20,000	2 written or electronic competitive quotes	Yes	Dept Head, Finance Director
Large Procurements	Over \$20,000	Formal advertised bids	Yes	Council Approved
Annual Contract, Insurance, Public Works Projects, Professional Services Contracts	Any Amount	Formal advertised bids	Yes - blanket for 12 months and \$ limit	Council Approved via budget each year

Appendix B

State Debarred and Suspension List

<https://www.transform.ar.gov/procurement/agencies/laws-and-guidelines/state-suspended-debarred-vendor-list/>

Secretary of State

https://www.sos.arkansas.gov/corps/search_all.php

Federal Debarred and Suspension List

<https://www.sam.gov/SAM/pages/public/searchRecords/search.jsf>

Appendix C

Accounts Payable/Purchase Order Quick Reference Guide

Receiving

Receive ONLY when YOU can verify that an item/part is in our possession or a service has been completed

and payment is due to the vendor.

Vendors

Before requesting set up of a new vendor in Springbrook **make sure there is not a vendor already in Springbrook who can provide the service or supply you are needing.** Check to see who the City ordered from the previous year. If not then acquire a **legible W9** and send it in email to AP. AP will then send you back a new vendor number. Credit applications, when needed, must be completed and then signed by the Mayor or the Finance Director, with a review by the staff attorney. No orders can be made till all steps are completed. **There are MISC vendor numbers for select purposes if you think you might NEED to use one of these contact the Finance Director to discuss it.**

Purchase Orders

A Purchase Order followed by a check payment is always preferred over credit card use. Cards cannot be used for capital items (GL accounts beginning with 58xx). **Only REFUNDS within the same calendar year can be taken from a revenue line (4XXX).** Credit card receipts must be presented to the departmental CC processing individual within 24 hours of use. In the case of travel, turn receipts in within 24 hours of return.

All invoices received from vendors must contain a PO Number. If not, contact them and explain this is a requirement.

All invoices/statements from vendors should be addressed to Accounts Payable, 210 SW 3rd Street . **In certain instances approved by Finance POs may have a department listed as the invoice address.**

When Entering POs in Springbrook always use the "Quantities" field. For example, if you order 17 items, two of which were broken during shipping, you can "Receive" in Springbrook what arrived in working order and dispute the damaged/missing items and request replacements. If payment is made for damaged/missing items, leverage to dispute is lost.

It is vital that PO Descriptions are detailed for our Approvers, Reviewers, and the Auditors. If you are an Approver do not approve a PO that is missing the required information (see below). It must be obvious what you are buying, for whom, from whom and why.

Notes Required in PO Descriptions (at a minimum all POs must have a PO Description filled in)

Last five Digits of the **VIN #'s** for a City owned piece of equipment or vehicle. If it is not city owned justify why we are responsible for payment.

Postage - as stated above clearly state what we mailed, where and why it was a City expense.

Clothing purchases MUST include one of the following. **Do not** abbreviate. Immediately following the name of the purchase, i.e. pants, shirts, hats, boots, anything paid out of a Uniform line 5055 or 5057

"To be Property of the City of Bryant. To be inventoried and tagged by the dept." If the PO is to come to Finance first

If the item is to be the Property of the Employee and therefore a taxable benefit to the Employee then it will need to come to Finance via HR/Payroll not through the regular PO Process. Any POs referencing this should be rejected by any approvers and the PO creators instructed to reach out to HR instead.

Travel and Training - List who it was for, where they are going and why and what dates they attended. **Fill out, have signed by the supervisor (the Mayor in the case of Department Heads) and turn into AP the Travel Permission Form on the intranet for any Reimbursement Requests.**

Capital Assets

Do not hit a GL account starting with a 58XX unless the item is valued over \$2500 and will last more than two years, per Capital Asset Policy set forth by Council. Hitting a GL Account beginning with a 58XX is signaling to Finance that you want to capitalize this item and account for it in future years. If you have any questions about whether or not something is capital please call the Finance Director, 501-943-0318.

Quotes - on all items over \$2,500 you must obtain 2 like quotes (make sure to include taxes and Freight) - list where you got the quotes, what they were, which one was selected and why (if it was not low bid). **Departments are responsible for keeping the QUOTE support paperwork for a minimum of 4 years for the Audit.** If an item is SOLE SOURCE please list that first on the PO Description and be prepared to support your determination of SOLE SOURCE to the Auditors. Attach the SOLE SOURCE memo from a Distributor to the PO Paperwork.

SINGLE SOURCE is defined here as “best performing for the current City systems, usage, or services. If using SINGLE SOURCE instead of obtaining quotes the vendor needs to be listed as such in the Budget Book approved by Council annually.

Appendix D

Credit Card Policy

Page 1 of 2 - City of Bryant, AR City Credit Cards Policy

The City has obtained City Credit Cards to provide City employees with a method of payment for certain City business (Default for a city purchase should be through the normal PO process if a Credit Card is used instead there needs to be a reason ie. Emergency, time savings, on line, etc.). Certain full time employees are eligible to use City Credit Cards (Part time employees must be given special permission by the Dept Head in writing). Cards will not automatically be issued; Issuance will depend on the demonstration of need for the use of the card.

All receipts substantiating the use of City Credit Cards are due to the Department Credit Card Administrators within 24 hours of use of the card. If the City Credit Cards are used while on approved City Travel or Training, then receipts are due within 24 hours of return from the Travel.

Monthly all items supporting items paid for on a City Credit Card are required to be turned into the Finance Department (typically electronically via scanning into the GL software), typically by the third business day of the following month. Supporting items must include but are not limited to

- (1) the date of each purchase
- (2) the name, address, email and phone number of the vendor from whom the purchase was made (these should be on the W9)
- (3) the Purchase Order approved for the purchase including a Description of the City Purpose of what was purchased
- (4) the receipt from the vendor of the purchase.

The City Credit Cards are the property of the City and must be returned to the Finance Department upon separation from employment (including administrative leave or suspension) with the City of Bryant, AR or whenever requested by the Finance Department. City Credit Cards must be requested by the Department Head (a minimum of 30 days after the employee's start date) from the Finance Department. The Finance Department assumes that the Department Head and the Human Resources Director have made sure that the Employee for whom a request is being made has that level of monetary authority approved within their "Job Description." It is the responsibility of the Dept Head and the HR Director to assure this before requesting a card from the Finance Department. Card amounts/limits are set by card as noted on page 2 of this document. Finance will default to a limit of \$2500. Justification for an increase from the default must be supplied by the department head.

Employees who are issued a City Credit Card or will be using the Department Card issued (either for temporary or permanent use) will be required to sign a BRYANT CREDIT CARD FORM outlining this policy.

All City of Bryant Credit Cards must be maintained in a secure location. Cardholders shall not permit anyone to use the card assigned to them for any purpose. City Credit Cards may not be used for any personal use at all, no exceptions.

Immediately upon discovering a City Credit Card has been lost or stolen the cardholder is required to call the number on the back of the card (please write this phone number down and keep it somewhere

Page 2 of 2 - City of Bryant, AR City Credit Cards Policy

separate from the card) and report the loss or theft, then immediately email or call the Finance Department and report the loss or theft to them as well.

Possession of a City Credit Card does not by itself constitute authorization to make purchases. Types of payments need to be approved with the Department head prior to card use. And all other city purchasing guidelines must be followed when using the card ie. Quotes on items over \$2500 (taxes and freight included), public bidding on items over \$20,000, Obtaining a W9 Form from a vendor before buying from that vendor, etc. Four or Five Misc. Vendors exist in the system for Fuel, Hotels, Taxi Cabs/Umber/Transportation and Parking etc. These exist for small unlikely to be used again, possibly out of state vendors where the City 1099 Requirement for a W9 will not be met within one calendar year per the IRS. Please call or email if you have questions about using one of these Misc. Vendors for a specific instance.

City Credit Cards may not be used to purchase Capital Items (items which cost over \$2500 and will have a life of more than two years per Council Policy). These Capital Items are indicated by beginning with a 58XX account in the General Ledger.

City Credit Cards may not be used to purchase items that will be paid out of a City IT line unless the IT Credit Card is used.

This policy was drafted and approved by Council at the July 25, 2017 Council meeting. It supersedes and replaces any previously related policies.

BRYANT CREDIT CARD FORM

As a user of a City of Bryant City Credit Card I understand what is required of me in order to continue to have access to the credit card (outlined on page 1 and 2 of this Policy). I understand that if I do not comply, that I may be held personally financially responsible and that I may lose my purchasing privileges and/or be subject to disciplinary action. I understand that any balance for which I am personally financially responsible might be withheld from my future payroll from the City of Bryant as a condition of my employment.

Signature Printed Employee Name Dept Head Signature Date

_\$ _____

Dept Head Requested Card Amount (This field cannot be left blank. It must contain a minimum of \$2500 (\$30,000 annually) or higher if deemed necessary by the Dept Head.

Allowable Purchases

Credit cards may be used for the following purposes only, subject to pre-approval:

- To confirm hotel reservations under the City policy concerning travel
- To pay hotel charges under the City policy concerning travel
- To pay for allowable meal charges under the City policy concerning travel
- Parking and shuttle fees
- Car rental under the City policy concerning travel
- Air fare under the City policy concerning travel
- The purchase of training materials at conference and seminars
- Gas purchases when traveling, only if the employee is not using their personal vehicle and receiving or seeking to receive the standard mileage rate reimbursement
- Internet orders for specific City business purchases only
- Retail purchases for specific City business purchases only

Prohibited Transactions

The City credit card shall not be used for the following purchases:

- In town-meals without a proven business such as a City hosted event.
- Purchases which were incurred before receiving required approval.
- Purchase of items for personal or non-City use, regardless of whether the employee intends to reimburse the City or Regions Bank for the amount of the purchase.
- Purchase of items in violation of the City's travel policy. 36
- Use of the credit card for cash advances.
- Exceeding the credit card limit.
- Failure to return the credit card when an employee is separated from employment or when requested to do so by the Mayor, Department Head, or Finance Director.
- Failure to turn in parking slips, receipts or other back- up documentation to the Finance Department within 3 business days of statement availability date for the purpose of establishing accountable reconciliation procedures.
- No show charges for hotels and car rentals.
- Conference/convention meals if already included in registration fees.
- First or business class airfare upgrades. • Gifts to friends or relatives in lieu of meals and lodging.
- Life travel accident insurance premiums.
- Parking fines and traffic tickets.
- Personal care items.
- Clothing and clothing rental.

- Laundry, valet, or dry-cleaning charges.
- Personal entertainment such as, but not inclusive to, hotel room movies, newspapers, magazines, health club facilities, etc.
- Repairs or towing of personal vehicles.
- Babysitting/pet sitting
- Expense for travel companions
- Mini-bar refreshments or other snacks in addition to the meal reimbursement
- Alcohol
- Basic monthly charges for personal cell phones
- Home internet service charges
- Any “Non- City of Bryant Related” business, services or purchases.

The City of Bryant, AR

Bryant Fire Department Fire Training Facility



Over 40 Participants Completed Bryant 101



State of Arkansas

ANNUAL 2021 BUDGET



Prepared by City of Bryant
Finance Department



Ashley Park Renovations

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LOCAL HISTORY

The City of Bryant received its start as a very small township in central Arkansas as European settlers established themselves along Hurricane Creek in the early 19th century. Over the years the city saw times of economic struggle, but as the demand for the area's Bauxite grew during the WWII era, development and a steady slow growth began. Since then, the economic landscape of the city has seen many changes, as Bryant evolved from a typical railroad community, into one focused on family, education and quality of life for its residents.

Once, a small industrial town Bryant is now the fastest growing city in Central Arkansas. With a public education system deemed as one of the best in the state, as well as its proximity to the state's capital city of Little Rock, Bryant has more than doubled in population size over the past two decades. A stable and diversified business community as well as a high demand real-estate market now makes Bryant a much sought after community for families and entrepreneurs.

The backbone of Bryant being its competitive spirit, organized youth and adult sports have thrived here. Making quality of life for residents a focus of Bryant's growth plan over the years, the city and school have created joint partnerships to ensure the best use of citizen taxpayer money is being invested back into the community. This has allowed both entities to offer a multitude of sports and educational opportunities to local residents.

The creation of Bishop Park, which opened in 2010 created additional opportunities for many local sports organizations to develop and grow, thus creating a robust sports tourism trade for the city. Bryant hosts numerous sporting events for all ages including baseball, softball, swimming, soccer, football, disc golf, pickleball, and tennis.

Community events are also important to those living in Bryant, connecting people new to the city to the many traditions that have been a part of the community for decades. The Bryant Fallfest Celebration, hosted by the local Chamber of Commerce, is entering its 33rd year and is well attended by locals and visitors alike. The city has recently recreated the 4th of July celebrations from years ago, and are now planning the third annual Pops in the Park event.

However, the largest event for this area is the annual "Salt Bowl" Competition. This competition, normally held in August/September is the most attended high school football game in Arkansas. During this battle for the title of Salt Bowl Champion, Bryant takes on its neighbor to the south, Benton. With a normal attendance of over 30,000 fans, this long standing rivalry extends out past the football field. The weeks leading up to the game will include competitive food drives between the two cities, including the schools and residents. Local businesses, community sponsors, churches and other organizations also find a way to join in on the friendly community wide rivalry. The event was still held during COVID during 2020 but attendance was restricted, and the community looks forward to supporting the event in full force again in 2021.

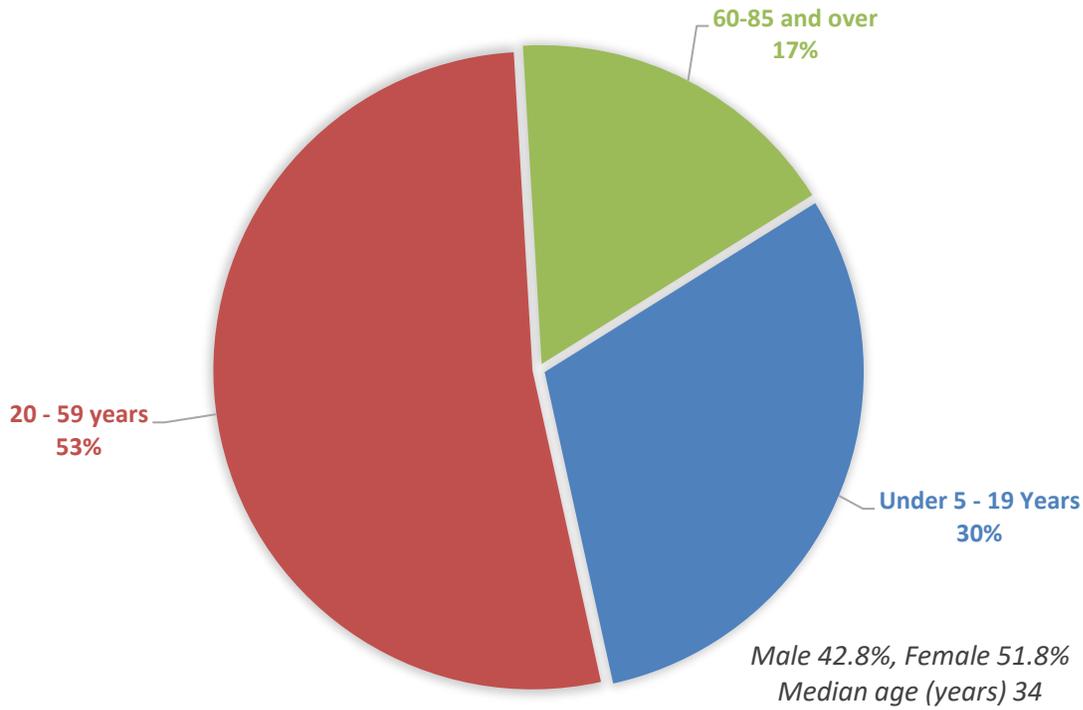
Economic Development and growth in Bryant has held strong through many market challenges. Mostly due to the comprehensive business make-up of the city. The Bryant School District along with the city government itself are the city's largest employers. There were 528 business licenses re-issued with another 75 new licenses requested in 2020. Local industry is varied and it is that myriad of retail, healthcare, restaurants, financial services, and other entrepreneurial opportunities that offers stability to the city's economic development. With Bryant's residential growth still climbing, there is still much opportunity for commercial growth in the city.

In 2021 Bryant will see the opening of The Arkansas Heart Hospital's Encore Medical Center that is currently under construction. This four story building is a general acute hospital care facility with a focus on bariatric surgery and peripheral vascular disease. It will also feature a full-service emergency department, restaurant and medical offices, bringing an additional 200 jobs to the local healthcare industry.

Arkansas' local economies are commonly supported by sales tax. Arkansas has a statewide sales tax of 6.5%. In Bryant, another 3% is collected and used by the city. This sales tax makes up approximately 80% of the general fund income. I hope you enjoyed this brief Local History on the City of Bryant. Please continue reading to see how we plan to use the resources granted to us by the citizens for the calendar year of 2021.

Census Data of Bryant, Arkansas

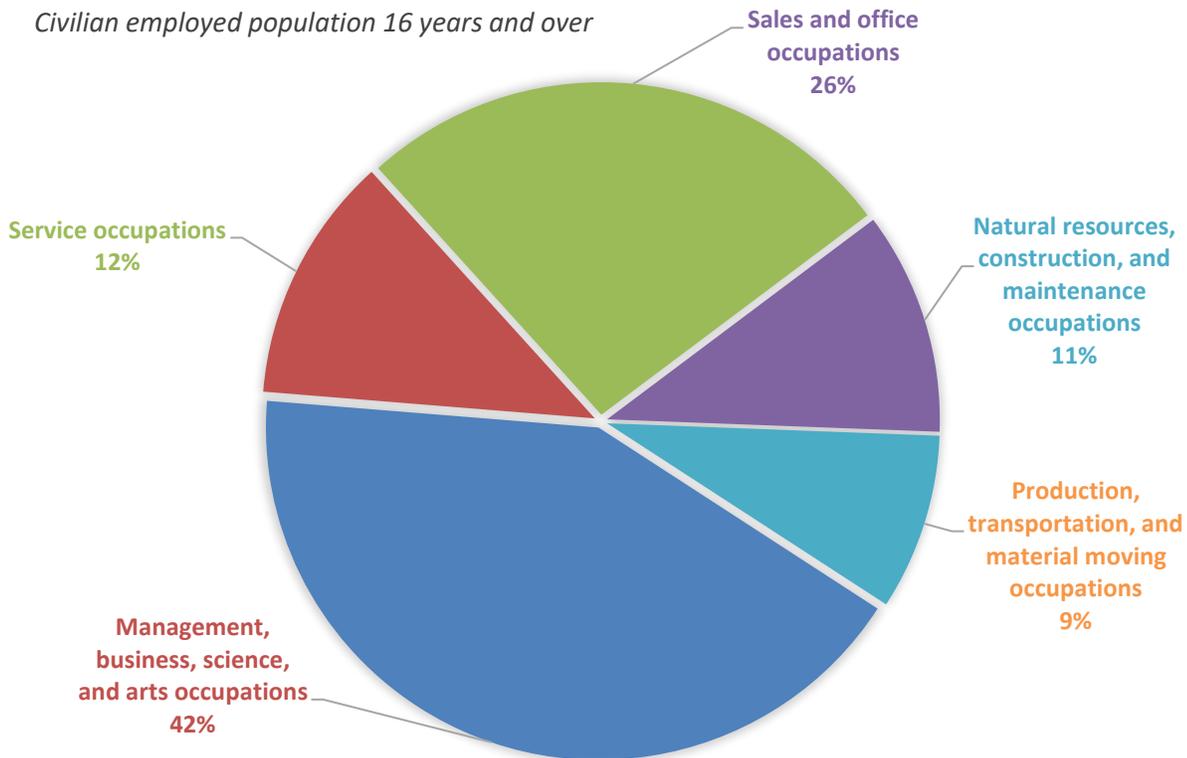
AGE OF TOTAL POPULATION



Census Data of Bryant, AR per the U.S Census Bureau for 2010

OCCUPATION

Civilian employed population 16 years and over

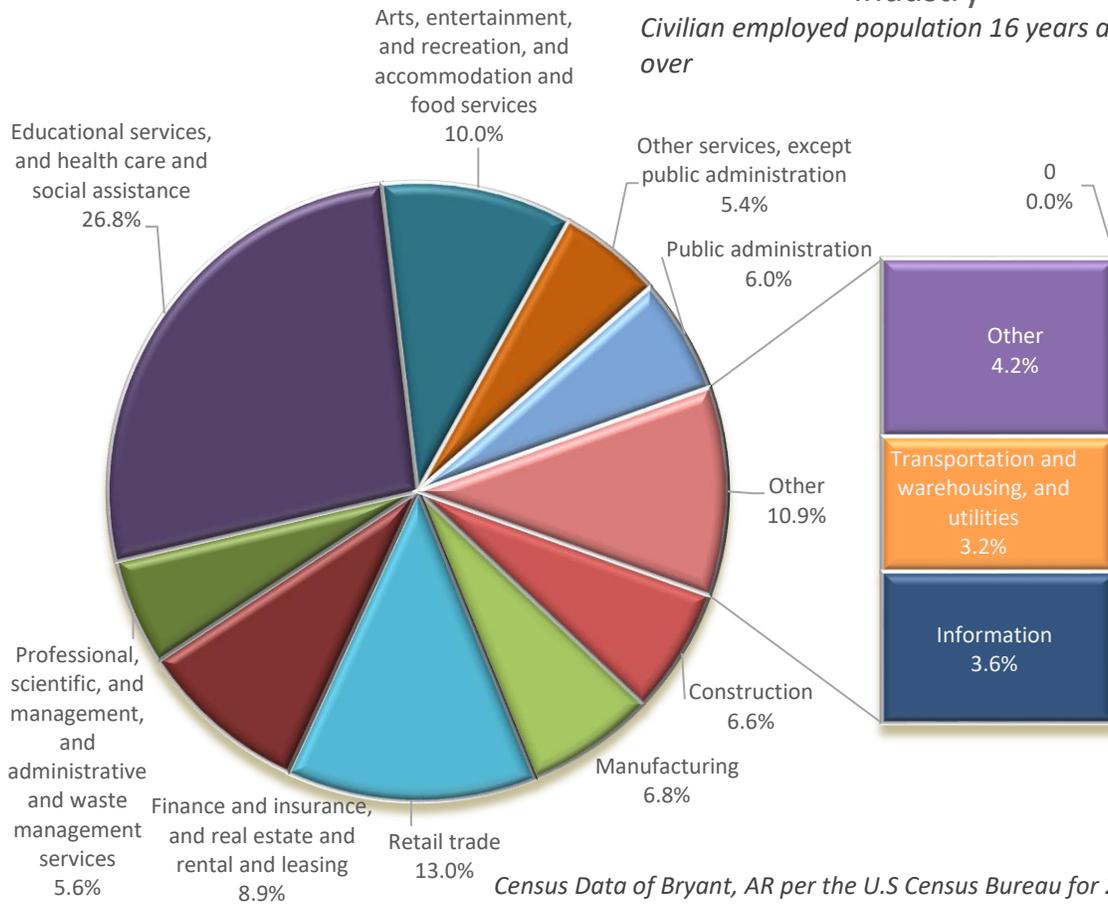


Census Data of Bryant, AR per the U.S Census Bureau for 2010

Census Data of Bryant, Arkansas

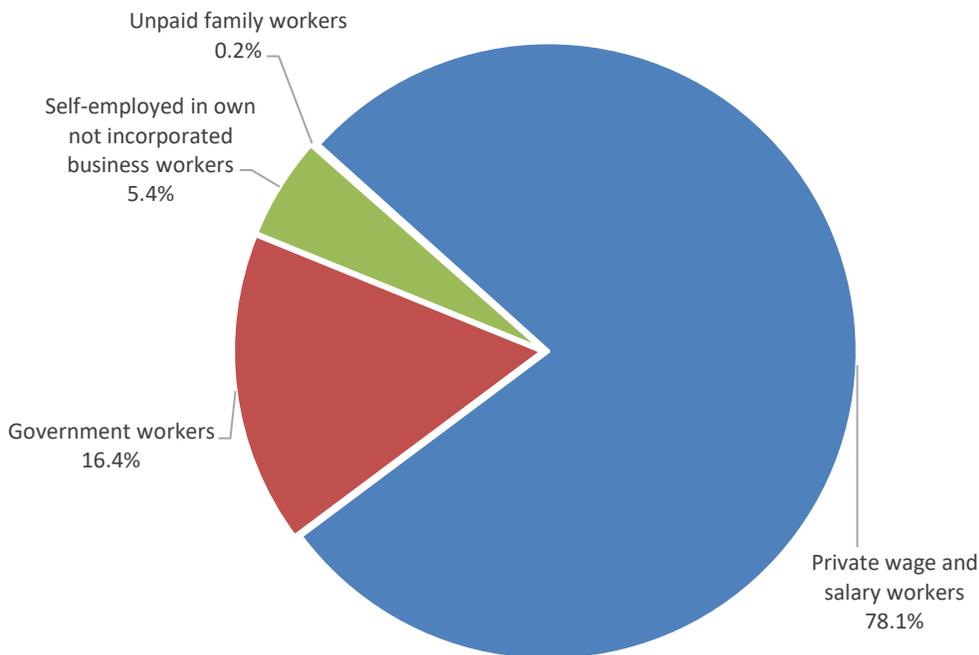
Industry

Civilian employed population 16 years and over



Class of Worker

Civilian employed population 16 years and over



Census Data of Bryant, AR per the U.S Census Bureau for 2010

Letter of Transmittal

Dear Citizens of Bryant, AR,

The annual construction of a budget for the upcoming year is important to your community on many levels. First it creates a road map and a mission on how your city government will utilize the resources allotted to them through sales tax, franchise fees, utility rates, fines, and as well as permits. This roadmap is then set into place to create, and ultimately fulfill, a long term vision for the city.

It is the desire of the mayor, council, and city employees to seek and create smart, positive, and sustainable growth so that Bryant is considered a healthy American city, capable of sustaining itself even during periods of slow growth.

It is our desire to continue this proactive stance toward our city's growth and avoid being reactive when possible. To do this takes very deliberate action, which begins with good policy and a long-term plan. This plan is then implemented one year at a time. The City currently has long-term plans for some funds like Water and Wastewater but not for General Fund. The City is continuing to work towards this goal of a long-term plan for each department.

As we work to achieve this vision, many small goals are set. One of the most important of these would be public safety. Keeping our citizens and visitors safe while in our community is imperative to the healthy growth of our community.

The administration of Public Safety for the city is implemented by way of several departments, including Police, Fire, Courts, Code, Public Works and Animal Control. As you read this document, you will find that much of our allotted resources (funding) are consumed by our Public Safety Departments.

From the more obvious safety and community response actions that our Police, Fire and Animal Control perform to the behind the scenes work of Code Enforcement as they ensure our new buildings are constructed correctly or the Public Work staff ensuring our local water quality is meeting all standards keeping our community healthy is a main priority.

The importance of public safety is one reason these areas of Police, Code, and Public Works have been some of the only departments to increase personnel over the last few years. It is no secret that as Bryant has grown so has its traffic concerns. Traffic congestion is frustrating, bad for businesses, and diminishing to a good quality of life. We devote substantial resources to creating a well-connected community, again part of our long-term planning process.

Every year, we work to improve our pedestrian and cycling infrastructure focusing first on connecting our parks, neighborhoods and schools. Many of these improvements are funded through grants that the city applies for in conjunction with city resources. In 2013, Bryant implemented a Complete Street Policy. This policy ensures that as Bryant grows, new developments that will affect our city sidewalk and road infrastructure share in the cost of that impact. By implementing this policy, the city will have to spend less tax revenue on building infrastructure in these areas and can reallocate that money for other much-needed uses within the city. In the future, we will also have the ability to build a connector to the, now under design, Southwest Trail Project. This trail will allow us to link Bryant with communities throughout Central Arkansas through a safe and protected trail system.

The construction of Bryant Parkway, the new north/south traffic corridor partially paid for through a bond refinancing approved by the voters, will also have a huge positive impact on Bryant. Not only will it relieve the traffic congestion on Reynolds Road allowing alternate routes for school transportation it also creates additional pedestrian and bicycle access to these schools as well as neighborhoods and parks. During 2019 and 2020, progress on this projection has been slow as the city waited on official FAA and FHA approval, due to the proximity to the Saline County

Letter of Transmittal

Regional Airport.

During 2020, a budding Engineering department was moved out of Public Works and made into its own Administrative Department in order to better service all the departments of the city. This new department is key to our focus area of smart growth. It will help the other departments make wiser decisions and be better stewards of their resources.

Finally, the last significant focus area to be mentioned here is the Health and Quality of Life for the Citizens and Visitors to Bryant. All departments contribute to this goal in one way or another, but the department whose sole focus of this goal is Bryant Parks and Recreation.

As Bryant has grown, it has struggled to balance its growth with the desires of those living in our community. There is no doubt that the Parks and Recreation department has felt this struggle the most. Often, when budget time rolled around Parks was looked upon as a want versus a need. It has received cutbacks in areas that did not allow the employees of that department to deliver the level of services desired by citizens and visitors.

To assist in closing that gap, in July of 2018 Bryant implemented an Advertising and Promotion Tax. This tax was a way for the city to capitalize on its close proximity to the interstate by capturing food and lodging revenue on many of the travelers stopping in our city. A 1% Restaurants and 2% Hotels Lodging tax rate was placed and over the course of a year almost \$720,000 was collected. Per Arkansas state law this type of tax can only be used in two areas: advertising and parks. This placed the Bryant Parks and Recreation department on a more level competitive field with those parks in surrounding areas many of whom have had an A&P tax in place for several years.

Unfortunately, the Commission could not reach consensus and the Commission disbanded in August of 2019, leaving approximately \$856,000 worth of collections. A portion of that was determined to be used by Council for the completion of services desired by citizens and visitors. Some of those improvements include the construction of a pavilion at Bishop Park, the construction of restrooms at Alcoa and Ashley Park and the creation of a new playground for Ashley Park.

It is important to note during the very short time that the A&P tax was collected it had a major impact on our park system. If this funding were still available, it would allow our parks department to remain competitive with surrounding communities. The remaining funds that will be carried over to 2021 have yet to be allocated to a particular project. Once those funds are depleted, there will be no additional funding outside of our general fund for the parks department in 2021 and beyond. Note, the General Fund alone, with the current revenues sources available, cannot fund the Five-year plan for Parks included as an appendix to this document.

The 2020 Budget year was different from anyone's expectations all across the world when the COVID 19 Pandemic hit. The city's administration immediately curbed spending and city staff began reevaluating their current budget items. When needed, funding was diverted to cover COVID-19 related costs as we anticipated a drop in sales tax revenue.

As of October 2020, Bryant has not seen a drop of anticipated sales tax revenue during the pandemic. We believe we owe this consistency to several areas. The first, a large percentage of Bryant residents work outside of our city. Many of these workers were asked to stay and work from home causing their spending habits to change. Money that was used in other cities for lunch, was instead used locally for groceries and eating out as the quarantine extended. The second is the convenience that many residents found in shopping online. In April of 2019 cities in Arkansas began receiving online sales tax by jurisdiction. These two combined items have helped Bryant to weather the pandemic. Additionally, the extra money provided to laid off workers by the federal government helped slow a decrease in consumer spending.

Letter of Transmittal

Personnel costs make up the largest percentage category for the General Fund each year. Therefore, it makes sense that each year a lot of discussion during budget time is devoted to personnel items. This year we discussed Education Pay, which is included in this proposed budget for 2021 and Certification Pay, which was not included in this proposed budget for 2021. Each year the Council reviews the JESAP study and its recommendations along with the budget. A section of this document explores this study's recommendations in detail along with a five-year comparison of personnel numbers for the city as a whole.

The only true solution to keep pace with market demands in payroll is growth in sales tax and a diversification of revenue sources. Sales tax makes up the bulk of the General Fund Revenue sources in most Arkansas cities, including Bryant. It is imperative there is a multifaceted approach to business retention, expansion, and recruitment to insure our businesses are successful so that in turn the city is successful. It is only by doing this that the city can hope to maintain the levels of services to which its citizens have become accustomed and maintain a city workforce that is competitive in the employee market. In addition to this growth, other sources of General Fund revenue need to be explored and bolstered.

With growth comes opportunities, change, and challenges. The Mayor, Council and city employees look forward to 2021 and the continued service to you and this community. We are committed to ensuring at all times we are finding creative ways to make the most of the resources you have entrusted to us. We hope you find the following pages breaking down the Budget process, department accomplishments, goals and accompanying resources to your satisfaction and that we are being the best stewards possible with the revenues we receive to operate the City of Bryant.

Budget and Process Timeline

Budget Process

The City of Bryant typically begins constructing the budget for the following year in August/September of the previous year. The Finance Director and Mayor meet with the Department Heads and make a listing of any anticipated notable large changes from one year to the next. The Finance Director opens up a draft in the city software and asks Department Heads to go in and input their budgets. Then the Finance Director pulls all of that detail out and puts it into a draft booklet for the Mayor and Department Heads to review. The Mayor and Department Heads make any adjustments and a draft is then presented to Council for adoption, typically at the last Council meeting of the year.

While the audited financial Statements of the City are prepared using a modified accrual method the budget is prepared using the cash method. The main difference between these two methods for the city of Bryant is the depiction of fixed assets and debt. For budgetary purposes fixed assets are shown as expenses that are approved by Council. These are shown as the 58XX series of accounts. However, in the audited financial Statements these are converted via adjustments to the balance sheet. Similarly, during the year debt principal and interest payments are shown as expenses and approved as such by Council in the budget but in the audited financial statements these two are converted via adjustment to balance sheet items.

Prior to the 2018 Adopted Budget, the budget was adopted by line item which was very cumbersome. In 2018 Council adopted the budget by expense category in the major funds, keeping the limited number of Revenue lines still by line item. This year for 2021 we are also adopting the revenue lines by category. This was much easier and efficient to administer the work of the City. With this in mind this 2021 budget will be prepared and presented to Council for approval in that same fashion. This means that the budget can be amended along the same categories/lines that it was adopted for expenses/revenues. Between categories or between depts or funds requires bringing the adjustment back to be approved by City Council. Within the category with in the same department small adjustments can be made with the approval of the Finance Director and the Department Head.

Budget Timeline

Budget started in Springbrook (General Ledger Software) by Dept Heads, Revision I	Week	9/14/20-9/18/20
Dept Head meetings to discuss 2021 Budget	Tuesday	10/13/2020
	Tuesday	10/20/2020
	Tuesday	10/26/2020
Budget Workshop with Council		
Fullfilling 14-58-201 Mayor to give Budget to Council by Dec 1st		11/17/2020
Budget Adopted by Resolution at Council Meeting	Tuesday	12/15/2020

Budget and Process Timeline Continued

Each year the Mayor and the Department Heads have to go through a series of negotiations for what can be included and what can not to balance the general fund. It is an exercise in estimating in many cases. For instance Fuel Costs. There are many ways to determine the cost of fuel to be budgeted for in the coming year. Do you take a five year average? Only use last year's use as a model? Many times maintenance items such as computer replacements and over seeding are cut not because they are not needed but because they are not already contractually obligated. Often times these items will be brought back to council to be added back to the budget. We need to increase and diversify our revenues sources in the coming years or the City will not be able to maintain its current assets or service levels.

Needed to balance found/cut	\$142,579	Item to Cut	Item General Ledger Act
	(7,000)	Finance Computer Replacements	001-0100-5604
	(1,200)	VMWare	001-0110-5604
	3,600	Sophose, Salarwinders, SSL	001-0110-5608
	2,000	IT Certs	001-0110-5060
	(9,800)	Parks Computer Replacements	001-0400-5604
	(6,000)	Fire Computer Replacements	001-0500-5604
	(6,000)	PD Computer Replacements	001-0600-5604
	(11,000)	PD Computer items	001-0610-5606
	(6,000)	Code Computer Replacements	001-0700-5604
	(20,000)	PD fuel	001-0600-5200
	29,500	PD Rent	001-0600-5245
	17,000	PD Tasers	001-0600-5310
	(19,600)	resurface basketball courts	001-0430-5102
	(10,000)	misc. Maintenance	001-0430-5102
	(60,000)	adding Parks Revenue	001-0430-4300
	(5,500)	PD radios	001-0600-5230
	(3,000)	PD Tires	001-0600-5218
	(5,000)	Mayor Training	001-0100-5062
	(5,000)	Pops in the Park	001-0100-5505
	(5,000)	Fallfest	001-0100-5505
	(5,000)	Overseeding at Midland	001-0420-5104
	(10,000)	Overseeding at Bishop	001-0430-5104
Balanced	(\$421)		

Budget/City Strategic Focus Areas

Since 2014 the Four Areas shown below have been the identified and pursued Strategic Focus Areas of the City of Bryant. In this document we have tried to align the Letter of Transmittal along these focus areas as well as all departmental goals and accomplishments. Certain departments meet more than one of these goals and are listed as such. This format provides a clear framework around which Department Heads and Departments as a whole can organize their time and resources.

	Governmental	Enterprise W/WW	Gov Debt	W/WW Debt	Totals
Public Safety Fire, PD, Code, Animal, Court	\$11,414	\$5,205	\$ 296	\$867	\$17,782
Health and Quality of Life for the Citizens and Visitors to Bryant Parks	\$2,631	\$5,205	\$ 296	\$867	\$8,999
Connectivity Street, MS4 (Stormwater)	\$4,784		\$ 1,525		\$6,309
Smart Growth Planning, Admin, IT, Engineering	\$1,055				\$1,055
Totals	\$19,884	\$10,410	\$ 2,118	\$1,733	\$34,145

Adopting Resolution

RESOLUTION NO. 2020 -XX

A RESOLUTION PROVIDING FOR THE ADOPTION OF A BUDGET FOR THE CITY OF BRYANT, ARKANSAS FOR THE TWELVE MONTH PERIOD BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021

WHEREAS, the City Council has reviewed the proposed budget submitted by the Mayor and;

WHEREAS, it is the finding and conclusion of the City Council that the schedules and exhibits of anticipated revenues and expenditures for the calendar year appear appropriate for budgetary purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:

Section 1. This resolution shall be known as the budget resolution for the City of Bryant, Arkansas, for the twelve (12) month period beginning January 1, 2021 and ending December 31, 2021. The attached budget, incorporated herein, reflects estimated revenues and expenditures as set forth on the

Section 2. The respective funds for each item of expenditure proposed in the budget for 2021 are hereby approved and adopted for the operation of the City of Bryant, Arkansas, by the City Council on this date and constitute an appropriation of funds which are lawfully applicable to the items contained with the budget.

Section 3. The Mayor or her duly authorized representative may approve for payment, out of funds appropriated by this budget or otherwise approved by the City Council for that purpose or may disapprove any bills, debts, or liabilities asserted as claims against the City up to a maximum amount allowed by Arkansas law and the payment or disapproval of any bills, debts, or liabilities exceeding that amount shall require the confirmation of this governing body.

PASSED AND APPROVED this 15 day of December, 2020.

APPROVED:


Allen E. Scott, Mayor

ATTEST:


Sue Ashcraft, City Clerk

GFOA Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Bryant

Arkansas

For the Fiscal Year Beginning

January 1, 2019

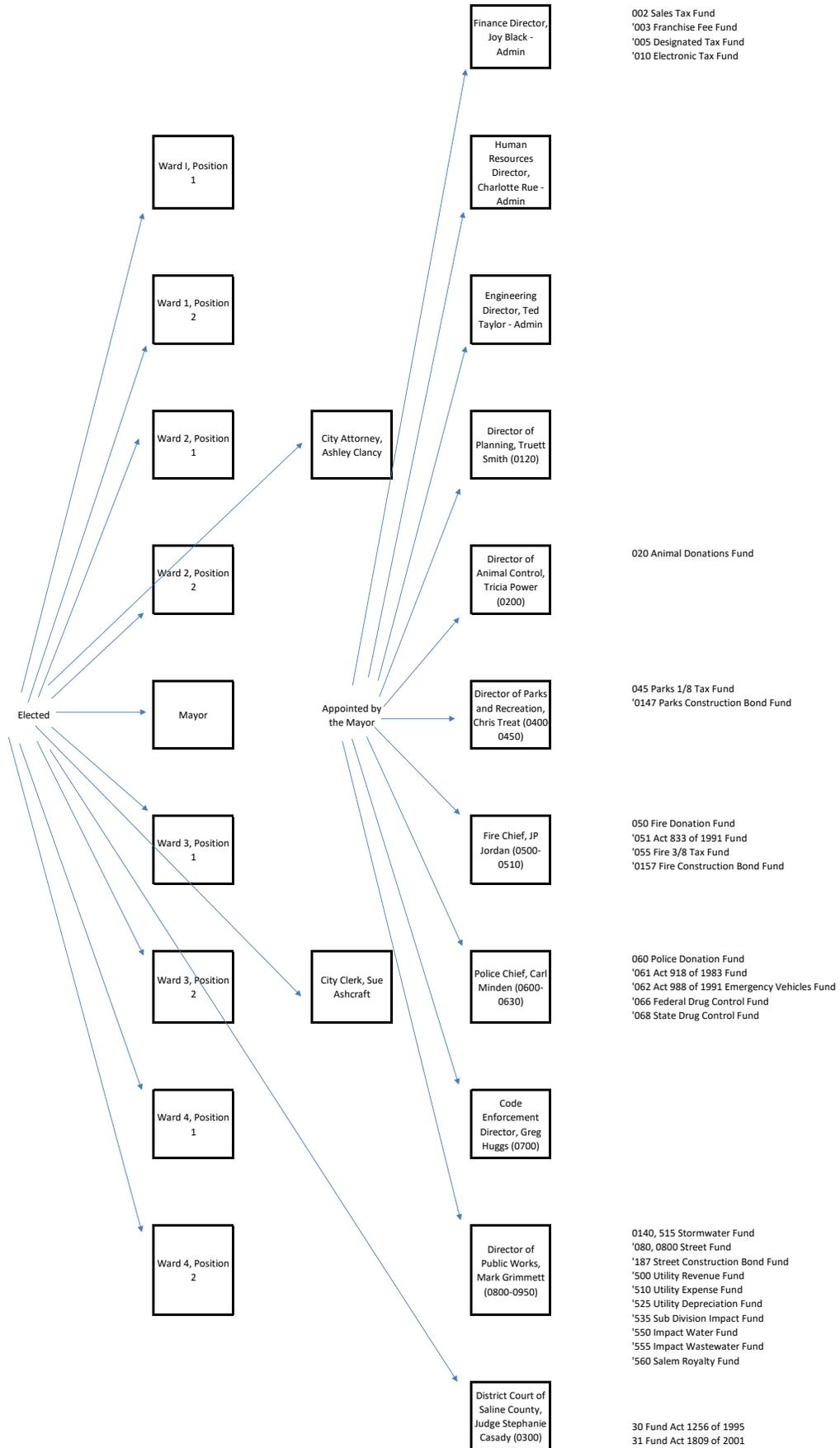
Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Bryant, Arkansas, for its Annual Budget for the fiscal year beginning January 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communicative device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

City Organization Chart

C I T I Z E N S O F B R Y A N T



Policies for Debt and Capital and Auditing and Accounting

ACCOUNTING, AUDITING AND FINANCIAL REPORTING CITY POLICIES

The City's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) and the standards set by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

An independent public accounting firm will perform an annual audit. The auditor's opinion will be included with the City's published Annual Financial Reports.

The City's Budget should satisfy criteria as a financial and programmatic policy document, as a comprehensive financial plan, as an operations guide for all organizational units and as a communications device for all significant budgetary issues, trends and resources.

Monthly Reports shall be prepared and presented to the Bryant City Council on a timely basis.

Balancing the budget - the state of Arkansas requires that a balanced budget be presented to Council by December 1st before the year of the budget proposed in State Statute 14-58-201.

Policies for Debt and Capital and Auditing and Accounting

DEBT MANAGEMENT CITY POLICIES

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The City will encourage and maintain good relations with financial bond rating agencies and will follow a policy of full and open disclosure.

Every future bond issue proposal will be accompanied by an analysis showing how the new issue combined with current debt impacts the City's debt capacity and conformance with City debt policies.

Financing shall not exceed the useful life of the asset being acquired.

The City will not use long-term debt to finance current operations.

The general policy of the City is to fund capital projects (infrastructure) with new, dedicated streams of revenue or voter approved debt. Nonvoter approved debt may be utilized when a dedicated revenue source other than general revenue can be identified to pay debt service expenses.

Interest earnings on bond proceeds will be limited to: 1) funding the improvements specified in the authorizing bond ordinance; or 2) payment of debt service on the bonds.

Utility rates will be set to ensure debt service coverage exceeds the bond indenture requirement of 110%.

The City shall comply with the Internal Revenue Code Section 148 - Arbitrage Regulation for all tax-exempt debt issued.

Proceeds from debt will be used in accordance with the purpose of the debt issue. Funds remaining after the project is completed will be used in accordance with the provisions stated in the bond ordinance that authorized the issuance of the debt.

CAPITAL MANAGEMENT CITY POLICIES

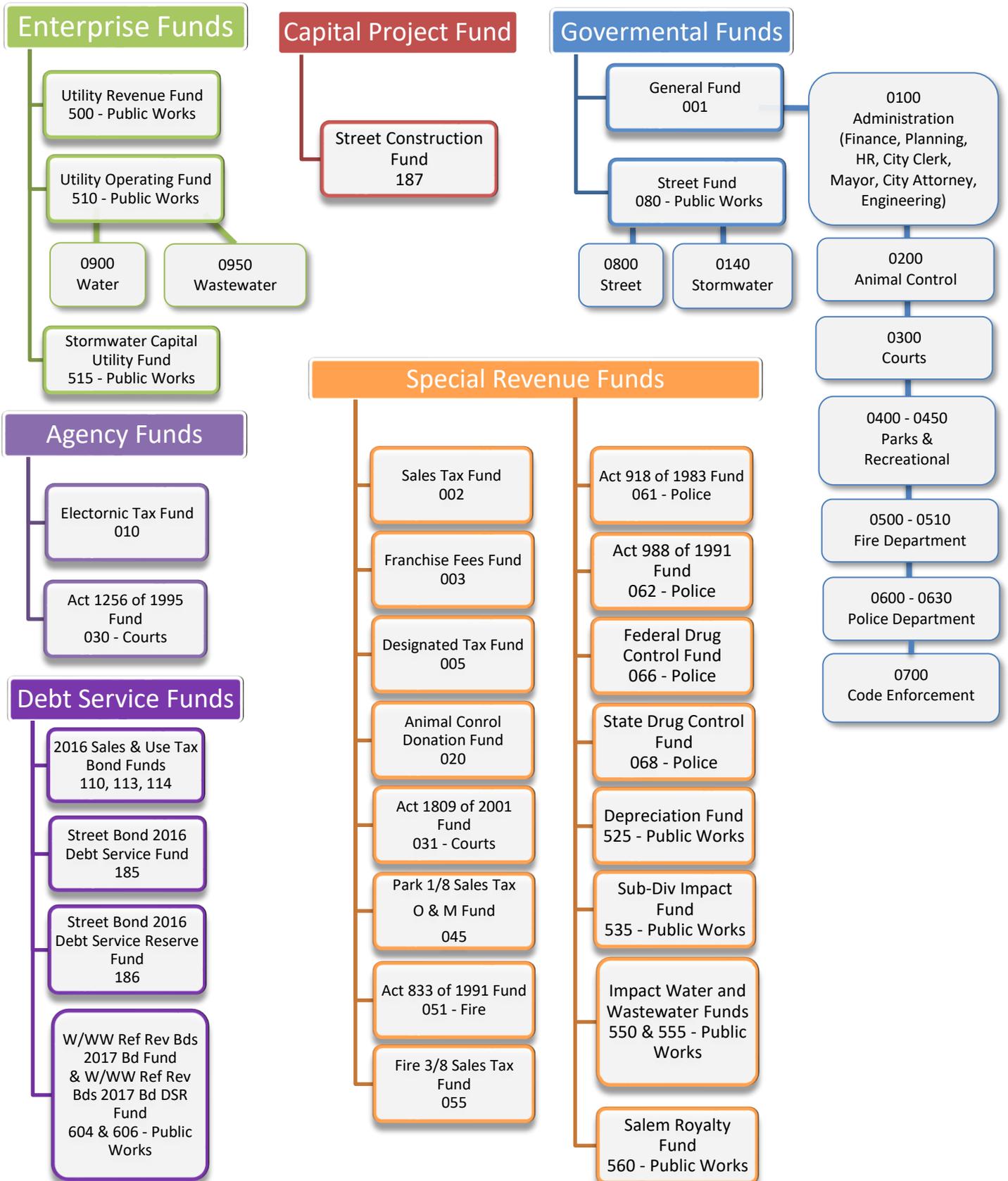
A Capital Improvement Plan will be updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure or equipment purchases or construction that results in a capitalized asset costing more than \$2,500 and having a useful life (depreciable life) of two (2) years or more, per Ordinance 2002-09.

Proposed capital projects will be reviewed by a cross-departmental team for accurate costing (design, capital, and operating), congruence with City objectives and prioritized by a set of deterministic criteria. Financing sources will be sought for the highest-ranking projects.

Capital improvement operating budget impacts will be coordinated with the development of the annual operating budget. Future operating, maintenance, and replacements costs will be considered.

Fund Structure Organization Chart and Description

FUND STRUCTURE ORGANIZATION CHART



Fund Structure Organization Chart and Description

Governmental Funds

General Fund (001) is the city's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

Street Fund (080) is a special revenue fund to account for all activities associated with maintaining and constructing streets. Arkansas statutes that provide funding for street and drainage projects require that these activities be accounted for separately. The Street fund is financed by state turnback funds, and a portion of a state-wide 1/2 cent sales tax approved by the voters in July 2013.

Capital Project Fund

Street Construction Fund (187) were designated to be spent within three years of the 2016 Sales & Use Bond for park and street capital projects. Bond funds remaining in 2020 are encumbered for work in progress.

Enterprise Funds

Utility Revenue Fund (500) is used to account for activities associated with collecting the revenues of water, wastewater, and stormwater via the monthly bill collections.

Utility Operating Fund (510) is used to account for activities associated with collecting, treating, and disposing sewage from customers in one department 0950 and the treatment and distribution of drinkable water to customers in another department 0900.

Stormwater Utility Fund (515) is used to account for activities associated with completing major capital stormwater projects.

Agency Funds

Electronic Tax Fund (010) is used to house payroll associated liabilities and sales taxes as they come in from the state. Any funds left in this fund over a period belong to another entities such as the state or county or to employees, etc. This fund merely serves as a clearing fund.

Act 1256 of 1995 (030) Administration of Justice Fund - ACA 16-10-308 established that cities would receive a share of the uniform court costs and filing fees levied by the state law. These may be used to defray a part of the expenses of the administration of justice in the City. These funds are kept and spent from this fund.

Fund Structure Organization Chart and Description

Special Revenue Funds

Sales Tax Fund (002) is where the initial deposits of sales tax collections from the state before being distributed to other funds. For audit purposes it is shown with the General Fund (001).

Franchise Fees (003) is where the initial deposit of franchise fees collected from utility companies before being distributed to other funds. For audit purposes, it is shown with the General Fund (001).

Designated Tax Fund (005) Bryant Ordinance no. 1996-08 (March 25, 1996) provided for the levy of a one cent sales and use tax for the purpose of street improvements (30%), fire department (25%), police department (25%), city parks (10%), and animal control (10%).

Act 1809 of 2001 (031) District Court Automation Fund ACA 16-13-704 established that 1/2 of \$5 per month on each person in the court could only be used for court-related technology. These funds are kept and spent from this fund

Park 1/8 Sales Tax O & M (045) Bryant City Code 12.32.01 (2013) levied a .125% sales and use tax to be used to acquire, construct, improve, expand, equip, furnish, operate and maintain new or existing park and recreational facilities, including parking, landscaping, signage, lighting, concession, road and utility improvements, and to pay and secure the repayment of park and recreational bonds.

Animal Control Donation (020) Bryant City Code 6.12.01 (2013) via Ordinance 2011-24 established fund to receive donations for the animal control department to be used for any purpose reasonably related to the care, custody, and control of animals secured by the department including training, education, and assistance.

Act 833 of 1991 (051) Fire Equipment and Training fund is used to account for specific revenues per ACA 14-284-403, 404 which requires insurance premium tax funds to be distributed by the County to municipal fire departments for training, purchase and improvement of fire fighting equipment, initial capital construction or improvements of fire departments, insurance for buildings and utilities costs.

Fire 3/8 Sales Tax (055) Bryant City Code 2.36.07 (2013) levied a .375% sales and use tax to be used to operate and maintain; acquire apparatus and equipment, acquire, construct, improve, and expand facilities; to pay and secure repayment of fire department bonds

Act 918 of 1983 (061) ACA 12-41-701 established the ability of cities to receive a portion of fines and penalties from the Courts to be used for law enforcement purposes. These funds are kept and spent from this fund.

Act 988 of 1991 (062) ACA 27-22-103 established the ability of cities to receive the fine for citizens who fail to insure their motor vehicles and use those fines for the purchase and maintenance of rescue, emergency medical, and law enforcement vehicles, communication equipment, animals owned or used by law enforcement agencies, life saving medical apparatus, and law enforcement apparatus. These funds are kept and spent from this fund.

Federal Drug Control (066) and State Drug Control (068) established that asset forfeitures resulting from drug offense cases should go to the arresting agency. These revenues shall only be used for law enforcement purposes.

Depreciation WW (525) holds money set aside each month by the Customer Service Management Group per the Bond Debt Covenants.

Sub-Div Impact Fund (535) collected by Code Enforcement for Water and Wastewater.

Impact Water and Wastewater Funds (550 & 555) holds money collected by Code Enforcement as well approximately \$600 collected for Water and \$500 for Wastewater.

Salem Royalty Fund (560) holds charges on the Water and Wastewater bills then predetermined amounts based on zip codes are sent back to the Salem Water Group.

Fund Structure Organization Chart and Description

Debt Service Funds

2016 Sales & Use Tax Bond Funds (110, 113, 114) These bonds were obtained to fund two Fire Stations, several Parks Projects and the Street connection from I30 to the Airport.

Street Bond 2016 Debt Service Fund (185) These bond funds were refunded in 2016 and the proceeds used to fund the on off ramp connecting I30 to the Street discussed above connecting I30 to the Airport and providing traffic relief along Reynolds Road.

Street Bond 2016 Debt Service Reserve Fund (186) is the Debt Bond Requirement for the 2016 Franchise Fee Funded Bonds.

W/WW Ref Rev Bds 2017 Bond Fund and W/WW Ref Rev Bond Debt Service Revenue Fund (606) hold money associated with the 2017 Water/Wastewater Revenue Bonds - These bonds have been refunded and used several times to fund various Water and Wastewater infrastructure needs.

Summary of 2020, Proposed 2021 and Category Totals for Major Funds

	Admin	Planning	Animal Control	Court	Park	Fire	Police	Code	General TOTAL	Street	Water/WW	
Adopted 2017 Revenues	5,067,750	7,000	448,500	704,900	2,177,888	2,713,100	1,557,500	308,195	12,984,833	2,686,550	7,717,039	
Adopted 2017 Expenses	1,099,109	367,143	452,282	428,985	2,559,011	3,836,556	4,466,512	342,850	13,552,448	4,992,968	13,930,607	
Adopted 2017 Net	3,968,641	(360,143)	(3,782)	275,915	(381,123)	(1,123,456)	(2,909,012)	(34,655)	(567,615)	(2,306,418)	(6,213,568)	
Adopted 2018 Revenues	5,707,250	7,000	477,500	719,420	1,922,268	2,680,420	1,549,000	294,045	13,356,903	2,822,445	7,717,039	
Adopted 2018 Expenses	1,090,039	264,304	479,541	430,820	2,352,212	3,884,678	4,511,276	343,696	13,356,566	5,520,980	13,930,607	
Adopted 2018 Net	4,617,211	(257,304)	(2,041)	288,600	(429,944)	(1,204,258)	(2,962,276)	(49,651)	337	(2,698,535)	(6,213,568)	
Adopted 2019 Revenues	5,452,200	7,000	484,500	743,420	2,061,495	2,880,450	1,614,980	409,045	13,653,090	3,031,568	8,386,653	
Adopted 2019 Expenses	934,405	321,732	448,711	460,748	2,510,195	4,004,408	4,587,375	383,943	13,651,517	3,302,697	12,285,972	
Adopted 2019 Net	4,517,795	(314,732)	35,789	282,672	(448,700)	(1,123,958)	(2,972,395)	25,102	1,573	(271,129)	(3,899,319)	
Adopted 2020 Revenues	5,749,000	7,000	511,500	743,420	2,165,495	3,060,950	1,585,480	550,755	14,373,600	3,132,833	8,067,892	
Adopted 2020 Expenses	1,089,839	265,467	525,860	485,408	2,573,923	4,167,010	4,879,244	386,849	14,373,600	3,822,657	12,961,816	
Proposed 2020 Net	4,659,161	(258,467)	(14,360)	258,012	(408,428)	(1,106,060)	(3,293,764)	163,906	(0)	(689,824)	(4,893,925)	
Requested Revision I	Engineering	Admin	Planning	Animal Control	Court	Park	Fire	Police	Code	General TOTAL	Street	Water/WW
Proposed 2021 Revenues		5,925,004	7,000	554,004	743,420	2,209,495	3,243,454	1,914,984	532,870	15,130,231	3,862,833	11,074,735
Proposed 2021 Expenses	31,960	763,059	260,618	552,845	508,236	2,631,470	4,469,173	5,478,426	434,022	15,129,809	4,851,829	11,936,345
Proposed 2021 Net	(31,960)	5,161,945	(253,618)	1,159	235,184	(421,975)	(1,225,719)	(3,563,442)	98,848	422	(988,996)	(861,610)
Revenues												
Tax		5,923,004		525,004		1,150,000	3,187,504	1,312,504	38,000	12,136,016	3,136,058	
Other		2,000	7,000	29,000	743,420	1,059,495	55,950	602,480	494,870	2,994,215	726,775	11,074,735
Total		5,925,004	7,000	554,004	743,420	2,209,495	3,243,454	1,914,984	532,870	15,130,231	3,862,833	11,074,735
Expenses												
Personnel	7000	415,944	180,218	445,556	458,838	1,574,066	3,905,970	4,150,335	367,532	11,505,457	1,200,206	2,235,888
Building&Grounds		44,570	3,450	44,494	23,646	623,382	151,728	118,845	6,040	1,016,155	76,520	690,802
Vehicle	14960	3,425	8,800	9,600	11,000	40,500	119,900	235,250	12,500	455,935	325,930	174,800
Supply	5000	9,500	1,200	14,750	3,000	98,100	103,700	61,600	2,500	299,350	291,490	2,256,624
Operations		51,400	20,100	15,945		33,523	13,550	16,600	16,600	167,718	345,278	777,900
Professional Services		53,250	34,300	20,500	5,500	179,720	1,500	12,450	27,350	334,570	327,250	116,000
Miscellaneous	5000	94,970	12,550	2,000	6,252	15,280	800	135,120	1,500	273,472	19,655	120,160
Contract/Donations/Overlays		90,000								90,000	300,000	
Grant/Bonds/Transfers								31,200		31,200		1,732,838
Fixed Assets/Leases						66,899	172,025	717,027		955,951	1,965,500	4,038,000
Total	31,960	763,059	260,618	552,845	508,236	2,631,470	4,469,173	5,478,426	434,022	15,129,809	4,851,829	12,143,012

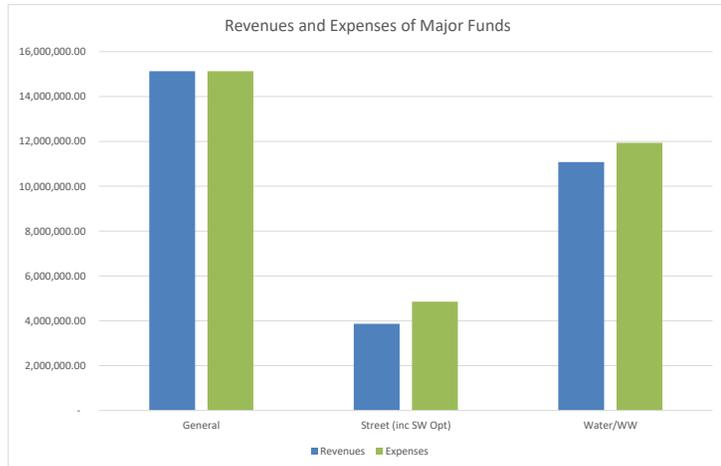
Each month the City receives 3% of sales tax back from the State of Arkansas. This 3% is mandated by the Citizens via vote to be spent on the following listed categories. You can see from the charts above and below what a large percentage Sales Taxes make up of the overall total Revenues for the General Fund.

	Monthly	Annually	Added for 2021
1% GF	416,667	5,000,004	
1/8 Parks	52,083	625,000	
3/8 Fire	156,250	1,875,000	
4/8 Bond	208,333	2,500,000	
Animal 10%	41,667	500,000	25,000
Parks 10%	41,667	500,000	25,000
Fire 25%	104,167	1,250,000	62,500
Police 25%	104,167	1,250,000	62,500
Street 30%	125,000	1,500,000	
Total	1,250,000	15,000,000	175,000
Divided by 3	416,667	5,000,000	

Stormwater Related Cap in Street Fund matched in 515 Fund	845,500
Street Cap	1,120,000
Total	1,965,500

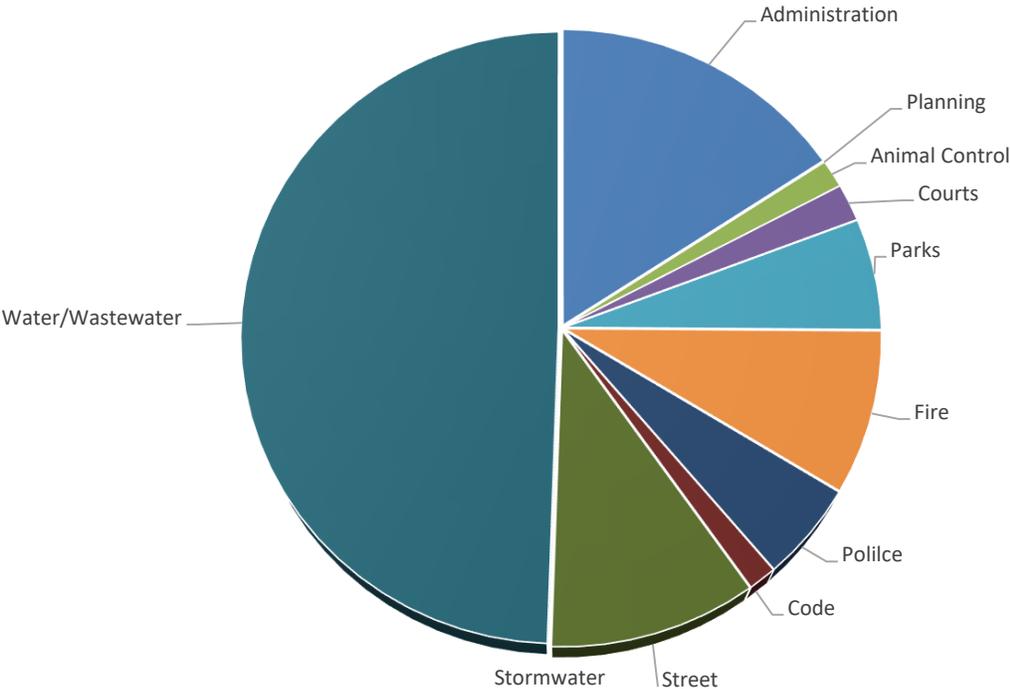
The chart below shows how the 3% sales tax above is allocated and budgeted for 2021.

Plans for Fund Balances for the three major funds (General, Street, and Water/Wastewater) are shown above and to the right in the chart. Street completed several projects in 2020. However, a few projects for both Street and Water/Wastewater were carried over via Purchase Order Encumbrances so separately adopted by Council and not in this budget. Any dipping into Fund Balances is the result of Capital Plans. Street adopted capital plans for \$1,965,500 in this budget and Water/Wastewater adopted plans for \$4,038,000 (this includes \$1,900,000 of depreciation expense as well). While these plans were adopted in this budget in these amounts it is likely that they will be on going in part into 2022. These capital plans for Public Works (Street, Stormwater, and Water/Wastewater) will necessitate that the Finance Director and the Public Works Director work closely together to monitor and adjust as needed the cash flow plans. Note further that some one time capital projects were approved out of General Fund savings in January of 2021 after this initial budget was adopted. Council wisely waited to see how the year ended before approving these projects.

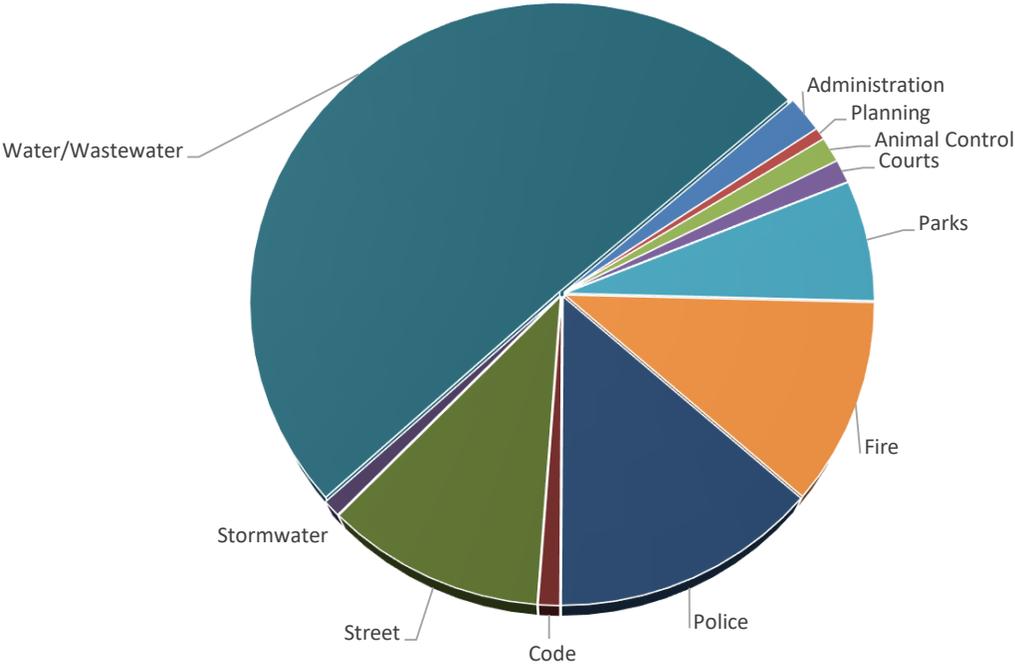


Summary of 2020, Proposed 2021, and Category Totals for Major Funds

General Total Revenue per Department



General Total Expenses per Department

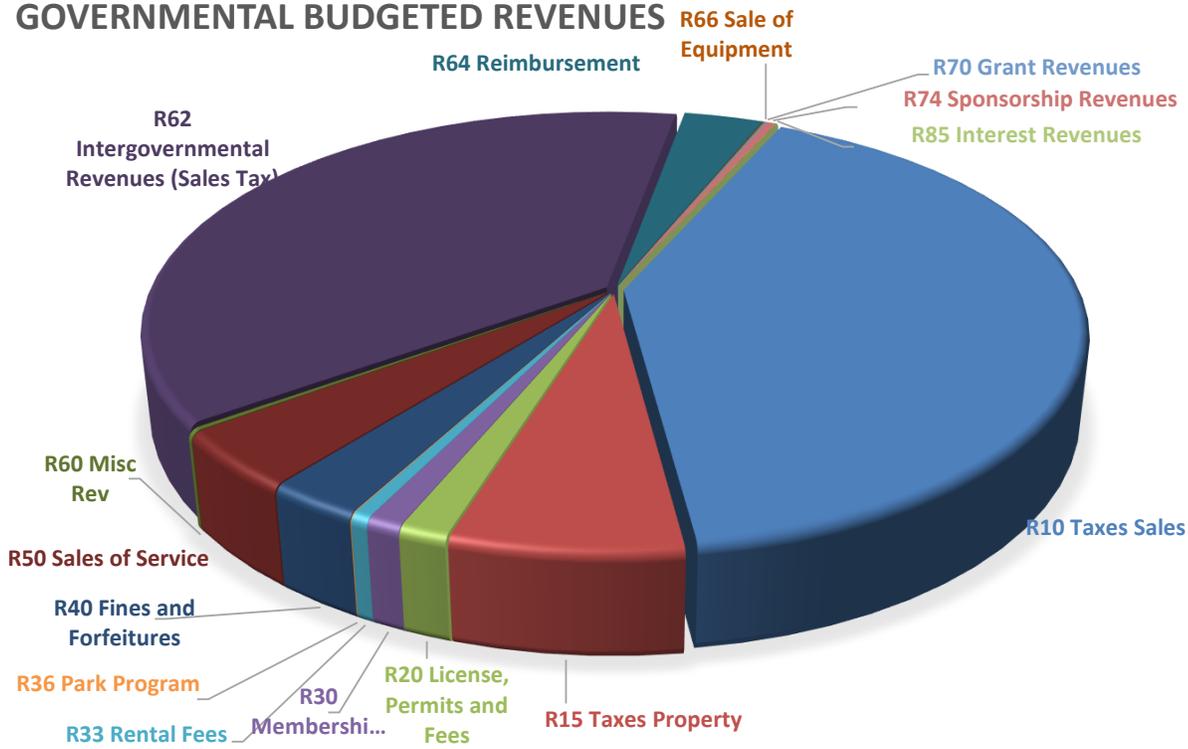


Review of Major Revenues and Expenses

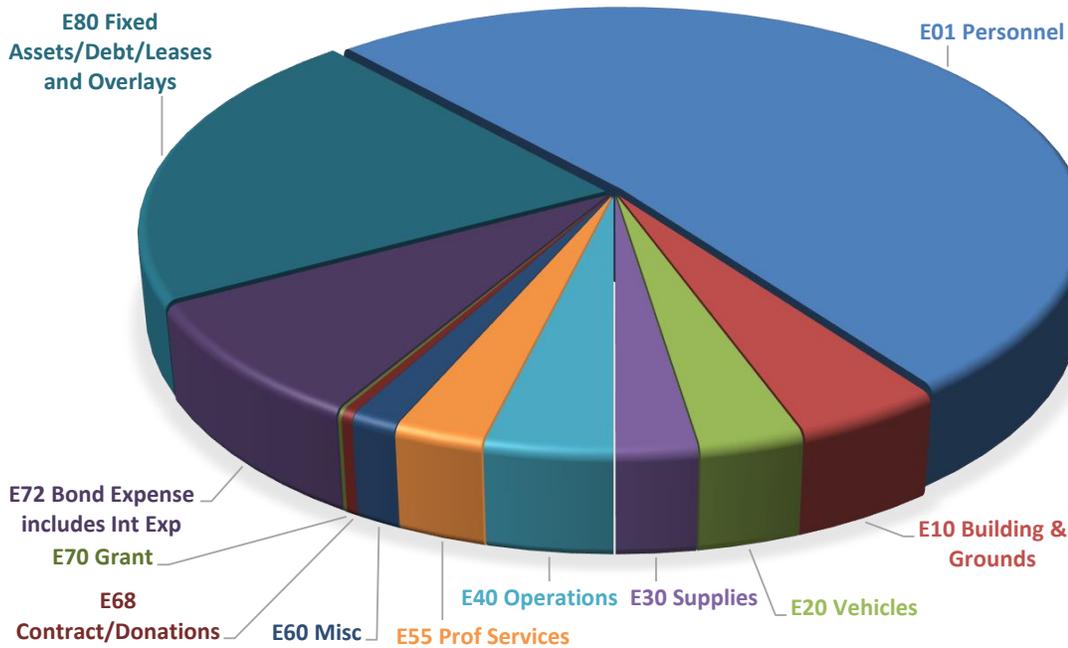
Category	Accounts	Budgeted Amounts	Enterprise/ Governmental
R50 Sale of Services	4504-4569	10,943,535.00	E
R60 Misc Rev	4600	200.00	E
R62 Intergovernmental Revenues	4625-4632	8,160,500.00	E
R64 Reimbursement	4640-4560	0.00	E
R66 Sale of Equipment	4900	0.00	E
R85 Interest Revenues	4850	0.00	E
E01 Personnel	5000-5070	2,235,887.23	E
E10 Building & Grounds	5102-5145	690,802.00	E
E20 Vehicles	5200-5225, 5240	174,800.00	E
E30 Supplies	5300-5380	2,412,524.00	E
E40 Operations	5405-5547	622,000.00	E
E55 Prof Services	5550-5593	116,000.00	E
E60 Misc	5600-5650	120,160.00	E
E62 Intergovernmental Transfers	5625-5642	8,160,500.00	E
E68 Contract/Donations	5680-5682	0.00	E
E70 Grant	5700-5705	0.00	E
E72 Bond Expense includes Int Exp	5722	1,732,838.00	E
E80 Fixed Assets/Debt/Leases and Overlays	5800-5910	4,717,500.00	E
R10 Taxes Sales	4656	14,762,060.00	G
R15 Taxes Property	4150-4152	2,459,758.19	G
R20 License, Permits and Fees	4200-4258	519,870.00	G
R30 Membership Fees	4300-4323	370,000.00	G
R33 Rental Fees	4332-4354	186,995.00	G
R36 Park Program	4259-4260, 4360, 4390	11,000.00	G
R40 Fines and Forfeitures	4400-4428	999,856.00	G
R50 Sales of Service	4500-4534	1,518,000.00	G
R60 Misc Rev	4600, 4602, 4394, 4650	69,770.00	G
R62 Intergovernmental Revenues (Sales Tax)	4626-4629	13,499,016.00	G
R64 Reimbursement	4640, 4560	1,183,000.00	G
R66 Sale of Equipment	4900	25,000.00	G
R70 Grant Revenues	4700-4705	33,700.00	G
R74 Sponsorship Revenues	4740-4742	127,500.00	G
R85 Interest Revenues	4850	3,220.00	G
E01 Personnel	5000-5070	12,710,863.00	G
E10 Building & Grounds	5102-5145	1,092,675.40	G
E20 Vehicles	5200-5225	770,865.00	G
E30 Supplies	5300-5380	595,640.00	G
E40 Operations	5405-5547	942,346.40	G
E55 Prof Services	5550-5593	667,819.80	G
E60 Misc	5600-5650	350,642.00	G
E68 Contract/Donations	5680-5682	90,000.00	G
E70 Grant	5700-5705	31,000.00	G
E72 Bond Expense includes Int Exp	5722	2,129,346.00	G
E80 Fixed Assets/Debt/Leases and Overlays	5800-5910	5,221,450.90	G

Review of Major Revenues and Expenses

GOVERNMENTAL BUDGETED REVENUES

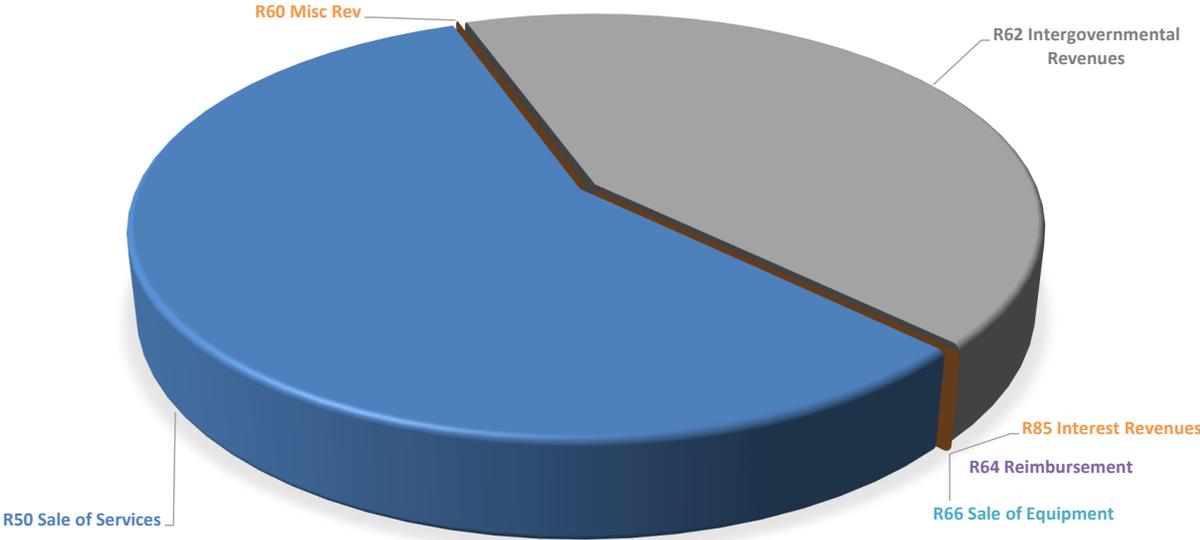


GOVERNMENTAL BUDGETED EXPENSES

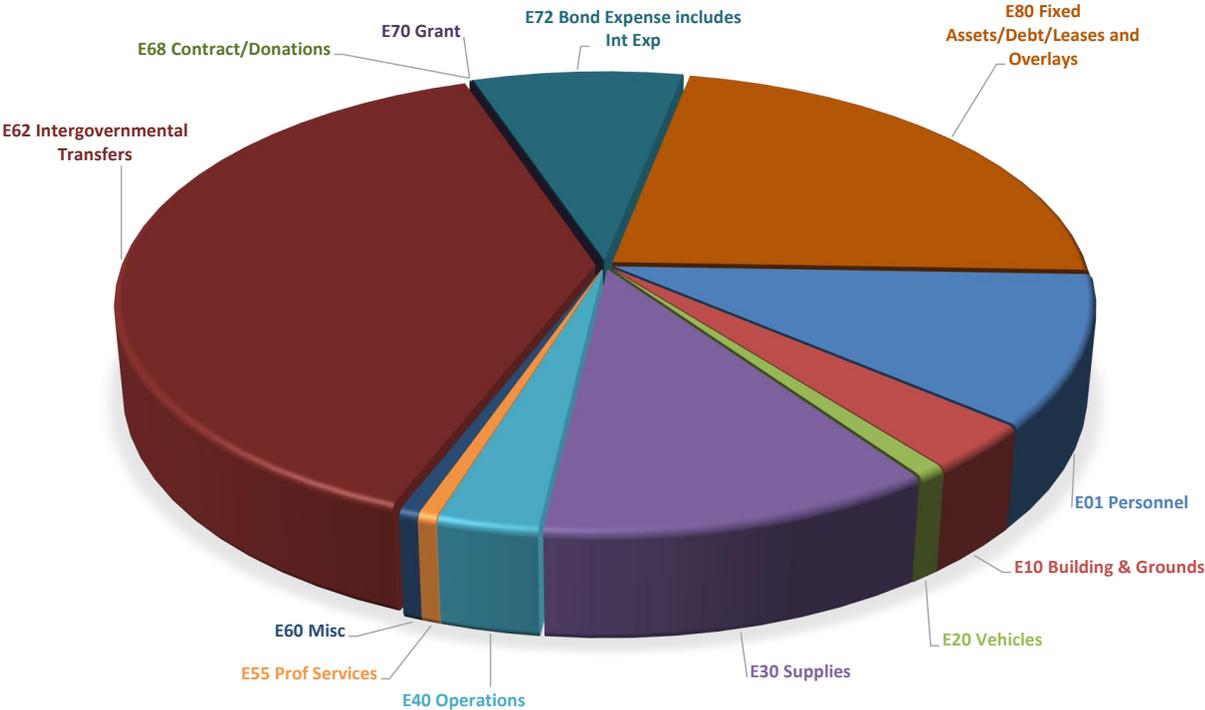


Review of Major Revenues and Expenses

ENTERPRISE BUDGETED REVENUES



ENTERPRISE BUDGETED EXPENSES



Summary of City's Debt, Governmental and Business Type

The use of Long Term Debt or Bonds is an essential item to many municipalities to allow them to fund larger more costly projects. Similar to individual financing a car, bonding allows city's to spread the expense of an item over the life of the item. In many cases city's assets like roads and water plants have thirty plus year life spans.

TOTAL CITY DEBT PAYMENTS			
Year	Total Govt	Total Bus.	Total City
Original Par	39,380,000	20,245,000	59,625,000
2018	2,121,531	1,516,742	3,638,273
2019	2,120,256	1,608,758	3,729,015
2020	2,121,856	1,609,158	3,731,015
2021	2,119,681	1,609,358	3,729,040
2022	2,117,469	1,614,358	3,731,827
2023	2,123,044	1,233,543	3,356,587
2024	2,117,569	1,230,498	3,348,067
2025	2,115,588	1,236,873	3,352,461
2026	2,117,063	1,232,998	3,350,061
2027	2,116,613	1,233,736	3,350,348
2028	2,121,425	1,234,336	3,355,761
2029	2,115,675	1,234,386	3,350,061
2030	2,121,613	1,234,286	3,355,898
2031	2,120,788	1,228,817	3,349,605
2032	2,120,272	1,233,348	3,353,620
2033	2,121,988	1,232,336	3,354,323
2034	2,116,597	1,019,894	3,136,491
2035	2,117,966	235,919	2,353,884
2036	2,117,806	233,744	2,351,550
2037	2,120,263	236,131	2,356,394
2038	2,115,225	233,156	2,348,381
2039	2,118,434		2,118,434
2040	2,119,734		2,119,734
2041	1,480,750		1,480,750
2042	1,483,550		1,483,550
2043	1,480,150		1,480,150
2044	1,480,700		1,480,700
2045	1,480,050		1,480,050
2046	1,483,200		1,483,200
Total	57,626,854	23,482,376	81,109,229

The Enterprise Debt Issuances are Revenue Bond Debt. Prior to issuing enterprise fund bonds, an analysis of current revenues and expenses is conducted to determine the revenues required to support a bond issue.

Only the City's limited Amendment 78 Financing counts as General Obligation Debt limited by State Statute to 20% of the assessed value of the property located within the City.

The City's two Governmental Debt Issuances are Special Obligation Debt which is limited by the maximum amount of the special source (such as Sales tax or Franchise Fee) can generate within terms of bond covenants.

Summary of City's Debt, Governmental and Business Type

Governmental Debt									
Series	2016					2016			Total Govt
Type	Sales and Use Tax Bonds					Franchise Fee Rev Impro			
	12/1/2016					3/31/2016			
Original Par	28,755,000					10,625,000			39,380,000
Year	Annual Prin (12/1) Tax-Exempt	Annual Prin (12/1) Taxable	Interest Rate	Interest Tax-Exempt	Interest Taxable	Annual Prin (2/1)	Interest Rate	Interest	
2018		650,000	2.00%	686,932	146,406	325,000.00	2.000%	313,193.76	2,121,531
2019		660,000	2.00%	686,932	133,406	335,000.00	3.000%	304,918.76	2,120,256
2020		675,000	2.00%	686,932	120,206	345,000.00	3.000%	294,718.76	2,121,856
2021		690,000	2.125%	686,932	106,706	350,000.00	2.000%	286,043.76	2,119,681
2022		700,000	2.25%	686,931	92,044	360,000.00	2.250%	278,493.76	2,117,469
2023		720,000	2.375%	686,931	76,294	370,000.00	2.500%	269,818.76	2,123,044
2024		735,000	2.375%	686,931	59,194	375,000.00	2.000%	261,443.76	2,117,569
2025		750,000	2.375%	686,931	41,738	385,000.00	3.000%	251,918.76	2,115,588
2026		770,000	1.875%	686,931	23,925	395,000.00	2.500%	241,206.26	2,117,063
2027	95,000	690,000	1.75%/3.5%	686,931	9,488	405,000.00	3.000%	230,193.76	2,116,613
2028	800,000		3.50%	683,606		420,000.00	3.000%	217,818.76	2,121,425
2029	825,000		3.75%	655,606		430,000.00	3.000%	205,068.76	2,115,675
2030	860,000		3.75%	624,669		445,000.00	3.000%	191,943.76	2,121,613
2031	890,000		4.00%	592,419		460,000.00	3.000%	178,368.76	2,120,788
2032	925,000		4.00%	556,819		475,000.00	3.375%	163,453.13	2,120,272
2033	965,000		4.00%	519,819		490,000.00	3.375%	147,168.75	2,121,988
2034	1,000,000		3.125%	481,219		505,000.00	3.375%	130,378.13	2,116,597
2035	1,030,000		3.125%	449,969		525,000.00	3.375%	112,996.88	2,117,966
2036	1,065,000		3.125%	417,781		540,000.00	3.375%	95,025.00	2,117,806
2037	1,100,000		3.125%	384,500		560,000.00	3.625%	75,762.50	2,120,263
2038	1,130,000		3.125%	350,125		580,000.00	3.625%	55,100.00	2,115,225
2039	1,165,000		3.125%	314,813		605,000.00	3.625%	33,621.88	2,118,434
2040	1,205,000		3.125%	278,406		625,000.00	3.625%	11,328.13	2,119,734
2041	1,240,000		3.00%	240,750					1,480,750
2042	1,280,000		3.00%	203,550					1,483,550
2043	1,315,000		3.00%	165,150					1,480,150
2044	1,355,000		3.00%	125,700					1,480,700
2045	1,395,000		3.00%	85,050					1,480,050
2046	1,440,000		3.00%	43,200					1,483,200
Total	21,080,000	7,040,000		14,042,462	809,407	10,305,000		4,349,985	57,626,854
Insurance	No					No			
Current Rating	A+					A			
Call Schedule	12/1/2026			Special Election 8/9/16		8/1/2021 @ 100			
Purpose	63			Amendment 62		Street Impr			
Security	64			Series A Taxable; Series B Tax-Exempt		Franchise Fees			
Refundable	Advance Refundable			\$24.5 mil in project funds; Restructured 2006;2007		Advance Refundable			
City Fund #	110-114, 147, 157, 187					185,186			
Amendment 78 Borrowing (Approx. total of both Principal and Interest)									
Year	2017	2018	2019	2020	2021				
Police Fleet	342,000	342,000	342,000	356,000	0	Not renewed yet			
Fire Trucks	176,000	160,500	172,500	172,500	172,500	Renewed in 2018			
Parks Equip	0	50,400	67,000	67,000	67,000	Renewed in 2018			
Totals	518,000	552,900	581,500	595,500	239,500				

Summary of City's Debt, Governmental and Business Type

Series	Business Type/Enterprise Debt									Total Bus
	2017			2011			2012			
Type	Water and Sewer Refunding			Water			Wastewater			
	11/30/2017			10/15/2014			4/15/2015			
Original Par	5,245,000			6,500,000			8,500,000			20,245,000
Year	Annual Prin (12/1)	Interest Rate	Interest	Semi Annual (4/15, 10/15)	Interest and 1% Service Fee	Interest	Semi Annual (4/15, 10/15)	Interest and 1% Service Fee	Interest	
2018	380,000	2.00%	138,500	268,783	2.95%	163,789	346,374	2.95%	219,296	1,516,742
2019	480,000	2.00%	130,516	276,769	2.95%	155,803	356,667	2.95%	209,003	1,608,758
2020	490,000	2.00%	120,916	284,995	2.95%	147,577	367,267	2.95%	198,403	1,609,158
2021	500,000	2.00%	111,116	293,465	2.95%	139,107	378,181	2.95%	187,489	1,609,358
2022	515,000	2.10%	101,116	302,186	2.95%	130,386	389,420	2.95%	176,250	1,614,358
2023	145,000	2.10%	90,301	311,166	2.95%	121,406	400,992	2.95%	164,678	1,233,543
2024	145,000	2.50%	87,256	320,413	2.95%	112,159	412,909	2.95%	152,761	1,230,498
2025	155,000	2.50%	83,631	329,934	2.95%	102,638	437,814	2.95%	127,856	1,236,873
2026	155,000	2.75%	79,756	339,739	2.95%	92,833	437,814	2.95%	127,856	1,232,998
2027	160,000	2.75%	75,494	349,835	2.95%	82,737	450,825	2.95%	114,845	1,233,736
2028	165,000	3.00%	71,094	360,232	2.95%	72,340	464,224	2.95%	101,446	1,234,336
2029	170,000	3.00%	66,144	370,938	2.95%	61,634	478,019	2.95%	87,651	1,234,386
2030	175,000	3.125%	61,044	381,961	2.95%	50,611	492,225	2.95%	73,445	1,234,286
2031	175,000	3.125%	55,575	393,312	2.95%	39,260	506,853	2.95%	58,817	1,228,817
2032	185,000	3.25%	50,106	404,999	2.95%	27,573	521,914	2.95%	43,756	1,233,348
2033	190,000	3.25%	44,094	417,035	2.95%	15,537	537,424	2.95%	28,246	1,232,336
2034	200,000	3.50%	37,919	213,134	2.95%	3,144	553,422	2.95%	12,275	1,019,894
2035	205,000	3.50%	30,919							235,919
2036	210,000	3.625%	23,744							233,744
2037	220,000	3.625%	16,131							236,131
2038	225,000	3.625%	8,156							233,156
2039										
2040										
2041										
2042										
2043										
2044										
2045										
2046										
Total	5,245,000		1,483,529	5,618,896		1,518,534	7,532,344		2,084,073	23,482,376
Insurance	No			No			No			
Current Rating	Not Rated			Not Rated			Not Rated		Interest	5,086,136
Call Schedule	12/1/2022			10/15/2020						
Purpose	Current Refund 2008A,B			Water			WW		Int % of Debt	0.22
Security	Water/WW			Water			WW			
Refundable	Not Advance Refundable			Advance Refundable						

HR, Personnel and JESAP Overview

The city of Bryant uses the Job Evaluation and Salary Administration Program known as JESAP to evaluate its overall Personnel costs. This system is provided by an independent vendor named DB Squared. DB Squared also provides these services for several other city's within Arkansas and for the Arkansas Municipal League. The system compares the City of Bryant with 12 of these data sources. For the last five years with the budget process the most currently available JESAP study is reviewed and accepted by Council as well. During the last five years in every JESAP report the City of Bryant has been significantly below the market. The City used to request the JESAP study only every other year. In an attempt to help to mitigate these issues the city now requests this review each year. See the most recent JESAP recommendations below:

NOTE V - The last JESAP before this budget document was received in August of 2020. JESAP used the same 12 sources of data and the overall market variance was a -5.69% comparing the 208 full-time employees salaries to the marketplace (Note the next page defines Full Time positions slightly differently than JESAP, see Glossary). This was an improvement of 1.95% from the prior year's variance. No employees are in the 4th quartile or Over Maximum and JESAP is recommending that the current salary ranges remain in effect for 2021. There are only five employees Under Minimum and the amount of funds to move them to Minimum for their respective salary range is \$3,644. This has been done in these proposed Budget numbers.

JESAP recommended a five percent budget increase in base salaries due to the -5.69% variance to market. This would allow most employees to be compensated near and/or above the market average (midpoint of the salary ranges). Currently, 88% of the 208 full-time employees are below their respective salary range midpoint. However, the City can not financially afford the five percent recommendation, so only up to a 3% merit raise is in these proposed budget numbers. However, the city's administration hopes to revisit these recommendations mid year of 2021 and see if across the board raises can be considered at that time. Also administration is contiuing to pursue employee compensation via Education and Certification Pay. Education Pay has been included in these propsed budget numbers; however, certification pay has not and will be reviewed as well during the year for affordability.

After reviewing all of the outside market data, JESAP recommended job ratings changes for 13 positions. Eight positions moved up and five positions moved down in points. These positions included Director of Finance from 1998 to 2007, Animal Control Director from 1839 to 1759, Warrant Training Sergeant from 986 to 1016, Finance Coordinator I from 921 to 827, Planner from 838 to 787, HR Assistant/Receptionist from 708 to 603, Animal Control Officer from 530 to 492, Park Labor/Foreman from 421 to 465, Wastewater Operator from 402 to 504, Senior Office Assistant from 390 to 505, Equipment Operator II from 384 to 520, Park Labor from 251 to 260 and Animal Care Technician from 235 to 252. These changes were recommended for the following reasons: Outside market numbers, moving some positions in line with other like-type positions, creating a better spread between levels of positions and the last two positions were moved up and into Grade 2 which ensures that all entry level positions will be paid at least \$11.00 per hour to be compliant with 2021 Arkansas minimum wage. These recommendations have been enacted within this budget document.

Certification and Education Pay Estimates by Department

In this proposed budget you will find education and certificate pay increases included for employees as they qualify. This recognition program created by city administration and staff has taken years to finalize, but we believe this finished product will help to shift the JESAP pay curve in a positive direction. In the upcoming 2021 year education pay will be implemented with the goal then to follow with the certificate pay as soon as fiscally possible. We are currently reviewing increasing and diversifying revenue streams that would allow for this to be included in our future budget.

	Certification	Education	
Human Resources	0	3,000	
Finance	1,200	2,600	
Information Technology	0	600	
Planning	0	3,000	
Engineering	11,700	1,200	
Animal	3,000	600	
Courts	2,160	3,000	
Parks	6,900	12,800	
Fire	67,644	14,400	
PD	48,865	13,200	
Code	8,100	1,200	
Street	11,190	1,650	
Stormwater	15,990	1,650	
Water	9,150	1,950	
Wastewater	30,150	1,950	
Total	216,049	62,800	278,849
General Fund Total	149,569	55,600	205,169
Public Works Total	66,480	7,200	73,680

Vacant Positions in this Budget Book as of 12/4/2020

1 Animal
2 Courts
2 Parks
2 Fire - Marshall and Firefighter
2 PD - Patrol Officers
1 Code
3 Street
1 WW
14 Total

Full Time Equivalent Budgeted Employees by Function/Program

Function/Program		2017	2018	2019	2020	2021
General government	Staff attorney	1	1	1	(D) 0	0
	Elected attorney	1	1	1	1	1
	Mayor 's office	(A) 4	4	(C.)3	3	3
	Human resources	3	3	3	3	3
	Finance	4	4	4	4	4
	City clerk	1	1	1	1	1
	Office of Technology	1	1	1	(D) 2	2
	Engineering	0	0	0	(D) 4	4
Community development	Planning	2	2	2	2	2
	Code	(A) 5	5	(C.) 5.5	5	5
Animal Control		4	4	4	(D) 6	6
Court (includes the Judge who is paid by the County)		8	8	8	8	8
Parks	Admin	4	4	4	(D) 3	2
	Parks	(A) 13	14	14	13	17
	Recreation/Part Time Starting in 2021	10	(B) 3	3	4	10
Public Safety - Fire	Uniform	48	48	48	(D) 49	49
	Clerical	1	1	1	1	1
Public Safety - Police	Uniform (Patrol) (SAT)	(A) 23	26	26	(D) 27	25
	Uniform (SRO) includes one K9	7	7	(C.) 8	8	8
	Uniform (K9)	2	2	2	2	4
	CID	4	4	4	4	4
	Communication (Dispatch)	10	10.5	10.5	(D) 10	10
	Admin/Warrants/Training/PIO	10	(B) 5	6	(D) 8	8
Public works	Admin (includes Customer Service 3 and Pumps&Controls 4)	(A) 5	13	12	12	12
	Stormwater (MS4)	3	3	3	3	3
	Street and drainage	14	14	14	13	13
Enterprise funds	Water	10	5	5	7	7
	Wastewater	13	13	19	14	14
Total		211	206.5	213	217	226 (E.)
SOURCE: HR						
<p>(A) In 2017 a temporary multidepartmental position was added in the Mayor's office to address one time software training items. A new code officer, two new police officers, three parks positions and two public works positions were also added in 2017. These positions had been requested for some time and when funding became available were added.</p>						
<p>(B) In 2018 a review was made of the calculation of the Part Time Positions in Parks and new numbers were determined. Staff hopes to continue to refine this review during 2018. Also more careful review was given to the presentation of the Police sub departments.</p>						
<p>(C.) For the 2019 Budget the temporary position in the Mayor's office was removed and a Part Time Code Enforcement Officer was proposed and a new SRO officer to be paid half from the school was added to PD.</p>						
<p>(D)in 2020 the Staff Attorney position was combined with Elected City Attorney position. IT was hired in house with one staff. Engineering was moved out of Public Works to become its own four person department. Animal control added two new postions. Parks reduced its Admin by one position and moved one from Parks to Rec. The new Fire Marshal position was added in 2020. One SAT was added in PD along with a Public Information Officer and Administrative Assistant.</p>						
<p>(E.) a more precise budgeting for Parks Part Time Position led to 10 being reflected here, see the Parks organization chart for further clarification</p>						

Governmental Funds

The City has two major Governmental Funds - the General Fund and the Street Fund. The General Fund includes the Sales Tax Fund 002, the Franchise Fee Tax Fund 003, the Fire and Police Donation Funds when it is shown in the audited financial statements. However, so that the individual budgeted lines can be viewed by Council those funds are broken out in this budget book and shown under the Non Major Governmental Funds section. General Fund includes the following departments as well. Administration which includes the Mayor, City Clerk, Office of Technology, Human Resources, and Finance. 0100 is this department's code. IT has a code of 0110. Planning is department 0120. The new Engineering Department has a code of 0160. Animal Control is department 0200. The Court system is shown in department 0300. However, note that the Judge is elected and half of the Courts costs are borne by the city and half by the county. Parks and Recreation is shown by park in the following departments 0400 for Parks General, 0410 for Mills Park, 0420 for Midland Park, 0430 for Bishop Park and Center, 0440 for Alcoa Park and 0450 for Ashley Park. The city has a few more small parks but the expenses associated with these are shown under Parks General 0400. The Fire Department is in the General fund under 0500 and the reciprocal agreement the City has with Springhill Fire District is shown under department 0510. The Police Department is shown under Departments 0600 for General Patrol and Administration of PD. 0610 is the department that shows the costs and revenues associated with Dispatch and 911 calls. The 0620 department shows the costs and revenues associated with the School Resource Officer Program. The City and the School District split these costs. The K9 unit costs are shown under department 0630. The Code department is shown under department 0700. The General Fund accounts for all the City's financial resources of the general government except those required to be accounted for in another fund.

The Street Fund is 080 and is a special revenue fund used to account for all activities associated with maintaining and constructing streets. Arkansas statutes that provide funding for street and drainage projects require that these activities be accounted for separately. The Street Fund is financed by state turnback funds and a portion of a state wide 1/2 cent sales tax and 30% of the 1% Designated Tax.

While Street is a Governmental Fund it is managed under the Public Works Director with all the Enterprise Funds.

Other Governmental Funds are shown together and listed in this document as Non Major. These Non Major Funds include some Agency, Debt and Construction Funds.

Elected Officials

Elected Mayor (2019 -) at City Hall - 210 SW 3rd St.



The Mayor's office is responsible for overseeing departments and executing policies, including:

- Assuring that all City services are delivered to the citizens of Bryant in an effective, efficient, and equitable manner and in compliance with City Council policy
- Overseeing long-range planning and improvement of departmental management and service delivery
- Serving as a catalyst for developing community-wide goals and mobilizing the resources to attain them
- Serving as the primary outreach arm of the City government to other cities the business community, and other government agencies.

2020 Accomplishments:

1. Responded to the COVID pandemic to protect the health and welfare of city employees and residents.
2. We have improved hardware and connectivity to live stream council meetings and other public meetings.
3. Closely monitored city spending during the COVID pandemic to ensure expenses did not exceed revenues.
4. The city received \$4,195,000 in grants from Metroplan for the Bryant Parkway.
 - a. \$195,000 for Bryant Parkway Trail
 - b. \$1.5 million for Bryant Parkway
 - c. \$2.5 million for Bryant Parkway
5. Acquired funding for new restroom facilities at Ashley Park and Alcoa 40 Park and began construction as part of the multi-year program adopted in 2019.
6. Completed the construction of the new pavilion at Bishop Park
7. Began the right-of-way acquisition and utility relocation at the intersection of Parkway, Hilltop, and Hilldale.
8. Obtained funding for new radios for Police and Fire Departments to replace obsolete radios.
9. Obtained funding for the construction of a new AWIN tower to improve radio coverage for Police and Fire Departments.
10. Continued the improvements to water and wastewater infrastructure.
11. Continued improvements to the stormwater infrastructure to help mitigate flooding issues.
12. Continued regular meetings and discussions with officials in the surrounding area.
13. Continued updating and improving city policies and procedures to improve city government.

Goals:

1. Continue to Strengthen communication between the city administration, council, and residents.
2. Continue to collaborate with the Chamber of Commerce to attract new business and industry to Bryant.
3. Continue to update and improve city policies and procedures to enhance the efficiency of city government.
4. Continue with the construction of Bryant Parkway.
5. Continue to improve the city water and wastewater infrastructure.
6. Continue to improve connectivity to improve traffic flow through Bryant.
7. Continue to ensure public safety through continuous improvements in the police and fire departments.
8. Continue to improve the city stormwater system to mitigate flooding problems and improve property values.
9. Continue the multi-year improvements to the city park system to increase livability in Bryant.
10. Improve fiscal responsibility and community communication through the implementation of new software.
11. Continue to work with City Council to ensure the smooth running of the city government.

In addition to all the department heads reporting directly to the Mayor two other positions do as well, the Mayor's Assistant/Legal Assistant and Maintenance for City Hall.

Mayor's Secretary/Legal
Assistant, Dana Poindexter

Maintenance, Jimmy
Ashley

Elected City Clerk at City Hall - 210 SW 3rd St.



Elected City Clerk, Sue Ashcraft

Mission Statement: To ensure the City's legislative processes are open and transparent by providing a bridge between citizens and government through the dissemination of information, and to ensure the preservation, access and integrity of records required to be stored for legal and business purposes.

The City Clerk is an elected official, who like the Mayor and Council, works for the citizens.

The Clerk's office is a source of information for the public, city staff, government agencies, and elected officials. The Clerk is the legal custodian of the city's official records and city seal. These records include but are not limited to: ordinances, resolutions, council agenda's, meeting minutes, contracts, agreements, deeds, etc.

The Clerk's office provides staff support for the City Council, and is responsible for the agenda process, gathering all corresponding paperwork and electronically sending it as a packet to the council. The City Clerk is also for recording and publicizing the proceedings of the meetings, preparing the council approved ordinances and resolutions which are numbered, signed by the mayor and attested by the clerk and

It is also the duty of the City Clerk to receive, file, and retain the Code of Ethics and Financial Disclosure Statements from appointed municipal commissioners and elected officials, including the mayor, aldermen, clerk, treasurer, city attorney, and municipal judge and to work in cooperation with the Saline County Election Commission to prepare for City Elections. The term of office for the City Clerk is four years.



Ashley Clancy

Elected City Attorney at City Hall - 210 SW 3rd St.

Human Resources

The Human Resources Department at City Hall

HR Assistant, Osha
Martin



Human Resources Director,
Charlotte Rue

HR Manager, Alisha
Runnells

Charlotte started at the City in Oct of 2015.

Mission Statement: The City of Bryant Human Resources Department is committed to providing all of our employees a stable and safe work environment with equal opportunity for learning, professional and personal growth. We strive to support our City's mission through the development of programs designed to help us recruit and retain the best of the best to serve our City. Through effective and consistent HR processes we are able to provide essential services to our employees.

2020 Accomplishments:

1. Successfully navigated the onset of COVID-19. Implemented protocols for employees to remain in compliance with CDC guidelines.
2. Implemented new procedures that insured that the City was in compliance with new federal laws and regulations related to COVID-19.
3. Worked closely with all departments to build successful work from home strategies, new schedules that allow for employee spacing and updated procedures for payroll.
4. Eliminated paper paystubs and converted all employees to electronic pay stubs through the Employee Self Service portal.
5. Began work on implementing Education and Certification pay programs.
6. Streamlined our employee onboarding process. Reduced costs to both pre-employment physicals and background checks.
7. Successfully hired forty-five new employees since the start of the year, twenty-nine of those under new COVID procedures.

2021 Goals:

1. Continue work to update the entire Employee Handbook.
2. Implement the proposed Education Pay program on January 1, 2021
3. Continue to work towards implementing the proposed Certification pay program.
4. Provide continuing education to HR staff
5. Continue to work towards upgrading our HR and Finance software system
6. Implement the proposed updated employee evaluation program

Finance

The Finance Department at City Hall



Finance Director, Joy Black, joined the City of Bryant in August of 2014

Finance Coordinator I, Crystal Winkler

Accounts Payable Technician, Tabatha Koder

Finance Coordinator II, Nichole Manley

Mission Statement: In the spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete information to other city departments, the Council, and the community.

2020 Accomplishments:

1. Completion of the 2019 Audit, submitted to Council in September of 2020.
2. For the 3rd year in a row obtained the GFOA Budget Book Award
3. Assisted in closing out the 2016 Parks Bond Projects.
4. Continued to adhere to the Record Retention and Destruction Policy
5. Continued to streamline the use of the Fixed Asset Module in Springbrook
6. Trained and put procedures in place to have back ups in the Finance Department for key functions

2021 Goals:

1. Complete the 2020 Audit on or before September of 2021
2. For the 4th year in a row obtain the GFOA Budget Book Award
3. Continue to explore aligning the funding for fleet vehicles across the city
4. Assist the Mayor in finding funding opportunities for the completion of the Bryant Parkway
5. Continue to support the personnel in continuing their accounting and department education goals, including obtaining certificates.
6. Continue to work with the Department Heads on 5 year plans for Capital and Operations
7. Complete the process of upgrading the General Ledger Software

Information Technology

Information Technology (IT) Department

- at City Hall



IT Director
Gordon Miller

Systems Administrator Stacy
Reynolds

Mission Statement: The City of Bryant Information Technology Department is committed to providing timely technical support for all departments in the city. We are responsible for maintaining, updating, and growing the City's network, as well as keeping it secure. We assist all departments with finding technical solutions that fit their needs, and strive to keep up with the ever-changing technology advances.

2020 Accomplishments:

1. Replaced over 25 computers that were outdated
2. Upgraded over 30 computers to the Windows 10 operating system
3. Kept maintenance and licensing current on our network hardware and software
4. Implemented a trouble ticketing system to track user support requests
5. Implemented Internet connectivity at Mills Park for telephone service and security cameras
6. Negotiated a \$5,000 annual savings on our Comcast Internet bills

2021 Goals:

1. Get training for IT staff and obtain some certifications (funded in this proposed budget)
2. Ensure all computers are running Windows 10
3. Upgrade or decommission any servers that are running Server 2008
4. Implement network wide web filtering
5. Migrate servers that are still at City Hall to Public Safety
6. Build a full network inventory database
7. Implement/re-configure city-wide Wi-Fi network
8. Work with Courts to build a relationship that may facilitate City IT to manage Courts' network resources
9. Replace all computers that are 5 years old or older (not funded in this budget, would have to come back to Council for an adjustment)
10. Replace network copiers(not funded in this budget, would have to come back to Council for an adjustment)

Engineering

Engineering Department - at City Hall

Previously (pre 2020) under the Public Works Area, Engineering was moved to Administration in order to be used by all departments not just Public Works going forward.

Engineering
Department
Director, Ted Taylor



Mission Statement: Provide a centralized department to design, review, and commission engineering and construction projects for the responsible growth of this City. To further institute construction practices and inspection standards to insure strong and well maintained city infrastructure.

Construction Project
Coordinator
Scott Chandler

Construction Project
Coordinator
Joe Henry

Construction Project
Coordinator
Daran Robertson

2020 Accomplishments:

- 1 Updated the city GIS data to reflect the current status
- 2 Developed scorecard to show the quality of service provided by the contractor.
- 3 Updated Subdivision list
- 4 Provided a cost analysis showing the savings to the City using our own engineering department versus contract engineering. Estimated savings of \$300,000.00+ annually.
- 5 Completed a fire Hydrant and end of line analysis
- 6 Developed a comprehensive "New Construction checklist to ensure contractor follows the City of Bryant policies, procedures, and protocols upon project completion.
- 7 Developed a step by step phone script for customer service to provide contractors and customers consistent informations they acquire service
- 8 Managed and inspected 22 construction projects this year to date

2021 Goals:

- 1 Bryant Parkway completion
- 2 Sheaff Ave connection completion
- 3 North Parkway Roundabout completion
- 4 Maintain The City GIS and keep current
- 5 Continue to search for ways to improve our efficiency

Administration Numbers which include expenses from but not limited to Mayor, City Clerk, Legal, Finance, Human Resources, and Engineering

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ 748,000.00	\$ 748,000.00	\$ -	\$ 929,482.62
R20	Licenses Permits & Fees	\$ -	\$ -	\$ -	\$ -
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ 1,000.00	\$ 5,900.00	\$ -	\$ 14,156.07
R62	Intergovernmental Tsfrs	\$ 5,175,004.00	\$ 4,975,000.00	\$ -	\$ 4,695,000.58
R64	Reimbursement	\$ -	\$ -	\$ -	\$ -
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 2,486.33
	Totals	\$ 5,925,004.00	\$ 5,729,900.00	\$ -	\$ 5,641,125.60

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 422,944.19	\$ 671,729.47	\$ -	\$ 500,039.81
E10	Building & Grounds Exp	\$ 44,570.24	\$ 45,574.88	\$ -	\$ 75,650.95
E20	Vehicle Expense	\$ 18,385.00	\$ 3,925.00	\$ -	\$ 1,964.90
E30	Supply Expense	\$ 14,500.00	\$ 15,500.00	\$ -	\$ 7,000.63
E40	Operations Expense	\$ 51,400.00	\$ 64,400.00	\$ -	\$ 40,491.00
E55	Professional Services	\$ 53,249.80	\$ 47,099.80	\$ -	\$ 43,093.21
E60	Miscellaneous Expense	\$ 99,970.00	\$ 165,370.00	\$ -	\$ 128,063.24
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Don/Contract Expense*	\$ 90,000.00	\$ 90,000.00	\$ -	\$ 90,000.00
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ -	\$ -	\$ -	\$ -
E80	Fixed Assets	\$ -	\$ -	\$ -	\$ -
E85	Interest Expense	\$ -	\$ -	\$ -	\$ -
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 795,019.23	\$ 1,103,599.15	\$ -	\$ 886,303.74

* Contracts include:
 BGC for \$50000
 Historic Society for \$10000
 Sr. Center for \$30000

Planning

The Planning Department at City Hall

Colton Leonard, Planner

Truett Smith, Director of
Planning and Community
Development, effective
12.19.17



Mission Statement: The Department of Planning and Community Development assists developers and city policy makers in guiding the current and future physical development of the city. The Department accomplishes this by making sure that the Comprehensive Plan and Zoning Ordinance are enforced. The Department staff works with various planning boards and commissions including the Development Review Committee, Planning Commission, Board of Zoning Adjustment and the City Council.

2020 Accomplishments:

1. Implemented fully digital DRC Meetings via Zoom.
2. Assisted in the upgrade of Council Chambers to provide for "Live Streaming"
3. Transitioned Planning Commission meetings to be lived streamed on City Youtube Channel
4. Used social media and other electronic methods to gather public input on new commercial zoning standards.
5. Assisted Planning Commission and City Council in drafting and passing new commercial zoning ordinance.
6. Heavily researched possible software solutions for the City and developed a solution for the Planning Department.
7. Obtained \$4.195 Million in funding for the Bryant Parkway from Metroplan.
8. Drafted and assisted in passing an Access Management Plan for Phase 2 of Bryant Parkway.
9. Continued to help in the review, development and logistics of the Bryant Parkway Project.
10. Attended multiple virtual training opportunities to help grow the Planning Department and the City.

2021 Goals:

1. Continue to help the City of Bryant grow in a smart economical way to develop Bryant into a stronger community.
2. Implement a comprehensive plan update.
3. Finish Rewriting Bryant Development Code
4. Assist in creating new standards for streets, driveways and intersections.
5. Implement Software Solutions to help with work flows, project storage and public engagement.
6. Continue to work towards a streamline process for development review and approval.

Planning Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ -	\$ -	\$ -	\$ -
R20	Licenses Permits & Fees	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 4,351.00
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -
R62	Intergovernmental Tsfrs	\$ -	\$ -	\$ -	\$ -
R64	Reimbursement	\$ -	\$ -	\$ -	\$ -
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 4,351.00

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 180,217.61	\$ 158,926.80	\$ -	\$ 125,341.21
E10	Building & Grounds Exp	\$ 3,450.00	\$ 3,690.00	\$ -	\$ 3,871.00
E20	Vehicle Expense	\$ 8,800.00	\$ 10,700.00	\$ -	\$ -
E30	Supply Expense	\$ 1,200.00	\$ 1,200.00	\$ -	\$ 462.98
E40	Operations Expense	\$ 20,100.00	\$ 20,100.00	\$ -	\$ 16,902.66
E55	Professional Services	\$ 34,300.00	\$ 48,300.00	\$ -	\$ 12,539.83
E60	Miscellaneous Expense	\$ 12,550.00	\$ 91,474.50	\$ -	\$ 37,904.71
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ -	\$ -	\$ -	\$ -
E80	Fixed Assets	\$ -	\$ -	\$ -	\$ -
E85	Interest Expense	\$ -	\$ -	\$ -	\$ -
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 260,617.61	\$ 334,391.30	\$ -	\$ 197,022.39

Animal Control

Animal Control and Adoption Center

- located at 25700 Interstate 30

Sr. Animal Control Officer,
Beck Bennett

Animal Control Officer,
Jeanetta Bean

Animal Control
Director, Tricia
Power, has been
with the City of
Bryant since 1999

Animal Control Officer, Jackie
Skasick

Animal Control Officer,
Sarah Smith

Animal Control Tech,
XXX



The mission of Bryant Animal Control and Adoption Center is to provide compassionate, timely and effective response to domestic animal situations in order to ensure the safety of all citizens and animals through the consistent enforcement of state and local laws relating to the humane treatment and control of domestic animals.

2020 Achievements: Bryant Animal Control & Adoption Center has had a very busy and eventful 2020!

1. Added 1 FT Animal Control Officer Position
2. Added 1 FT/Permanent Animal Care Technician Position
3. Decreased the average length of stay for cats by 36%! (We exceeded our goal which was 10%!) Unfortunately, the dogs' average length of stay held steady at 8 days. This is still very good for an animal control shelter, with little control over the number of animals it takes in.
4. We increased our live release rate to 80% in 2020, up from 72% in 2019.
5. Every ACO and ACT is now certified Fear Free, which is a behavior and procedure program designed to provide a safe and welcoming environment for animals brought into the shelter.
6. Partnered with 5 new out of state animal shelters and successfully transported 62 animals into other shelters and rescues through these new partnerships. Animals were taken to organizations in Texas, Nebraska and Wisconsin, all paid for with donated funds.
7. Replaced 13 kennels, and added 4 additional kennels, as well as replacing 2 kennel walls with pass-through doors. The pass-throughs give the staff the ability to move dogs from one kennel to another without having to handle them. This is an important improvement for officer safety for handling vicious and severely frightened dogs in the shelter. Additionally, it meets one of our goals to maintain the Fear Free Shelter Certification.
8. We are most especially proud of our department's ability to adapt and overcome this year. During the Covid-19 pandemic, we had to reduce our staff to a skeleton crew, and ACOs were working individually, and switching shifts. This schedule, designed to minimize their exposure to one another and the public, was difficult and quite stressful for all involved. However, I don't think that the animals at the shelter even noticed a difference in their level of care. All of our staff worked hard to provide the highest level of customer service, as all were extremely patient with the public during this unusual time, and all have gone above and beyond to provide needed services for those who have been financially impacted by this crisis.
9. We gave out over 2 tons of pet food in 2020 as part of our Free Pet Food Pantry to other organizations, shelters and individuals who have been adversely affected by the pandemic. Additionally, we left both pet and people food in Blessing Boxes all over Saline County.

2021 Goals:

1. Implement the improved Disaster Plan for the Shelter.
2. Implement the improved City-Wide Animal Disaster Plan.
3. Decrease length of stay for dogs by 10%.
4. Replace, if funds allow, 2 vehicles.
5. Review, and update as needed, the ordinances and fee schedule.
6. Begin initial planning for a new animal shelter to be built in the next 5 - 10 years.

Animal Control Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ -	\$ -	\$ -	\$ -
R20	Licenses Permits & Fees	\$ 23,000.00	\$ 25,500.00	\$ -	\$ 35,534.99
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 5,360.00
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -
R62	Intergovernmental Tsfrs	\$ 525,004.00	\$ 480,000.00	\$ -	\$ 451,999.26
R64	Reimbursement	\$ -	\$ -	\$ -	\$ -
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 554,004.00	\$ 511,500.00	\$ -	\$ 492,894.25

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 445,556.15	\$ 425,115.66	\$ -	\$ 306,671.73
E10	Building & Grounds Exp	\$ 44,494.00	\$ 40,424.00	\$ -	\$ 44,601.43
E20	Vehicle Expense	\$ 9,600.00	\$ 9,100.00	\$ -	\$ 6,197.82
E30	Supply Expense	\$ 14,750.00	\$ 14,750.00	\$ -	\$ 8,407.15
E40	Operations Expense	\$ 15,945.00	\$ 15,945.00	\$ -	\$ 13,117.72
E55	Professional Services	\$ 20,500.00	\$ 18,525.00	\$ -	\$ 29,347.39
E60	Miscellaneous Expense	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 3,891.36
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ -	\$ -	\$ -	\$ -
E80	Fixed Assets	\$ -	\$ -	\$ -	\$ -
E85	Interest Expense	\$ -	\$ -	\$ -	\$ -
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 552,845.15	\$ 525,859.66	\$ -	\$ 412,234.60

Court



Judge
Stephanie
Cassady

at City Hall 208 SW 3rd Street

Mission: To serve the people by efficient and accessible administration of justice for all, to treat everyone with integrity, fairness and respect.

Debora Midget,
Executive Assistant
to the Judge

District Court Clerk,
Lindsey Dinwiddle

Trial Coordinator,
Vacant

Deputy Court Clerks:
Vacant
Debra Styles
Jackie Lindsey

Melanie Smith,
Ancillary District
Court Clerk

In Arkansas, district courts were formerly known as municipal courts before the passage of Amendment 80 to the Arkansas Constitution in 2000. Act 3 and Act 627 of 2009 created 25 pilot district judgeships in the state, two of which are in Saline County. The Saline County District Courts exercise countywide jurisdiction over misdemeanor criminal cases, preliminary felony cases, and in certain types of civil cases in matters of less than \$25,000. There are no jury trials in district court. In a district court trial, the judge makes both findings of fact and rulings of law.

A small claims division of the Saline County District Court is administered by the Bryant Department and presided over by Judge Casady of the Bryant Department. This small claims division provides the citizens of Saline County a forum in which citizens may represent themselves to resolve minor civil matters. No attorneys may take part in litigation in the small claims division.

Courts Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ -	\$ -	\$ -	\$ -
R20	Licenses Permits & Fees	\$ -	\$ -	\$ -	\$ -
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ 532,900.00	\$ 532,900.00	\$ -	\$ 682,037.40
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ 50,520.00	\$ 50,520.00	\$ -	\$ 53,487.64
R62	Intergovernmental Tsfrs	\$ -	\$ -	\$ -	\$ -
R64	Reimbursement	\$ 160,000.00	\$ 160,000.00	\$ -	\$ 123,386.85
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 743,420.00	\$ 743,420.00	\$ -	\$ 858,911.89

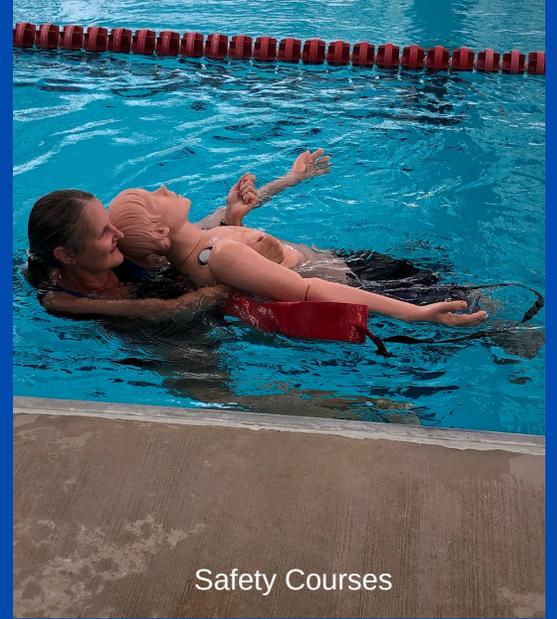
Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 458,837.91	\$ 435,497.94	\$ -	\$ 396,423.10
E10	Building & Grounds Exp	\$ 23,646.00	\$ 24,450.00	\$ -	\$ 17,176.62
E20	Vehicle Expense	\$ -	\$ -	\$ -	\$ -
E30	Supply Expense	\$ 11,000.00	\$ 11,000.00	\$ -	\$ 9,646.70
E40	Operations Expense	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 1,824.48
E55	Professional Services	\$ 5,500.00	\$ 6,500.00	\$ -	\$ 2,540.40
E60	Miscellaneous Expense	\$ 6,252.00	\$ 4,959.90	\$ -	\$ 3,314.87
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ -	\$ -	\$ -	\$ -
E80	Fixed Assets	\$ -	\$ -	\$ -	\$ -
E85	Interest Expense	\$ -	\$ -	\$ -	\$ -
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 508,235.91	\$ 485,407.84	\$ -	\$ 430,926.17

Bryant Parks and Recreation

Bryant Parks and Recreations exists to provide exceptional opportunities to enjoy the beauty of nature, the wonder of relationships and experiences that remind us what it means to be human



Bishop Park Pavilion

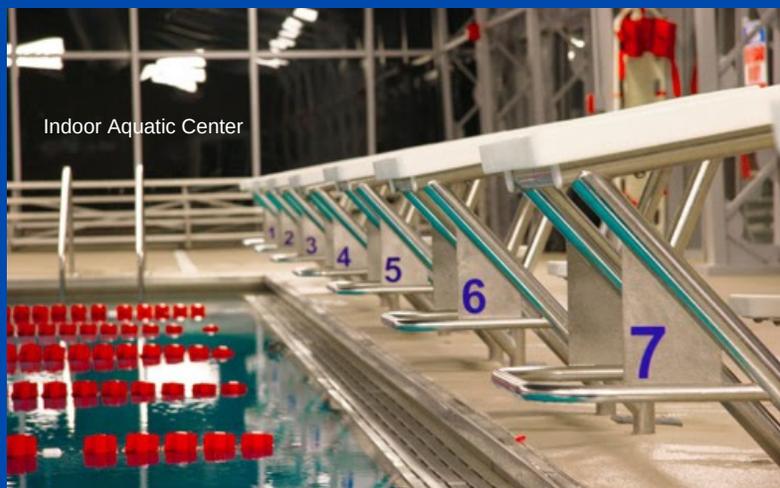


Safety Courses

BRYANT PARKS
VIRTUAL
RECREATION
RESOURCE CENTER



Ongoing Improvements



Indoor Aquatic Center



Dog Park Opening

Parks and Recreation

Parks and Recreation Department



Parks Director Chris Treat since
2016 (shown right)

Assistant Director - Recreation
Keith Cox

Center
Superintendent
Eboney Scott

Grounds
Superintendent Matt
Martin

Aquatics
Coordinator Kristin
Robinson

Community
Outreach
Coordinator Cassie
Henry - Saorrano

Athletics &
Program
Coordinator
Chet Dycus

Assistant Center
Super Tyler
Rollins

Foremans
Robert Summerville
Mike Beckwith
Dale Samford

Assistant Aquatics
Coordinator
Vacant

Parks Staff
Tracy Butler
Sylvia Boyd

Parks Labor
Kevin Smith
John Stuckey
Tyler Mimms
Colton Heath

Lifeguards (XX)

Note: \$238,000 is budgeted for Part Time
Payroll in this approved budget, at
between \$11-\$12 it approximates 10 FTE
Positions

Part Time Staff

Parks Labor 1 Full Time

The Parks Committee meets once a month on the first Monday of the month at 6:00pm at City Hall.

- 2020 Accomplishments:
1. Finished Phase II of Ashley Park
 2. Secured funding for Alcoa Park Pavilion & Restroom (Advertising and Promotion Commission Funds)
 3. Completed new entrance signs for Parks
 4. Installed a Pavilion and Festival Electric at Bishop Park
 5. Created virtual parks programming services during COVID

- 2021 Goals:
1. Field lighting at Midland Park - Funding Source?
 2. Complete Alcoa 40 Pavilion & Restrooms
 3. Complete Phase I of Aquatics Center Upgrades - Funding Source?
 4. Renovation of Springhill Park - Funding Source?
 5. Continue to grow programming to reach underserved residents

Parks and Recreation Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ -	\$ -	\$ -	\$ -
R20	Licenses Permits & Fees	\$ -	\$ -	\$ -	\$ -
R30	Membership Fees	\$ 370,000.00	\$ 375,000.00	\$ -	\$ 321,538.70
R33	Rental Fees	\$ 186,995.00	\$ 186,995.00	\$ -	\$ 150,383.50
R36	Park Program Fees	\$ 167,000.00	\$ 167,000.00	\$ -	\$ 126,601.36
R40	Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -
R50	Sale of Services	\$ 203,000.00	\$ 167,000.00	\$ -	\$ 154,654.17
R60	Miscellaneous Revenue	\$ 5,000.00	\$ 256,796.00	\$ -	\$ 9,158.17
R62	Intergovernmental Tsfrs	\$ 1,150,000.00	\$ 1,080,000.00	\$ -	\$ 1,008,499.27
R64	Reimbursement	\$ -	\$ -	\$ -	\$ -
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ 127,500.00	\$ 127,500.00	\$ -	\$ 101,334.00
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 2,209,495.00	\$ 2,360,291.00	\$ -	\$ 1,872,169.17

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 1,574,065.62	\$ 1,487,150.06	\$ -	\$ 1,437,504.97
E10	Building & Grounds Exp	\$ 623,382.00	\$ 692,590.03	\$ -	\$ 789,699.25
E20	Vehicle Expense	\$ 40,500.00	\$ 45,100.00	\$ -	\$ 35,041.26
E30	Supply Expense	\$ 98,100.00	\$ 98,100.00	\$ -	\$ 97,909.90
E40	Operations Expense	\$ 29,623.40	\$ 29,623.40	\$ -	\$ 30,430.00
E55	Professional Services	\$ 179,720.00	\$ 174,253.44	\$ -	\$ 168,042.11
E60	Miscellaneous Expense	\$ 19,180.00	\$ 30,980.00	\$ -	\$ 43,714.98
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ 48,250.00	\$ -	\$ -
E72	Bond Expense	\$ 62,900.98	\$ 63,200.00	\$ -	\$ 61,763.40
E80	Fixed Assets	\$ -	\$ 233,802.74	\$ -	\$ 286,001.01
E85	Interest Expense	\$ 3,997.80	\$ 4,000.00	\$ -	\$ 5,268.56
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 2,631,469.80	\$ 2,907,049.67	\$ -	\$ 2,955,375.44

Fire

Fire Department



Fire Chief, J.P. Jordan

Fire Station 1 at 312 Roya Lane
Fire Station 2 at 1601 S. Reynolds
Fire Station 3 at 2620 Northlake

Assistant Chief, Brandon Futch

Executive Assistant - Cindy Bell

Battalion Chief - A

Battalion Chief - B

Battalion - C

Fire Marshal-
Battalion Chief

Captain A

Captain B

Captain C

Training Officer

Lieutenant A (3)

Lieutenant B (3)

Lieutenant C (3)

Firefighters A (10)

Firefighters B (10)

Firefighters C (10)

Mission:

- *Reduce and prevent the loss of life and property damage through adequate, efficient, and timely response
- *Continue to strive for excellence by providing the highest quality of customer service through continued training and education
- *Provide timely and effective life and fire safety education throughout our community and schools
- *Adapt to the ever changing needs of our community
- *Adequately plan and have a vision for progressive growth of our Fire Department within the community

2020 Accomplishments:

1. Maintained ISO Rating
2. Continued to serve our stakeholders without any decline in service levels despite COVID-19.
3. Tested for an additional Battalion Chief Position to staff the approved Fire Marshal Position.
4. Video conferencing was installed and trained for use at all three fire stations.
5. The new Training site was used extensively during 2020 and allows the continued onboarding of newly hired replacement personnel.

2021 Goals:

1. Develop the office and position of the new Fire Marshal to best serve the department and city
2. Increase retention rate of personnel (this is an on going goal, during 2019 4 were lost, during 2020 7 were lost however, this could have been affected by COVID)
3. Add to department IT and training infrastructure
4. Maintain ISO rating
5. Continue to offer quality professional development and training opportunities to our personnel

Fire Department Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ 55,700.00	\$ 55,700.00	\$ -	\$ 56,853.39
R20	Licenses Permits & Fees	\$ -	\$ -	\$ -	\$ -
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ 250.00	\$ 250.00	\$ -	\$ 54,170.91
R62	Intergovernmental Tsfrs	\$ 3,187,504.00	\$ 3,000,000.00	\$ -	\$ 2,799,499.26
R64	Reimbursement	\$ -	\$ -	\$ -	\$ -
R66	Sale of Equipment	\$ -	\$ 5,000.00	\$ -	\$ 19,746.64
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
Totals		\$ 3,243,454.00	\$ 3,060,950.00	\$ -	\$ 2,930,270.20

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 3,905,969.72	\$ 3,594,976.58	\$ -	\$ 3,638,306.99
E10	Building & Grounds Exp	\$ 151,727.96	\$ 146,138.43	\$ -	\$ 177,911.91
E20	Vehicle Expense	\$ 119,900.00	\$ 117,007.77	\$ -	\$ 101,191.85
E30	Supply Expense	\$ 103,700.00	\$ 94,850.00	\$ -	\$ 165,257.28
E40	Operations Expense	\$ 13,550.00	\$ 13,550.00	\$ -	\$ 12,972.70
E55	Professional Services	\$ 1,500.00	\$ 3,000.00	\$ -	\$ 2,008.27
E60	Miscellaneous Expense	\$ 800.00	\$ 12,900.00	\$ -	\$ 28,969.48
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ 161,745.38	\$ 163,000.00	\$ -	\$ 158,820.16
E80	Fixed Assets	\$ -	\$ -	\$ -	\$ 41,928.80
E85	Interest Expense	\$ 10,280.04	\$ 10,005.00	\$ -	\$ 13,547.76
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
Totals		\$ 4,469,173.10	\$ 4,155,427.78	\$ -	\$ 4,340,915.20

Police

Police Department - station at 312 Roya Lane



LT = Lieutenant
 SGT = Sergeant
 CPL = Corporal
 PTL = Patrol
 OFC = Officer
 SRO = School Resource Officer
 RES = Reserve Officer
 SAT = Strategic Accident Traffic Unit
 CID = Criminal Investigation Division

Police Chief Carl Minden
 Serving Since 2019

Captain JW Plouch Serving
 Since 1998

Laura Beck, Administrative Assistant

Jan McDermott, Records Secretary

Admn. Lt. J. Payte

SRO Lt. S. Fullington

PTL Lt. P. Tarvin

PSU SAT SGT

PIO/Com. Relations SGT

Training - SGT

SRO SGT

PTL SGT X 4

SAT OFC X 3

CID SGT

Dispatch Supervisor

SRO CPL

PTL CPL X 4 (one K9)

CID CPL

Dispatch X 8

SRO X 5 (one K9)

PTL OFC X 17 (3 K9)

CID X 2

Part - Time Dispatch X 2

RES OFC X 15 (unpaid)

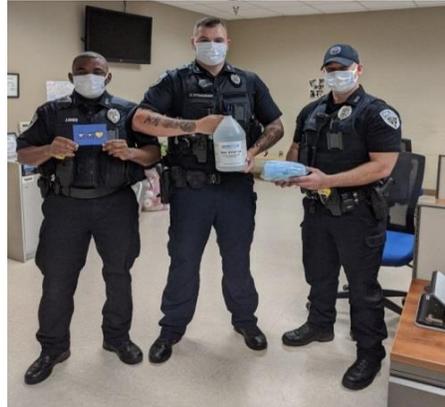
Mission Statement: The mission of the Bryant Police Department is to work in harmony with all citizens of the community to create a safe and secure environment and to improve the quality of life for our residents with an emphasis on equality, fairness, integrity and professionalism.

- 2020 Accomplishments:
1. Revised salary grade for the officer position.
 2. Added 2 additional officer positions.
 3. Installed security fencing around the rear area of the Public Safety Building.
 4. Added six more drone pilots and one additional drone.
 5. Purchased software for policies and procedures.

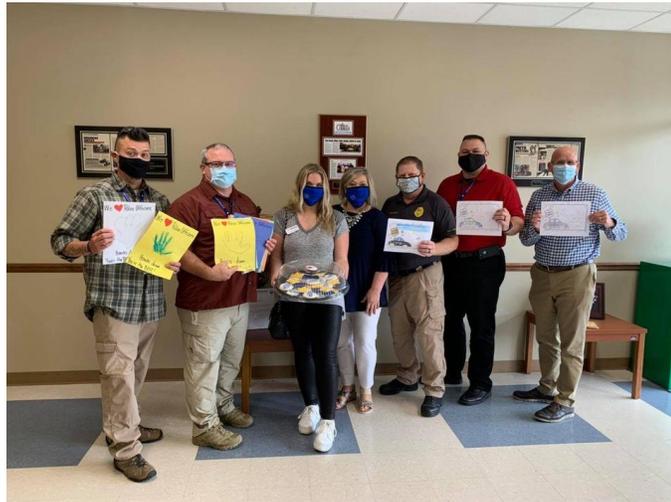
- 2021 Goals:
1. Become "Recognized" with the AACP while working toward full ALEAP accreditation.
 2. Add two additional canines to the K9 unit.
 3. 40+ hours of annual training (minimum) for every officer.



One of our four Patrol Squads ready for duty (above).



BPD receiving thanks from some of our "biggest" fans (left) and during the COVID-19 pandemic, BPD received several donations of PPE and sanitizer (right)



One of our three K-9's ready to hit the streets for some patrol time (left) and the Bryant Boys & Girls Club paying a visit to the station to thank our Officers for their service to the community (right)

Police Department Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ -	\$ -	\$ -	\$ -
R20	Licenses Permits & Fees	\$ -	\$ -	\$ -	\$ -
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ 780.00	\$ 780.00	\$ -	\$ 805.68
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ 250,000.00	\$ 194,000.00	\$ -	\$ 121,717.08
R62	Intergovernmental Tsfrs	\$ 1,312,504.00	\$ 1,200,000.00	\$ -	\$ 1,331,050.21
R64	Reimbursement	\$ 293,000.00	\$ 239,000.00	\$ -	\$ 274,041.66
R66	Sale of Equipment	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 36,444.70
R70	Grant Revenue	\$ 33,700.00	\$ 33,700.00	\$ -	\$ 33,909.90
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 1,914,984.00	\$ 1,692,480.00	\$ -	\$ 1,797,969.23

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 4,150,334.54	\$ 3,859,662.70	\$ -	\$ 3,887,289.78
E10	Building & Grounds Exp	\$ 118,844.96	\$ 124,141.68	\$ -	\$ 130,240.72
E20	Vehicle Expense	\$ 235,250.00	\$ 312,200.14	\$ -	\$ 377,682.41
E30	Supply Expense	\$ 61,600.00	\$ 48,600.00	\$ -	\$ 48,126.21
E40	Operations Expense	\$ 16,600.00	\$ 16,600.00	\$ -	\$ 13,225.11
E55	Professional Services	\$ 12,450.00	\$ 12,450.00	\$ -	\$ 7,051.43
E60	Miscellaneous Expense	\$ 135,120.00	\$ 226,340.00	\$ -	\$ 152,684.34
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ 31,200.00	\$ 31,200.00	\$ -	\$ 39,105.66
E72	Bond Expense	\$ 717,026.70	\$ 351,000.00	\$ -	\$ 379,770.79
E80	Fixed Assets	\$ -	\$ -	\$ -	\$ -
E85	Interest Expense	\$ -	\$ 5,000.00	\$ -	\$ 13,108.17
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 5,478,426.20	\$ 4,987,194.52	\$ -	\$ 5,048,284.62

Department of Code Enforcement

-located at 312 Roya Lane



Records and Permits
Secretary, Tracy
Picanco

Code Enforcement
Director, Greg Huggs,
served until
11/16/20

Chief Building
Inspector, Doug
Smith

Code Enforcement
Officer, Allen Carver

Code Enforcement
Officer, Joe Thomas

Mission Statement: to preserve and improve the quality of life for residents and businesses within the community, through the enforcement of the City of Bryant codes and ordinances. To be sensitive to the needs of the community while involved in planning and redevelopment. To serve the citizens of Bryant by encouraging voluntary compliance with city ordinances, through effective public contact and education, while building cooperative partnerships throughout the community and enforcing the law in an equitable and impartial manner.

2020 Accomplishments:

1. Successfully worked with builders and developers to create a better working relationship between inspectors, Code Enforcement Officers, and the public.
2. Hired and trained a new records and permits clerk.
3. Implemented new pricing and procedures for building permits, plumbing permits, HVAC permits, electrical permits and business licenses.
4. Implemented new process for issuing permits and collecting fees for the new burn ordinance.
5. Implemented new process for issuing storm water permits and collecting impact fees for the Public Works Department.

2021 Goals:

1. We have added several new ordinances and fees that we are responsible for collecting. The department will be working with the permits and records clerk to better streamline these processes.
2. The Department will be working with the Mayor and City Council to try and come up with a plan to find new office space. We are totally out of space at our current location and the Police Department could really use the space we are occupying.
3. We have three major commercial construction projects that are taking approximately 2 years to complete. They require one inspector on site daily. Our hope is they will finish them all up this year, and more businesses will start new development.
4. The City plans to send the inspectors to obtain more education and upgrade some of their licenses to better serve the industry and the community.

Code Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ 38,000.00	\$ 44,000.00	\$ -	\$ 42,407.80
R15	Taxes - Property	\$ -	\$ -	\$ -	\$ -
R20	Licenses Permits & Fees	\$ 489,870.00	\$ 496,755.00	\$ -	\$ 381,246.89
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ 15,098.21
R62	Intergovernmental Tsfrs	\$ -	\$ -	\$ -	\$ -
R64	Reimbursement	\$ 5,000.00	\$ 10,000.00	\$ -	\$ 725.00
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 532,870.00	\$ 550,755.00	\$ -	\$ 439,477.90

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 367,531.51	\$ 321,028.99	\$ -	\$ 309,816.88
E10	Building & Grounds Exp	\$ 6,040.24	\$ 6,220.00	\$ -	\$ 8,026.89
E20	Vehicle Expense	\$ 12,500.00	\$ 12,500.00	\$ -	\$ 13,023.21
E30	Supply Expense	\$ 2,500.00	\$ 4,000.00	\$ -	\$ 2,031.60
E40	Operations Expense	\$ 16,600.00	\$ 18,100.00	\$ -	\$ 13,806.41
E55	Professional Services	\$ 27,350.00	\$ 25,400.00	\$ -	\$ 27,989.57
E60	Miscellaneous Expense	\$ 1,500.00	\$ 2,900.00	\$ -	\$ 1,520.00
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ -	\$ -	\$ -	\$ -
E80	Fixed Assets	\$ -	\$ -	\$ -	\$ -
E85	Interest Expense	\$ -	\$ -	\$ -	\$ -
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 434,021.75	\$ 390,148.99	\$ -	\$ 376,214.56

Non Major Governmental Fund Accounts

Account Number	Account Description	Budget Line Description	2020 Proposed	2020 Budget	2019 Actuals	2018 Actuals
002-0100-4105	One Cent Sales Tax		\$4,824,000.00	\$4,800,000.00	\$4,721,504.27	\$4,489,817.20
002-0100-4850	Interest Revenue	Default Description	\$250.00	\$250.00	\$826.48	\$765.47
002-0100-5620	Xfer to General	Default Description	\$4,824,000.00	\$4,800,000.00	\$4,519,999.92	\$4,452,000.00
003-0100-4502	AT&T / SW Bell Franchise Fee	Default Description	\$150,000.00	\$150,000.00	\$95,434.67	\$102,852.65
003-0100-4506	Centerpoint Energy Franchise Fee	Default Description	\$200,000.00	\$200,000.00	\$201,536.97	\$226,115.82
003-0100-4508	Fidelity Franchise Fee	Default Description	\$15,000.00	\$15,000.00	\$17,055.48	\$16,796.50
003-0100-4510	Comcast Cable Franchise Fee	Default Description	\$75,000.00	\$75,000.00	\$73,774.18	\$73,984.75
003-0100-4526	Entergy Franchise Fee	Default Description	\$600,000.00	\$600,000.00	\$574,060.35	\$561,234.04
003-0100-4528	First Electric Franchise Fee	Default Description	\$275,000.00	\$275,000.00	\$336,511.20	\$328,776.19
003-0100-4564	Windstream Franchise Fee	Default Description	\$15,000.00	\$15,000.00	\$19,322.85	\$16,189.21
003-0100-4850	Interest Revenue	Default Description	\$300.00	\$300.00	\$706.04	\$648.48
003-0100-5620	Xfer to General	Default Description	\$175,000.00	\$175,000.00	\$175,000.00	\$444,750.00
003-0800-5622	Xfer to Fund 185	Debt Payments to First Securit	\$649,000.20	\$649,000.20	\$645,896.62	\$645,653.40
005-0100-4850	Interest Revenue	Default Description	\$700.00	\$700.00	\$559.87	\$896.88
005-0200-4100	Designated Tax - AC	2% increase based Sept 2020 :	\$500,004.00	\$480,000.00	\$472,150.43	\$448,981.73
005-0200-5620	Xfer to General - AC	2% increase based Sept 2020 :	\$500,004.00	\$480,000.00	\$451,999.26	\$444,999.96
005-0400-4100	Designated Tax - Park	2% increase based Sept 2020 :	\$500,004.00	\$480,000.00	\$472,150.44	\$448,981.73
005-0400-5620	Xfer to General - Park	2% increase based Sept 2020 :	\$500,004.00	\$480,000.00	\$451,999.27	\$444,999.96
005-0500-4100	Designated Tax - Fire	2% increase based Sept 2020 :	\$1,250,004.00	\$1,200,000.00	\$1,180,376.08	\$1,122,454.32
005-0500-5620	Xfer to General - Fire	2% increase based Sept 2020 :	\$1,250,004.00	\$1,200,000.00	\$1,129,999.26	\$1,311,584.10
005-0600-4100	Designated Tax - Police	2% increase based Sept 2020 :	\$1,250,004.00	\$1,200,000.00	\$1,180,376.07	\$1,122,454.31
005-0600-5620	Xfer to General - Police	2% increase based Sept 2020 :	\$1,250,004.00	\$1,200,000.00	\$1,331,050.87	\$1,113,000.00
005-0800-4100	Designated Tax - Street	2% increase based Sept 2020 :	\$1,500,000.00	\$1,440,000.00	\$1,416,451.25	\$1,346,945.11
005-0800-5622	Xfer to Street	2% increase based Sept 2020 :	\$1,440,000.00	\$1,440,000.00	\$1,356,000.00	\$2,085,999.96
030-0300-4404	Act 1256 Civil Division	Default Description	\$71,250.00	\$71,250.00	\$65,770.00	\$77,400.00
030-0300-4406	Act 1256 District Court Rev	reducing per history in 2020 off	\$330,000.00	\$330,000.00	\$336,056.90	\$298,921.20
030-0300-5072	Act 1256 Judge Retirement	Default Description	\$5,200.00	\$5,200.00	\$4,738.08	\$4,738.08
030-0300-5400	Act 316 of 1991 Expense	Default Description	\$250.00	\$250.00	\$217.44	\$217.44
030-0300-5415	Act 918 of 1983 Expense	Default Description	\$17,500.00	\$17,500.00	\$16,111.68	\$16,111.68
030-0300-5425	Act 1256 Co Admin of Justice	Default Description	\$140,500.00	\$140,500.00	\$128,899.20	\$128,899.20
030-0300-5430	Act 1256 Court Costs	Default Description	\$15,250.00	\$15,250.00	\$14,172.48	\$14,172.48
030-0300-5435	Act 1256 City Attorney	Default Description	\$28,500.00	\$28,500.00	\$26,288.16	\$26,288.16
030-0300-5440	Act 1256 DFA (State)	reducing per history in 2020 off	\$167,250.00	\$167,250.00	\$186,994.98	\$161,489.28
030-0300-5445	Act 1256 Ordinance 89-15	Default Description	\$26,000.00	\$26,000.00	\$23,599.20	\$23,599.20
030-0300-5495	Act 1256 Intoximeter Expense	Default Description	\$900.00	\$900.00	\$805.68	\$805.68
031-0300-4408	Act 1809 of 2001 Revenue	Default Description	\$29,426.00	\$29,426.00	\$38,336.00	\$38,851.40
031-0300-4850	Interest Revenue	Default Description	\$20.00	\$20.00	\$43.24	\$40.09
031-0300-5600	Miscellaneous Expense	Default Description	\$0.00	\$0.00	\$47.29	\$0.00
031-0300-5608	Software - New & Renewals	Default Description	\$40,000.00	\$40,000.00	\$49,019.50	\$28,286.60
045-0400-4110	Park 1/8 Sales Tax	based on 2% over 2019 thru Au	\$600,000.00	\$600,000.00	\$590,188.03	\$561,227.17
045-0400-4850	Interest Revenue	estimate from prior year	\$30.00	\$30.00	\$67.00	\$57.88
045-0400-5620	Xfer to General	based on 2% over 2019 thru Au	\$600,000.00	\$600,000.00	\$556,500.00	\$556,500.00
051-0500-4150	State Turnback	funds received from Act 833 pr	\$20,000.00	\$20,000.00	\$24,456.28	\$22,709.61
051-0500-4850	Interest Revenue	Default Description	\$15.00	\$15.00	\$25.82	\$19.18
051-0500-5410	Act 833 Expense	used for replacement of firefigh	\$15,000.00	\$15,152.00	\$12,674.53	\$10,873.49
055-0500-4120	Fire 3/8 Sales Tax	based on 2% over 2019 thru Au	\$1,800,000.00	\$1,800,000.00	\$1,770,564.06	\$1,683,681.44
055-0500-4850	Interest Revenue	Default Description	\$100.00	\$100.00	\$60.28	\$30.91
055-0500-5620	Xfer to General	Default Dbased on 2% over 20	\$1,800,000.00	\$1,800,000.00	\$1,669,500.00	\$1,640,161.66
061-0600-4410	Admin of Justice Revenue	Default Description	\$15,000.00	\$15,000.00	\$16,111.68	\$16,111.68
061-0600-4850	Interest Revenue	Default Description	\$10.00	\$10.00	\$9.56	\$19.88
061-0600-5600	Miscellaneous Expense	Default Description	\$15,010.00	\$15,010.00	\$13,041.85	\$35,066.58
062-0600-4402	Act 988 of 1991 Revenue	Default Description	\$12,000.00	\$12,000.00	\$11,454.25	\$12,737.89
062-0600-4850	Interest Revenue	Default Description	\$10.00	\$10.00	\$15.63	\$11.52
062-0600-5420	Act 988 Expense	Maybe a camera or two	\$12,000.00	\$12,000.00	\$13,951.34	\$1,019.25
066-0600-4418	Drug Seizure Revenue	Default Description	\$0.00	\$0.00	\$0.00	\$0.00
066-0600-4850	Interest Revenue	Default Description	\$0.00	\$0.00	\$1.17	\$1.19
066-0600-5600	Miscellaneous Expense	Default Description	\$0.00	\$0.00	\$0.00	\$0.00
068-0600-4418	Drug Seizure Revenue	Default Description	\$2,500.00	\$2,500.00	\$8,269.56	\$826.00
068-0600-4850	Interest Revenue	Default Description	\$5.00	\$5.00	\$10.37	\$6.94
068-0600-5600	Miscellaneous Expense	State Drug Account	\$2,505.00	\$2,505.00	\$6,420.04	\$0.00
114-0000-5722	Bond Principle Pmt	Paid by Regions Trustee	\$1,480,338.00	\$1,480,338.00	\$1,565,000.02	\$1,444,999.78
114-0100-4610	Loan Proceeds from Sales Tax	Sales Tax from State 4/8 2% in	\$2,500,044.00	\$2,400,000.00	\$2,360,752.14	\$2,244,908.61
147-0400-5900	Construction Projects		\$31,618.00	\$120,000.00	\$916,914.86	\$3,181,840.23
185-0800-4627	Xfer from Other	From Franchise Fee Fund 003	\$649,000.20	\$649,000.20	\$652,504.40	\$651,076.72
185-0800-5722	Bond Principal Pmt	See First Security Bond Sched	\$336,000.00	\$640,000.00	\$334,999.88	\$325,000.00
185-0800-5724	Bond Fees	First Security	\$1,008.00	\$1,008.00	\$999.96	\$1,000.00
185-0800-5750	Interest Expense	First Security Bond Schedule	\$312,000.00	\$168,000.00	\$304,918.88	\$313,193.76
187-0800-5900	Construction Projects	Bryant Parkway 2016 Sales an	\$2,000,000.00	\$2,000,000.00	\$3,266,719.90	\$3,778,245.53

Public Works Administration

Public Works Department

- Office at 7064 Cynamide Road

Public Works oversees the Street, Stormwater, Water and Wastewater functions of the City.



Administrative Assistant
Christina Call

Public Works Director
Mark Grimmett

Customer Service
Supervisor, Angela
Shepard

Pumps & Controls
Manager
Bryce Rimmer

Inventory Control
Specialist, Nancy Addante

Senior Office Assistant
Brenda Lee

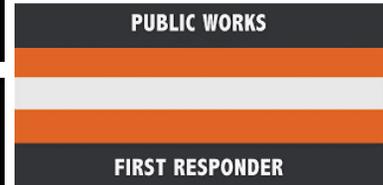
Utility Worker II Eric
Ahart

Mechanic, Dylan Hogue
(note this position is paid
out of Admin but reports to
the Street Superintendent)

Office Assistant
Robin Floro

Utility Worker II
Mindy Cox

Pumps & Controls
Operator
Josh Byrd



Mission Statement: Provide quality of life to residents by building and maintaining Public Works infrastructure to protect the health and welfare of the city residents, businesses, and visitors along with the environment. We will also provide superior customer service in a timely and efficient manner. The department works to provide these services, as well as to support economic growth and development, with the teamwork and trust of highly qualified and skilled personnel.



Public Works Administration

2020 Public Works Accomplishments:

Pumps and Controls

1. Added telemetry (SCADA) to the final lift stations 4, 9, 12, and 15
2. Infrastructure rehab for lift station 20
3. Upgrades to Lift Stations 6, 10, 14, 22, and 31

Meter Services

1. Continued to reduce the number of repeaters in the system by upgrading as available
2. Upgraded 200 1" meters
3. Upgraded 6 inch meter at the Arkansas Juvenile Assessment and Treatment Center
4. Continued to maintain high efficiency in meter reporting to reduce the number of manual reads monthly

Pumps and Controls/Meter Services 2021 Goals:

1. Upgrades to Lift Stations.....
2. Exploration of new meter system and Lift Station consolidation
3. Implementation of secondary chlorine injection system for the South tank on Highway 5
4. Addition of generator for the Highway 5 tank.
5. Bryant Meadows and Pleasant Pointe lift station elimination
6. Shobe Road force main improvement completion
7. AMI system upgrade from V3 to V6
8. Replace 2500 Meters

Employee	Certifications/License				
	Water	Water Treatment	Wastewater	CDL	Other
Jacob Carter				B	
Mike Keen			Class I		
Mark Olson		Class I			
Ken Gorden		Class II*			
Josh Evans	Grade 1		Class II	A	Soil Clasification, Trench Safety
David Stephens	Grade 2		Class I	B	
Robert Green				B	
Tim Price			Class II	B	
Joshua Miller			Class I	B	
Frankie Glover				A	
Bryce Rimmer			Class I		
Josh Byrd	Grade 2		Class I		
Gregg Asher	Grade 4		Class IV		
Austin Anders			Class III		
Justin Causey			Class III		
Dale Watkins			Class I	A	
Gary Smith			Class I	A	
Tim Fournier		Class II*		A	
Jamie Sledd				B	
David Baker				A	
Nicholas Mitchell				A	
Charlie Drake				B	
Chad Moseley				B	
Ryan Ayres				B	
Don Tarvin				B	
Mark Grimmett			Class II		
Christina Call				B	
Ben Wilson					Certified Stormwater Inspector, Certified Inspector for Sediment & Erosion Control
Jay Stake					Certified Stormwater Inspector, Certified Inspector for Sediment & Erosion Control
Troy Ellis					Certified Stormwater Inspector, Certified Inspector for Sediment & Erosion Control

Street

Street Department



Street Superintendent
Tim Fournier

Field Supervisor
Jamie Sledd

Equipment Operator III
Charlie Drake

Equipment Operator II
Nick Mitchell

Equipment Operator II Donald
Tarvin

Equipment Operator I OPEN

Equipment Operator I OPEN

Field Supervisor
David Baker

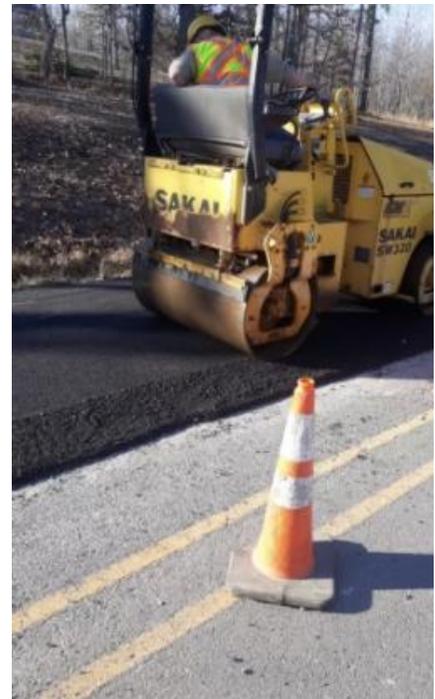
Equipment Operator II
Chad Moseley

Equipment Operator II
Ryan Ayres

Equipment Operator I
Vacant

Equipment Operator I
Calvin Ray

Equipment Operator I
Cody Bryant



2020 Accomplishments:
1. Completed Street Asset Management Plan
2. Completed Phase III of Side Walk Program
3. Completed Henson/Ozark Phase III
4. Completed Raintree/Carrywood Projects 3, 4, 5, 7, and 9
5. Successfully implemented the Yard Waste Program
6. Overlays at Spanway Road, Ozark and Henson Intersection, Providence and Independence Intersection, Mills Park Rd., Evans Loop Rd., Boone Rd., and Midland

2021 Goals:
1. Completion of Henson/Ozark Phase II Construction
2. Culvert Inventory with Work Management and GIS Submetering Device
3. Continuation of the Pavement Management Program
4. Application process to receive State Aid Overlay Assistance
5. Street Spec Updaing for Compliance

Street Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ 396,058.19	\$ 396,058.19	\$ -	\$ 402,055.70
R15	Taxes - Property	\$ 1,240,000.00	\$ 1,295,000.01	\$ -	\$ 1,334,267.55
R20	Licenses Permits & Fees	\$ -	\$ -	\$ -	\$ -
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ 1,000.00	\$ 1,700.00	\$ -	\$ 32,759.06
R62	Intergovernmental Tsfrs	\$ 1,500,000.00	\$ 1,440,000.00	\$ -	\$ 1,356,000.00
R64	Reimbursement	\$ 725,000.00	\$ 53,834.64	\$ -	\$ 272,793.59
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ 775.00	\$ 775.00	\$ -	\$ 882.31
	Totals	\$ 3,862,833.19	\$ 3,187,367.84	\$ -	\$ 3,398,758.21

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 959,178.89	\$ 855,374.24	\$ -	\$ 859,247.77
E10	Building & Grounds Exp	\$ 73,200.00	\$ 71,340.00	\$ -	\$ 73,271.14
E20	Vehicle Expense	\$ 314,930.00	\$ 303,773.07	\$ -	\$ 124,803.24
E30	Supply Expense	\$ 256,700.00	\$ 216,700.00	\$ -	\$ 229,761.43
E40	Operations Expense	\$ 343,228.00	\$ 343,228.00	\$ -	\$ 198,717.08
E55	Professional Services	\$ 252,000.00	\$ 222,000.00	\$ -	\$ 167,589.88
E60	Miscellaneous Expense	\$ 19,655.00	\$ 19,655.00	\$ -	\$ 30,531.18
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ -	\$ -	\$ -	\$ -
E80	Fixed Assets	\$ 1,965,500.00	\$ 1,657,157.59	\$ -	\$ 5,734,672.00
E85	Interest Expense	\$ -	\$ -	\$ -	\$ -
E90	Construction Projects	\$ 300,000.00	\$ 300,000.00	\$ -	\$ -
	Totals	\$ 4,484,391.89	\$ 3,989,227.90	\$ -	\$ 7,418,593.72

Stormwater Division/Fund

* pending possible HR Changes

Stormwater Manager Ben Wilson	Stormwater Inspector Jay Stake	Stormwater Coordinator* Troy Ellis
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- 2020 Accomplishments:**
1. Assisted in the review and update of the Stormwater Management Manual 201931.
 2. Updated, rewrote and helped with approval of the Stormwater Ordinance 201932.
 3. Established the Stormwater Impact Fee and S.O.P. within the Ordinance.
 4. Wrote S.O.P. for Stormwater Warranty Bonds for both public and private
 5. Inspection technique improvements made for large-scale construction sites and area surveys through drone acquisition and training on the equipment. Unmanned Pilot License Certification to follow once meeting restrictions are lifted.
 6. Added soil & water testing capabilities to inspection & enforcement operations.
 7. Updated all Stormwater iWorq modules to improve and streamline operations.
 8. Revamped and Updated the Adopt-A-Street Program to help support pollution prevention. Tasks included updating membership & education, contract renewals, signage review & update, and department membership in Keep Bryant Beautiful.
 9. Increased emergency and spill response capabilities with new products & stocking.
 10. Completed and received approval for the A.D.E.Q. Annual Report covering Bryant's MS4 Stormwater permit, and completed required updates to the Bryant Storm Water Management Plan (S.W.M.P.).
 11. Increased Stormwater Infrastructure Inspections for city projects.

- STORMWATER 2021 Goals:**
1. Continue to provide more updates and edits to all of the Stormwater layers on City GIS in the areas of basins, outfalls, final plats, and Stormwater flow-line
 2. Improve operations and environmental protection through the Stormwater Ordinance updates.
 3. Fully implement the Stormwater Impact Fee through cross departmental training (SOP) for all new development in the city. This will help improve Stormwater infrastructure and flood mitigation.
 4. Begin Stormwater Warranty Bond inspections made possible through the Stormwater Ordinance updates. The end result will be the ability to provide improved drainage
 5. Complete drone licensing and training and implement the operational benefits drones can provide for our program.
 6. Increase Outreach & Participation activities in areas that will be more available in 2021.
 7. Help facilitate Flood Mitigation & Stormwater Improvement Projects in the following areas: Boone Road, Mills Park, Northlake, Raintree, Springhill/Hilltop, and Stillman.
 8. Provide more Stormwater Training and Outreach opportunities to the General Public, Construction Field and Municipal Operations in the following areas: Green Infrastructure vs. Grey Infrastructure, Low Impact Development, Municipal Operations/Good Housekeeping, and Stormwater Development/Operations.



Stormwater Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ -	\$ -	\$ -	\$ -
R20	Licenses Permits & Fees	\$ -	\$ -	\$ -	\$ -
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -
R50	Sale of Services	\$ -	\$ -	\$ -	\$ -
R60	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -
R62	Intergovernmental Tsfrs	\$ -	\$ -	\$ -	\$ -
R64	Reimbursement	\$ -	\$ -	\$ -	\$ -
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
	Totals	\$ -	\$ -	\$ -	\$ -
* NOTE: No revenues are allocated for operations of Stormwater. The Fees collected are specified to be used for capital projects only.					

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 241,026.86	\$ 234,570.04	\$ -	\$ 168,067.41
E10	Building & Grounds Exp	\$ 3,320.00	\$ 4,020.00	\$ -	\$ 2,960.37
E20	Vehicle Expense	\$ 11,000.00	\$ 11,000.00	\$ -	\$ 5,215.86
E30	Supply Expense	\$ 31,590.00	\$ 30,390.00	\$ -	\$ 14,955.33
E40	Operations Expense	\$ 5,250.00	\$ 4,450.00	\$ -	\$ 3,086.02
E55	Professional Services	\$ 75,250.00	\$ 75,250.00	\$ -	\$ 18,756.55
E60	Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -
E62	Intergovernmental Tsfr	\$ -	\$ -	\$ -	\$ -
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ -	\$ -	\$ -	\$ -
E80	Fixed Assets	\$ -	\$ 14,610.00	\$ -	\$ 20,589.00
E85	Interest Expense	\$ -	\$ -	\$ -	\$ -
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 367,436.86	\$ 374,290.04	\$ -	\$ 233,630.54

Historical Review of 515 Stormwater Capital Enterprise Fund

	Budgeted/Estimated	Vendors/Engineers	Encumbered Currently in both Street and Storm	Out of 515 Stormwater Capital Fund				Total since 2017
				Spent in 2017	Spent in 2018	Spent in 2019	Spent in 2020 thru 10/1	
5808 Vehicles and Equipment				68,101	29,000			97,101
August Cove				164,991				164,991
Bame to White Blossom						11,250	750	12,000
Boone	600,000							0
Bridgeport						45,455		45,455
Cambridge				6,500				6,500
Carrywood/Raintree Acres Proj 2.6.8	272,000	Garver, Garnat, Scurlock	33,238			3,638	22,580	26,218
Dogwood		Redstone	7,860			73,849	4,290	78,139
Henson		Redstone, McC, Jcon, Sci	31,700			10,578	60,925	71,503
Hidden Creek		McC	2,688				8,156	8,156
Hilltop/Springhill Intersection	271,000	Redstone, Garnat, Pinacl	549,189				3,450	3,450
Hwy 5 Sign			13,106					0
Jon Drive		Conso Pipe			12,370			12,370
Lexington					18,030	5,971		24,001
Mills Park Rd	83,000	McC	8,000				430	430
Monticello					1,415	147,759		149,174
Northlake	357,500						3,900	3,900
Oak Glenn								0
Richland park				210,500	5,202			215,702
Robinwood		McC					134,326	134,326
Springhill		McC, Consol Pipe	6,455					0
Stillman Loop	50,000	McC	4,000			9,557	7,000	16,557
StoneyBrook					8,360	2,776		11,136
SW 3rd Sidewalk		JCI	36,085					0
Target Parking Lot						17,289		17,289
Westpoint/Hensley			8,180			6,300	26,783	33,083
Woodland Park			2,423				8,289	8,289
Timbercreek							66,533	66,533
Totals	1,633,500		702,923	450,092	74,377	334,422	347,412	1,206,303

Enterprise Funds

The City has a major Enterprise Fund called the Utility Revenue Fund shown as number 0500. This fund started out housing the collections of the water payments on the utility bills; however, now both stormwater and wastewater funds are collected through this fund as well. Any Enterprise Fund revenues are collected through this fund and then distributed out to their separate funds via transfers.

Additionally, Fund 0510 Utility Operating shows both the water expenses and the wastewater expenses in respectively departments 0900 and 0950. The water expenses are derived from the treatment and distribution of water to approximately 9000 customers. The Water department received its water from the Central Arkansas Water Authority in Little Rock, Arkansas. The expense to pay for the water is listed under the supplies category.

In 2016 the City added a new enterprise fund, one for Stormwater capital costs. The city collects on the Utility bills \$3.00 from all residential customers and \$6.00 from all commercial customers to help fund capital projects associated with stormwater issues. This is fund 515.

The Water and Wastewater Divisions had Twenty Year Master Plans completed by the Engineering Firm of Crist in 2008. The Public Works and Finance Directors have been reviewing these documents for possible inclusion into this document as Appendices. We would like to have all the future plan documents in one place for easy reference. However, first we want to review these documents to see how our current 2021 outlook lines up with the estimates and projections and completion schedules within these documents.

Water and Wastewater

Water and Wastewater Departments

- The Wastewater Plant is located at 7064 Cynamide Drive

The Water and Wastewater Committee (WSAC) meets on the last Tuesday of each month at 5:30 pm.

Water Superintendent Ken Gorden		Wastewater Superintendent Josh Evans		Wastewater Treatment Plant Manager Gregg Asher		
*pending possible HR Changes						
Utility Worker I Mark Olson	Public Works Equip Opt Jacob Carter	Utility Worker II Dave Stephens	PW Equipment Operator * Frankie Glover	Chief Plant Operator Austin Waters- Anders		
Utility Worker I Jeff Clark	PW Equipment Operator John Boyette	Utility Worker II Tim Price	Utility Worker II Josh Miller	WW Operator Justin Causey		
Utility Worker I Jared Reedy	PW Equipment Operator Mike Keen	Utility Worker I OPEN	Utility Worker II Robert Green	WW Operator Kelvin Baker		
		Utility Worker I James Harris	Utility Worker I Ryan Williams	WW Operator Dale Watkins		
						WW Operator Gary Smith

WATER/WASTEWATER 2020 Accomplishments:

- Completed over 2760 Work Orders and 89 After Hour Callouts.
- Solids handling operation processed 8,339,633 gallons of waste sludge producing 1545 tons of dewatered disposal
- Treatment process discharge of over 860,441,000 gallons of effluent released into receiving stream
- Completed 4 in house pipe bursting projects saving approximately \$125,000
- Inspected and cleaned over 193,800 feet of the Collection System Pipeline
- Completed rehabilitation of over 50 manholes throughout the city

Water 2021 Goals:

- Completion of the asset management plan
- Continue to Implement and update the iWorqs inventory control module to produce real time reports
- Continue to improve the work order process
- Continue to add all infrastructure GPS locations into iWorqs and Edge
- Fire hydrant rehabilitation as needed throughout the city

Wastewater 2021 Goals:

- Completion of the Shobe Road Force Main relocation project
- Continue to upgrade current infrastructure as needed at Lift Stations
- Continue to raise 10 manholes above flood lines to assist in mitigation of I&I
- Continue to obtain Wastewater licenses for all employees
- Continue to achieve progress on CAO CIP for Wastewater Collections System
- Continue to implement and update the iWorqs inventory control module to produce real time reports

Water and Wastewater Budget Numbers

Revenues					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
R10	Taxes - Sale	\$ -	\$ -	\$ -	\$ -
R15	Taxes - Property	\$ -	\$ -	\$ -	\$ -
R20	Licenses Permits & Fees	\$ -	\$ -	\$ -	\$ -
R30	Membership Fees	\$ -	\$ -	\$ -	\$ -
R33	Rental Fees	\$ -	\$ -	\$ -	\$ -
R36	Park Program Fees	\$ -	\$ -	\$ -	\$ -
R40	Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -
R50	Sale of Services	\$ 10,943,535.00	\$ 8,228,090.60	\$ -	\$ 8,060,153.04
R60	Miscellaneous Revenue	\$ 85,200.00	\$ 142,300.00	\$ -	\$ 146,694.82
R62	Intergovernmental Tsfrs	\$ 7,564,000.00	\$ 7,564,000.00	\$ -	\$ 8,500,000.00
R64	Reimbursement	\$ -	\$ -	\$ -	\$ -
R66	Sale of Equipment	\$ -	\$ -	\$ -	\$ -
R70	Grant Revenue	\$ -	\$ -	\$ -	\$ -
R74	Sponsorships	\$ -	\$ -	\$ -	\$ -
R85	Interest Revenue	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 18,592,735.00	\$ 15,934,390.60	\$ -	\$ 16,706,847.86

Expenses					
Cat.	Description	2021 Proposed	2020 Budget	2020 Estimated	2019 Actuals
E01	Personnel Expense	\$ 2,235,887.23	\$ 2,029,753.47	\$ -	\$ 1,973,582.30
E10	Building & Grounds Exp	\$ 690,802.00	\$ 570,312.70	\$ -	\$ 554,967.50
E20	Vehicle Expense	\$ 174,800.00	\$ 166,697.24	\$ -	\$ 165,535.98
E30	Supply Expense	\$ 2,256,624.00	\$ 2,232,287.00	\$ -	\$ 2,133,035.78
E40	Operations Expense	\$ 777,900.00	\$ 788,190.00	\$ -	\$ 551,938.70
E55	Professional Services	\$ 116,000.00	\$ 125,812.34	\$ -	\$ 104,417.11
E60	Miscellaneous Expense	\$ 120,160.00	\$ 107,360.00	\$ -	\$ 130,475.76
E62	Intergovernmental Tsfr	\$ 8,160,500.00	\$ 8,195,880.00	\$ -	\$ 9,234,105.07
E68	Donation Expense	\$ -	\$ -	\$ -	\$ -
E70	Grant Expense	\$ -	\$ -	\$ -	\$ -
E72	Bond Expense	\$ 1,237,516.00	\$ 1,232,273.11	\$ -	\$ -
E80	Fixed Assets	\$ 4,038,000.00	\$ 5,774,184.53	\$ -	\$ 2,822,257.96
E85	Interest Expense	\$ 495,322.00	\$ 514,643.28	\$ -	\$ 383,327.00
E90	Construction Projects	\$ -	\$ -	\$ -	\$ -
	Totals	\$ 20,303,511.23	\$ 21,737,393.67	\$ -	\$ 18,053,643.16

Preliminary Capital Review for Water and Wastewater

Public Works Department
2021 Fixed Asset Budget Proposal

		Inflation Factor	2021	2022	2023	2024	2025
	Fixed Assets - Infrastructure 510-0900-5816						
1	Various Waterline Extensions and Replacements	101.5%	\$ 50,000	\$ 50,750	\$ 51,511	\$ 52,284	\$ 53,068
2	AMI upgrade from V3 to V6	101.5%	\$ 350,000	\$ 355,250	\$ 360,579	\$ 365,987	\$ 371,477
	Sub-Total		\$ 400,000	\$ 406,000	\$ 412,090	\$ 418,271	\$ 424,545
	Fixed Assets - Other Equipment 510-0900-5821						
1	Gensets, Trailer	101.5%	\$ 30,000	\$ 30,450	\$ 30,907	\$ 31,370	\$ 31,841
	Sub-Total		\$ 30,000	\$ 30,450	\$ 30,907	\$ 31,370	\$ 31,841
	TOTAL		\$ 430,000	\$ 436,450	\$ 442,997	\$ 449,642	\$ 456,386

Public Works - Wastewater Department
2021 Fixed Asset Budget Proposal

	Fixed Assets - Equipment 510-0950-5810						
1	Mower, Trailer, Pump, Generator Replacement	101.5%	\$ 30,000	\$ 30,450	\$ 30,907	\$ 31,370	\$ 31,841
	Sub-Total		\$ 30,000	\$ 30,450	\$ 30,907	\$ 31,370	\$ 31,841
	Fixed Assets - Infrastructure 510-0950-5816						
1	CAO - Capital Improvements to abate SSO's - Ref #4 Basin BR-03 - \$535k*50%=\$321k	101.5%	\$ 267,500	\$ 271,513	\$ 275,585	\$ 279,719	\$ 283,915
2	CAO - Capital Improvements to abate SSO's - Ref #15 Pump Station Rehab - \$250k*50%=\$125k	101.5%	\$ 125,000	\$ 126,875	\$ 128,778	\$ 130,710	\$ 132,670
3	CAO - Capital Improvements to abate SSO's - Ref #16 Misc Gravity System Improvements - \$500k*50%=\$250k	101.5%	\$ 250,000	\$ 253,750	\$ 257,556	\$ 261,420	\$ 265,341
4	CAO - Capital Improvements to abate SSO's - Ref #6 - \$1,300k*50%=\$650k	101.5%	\$ 632,950	\$ 642,444	\$ 652,081	\$ 661,862	\$ 671,790
5	CAO - Engineering Design and CEI - Ref #15 Pump Station Rehab - \$45k*50%=\$22.5k	101.5%	\$ 25,000	\$ 25,375	\$ 25,756	\$ 26,142	\$ 26,534
6	CAO - Engineering Design and CEI - Ref #16 Misc Gravity System Improvements - \$90k*50%=\$45k	101.5%	\$ 45,000	\$ 45,675	\$ 46,360	\$ 47,056	\$ 47,761
7	CAO - SSES, Engineering Design and CEI Ref #4 Basin BR-03 - \$32.1k*50%=\$16.05k	101.5%	\$ 16,050	\$ 16,291	\$ 16,535	\$ 16,783	\$ 17,035
8	CAO - SSES, Engineering Design and CEI Ref #6 - \$78k*50%=\$46.8k	101.5%	\$ 39,000	\$ 39,585	\$ 40,179	\$ 40,781	\$ 41,393
9	CAO - SSES, Engineering Design and CEI Ref #8 - \$156k*50%=\$78k	101.5%	\$ 78,000	\$ 79,170	\$ 80,358	\$ 81,563	\$ 82,786
10	CAO - SSES, Engineering Design and CEI Ref #9 - \$170k*50%=\$85k	101.5%	\$ 85,000	\$ 86,275	\$ 87,569	\$ 88,883	\$ 90,216
	Sub-Total		\$ 1,563,500	\$ 1,586,953	\$ 1,610,757	\$ 1,634,918	\$ 1,659,442

Non Major Enterprise Fund Accounts

515-0140-4625	Xfer from Water Revenue F Finance made match a	\$294,500.00	\$294,500.00	\$379,307.87	\$264,515.00
515-0140-4850	Interest Revenue	\$0.00	\$0.00	\$140.72	\$60.44
515-0140-5816	Fixed Assets - Infrastructure	\$0.00	\$1,091,163.98	\$334,422.10	\$45,376.56
525-0950-4625	Xfer from Water Dep \$20K a Month fron	\$217,000.00	\$217,000.00	\$225,317.00	\$204,353.69
530-0900-4625	Xfer from Water Closed in 2019 all Sub	\$0.00	\$0.00	\$0.00	\$0.00
535-0950-4625	Xfer from Water Ord 2006-l	\$0.00	\$1,000.00	\$0.00	\$1,300.00
535-0950-4850	Interest Revenue	\$0.00	\$0.00	\$10.35	\$10.25
550-0900-4625	Xfer frWaterOrd1997-3, 20 equals customer servic	\$35,000.00	\$68,280.00	\$69,692.00	\$85,316.00
550-0900-4850	Interest Revenue	\$0.00	\$0.00	\$37.09	\$140.53
555-0950-4625	Xfer from Water Ord 1997-l Sewer Impact Fees	\$50,000.00	\$49,500.00	\$59,325.00	\$137,363.89
555-0950-4850	Interest Revenue	\$0.00	\$0.00	\$28.88	\$119.82
560-0900-4625	Xfer from Water equals customer servic	\$0.00	\$600.00	\$463.20	\$543.60
560-0900-4850	Interest Revenue	\$0.00	\$0.00	\$21.51	\$19.34
560-0900-5602	Royalty Payment Open to see if closes in	\$0.00	\$600.00	\$90.80	\$992.40

Appendix 1 - Major Vendor List

Major Vendor List

* Under Contract, Sole Source, State Bid Contract Pricing, TIPS/TAPS, etc.

- * Arkansas Municipal League for Various Items
- * AT&T for PD Phone
- * Bonds - Regions, First Security
- * Boys & Girls Club
- * Baptist Health Clinic for Physicals
- * Canon for Copiers
- * Centerpoint for Gas
- * CDW - Sole Source for IT
- * Central Arkansas Water - Utility Billing Services
- * Civis Plus for the City Website
- * Civic Rec replaced Activenet in 2018
- * Clifford (for Generator Maintenance)
- * County - Special Elections
- * Cranford - Bid Out no other Respondents for Street Asphalt
- * Crews
- * Crist Engineering
- * Cruse Uniforms (PD)
- * DeGray Water Agreement
- * Dell for IT
- * Dusty Mop
- * Eliant Solutions Inc. for IT
- * Employee Assistance Plan
- * Entergy
- * Fidelity for Internet
- * First Electric
- * Friday, Eldridge & Clark for Bond Counsel
- * Garver Engineering
- * Granite Mountain - Bid Out no Bid - Gravel, Ballast, etc.
- * Historic Society
- * Humane Society of Saline County
- * Iworqs - Work Orders for Code, PW, Animal and Planning
- * IT on the Go (Courts)
- * Jack Tyler Engineering for WWTP - Sole Source
- * Jcon - BID OUT Concrete
- * JWCK for Audit Services
- * Leases - BOO, First Security, Regions
- * LR Winwater
- * Martin Marietta
- * Middleton Heat & Air - HVAC Services
- * Motorola for PD
- * MSI for Courts
- * Mueller for Water.WW
- * Open Gov
- * Pitney Bowes for Postage machine
- * Pro Chem - certain items on contract, certain sole source
- * Regions - Credit Cards and Banking Services
- * Republic Services for Sanitation for Certain Depts
- * SAF Coat for Parks - Regional Sole Source
- * Salem Water
- * Saline Courier
- * Senior Center
- * Shred It
- * SkyBox White River (9/2019 started) for Landline Phone Services
- * Springbrook/Accela - General Ledger Software
- * State - Sales Tax and Surcharge
- * Stephens
- * SunBelt
- * Thomas & Thomas for Arbitrage (now Landmark)
- * Valero Gas Cards for all City Vehicles
- * Verizon for Cell phones and internet
- * Waste Management for Sanitation for Certain Depts
- * West Law for Legal and PD

Note: State Statute (A.C.A 14-58-303b)(2)(B) says that bids are not required on motor fuels, oil, asphalt, asphalt oil, natural gas and in some cases on motor vehicles.

PD ONLY VENDOR LIST CONTRACTED AMOUNTS AND SERVICES

VENDOR	AMOUNT	LINE ITEM
PM AM HSM	\$1,975	001-0600-5608
Axon – Tasers	\$16,810.88 (2021, 2022, 2023, 2024)(then renew)	001-0600-5310
Thomson Reuters (CLEAR)	\$3,180 (\$265 a month)	001-0600-5116
TLO	\$600 (\$50 a month)	001-0600-5608
Enterprise	\$30,000 (10 vehicles x \$250 a month x 12 months)	001-0600-5245
Fulcrum Biometrics	\$749	001-0600-5608
LeadsOnline	\$2,395	001-0600-5608
LESO (Law Enforcement Support Organization)	\$750	001-0600-5480
WatchGuard	\$30,000	001-0600-5604
Spillman	\$34,000	001-0600-5608
AACP (Arkansas Association of Chief of Police)	\$100	001-0600-5480
IACP (International Association of Chiefs of Police)	\$190	001-0600-5480
CRIMESTOPPERS	\$500	001-0600-5480
CJI (Criminal Justice Institute)	\$1,250	001-0600-5060
Range Dues	\$1,000	001-0600-5060
Virtual Academy	\$1,925	001-0600-5060
Amazon Prime Business	\$179	001-0600-5480
Revcord	\$3,846	5608 to 001-0610-5650
ACIC (Arkansas Crime Information Center)	\$12,000	001-0600-5116
ROCIC (Regional Organized Crime Information Center)	\$300	001-0600-5480

Appendix 2 - SWB (Salaries, Wages, and Benefits Calculation)

Salaries, Wages, Benefits Allocation Review

SWB Allocation Review (Salaries, Wages, and Benefits of Admin Staff)

In October of 2020 Department Heads from the seven depts shown below across the top of the chart from Admin were asked to divide 100% of their time amongst all the depts. It was determined there were no changes from the prior year.

		FIN	HR	ATT	MAY	CC	IT	ENG	total	Div by 7						Rounded
100	Admin	5.00	8	20.00	9.10	5.00	20.50	5.00	72.60	10.37						
120	Planning	2.00	2	10.00	9.09	10.00	0.10	10.00	43.19	6.17						
200	Animal	5.00	4	2.00	9.09	5.00	2.50	2.00	29.59	4.23						92,493
300	Courts	2.00	2	15.00	9.09	0.00	0.00	2.00	30.09	4.30						
400+	Parks	10.00	20	10.00	9.09	20.00	7.00	10.00	86.09	12.30						184,986
500+	Fire	10.00	20	5.00	9.09	20.00	10.50	7.00	81.59	11.66						184,986
600+	Police	10.00	20	5.00	9.09	5.00	36.70	2.00	87.79	12.54	25.00	25.57	Unallocated			184,986
700+	Code	2.00	4	8.00	9.09	5.00	3.00	2.00	33.09	4.73	42.00	40.72	Govt Des Tax Allocated			
800+140	Street and Storr	18.00	8	10.00	9.09	10.00	4.20	20.00	79.29	11.33	33.00	33.71	PW %			169,571
900	Water	18.00	6	10.00	9.09	10.00	10.00	20.00	83.09	11.87						169,571
950	WW	18.00	6	5.00	9.09	10.00	5.50	20.00	73.59	10.51						169,571
	Total	100	100	100	100	100	100	100	700	100						1,156,165

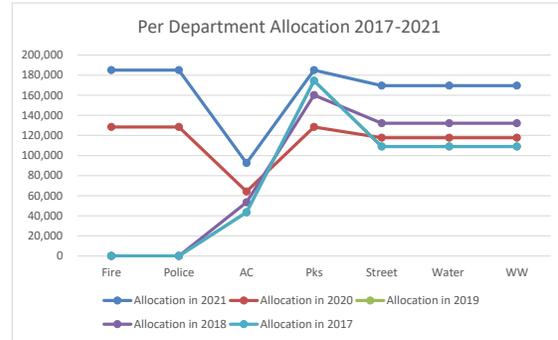
0.75

1,541,553.00 Accounts 5000-5057 no travel/train is included

508,712 so stre,w,ww each 169,571 508,712
 647,452 fire,pd,pks each 184,986 554,959 animal 92493
 385,388 unallocated

1,156,165 Representing salaries only

	Allocation in 2021	Allocation in 2020	Allocation in 2019	Allocation in 2018	Allocation in 2017
Fire	184,986	128,400	0	0	0
Police	184,986	128,400	0	0	0
AC	92,493	64,200	43,600	53,375	43,600
Pks	184,986	128,400	174,400	160,125	174,400
Street	169,571	117,700	109,000	132,167	109,000
Water	169,571	117,700	109,000	132,167	109,000
WW	169,571	117,700	109,000	132,166	109,000
Total	1,156,165	802,500	545,000	610,000	545,000



Appendix 3 - Preliminary Capital Improvement Projects

The City of Bryant started applying for the GFOA Budget Book Award in 2017. The City first received the Award for their 2018 Budget Book. Planning and long term goal setting have always taken place within the city but with the submission of the budget book these processes have begun to be more fully documented by the present City Finance Department.

The 2016 \$26 million dollar Bond issuance was under taken in part to fund two Fire Stations and several parks projects that had been planned for some time and in part were discussed in conjunction with a 2020 plan.

This budget year 2021 the City and the Chamber will hold several joint meetings to begin to solidify a 2040 Plan. This was planned for 2020 but the Corona Virus Pandemic resulted in these meetings being postponed. To start an informal process of listing items considered for General Fund for the next 20 years the Department heads were polled. Some of the items listed came from the feedback received from Department heads.

The State of Arkansas mandates that General Funds be budgeted balanced each year excluding capital projects. In order for this to be clearly and transparently accomplished each year the Council has chosen to adopt the regular budget in December and then come back and adopt any capital in January or in later months.

This appendix for General Fund is not intended to provide for precise budgeting. The costs are estimates. Annually in the Budgeting process updates to the plan, deletions, additions, delays or other revisions may occur which will reflect changing community needs and resources. Only after incorporation in successive budgets or as approved separately by the City Council will these items be considered funded.

Some of the items contained here in this appendix will require on going operational costs and in some cases produce operational savings. However, given the speculative nature of these items these operational additional costs or savings have not been estimated at this time.

Some of the items discussed for the 2040 plan may require additional review or approval by the various city committees/commission including but not limited to Water/Wastewater, Parks, Community Development and Review, Planning Commission and also review or discussion or reciprocal agreements with the County or State. Additionally some may require public hearings.

Bryant Parks												
5 year capital and maintenance plan												
Description	Estimated Cost \$	Schedule	2020	2021	2022	2023	2024	2025	Subtotal	Park Totals	Misc.	
Bishop Park												
Aquatic Center												
1	Engineering/Design/Bidding/Inspection	25,000	2021	25,000								
2	Pool Pack Dehumidifier	50,000	2021	50,000								
3	Electrical Repairs	25,000	2021	25,000								
4	Interior Pool Lights	50,000	2021	50,000					150,000			
5	Fire Sprinkler Repairs	10,000	2022		10,000							
6	Non-Slip Flooring Application	50,000	2022		50,000							
7	Lap & Therapy Pool Repair/Coating	40,000	2022		40,000							
8	Repair Roof Panels	50,000	2022		50,000							
9	Engineering/Design/Bidding/Inspection	30,000	2022		30,000							
10	Mechanical Additions (Heaters & Circulation)	100,000	2023			100,000						
11	Exterior Pool Chemical Storage	40,000	2023			40,000						
12	Engineering/Design/Bidding/Inspection	20,000	2023			20,000						
13	Ozone & Pool Chemistry Upgrades	140,000	2024				140,000					
14	Engineering/Design/Bidding/Inspection	20,000	2024				20,000					
									160,000			
									160,000			
									160,000			
									TOTAL Aquatic Center Estimated Costs =	650,000		
Bishop Grounds												
15	Stage/Pavilion - Concrete & Railing	62,796	2020	62,796							PO#	
16	Pavilion - Structure	93,755	2020	93,755							2020001258	
											2020000497	
17	Engineering/Design/Bidding/Inspection	\$ -	2020									
									156,551			
18	Festival Power	45,000	2020	45,000							2020003190	
19	Engineering/Design/Bidding/Inspection	\$ -	2020									
									45,000			
20	Parking Lot Expansion (Ball Field)	93,000	2020	93,000							Bond	
21	Engineering/Design/Bidding/Inspection	10,000	2020	10,000							Bond	
									103,000			
22	Parking Lot illumination	300,000	2022		300,000							
23	Engineering/Design/Bidding/Inspection	6,000	2021		6,000						Engineering Approved	
									306,000			
24	Lake Charles Property Acquisition	11,636	2020	11,636							2020002323	
	Lake Charles Expansion/Storm Water Mgmt.	?????	2022									
									11,636			
25	Sleepy Village Drive Connection	400,000	2023			400,000						
26	Engineering/Design/Bidding/Inspection	40,000	2022			40,000						
									440,000			
27	Reynolds Property Acquisition	300,000	2021	300,000								
									300,000			
28	Irrigation upgrades - infield softball, grass baseball	100,000	2025				100,000					
									100,000			
29	Asphalt Main Yard	150,000	2022			150,000						
									150,000			
30	Replace Marquee	100,000	2022			100,000						
									100,000			
31	A complex restroom	150,000	2025				150,000					
									150,000			
32	Festival restroom	150,000	2025				150,000					
									150,000			
									TOTAL Grounds Estimated Costs =	2,012,187		
Ashley Park Upgrades												
COMPLETE												
Pavilion												
1	Concrete Refurbish	\$ -	2020	\$ -								
2	Interior Lighting (Bond Funded)	500	2020	500							Bond	
3	Furniture	2,000	2020	2,000								
									2,500			
4	Bathrooms (Funded by A&P Tax)	103,410	2020	103,410							A&P	
5	Engineering/Design/Bidding/Inspection	\$ -	2020	\$ -								
									103,410			
6	Park Sign	5,000	2020	5,000							Bond	
									5,000			
7	Playground (Funded by A&P Tax)	113,322	2020	113,322							A&P	
8	Engineering/Design/Bidding/Inspection	\$ -	2020	\$ -								
									113,322			
									TOTAL Ashley Park Estimated Costs =	224,232		
Alcoa 40 Park Upgrades												
1	Bathrooms and Pavilion	161,280	2021	161,280								
2	Engineering/Design/Bidding/Inspection	16,000	2021	16,000								
									177,280			
3	Park Sign	5,000	2020	5,000								
									5,000			
Grounds												
4	Trail System Upgrades	100,000	2021	100,000							TAP Grant	
5	Engineering/Design/Bidding/Inspection	45,000	2020	45,000							Bond	
									145,000			
Fields												
6	Expand Green Space	150,000	2023		150,000							
	Fencing & Field Repair	50,000	2021	50,000								
7	Engineering/Design/Bidding/Inspection	\$ -	2021	\$ -								
									200,000			
Football												
8	Removal of old Concession Stand	15,000	2020	15,000								
9	Engineering/Design/Bidding/Inspection	\$ -	2020	\$ -								
									15,000			
10	Skate Park	400,000	2025				400,000					
									400,000			
									TOTAL Alcoa Park Estimated Costs =	942,280		
Midland Park Upgrades												

1	Grounds/Misc. Field Improvements	50,000	2020	50,000									
2	Field Lighting	230,000	2023					230,000					
3	Long Range Planning (Architecture) for Park Expansion	50,000	2022			50,000							
TOTAL Midland Park Estimated Costs =											330,000		
Mills Park Upgrades													
1	Trails - Asphalt Resurfacing	50,000	2020	50,000									TAP Grant
2	Trails - Asphalt Ongoing Resurfacing	100,000	2021-2024		25,000	25,000	25,000	25,000					
3	Engineering/Design/Bidding/Inspection	6,000	2020	6,000							156,000		
4	Park Sign	10,000	2020	10,000							10,000		
5	Playground Phase 2	175,000	2021		175,000						175,000		
6	Courts Basketball Resurface	25,000	2020	25,000							75,000		
7	Courts Tennis (Fencing & Resurface)	50,000	2020	50,000							75,000		
8	Parking Lot Expansion	75,000	2021		75,000						75,000		
9	Pavilion Refurbish & Electrical	75,000	2021		75,000						75,000		
TOTAL Mills Park Estimated Costs =											566,000		
Springhill Park Upgrade													
1	Remove & Replace Playground Equipment	10,000	Summer 2020	10,000									
2	Repair Plumbing (Water Fountain)	3,000	Summer 2020	3,000							13,000		
3	Bathrooms	150,000	Summer 2022			150,000							
4	Engineering/Design/Bidding/Inspection	6,000	Summer 2022			6,000					156,000		
5	Park Sign	7,500	Summer 2022			7,500					7,500		
TOTAL Springhill Park Estimated Costs =											176,500		
Midtown Parks													
1	Engineering & Design	10,000	2023					10,000					
Total Estimated Midtown Costs											10,000		
Totals By Year and in Total		4,911,200		809,420	1,133,280	1,158,500	825,000	985,000			PARKS TOTAL =	4,911,200	

Bryant City Hall (Admin) Animal Control, Courts, IT													
20 year capital and maintenance considerations													
Description	Estimated Cost \$	Schedule	2020	2021	2022	2023	2024	2025	Subtotal	Fire Totals	Misc.		
Adding a Facilities Manager Position	80,000	Undetermined											
New City Hall	??	Undetermined											
New Animal Control Facility	??	Undetermined											
New Servers	200,000	Undetermined											

Bryant Fire													
20 year capital and maintenance considerations													
Description	Estimated Cost \$	Schedule	2020	2021	2022	2023	2024	2025	Subtotal	Fire Totals	Misc.		
Hwy 5/Hilltop RD Area Fire Station	3,000,000					X							
Equipment for Hwy 5/Hilltop RED Area Fire Station	760,000					X	X						

Bryant Police													
20 year capital and maintenance considerations													
Description	Estimated Cost \$	Schedule	2020	2021	2022	2023	2024	2025	Subtotal	Fire Totals	Misc.		
1 Gates and Prox Readers for PS Building	15,000												
2 Training facility (two lane range and simulator)	250,000												
3 Patrol Rifle Replacement	20,000												
4 Ballistic plates for Officer external vest carriers	19,000												
5 Reseal and paint Parking Lot	??												
6 Replace aging Watchguard Units	??												
7 Replace the AC/Heat in 911	10000-20000												

Bryant Code													
20 year capital and maintenance considerations													
Description	Estimated Cost \$	Schedule	2020	2021	2022	2023	2024	2025	Subtotal	Fire Totals	Misc.		
Leasing new expanded facilities	??	Undetermined											

Glossary:

ACIC stands for 'Arkansas Crime Information Center' and is used by the Police Department.

Accrual - revenue and expenses are recorded when they are incurred.

Act 474 Sur Charge is paid by the Code Department to the State.

ADFA stands for the Arkansas Department of Finance and Administration.

Ad Valorem - a basis for levy of taxes upon property based on value.

Agency Fund - a fund consisting of resources received and held by the governmental unit as an agent for others.

ANRC - Arkansas Natural Resource Commission

APERS stands for the Arkansas Public Employees Retirement System.

Arbitrage - the simultaneous buying and selling of securities, currency, or commodities in different markets or in derivative forms in order to take advantage of differing prices for the same asset.

Audit - an official inspection of an individual's or organization's accounts, typically by an independent body.

AWWA stands for the American Water Works Association.

Balanced Budget - a budget balanced by fund, means the total anticipated revenues are equal to or exceed the budgeted expenditures for that fund.

B&G stands for Building and Grounds.

BAC stands for Blood Alcohol Content.

Budget - an annual or other regular estimate of revenues and expenditures put forward by the government, often including details of changes in taxation or other revenue sources.

Capital Expenditures - as also described for this particular Entity/City on page 13 are reviewed starting at \$2500 with a life of two or more years and the common definition is money spent by a business or organization on acquiring or maintaining fixed assets, such as land, buildings, and equipment.

Capital Projects Fund - A fund created to account for all resources to be used for the acquisition or construction of designated fixed assets.

CAPPD stands for Central Arkansas Planning Development District. This District works with the City of Bryant to acquire grants.

CAW stands for Central Arkansas Water Authority. The City of Bryant currently receives their Water via a Contract with CAW.

COE stands for the Corp of Engineers. The City of Bryant has a contract with the COE for future water access from Lake DeGray.

Debt Service Fund - A governmental type fund used to account for accumulations of resources that are restricted, committed, or assigned to expenditures for principal and interest.

Depreciation - a reduction in the value of an asset with the passage of time, due in particular to wear and tear.

A Dewatering Facility is a Wastewater Treatment Plant option. The City of Bryant implemented this option in 2018.

Enterprise Fund - A Fund established to finance and account for the acquisition, operations, and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges. The Federal Drinking Water Loan Program is operated by the Arkansas Natural Resources Commission.

FICA is a payroll cost and stands for the Federal Insurance Contributions Act.

Full - Time Equivalent Position (FTE) - A part time position converted to the decimal equivalent of a full time position based on 2080 per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .33 of a full time position.

Fund Balance - is when liabilities are subtracted from assets, there is a fund balance. A positive fund balance means there are more assets than liabilities; a negative fund balance means just the opposite. Fund balance can be complicated by the fact that part of the fund balance is reserved and part unreserved.

GAAP - Generally Accepted Accounting Principles

GASB - Government Accounting Standards Board

Governmental Fund - A generic classification of funds used to account for activities primarily supported by taxes, grants, and similar revenues sources.

GFOA stands for the Governmental Finance Officers Association.

GIS stands for the geographic information system and is a system designed to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data.

I&I stands for Inflow and Infiltration.

JESAP - Job Evaluation and Salary Administration Program for evaluating wages in relation to the nation and the surrounding areas.

LOPFI - Local Fire and Police Retirement System administered by the State of Arkansas.

MSI/Virtual Justice is computer software used by the Courts system.

M&R stands for Maintenance and Repair.

NOC - Network Operations Center used by the Construction/Project Management division of the Public Works Department.

PRAC stands for the Parks and Recreation Alliance Council and was established during the 2017 by the Parks Director.

Profit Star is computer software used for the Water, Wastewater and Stormwater bills.

ROCIC is a government company used by Police Department for intelligence gathering and equipment loans.

SCADA stands for the supervisory control and data acquisition and is a system that operates with coded signals over communication channels so as to provide control of remote equipment (using typically one communication channel per remote station).

Special Revenue Fund - A fund established to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of government.

Trust Fund - a fund consisting of assets belonging to a trust, held by the trustees for the beneficiaries.

Watchguard is the Police Department's software for the in car video.

WEA stands for the Water Environmental Association.

WEFTEC stands for the Water Environment Federation Technical Conference.



Tricia Power, Director
Bryant Animal Control & Adoption Center
25700 Interstate 30 North, Bryant, Arkansas 72022
p: 501-943-0489 e: tpower@cityofbryant.com

December 10, 2020

Mayor Scott and Council,

I am respectfully requesting your permission to list one vehicle on the www.govdeals.com website, a 2013 Ford Expedition VIN 1FMJK1GSXDEF61901, mileage 94,000 with an estimated value of \$15,275.

Sincerely,

A handwritten signature in black ink, appearing to read "Tricia Power", is written over a horizontal line.

Tricia Power

RESOLUTION NO. 2020 - _____

RESOLUTION REGARDING AN UPDATED POLICY FOR THE CITY OF BRYANT

WHEREAS, The City Council of the City of Bryant desires to adopt the updated policy regarding overtime for Uniformed Employees.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:

Section 1. The City Council of the City of Bryant hereby adopts the updated policy regarding overtime for Uniformed Employees.

Overtime Pay

Overtime will be paid for hours physically worked in excess of the hours per week set forth in the Work Hours section of this Handbook. Non-uniformed employees must physically work 40 hours to be eligible for overtime. The rate of pay for overtime shall be one and one-half (1 ½) the employee's normal hourly rate. In the case of uniformed employees in Fire and Police, vacation time will be counted as time actually worked with respect to the calculation of overtime.

In accordance with Ordinance No. 2006-26, overtime will be paid, as accrued, to Bryant Fire Department employees engaged in fire protection who work over 212 hours in the 28-day work period.

In accordance with Ordinance No. 2011-11, overtime will be paid, as accrued, to Bryant Police Department employees engaged in law enforcement activities who work over eighty-six (86) hours in the 14- day work period. School Resource officers who elect to receive compensatory time in lieu of overtime may accrue a maximum of 160 hours of compensatory time from a 12- month period beginning August 1 and ending July 31, all of which must be used prior to the end of the same 12-month period. The City will pay each School Resource Officer who fails to use his/her accrued compensatory time during the period specified herein.

PASSED AND APPROVED this _____ day of _____, 2020.

APPROVED:

Allen E. Scott, Mayor

ATTEST:

Sue Ashcraft, City Clerk

2021 City of Bryant

Stormwater Enforcement Officer- Prop 2021

Job Description

Job Code: 1001
Exempt: No
Department: Stormwater
Reports To: Stormwater Manager
Location: 1017 SW 2nd Street, Bryant AR
Date Prepared: October 17, 2008
Date Revised: December 10, 2020
Safety Sensitive: No

GENERAL DESCRIPTION OF POSITION

Facilitate operations for the Stormwater department through scheduling and documentation of departmental activities. Provide assistance and support to help meet departmental requirements as mandated by State and Federal environmental regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Perform Construction Site Stormwater Runoff Control inspections. This activity involves doing construction site inspections to ensure construction activities operate using Best Management Practices or guidelines of ADEQ that protect the environment and Waterways of the State. This can involve using enforcement actions for violations of Stormwater Ordinance including issuing violation notices and Stop Work orders. It also involves completion of inspection forms detailing findings from inspections.
2. Perform Post Construction Runoff Control inspections of construction sites and stormwater systems. This activity involves inspecting construction sites after the project is complete or near completion to confirm ground stabilization and functionality. On-going inspections of permanent stormwater systems are also performed on a continuous, routine basis, into the future, on stormwater systems such as detention basins and drains. This involves completing inspection forms detailing findings.
3. Perform Public Education and Outreach activities such as training contractor/building personnel; commercial business operators and personnel; and the public in general about Best Management Practices and Pollution Prevention. Duties performed include talking to construction site personnel, literature distribution or talking to people at special public meetings.
4. Interprets legal requirements and recommends compliance procedures to contractors, craftworkers, and owners.
5. Keeps inspection records and prepares reports for use by administrative or judicial authorities.
6. Record and manage the Stormwater Permits & Applications Process. Schedule and facilitate inspections, work orders, enforcement actions, and other departmental activities as needed, or as directed by the Stormwater Manager. Ensure all documentation is complete, accurate, correct, and recorded in a real-time manner. Ensure documentation has necessary information such as photographs, violation notices, stop work orders and other supportive elements for purposes of accurate reporting on a City and State level.
7. Perform Illicit Discharge Detection and Elimination/Dry Weather Screening. Activity involves

responding to calls and complaints of illicit discharges and in general trying to regulate and prevent acts of illicit discharge via observation of activities within the city limits. Dry Weather Screening yearly, routine inspections of streams and creek beds during dry weather to detect signs of illicit discharge. This involves completion of inspection forms detailing findings.

8. Perform Pollution Prevention/Good Housekeeping for Municipal Operations. Involves routinely inspecting Municipal, City owned buildings, facilities, grounds and operations to make sure Best Management Practices are in place and being practiced. This involves completion of inspection forms detailing findings and doing training sessions with City personnel.

9. Assists with conducting Public Involvement/Participation. Involves helping facilitate interactive meetings with contractors, builders and the general public.

10. Review new development for Stormwater requirements throughout the Development Review Committee (DRC) process using the Stormwater Management Manual and the Stormwater Ordinance as guidelines. Attendance and participation in the DRC process is required.

11. Facilitate the Public Work™s contribution to the Adopt-a-Street Program and its implementation within city infrastructure.

12. Compile the necessary data throughout the year and prepare the annual report for departmental review and submission for the Small MS4 permit renewal process.

13. Perform inspection and maintenance of City owned/controlled stormwater systems. These stormwater systems include detention basins (and property on which they are contained), ditches, creeks, streams, drainage easements, storm drains, streets, street inlets, stormwater pipes/culverts and other channels that carry stormwater. Maintenance of these systems involve mowing, raking, silt removal, debris removal and trash (floatables) removal. Maintenance can also involve construction and repair of systems.

14. Operate and maintain equipment used on the job. These include vehicles, mowers, tractors, bush hogs, compaction tools, sod cutters, backhoes, trimmers, chain saws, hand-held power tools and hand tools. Duties also involve the inspection, care and maintenance of tools equipment and supplies.

15. Respond to public complaints and requests. This could be flooding/drainage complaints, illicit discharge, stormwater ordinance/manual violations, debris removal, stormwater drainage system repair and silt removal. This involves gathering information in the field and writing reports.

16. Perform inspections and/or construction work for projects either contracted or performed by the City. Projects could involve road construction, drainage improvements, and/or general clean up. Activities will involve enforcing construction plan details and Best Management Practices. May also involve other activities that support the project leading to its successful completion.

17. Do in-field mapping and recording of features of interest. Features of interest could be basins, waterways, drains, culverts, street lights or any other feature that the City deems necessary to facilitate operations. Duties include adding these features and doing edits and updates in the City GIS system.

18. Perform any other related duties as required or assigned.

19. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 12 to 18 months related experience and/or training, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane, algebra, solid geometry and trigonometry.

CRITICAL THINKING SKILLS

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

Must have or be willing and capable of obtaining a Certified Stormwater Inspector (CSI) certificate. Must have a valid Arkansas drivers license or a valid drivers license recognized by the state of Arkansas.

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

SOFTWARE SKILLS REQUIRED

Intermediate: Alphanumeric Data Entry, Contact Management, Database, Presentation/PowerPoint, Spreadsheet, Word Processing/Typing

Basic: 10-Key, Accounting

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

MENTAL DEMAND

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations

regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Moderately directed. Activities covered by wide-ranging policies and courses of action, and generally directed as to execution and review. High order of analytical, interpretative, and/or constructive thinking in varied situations.

RESPONSIBILITY FOR WORK OF OTHERS

Responsibility for work of others: Not indicated.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Regularly responsible for funds, building premises, inventory, or other property owned, controlled, or leased by the organization and, in addition, may have temporary custody and responsibility of patron property, which through carelessness, error, loss, theft, misappropriation, or similar action would result in very important monetary losses to the organization. The total value for the above would range from \$1,000,000 to \$10,000,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Moderately directed. Freedom to act is given by upper level management guided by general policies and objectives that are reviewed by top management.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Small. Job creates a monetary impact for the organization from \$100,000 to \$1mm.

IMPACT ON END RESULTS

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

EMPLOYEE CONTACT

Contacts of considerable importance within the department or office, such as those required in coordination of effort, or frequent contacts with other departments or offices, generally in normal course of performing duties. Requires tact in discussing problems and presenting data and making recommendations, but responsibility for action and decision reverts to others.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of highly complex machines and equipment; specialized or advanced software programs.

WORKING CONDITIONS

Outside working environment, wherein there are disagreeable working conditions part of the time.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to work in high, precarious places, fumes or airborne particles, outdoor weather conditions, vibration; occasionally exposed to toxic or caustic chemicals, risk of electrical shock. The noise level in the work environment is usually moderate.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Highly repetitive, moderately physical. Highly repetitive type of work which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to talk or hear; and frequently required to stand, walk, sit, climb or balance, stoop, kneel, crouch, or crawl; occasionally required to use hands to finger, handle, or feel, reach with hands and arms, taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

ADDITIONAL INFORMATION

Duties: Reviews Stormwater Permit Applications and verifies payment of fees. Reviews construction/development plans for compliance with the Stormwater Ordinance and the Stormwater Management Manual. Reviews Stormwater Maintenance plans for compliance. Performs inspections on construction projects and job sites for compliance with appropriate City, State, and Federal codes. Reviews complaints concerning alleged violations of Stormwater Codes. Gathers evidence, and appears in court as a witness to Stormwater Code violations. Keeps records of inspections performed, actions taken, and corrections recommended and secured. Prepares and executes notification advising property owners and construction site managers of possible violations and the time allowed to reach compliance. Does follow-up of violations to ensure compliance.

JOB DESCRIPTION ACKNOWLEDGEMENT

I acknowledge that I have read the Job Description for this position and understand the requirements, responsibilities, and duties therein. I have reviewed this Job Description with my supervisor and can perform the essential functions of the position. I have discussed any questions I may have had about this Job Description prior to signing this form.

Printed Employee Name _____

Employee Signature _____

Date: _____

Supervisor Signature _____

Date: _____

2021 City of Bryant

Wastewater Field Supervisor - Proposed 2021

Job Description

Job Code: 8000
Exempt: No
Department: Wastewater Collection
Reports To: Wastewater Superintendent
Location: Wastewater Department
Date Prepared: March 08, 2012
Date Revised: December 09, 2020
Safety Sensitive: This position is designated as safety/security sensitive and is subject to pre-employment, reasonable suspicion and random drug and alcohol screening.

GENERAL DESCRIPTION OF POSITION

Responsible for installation, maintenance, repair, expansion, replacement and relocation of wastewater distribution facilities in the field. Other duties may be assigned

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Assists in planning methods and sequences of operations to facilitate additions, deletions and replacements/modifications to the system.
2. Directs the activities of a small team of personnel within the Wastewater collection team who oversee installation, maintenance, and repair of wastewater collection facilities.
3. Works closely with Wastewater Superintendent to schedule work and coordinate projects.
4. Investigates any illegal use of services.
5. Regular and punctual attendance.
6. Provides assistance to Water/Wastewater Superintendent in managing special projects related to wastewater collection (new businesses, subdivisions, schools, and apartment complexes), upgrades to transmission lines including pipe bursting and new city wastewater facilities. Assumes Wastewater/Water Superintendent duties in his/her absence.
7. Performs operations of heavy equipment such as backhoes, track hoes, dump trucks, etc. as needed.
8. Verifies location of various systems in the City's wastewater collection infrastructure for future mapping requirements.
9. Obtains additional equipment and materials needed to complete wastewater collections service.
10. Provides technical assistance with other City departments (Fire, Parks, Street) on matters pertaining to wastewater standards and maintenance and ensure compliance with Federal, State, and local standards.
11. Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 5 years related experience and/or training, and 5 years related management experience, or equivalent combination of education and experience.

COMMUNICATION SKILLS

Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

CRITICAL THINKING SKILLS

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS

Required to obtain Class 3 Wastewater Collection license as directed by the department head. Valid Arkansas CDL Class B drivers license or a Class B CDL drivers license recognized by the State of Arkansas

PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS

Not indicated.

SOFTWARE SKILLS REQUIRED

Basic: 10-Key, Accounting, Alphanumeric Data Entry, Contact Management, Database, Human Resources Systems, Payroll Systems, Presentation/PowerPoint, Spreadsheet, Word Processing/Typing

INITIATIVE AND INGENUITY

SUPERVISION RECEIVED

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

PLANNING

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

DECISION MAKING

Performs work operations which permit frequent opportunity for decision-making of major importance which would have considerable effect on the final attainment of multiple major activities and the organization's projects of a large organization component and organization's clientele.

MENTAL DEMAND

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring

intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

ANALYTICAL ABILITY / PROBLEM SOLVING

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (1-3) of employees in the same or lower classification. Assigns and checks work; assists and instructs as required, but performs same work as those supervised, or closely related work, most of the time. Content of the work supervised is of a non-technical nature and does not vary in complexity to any great degree.

Supervises the following departments: Not indicated.

RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

ACCURACY

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

ACCOUNTABILITY

FREEDOM TO ACT

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

ANNUAL MONETARY IMPACT

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Medium. Job creates a monetary impact for the organization from \$1mm to \$10mm.

IMPACT ON END RESULTS

Major impact. Job has a considerable impact on the organization's end results. A high level of accountability to generate, manage, and/or control funds within a department and/or total organization.

PUBLIC CONTACT

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the

organization.

EMPLOYEE CONTACT

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs, plus frequent contact with senior level internal officials.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

WORKING CONDITIONS

Outside or inside working environment, wherein there are potential hazardous working conditions and life-threatening situations exist (fire, chemicals, electrical sources, heights, dangerous people, etc.) part of the time.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to toxic or caustic chemicals, outdoor weather conditions; frequently exposed to work near moving mechanical parts; and occasionally exposed to work in high, precarious places, extreme heat, vibration. The noise level in the work environment is usually very loud.

PHYSICAL ACTIVITIES

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Highly repetitive, highly physical. Highly repetitive type work which requires the concentrated and non-diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, talk or hear, taste or s. The employee must occasionally lift and/or move more than 100 pounds; frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

ADDITIONAL INFORMATION

Not indicated.

JOB DESCRIPTION ACKNOWLEDGEMENT

I acknowledge that I have read the Job Description for this position and understand the requirements, responsibilities, and duties therein. I have reviewed this Job Description with my supervisor and can perform the essential functions of the position. I have discussed any questions I may have had about this Job Description prior to signing this form.

Printed Employee Name _____

Employee Signature _____

Date: _____

Supervisor Signature _____

Date: _____

RESOLUTION NO. 2020 - ____

**A RESOLUTION AUTHORIZING THE
MAYOR TO EXECUTE A PROGRAM AGREEMENT WITH THE BRYANT YOUTH
ASSOCIATION INC., D.B.A. BOYS AND GIRLS CLUB OF BRYANT, AND FOR
OTHER PURPOSES**

WHEREAS, The City of Bryant owns property at Bishop Park on Boone Road in Bryant, Arkansas;

WHEREAS, the City of Bryant provides recreational facilities in Bryant for the City's youth;

WHEREAS, The Boys and Girls Club provides program administration and operation of a youth program in Bryant;

WHEREAS, providing recreational activities and services for the youth of the City of Bryant is an appropriate governmental function;

WHEREAS, the Boys and Girls Club access to the recreational facilities at Bishop Park on Boone Road to provide youth services on behalf of the City of Bryant is an appropriate and beneficial use of that space and facilities to further the City's youth programs;

WHEREAS, the Boys and Girls Club and the City's utilization and maximization of the space described in the attached Program Agreement (see Exhibit "A" attached hereto) benefits the City by maximizing youth access and youth activities with the least economic costs to the City.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE
CITY OF BRYANT, ARKANSAS THAT:**

Section 1. The Mayor and City Clerk are hereby authorized by the City Council for the City of Bryant, Arkansas to execute the attached Program Agreement for the Bryant Boys and Girls Club, (see Exhibit "A") for the purposes stated in such agreement.

Section 2. In the event any title, section, paragraph, item, sentence, clause, phrase, or word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the resolution which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of the resolution.

Section 3. All resolutions and other matters in conflict with this resolution are hereby repealed to the extent of any inconsistency.

PASSED AND APPROVED this ____ day of _____, 2020.

APPROVED:

Allen Scott, Mayor

ATTEST:

Approved as to Form:

Sue Ashcraft, City Clerk

Ashley Clancy, City Attorney

CONTRACT FOR SERVICES

This Contract is made and entered into by and between the City of Bryant, Arkansas, a municipal corporation (hereinafter, “City”) and the Bryant Youth Association, D/B/A Boys and Girls Club of Bryant, an Arkansas nonprofit corporation (hereinafter “BGC”), by and through their respective duly authorized officers and for valuable consideration, the sufficiency and receipt of which is hereby acknowledged:

WHEREAS, CITY has an interest in the well being and successful development of its youth;

WHEREAS, Bryant citizens passed a Bond and tax initiative for the construction of Bishop Park;

WHEREAS, CITY wishes to contract with BGC to provide financial support of its activities designed to benefit and enrich the lives of 1000+ young people each year;

WHEREAS, BGC provides regular and ongoing after school, summer and league sports, services and youth programs for the City’s youth;

WHEREAS, the City benefits from such services in that they provide educational, developmental, recreational, and mentoring functions for the City’s youth; and

WHEREAS, BGC intends to continue providing such services and youth programs for the benefit of the City’s youth.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The City wishes to contract with the BGC to provide financial support of its activities designed to benefit and enrich the lives of over 1000 young people that it serves. The City shall make a pledge of \$50,000 in four quarterly installments, due the 1st of each quarter.
2. In exchange for this compensation, the BGC agrees to use these funds for the purpose of promoting civic pride, academic success, healthy lifestyles, and good character and citizenship among the CITY's youth who participate in the programs and services.
3. This Contract for financial support shall be in effect from January 1, 2021, through December 31, 2021, and is anticipated to renew assuming that the CITY continues to need youth programs and services and that the BGC continues providing those services and programs that meet the necessary needs of the CITY and its governmental functions for providing such services and programs. This Contract's funding is on an annual basis and future funding is at the sole discretion of the City Council of the City of Bryant based on the financial needs of the City and its financial obligations. However, this Contract shall be executed in advance of any fiscal year funding and shall be executed by November of the preceding fiscal year. Further, if during a term of this Contract, the City suffers a fiscal shortfall, the City reserves the right to delay, cancel or otherwise modify the quarterly payments provided for herein as necessary to meet the obligations of the City to provide necessary services.
4. Notwithstanding any of the provisions of this Contract, it is agreed that the City has no financial interest in the business of the BGC and shall not be liable for any debts or obligations incurred by the BGC, nor shall the City be deemed or construed to be a partner, joint venture or otherwise interested in the assets of the BGC, or profits earned or derived by the BGC, nor shall

BGC at any time or times use the name or credit of the City in purchasing or attempting to purchase any equipment, supplies, or other thing or things whatsoever.

5. BGC, in the performance of its operation and obligations hereunder, shall be deemed to be an independent contractor in every respect and shall take all steps at its own expense as the City may from time to time request to indicate that it is an independent contractor. The City does not and will not assume any responsibility for the means by which or manner in which services by BGC shall be wholly responsible therefore.

6. BGC hereby agrees to comply strictly with all Federal, State and local laws while performing under the terms of this contract, including but not limited to the Arkansas Freedom of Information Act. Furthermore, BGC agrees, that in the performance of its duties, under this contract, that it will do so in compliance with all anti-discrimination laws, regulations, and executive orders applicable to it by virtue of the funding provided for herein.

7. BGC and CITY agree that either party may terminate this contract with a 90 day written notice for default by the other. A representative of the two parties shall be entitled to a hearing with the City Council to work out the best outcome if requested.

8. BGC agrees to furnish the City with an annual report illustrating the positive impact of the BGC on the youth of the City of Bryant, each fiscal year, but no later than December 31. Further, BGC agrees to furnish the City with its annual audited financial statement within 90 days of such audit being completed.

9. **Insurance Requirements:** BGC shall maintain general liability insurance and agrees to indemnify and hold harmless the City from any claims, lawsuits, judgments, or settlements brought as a result of the performance of this Contract or BGC's provision of services hereunder.

10. **Severability:** In the event that any provision of this Contract shall be held invalid or unenforceable by any Court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

11. **Disputes arising under this Contract:** The parties agree that any disputes arising under this agreement shall be governed by the laws of the state of Arkansas. Jurisdiction of any disputes shall properly be in the Circuit Court of Saline County, Arkansas.

IN WITNESS WHEREOF, THE PARTIES TO THESE PRESENTS HAVE EXECUTED

THIS AGREEMENT, THIS THE _____ DAY OF _____, 2020.

CITY OF BRYANT, ARKANSAS

BOYS' AND GIRLS' CLUB OF BRYANT

Mayor Allen Scott

President of Board of Directors

Attest:

Sue Ashcraft, City Clerk

Suzanne Passmore, Executive Director

ORDINANCE No. 2020 - _____

AN ORDINANCE AUTHORIZING A CONTRACT FOR ADDITIONAL SERVICES WITH THE BOYS' AND GIRLS' CLUB OF BRYANT; WAIVING COMPETITIVE BIDDING; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, the _____ City Council has previously appropriated funds for recreational activities within the City; and

WHEREAS, the Boys' and Girls' Club of Bryant is an Arkansas nonprofit corporation created for the purpose of providing recreational activities; and

WHEREAS, the Boys' and Girls' Club of Bryant is in a unique position to provide such activities on behalf of the City of Bryant; and

WHEREAS, Ark. Code Ann. §§ 14-47-138 and 14-58-303 provide that the City may, by ordinance, waive the requirements of competitive bidding in exceptional situations where such procedure is found to be not feasible or practicable.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Bryant Arkansas:

Section 1. Authority To Execute Contract

The Council hereby approves a contract between the City of Bryant Arkansas and the Boys' and Girls' Club of Bryant in the amount of \$50,000 to provide public recreational services, in addition to those enumerated in and provided in consideration for the contract for use of the Bishop Park facilities, for the youth of Bryant during the 2021 calendar year. The Mayor is hereby authorized to enter into a "Contract for Services" with the Boys' and Girls' Club of Bryant, wherein the Club agrees to provide certain recreational activities on behalf of the City of Bryant, Arkansas during 2019, in exchange for, *inter alia*, payment in the amount of \$50,000, payable in the manner specified in the Contract attached hereto as Exhibit A.

Section 2. Waiver of Competitive Bidding

Given the variety of services offered by the Boys and Girls Club, the City Council for the City of Bryant Arkansas hereby finds that circumstances exist which constitute an exceptional situation where competitive bidding is not feasible or practical and waives the requirements of formal competitive bidding.

Section 3. Severability

The provisions of this Ordinance are separable and in the event that any section or part hereof shall be held to be invalid, such invalidity shall not affect the remainder of this Ordinance.

Section 4. General Repealer

All ordinances and resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Emergency Clause

The City Council wishes to avoid any interruption to the services provided by the Boys and Girls Club due to late payment by the City and hereby declares an emergency, placing this Ordinance in full force and effect immediately upon its passage and approval.

PASSED and APPROVED this
_____ day of _____, 2020.

Attest:

Mayor Allen Scott

Sue Ashcraft, City Clerk

THIS AGREEMENT made and entered into on ____ day of _____, 2020, by and between the CITY OF BRYANT, doing business at 210 S.W. 3rd Bryant Arkansas, 72022 (hereinafter called “ THE CITY”), and Bryant Senior Adult Center Council, doing business at 6401Boone Road, Number 3, Bryant, Arkansas 72022 (hereinafter called “BSACC”).

WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas (Hereinafter referred to as “Facilities”); and

WHEREAS, the use of said Facilities for the purpose of the BSACC in conjunction and partnership with the Central Arkansas Development Council (hereinafter “CADC”) has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE PARTIES agree that additional funding is necessary to support the Bryant Senior Adult Center’s operations at the Bishop Park Community Facilities.

WHEREAS, THE CITY has authorized the payment of thirty-thousand dollars (\$30,000.00) to be paid from CITY’s General Account to support and provide additional funding to BSACC to further their mission of supporting the activities at the Facilities.

WHEREAS, BSACC agrees to accept the funding authorized by the CITY in exchange for assurances that such funding will be utilized solely at the Facilities and to further the programs, mission, purposes, and activities at the Facilities and within the City of Bryant, Arkansas.

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY will pay to BSACC thirty-thousand dollars (\$30,000.00) for fiscal year 2020 to further the programs, mission, purposes, and activities of BSACC at the Facilities and within the City of Bryant, Arkansas. The City will remit \$7,500 quarterly.

BSACC will provide written documentation on a monthly basis showing the expenditures reimbursed to CADC or paid directly by BSACC to further the activities, programs and mission of BSACC and CADC at the Bryant Facilities and within the City of Bryant, Arkansas.

BSACC will provide a final accounting of the expenditures, payments, reimbursements or otherwise paid by it from the funds provided by the CITY herein.

BSACC assures and agrees that all expenditures authorized by it from the monies provided by the CITY will be used solely for the activities, programs, expenses and mission at the Facilities in Bryant and within the City of Bryant.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on BSACC.

CITY OF BRYANT,

_____,
Allen Scott, Mayor

Attest:

_____,
Sue Ashcraft, City Clerk

Recipient Organization,

_____,
CBryant Senior Adult Center Council

Dated this _____ day of _____, 2020

**Bryant Parks and Recreation Department
2021 Program Agreement**

THIS AGREEMENT made and entered into on _____, 2020 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, #2, Bryant, Arkansas (hereinafter called "THE CITY"), and CENTRAL ARKANSAS DEVELOPMENT COUNCIL DOING BUSINESS AS Bryant Senior Adult Center, 321 Edison, Benton, Arkansas (hereinafter called "BSAC").

WITNESSETH WHEREAS, THE CITY owns property at Bishop Park on Boone Road in Bryant, Arkansas, and;

WHEREAS, the use of said property for the purpose of senior adult activities has been considered the best use of this property for recreational purpose to better service the citizens of Bryant, Arkansas;

WHEREAS, THE CITY provides RECREATIONAL facilities in Bryant, and;

WHEREAS, BSAC provides program administration and operations of the senior adult activities in Bryant;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of certain areas of the Bryant Community Center as outlined here, and pursuant to the terms contained in the separate contract entered into by the parties hereto, to BSAC for the operation of senior adult activities beginning on January 1, 2021 and ending on December 31, 2021.

The named property will be used by BSAC for special events and services for senior adults on the dates and times listed on the schedules as submitted to the BRYANT PARKS AND RECREATION DEPARTMENT (hereinafter, "the Department") by BSAC.

The general conditions of this program agreement will be:

1. BSAC will operate programs in accordance with nondiscrimination requirements of Title VI of the 1964 Civil Rights Act.
2. It is agreed that the program for which this agreement is written must be made available to the general public to join and participate in. It is also agreed that the party sponsoring any community recreation program will furnish and supply all expendable materials necessary for conducting the program.
3. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.

4. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to all applicable policies of THE CITY.
5. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE CITY facility. BSAC shall indemnify and hold, the City of Bryant, its Departments, and all of its employees and officials harmless against losses, claims, causes of action, and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BSAC, its agents, employees, or program participants.
6. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by BSAC without prior approval by THE CITY.

No alterations, changes, or modifications to change the intended use may be made to facilities by BSAC, without first receiving written approval from THE CITY. BSAC must submit a detailed request in writing to the Department.

7. BSAC assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by BSAC. If the repair is neglected for a long period of time, as determined solely by the City, THE CITY will make the necessary repairs and bill BSAC.
8. BSAC must inspect facilities prior to each use. If damage is discovered to equipment or the facility that poses an immediate hazard or danger then BSAC must immediately notify the Department. Damaged equipment or facility that does not pose a danger or hazard should be discussed with the Department. BSAC must report any vandalism or theft to the Department within 24 (twenty-four) hours or next business day.
9. BSAC agrees to provide the Department with a schedule of any dates their participants will be at the named site. This schedule must include times and dates of the following: daily use, special events, work dates, etc. Dates and times must not conflict with the Community Center schedule.

Normal operation hours for the Department are:
8:00 AM – 5:00 PM Monday – Friday

Hours of the Bryant Community Center are:
6:00 AM - 9:00 PM Monday – Friday
8:00 AM – 8:00 PM Saturday
12:00 NOON – 8:00 PM Sunday

10. Two keys will be given to the Director of the BSAC. Duplicate keys shall only be given to responsible staff.

11. If requested by the Bryant Parks and Recreation Committee, BSAC agrees to provide a financial statement of the program(s) that this program agreement is written for if requested in writing separately of this agreement.

12. BSAC agrees to return this agreement signed by the appropriate persons, and any and all additional requested material.

13. BSAC agrees to provide a list of any bulk chemicals used and/or stored at the facility during their program agreement. This list must include a MSDS for each chemical listed and BSAC must insure that each chemical is properly stored according to MSDS specifications. The Department must be made aware of the intention to use any form of chemical prior to its use or storage in the facility.

14. The DEPARTMENT will utilize the space :

Monday – Friday 3:30 p.m. – 9:00 p.m.

Saturday 8:00 a.m. – 4:00 p.m.

2nd, 3rd, 4th, 5th, Sundays 8:00 a.m. – 9:00 p.m.

During these hours the DEPARTMENT will be allowed to use BSAC tables and chairs. The DEPARTMENT will prepare the space for normal BSAC programming after utilizing the space.

15. Additional conditions to be agreed upon not previously listed:

A. BSAC will control all litter by picking up litter their program creates. The litter must be placed in the proper receptacle by BSAC and then be removed on a regular basis by a contracted trash service. If excessive litter must be picked up after 24 hours of the program by THE CITY, BSAC will be charged \$10 for each individual man hour worked.

B. BSAC will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement. BSAC understands that their program participants are in no way covered by insurance by THE CITY.

C. BSAC are responsible for payment of all utilities (for budgetary purposes the utilities cost shall stay at the current level that the BSAC is using at their previous facility).

D. BSAC must contact the Department prior to any digging in the park area. The

extensive under ground wiring must be marked by the Department and One Call before any digging can begin. If this procedure is not followed and as a result any lines in the park are damaged, BSAC will be responsible to pay for the cost of any and all repairs to the damaged lines.

- E. Bishop Park plans to be an Arkansas Parks and Tourism Department Grant Park and all APTD Guidelines must be followed for improvements, preparations, etc. for special events and must be approved by the Director of the Department after approval from the Department of Parks and Tourism, prior to any alteration of the park.
- F. BSAC will submit contact person(s) for after-business-hour emergencies. List responsibility of the person submitted.
- G. At the request of CITY, BSAC will remove all their equipment at the completion of this agreement period.
- H. BSAC will insure that their employees or participants do not attempt to operate equipment belonging to THE CITY.

Other specific agreements or assurance:

Permanent improvements to facilities and fields will become property of THE CITY. Permanent fixtures include, but are not limited to all: concrete work, fences, underground installations, sprinkler heads, structural work, lighting fixtures, etc.

Non-permanent improvements will be retained by BSAC and include: appliances, equipment, concession equipment, portable buildings, and etc... which were purchased by BSAC.

For Annual Programs-

A program agreement must be signed annually in order to guarantee use of a facility or area. The signing of such agreement in no way binds the Parks and Recreation Department to notify BSAC of the need for a program agreement in the future. The responsibility to obtain an agreement to secure use of a particular facility and/or area for a specific time remains with the organization, group, or person wishing to use Parks and Recreation owned facilities and/or properties.

Bryant Parks and Recreation Department reserves the right to amend this agreement when it deems it necessary. BSAC may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written and signed by both parties, and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed

in their behalf and supersede any and/or all previous agreements, contracts, or leases.

Dated this ____ day of _____, 2020. City of Bryant,

A municipal Corporation, First Party,

_____, Mayor Allen Scott

Central Arkansas Development Council User Organization, Second Party,

_____, Executive Director

ORDINANCE No. 2020 - _____

AN ORDINANCE AUTHORIZING A CONTRACT FOR SERVICES WITH THE BRYANT SENIOR ADULT CENTER COUNCIL; WAIVING COMPETITIVE BIDDING; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, the City Council has previously appropriated funds for recreational activities within the City; and

WHEREAS, the Bryant Senior Adult Center Council of Bryant is an Arkansas nonprofit corporation created for the purpose of providing recreational activities; and

WHEREAS, the Bryant Senior Adult Center Council of Bryant is in a unique position to assist in the provision such activities on behalf of the City of Bryant; and

WHEREAS, Ark. Code Ann. §§ 14-47-138 and 14-58-303 provide that the City may, by ordinance, waive the requirements of competitive bidding in exceptional situations where such procedure is found to be not feasible or practicable.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Bryant Arkansas:

Section 1. Authority To Execute Contract

The Council hereby approves a contract between the City of Bryant Arkansas and the Bryant Senior Adult Center Council of Bryant in the amount of \$30,000 to provide public recreational services, in addition to those enumerated in and provided in consideration for the contract for use of the Bishop Park facilities, for the seniors of Bryant during the 2020 calendar year. The Mayor is hereby authorized to enter into a “Contract for Services” with the Bryant Senior Adult Center Council of Bryant, wherein the Council agrees to provide certain recreational activities on behalf of the City of Bryant, Arkansas during 2021, in exchange for, *inter alia*, payment in the amount of \$30,000, payable in the manner specified in the Contract attached hereto as Exhibit A.

Section 2. Waiver of Competitive Bidding

Given the variety of services offered by the Bryant Senior Adult Center Council of Bryant, the City Council for the City of Bryant Arkansas hereby finds that circumstances exist which constitute an exceptional situation where competitive bidding is not feasible or practical and waives the requirements of formal competitive bidding.

Section 3. Severability

The provisions of this Ordinance are separable and in the event that any section or part hereof shall be held to be invalid, such invalidity shall not affect the remainder of this Ordinance.

Section 4. General Repealer

All ordinances and resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Emergency Clause

The City Council wishes to avoid any interruption to the services provided by the Bryant Senior Adult Center Council of Bryant and hereby declares an emergency, placing this Ordinance in full force and effect immediately upon its passage and approval.

PASSED and APPROVED this
_____ day of _____, 2020.

Attest:

Mayor, Allen Scott

Sue Ashcraft, City Clerk

THIS AGREEMENT made and entered into on ____ day of _____, 2020, by and between the CITY OF BRYANT, doing business at 210 S.W. 3rd Bryant Arkansas, 72022 (hereinafter called “ THE CITY”), and Bryant Senior Adult Center Council, doing business at 6401Boone Road, Number 3, Bryant, Arkansas 72022 (hereinafter called “BSACC”).

WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas (Hereinafter referred to as “Facilities”); and

WHEREAS, the use of said Facilities for the purpose of the BSACC in conjunction and partnership with the Central Arkansas Development Council (hereinafter “CADC”) has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE PARTIES agree that additional funding is necessary to support the Bryant Senior Adult Center’s operations at the Bishop Park Community Facilities.

WHEREAS, THE CITY has authorized the payment of thirty-thousand dollars (\$30,000.00) to be paid from CITY’s General Account to support and provide additional funding to BSACC to further their mission of supporting the activities at the Facilities.

WHEREAS, BSACC agrees to accept the funding authorized by the CITY in exchange for assurances that such funding will be utilized solely at the Facilities and to further the programs, mission, purposes, and activities at the Facilities and within the City of Bryant, Arkansas.

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY will pay to BSACC thirty-thousand dollars (\$30,000.00) for fiscal year 2020 to further the programs, mission, purposes, and activities of BSACC at the Facilities and within the City of Bryant, Arkansas. The City will remit \$7,500 quarterly.

BSACC will provide written documentation on a monthly basis showing the expenditures reimbursed to CADC or paid directly by BSACC to further the activities, programs and mission of BSACC and CADC at the Bryant Facilities and within the City of Bryant, Arkansas.

BSACC will provide a final accounting of the expenditures, payments, reimbursements or otherwise paid by it from the funds provided by the CITY herein.

BSACC assures and agrees that all expenditures authorized by it from the monies provided by the CITY will be used solely for the activities, programs, expenses and mission at the Facilities in Bryant and within the City of Bryant.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on BSACC.

CITY OF BRYANT,

_____,
Allen Scott, Mayor

Attest:

_____,
Sue Ashcraft, City Clerk

Recipient Organization,

_____,
CBryant Senior Adult Center Council

Dated this _____ day of _____, 2020



BEVERAGE SALES AGREEMENT

This sets forth the agreement (“*Agreement*”) between Bottling Group, LLC, a Delaware limited liability company, and its affiliates and/or respective subsidiaries collectively comprising Pepsi Beverages Company with an office located at 104 Champs Blvd, Ste 400, Maumelle, AR 72113 (“*Pepsi*”) and City of Bryant Arkansas Parks & Recreation, with its principal place of business at 6401 Boone Rd, Bryant, AR 72022 on its own behalf, on behalf of its affiliates and wholly-owned subsidiaries, and on behalf of its individual franchisees and licensees, if any (“*Customer*”). The support described below is in lieu of any other discounts, allowances or rebates to which Customer might otherwise be entitled from time to time. When fully executed, this Agreement will constitute a binding obligation of both parties until expiration or termination.

Definitions

As used in this Agreement, the following capitalized terms have the respective meanings assigned thereto below.

“*Beverage*” or “*Beverages*” means all carbonated and non-carbonated, non-alcoholic drinks, however dispensed during the Term of the Agreement.

“*Cases*” means cases of Packaged Products (as defined herein) purchased by Customer from Pepsi during the Term, initially delivered in quantities of 24 plastic bottles, aluminum cans, glass bottles (or equalized 24 pack cases, *e.g.*, two 12-pack cases), eight 2-liter plastic bottles, or such other size, quantity and type of containers as Pepsi may make available from time to time during the Term.

“*Competitive Products*” means any and all Beverages other than the Products.

“*Equipment*” means equipment loaned by Pepsi to Customer to dispense, store or cool Products (as defined below), as more fully described in Section 4 herein.

“*Facilities*” means existing, future and after-acquired (provided not already under a pre-existing beverage agreement with Pepsi) Facilities owned, operated, managed, leased or franchised by Customer under the *Bryant Arkansas Parks & Recreation* trademark[s] as listed in attached Exhibit A (and any related or similar trademarks, including any successor trademarks) including the parking garages or other Customer-owned/controlled/operated surrounding areas located at or within those facilities and shall include any Facility or other Facility in Customer’s system that may be opened or acquired by Customer now or in the future, including under different concept and/or trademark during the Term. In the event that new Facilities are added during the Term of this Agreement, the parties will create an updated Exhibit A and attach it hereto.

“*Gallons*” means gallons of the Postmix Products purchased by Customer from Pepsi during the Term.

“*Packaged Products*” means Beverages that are sold or distributed by Pepsi in pre-packaged form (*e.g.*, bottles and cans). A current list of Pepsi’s Packaged Products is listed in attached Exhibit B



which may be amended by Pepsi from time to time.

“**Postmix Products**” means Beverages sold and/or distributed by Pepsi and used to create and prepare fountain beverages, frozen carbonated or non-carbonated beverages. A current list of Pepsi’s Postmix Products is listed in attached Exhibit B which may be amended by Pepsi from time to time.

“**Products**” means Postmix Products, and Packaged Products.

“**Units**” means the total combined Gallons and Cases purchased during any applicable time period. For the purposes of measuring total Units only, 1 Case of Packaged Products equals 1 Gallon of Postmix Product.

“**Year**” means each 12-month period during the Term commencing on the first day of the Term or an anniversary thereof.

1. **Term**

The term of this Agreement shall be for a five (5) year period beginning on January 1, 2021 and expiring on December 31, 2026, unless sooner terminated as provided herein (the “**Term**”). When fully executed, this Agreement will constitute a binding obligation of both parties until expiration or termination.

2. **Performance**

This Agreement, including all of Pepsi’s support to Customer as described below, is contingent upon Customer complying, throughout the Term, with all of the following performance criteria:

(A) **Exclusivity.** Pepsi is the exclusive Beverage supplier to Customer and the Facilities. Customer agrees to take all necessary steps to ensure that the Products are the exclusive Beverages of their respective types sold, dispensed or otherwise made available, or in any way advertised, displayed, represented or promoted at or in connection with the Facilities by any method or through any medium whatsoever (including without limitation digital, print, broadcast, direct mail, coupons, handbills, displays and signage), whether public or private. The Facilities and Customer will not serve, dispense or otherwise make available or permit the availability of, or in any way advertise, display, represent or promote, beverage products licensed by, or produced by bottlers licensed by, The Coca-Cola Company or any affiliate thereof, or any other supplier of Competitive Products.

(B) **Purchase and Resale of Products.** Customer agrees to continuously purchase, and require its Facilities and purchasing representatives to purchase, Products exclusively and directly from Pepsi. Throughout the Term, Customer will continuously serve, dispense, sell and/or otherwise make Products available to its customers throughout the Facilities. Customer agrees to pay all accounts owing to Pepsi in accordance with payment terms as established by Pepsi.

(C) **Fountain Products.** Customer agrees to use the Postmix Products for use in preparing



the fountain beverage products (the “*Fountain Products*”): (i) in accordance with the standards established by Pepsi and (ii) only for immediate or imminent consumption; Customer agrees not to resell the Postmix Products either to nonaffiliated Facilities or to consumers in any form other than the Fountain Products.

(D) **Ancillary Product.** Customer agrees to purchase, and require its purchasing representatives to purchase all their respective requirements for carbon dioxide and branded disposable cups (“*Ancillary Products*”) exclusively from Pepsi.

(E) **Advertising Rights.** Pepsi may advertise and promote its Products in and with respect to Customer and its Facilities upon mutually agreed to terms and conditions. In addition, Customer must display appropriate brand identification for each Product served on all menus (including catering and digital), menuboards and postmix dispensing valves at each of the Facilities throughout the Term.

(F) **Changes in Facilities.** Customer will promptly notify Pepsi, in writing, of each new Facility which is opened or acquired during the Term, as well as of any Facility which is closed, sold or otherwise disposed of during the Term so that the parties may promptly update Exhibit A. If Customer or more than 10% of its Facilities are temporarily closed for more than thirty (30) days during the Term, Customer and Pepsi agree that any fixed, advance, or guaranteed funding will be adjusted proportionate with the period of time in which Customer or its Facilities are closed. Notwithstanding the foregoing, Pepsi will not prorate fixed, advanced, or guaranteed funding during seasonal Facility closures or Facility renovations acknowledged with Pepsi’s prior written approval, which shall not be unreasonably withheld.

(G) **Product Mix; Minimum SKU/Brand Requirement.** Customer must mandate the distribution of a minimum core assortment of Products, including a mix of both Postmix Products and Packaged Products at each of the Facilities throughout the Term, as identified by Pepsi, based on Equipment type at the Facilities.

(H) **Restrictions for Products.** The parties recognize and agree that there are certain additional territorial restrictions that pertain to the purchase and resale of the Products. To the extent any prospective Facilities are located outside the territories serviced by Pepsi, then Pepsi may, upon request by Customer, use commercially reasonable efforts to facilitate an agreement between the Pepsi-Cola bottler servicing the applicable territory and Customer with terms substantially similar to the terms of this Agreement. Furthermore, Customer agrees not to distribute or resell the Products, directly or indirectly, outside the territories serviced by Pepsi and shall cause its purchasing representative to abide by such territorial restrictions.

(I) **Best Taste Limit and Product Handling.** Customer understands that the Products provided hereunder are provided with a best taste limit (“*BTL*”) date printed on the packaging. Neither Pepsi nor the bottlers replace Products that are past the BTL date. Customer agrees that no Product shall be sold past the BTL date, and that it shall abide by policies on product handling and quality control periodically published by the manufacturer.

3. **Funding**



Provided Customer is not in breach of its performance obligations under this Agreement, Pepsi agrees to provide Customer with the funding described below.

(A) **Annual Sponsorship Funds.** Pepsi agrees to provide Customer with annual sponsorship funds payable to Customer within sixty (60) days after the commencement of each applicable Year of the Term of this Agreement, not to exceed five (5) consecutive payments (the “*Annual Sponsorship Funds*”). In Year 1, the Annual Sponsorship Funds payable to Customer will be in the amount of Twelve Thousand US Dollars (\$12,000). In each of Years 2 through 5, the Annual Sponsorship Funds for each Year shall be calculated based on the volume of Units purchased by the Customer and Food Service Providers in the preceding Year, according to the index below.

Volume / Funding Index		
Index	Total Volume	Funding Amount
1.03	1,648	\$12,364
1.02	1,632	\$12,241
1.01	1,616	\$12,120
1.00	1,600	\$12,000
0.99	1,584	\$11,880
0.98	1,568	\$11,761
0.97	1,552	\$11,644
0.96	1,537	\$11,527

The Annual Sponsorship Funds are earned throughout the Year in which they are paid. In the event of early termination for any reason other than an uncured material breach by Pepsi pursuant to Section 6(A) herein, the unearned Annual Sponsorship Funds will be repaid to Pepsi pursuant to the terms of Section 6(B)(i) herein.

(B) **Rebates.** Each Year throughout the Term, Pepsi agrees to calculate the total number of eligible Cases and Gallons purchased by each of the applicable Facilities from Pepsi pursuant to this Agreement, and will provide Customer with rebates calculated based on applicable rates set forth below (the “*Rebates*”). The Rebates, as applicable, will be paid by Pepsi within ninety (90) days after the end of each Year. The parties agree that Pepsi will not accrue or pay any Rebates for sales to Facilities that are in breach of the Performance Requirements listed in Section 2 above.

Rebates Rates	Eligible Products*
\$4.00/Case**	20oz Gatorade & Corporate CSDs
\$6.00/Case**	20oz Aquafina
*The following Products are excluded from Rebates: chilled Beverages **24-pk or equivalent (e.g., two (2) 12-pk)	

(C) **Commissions.** Pepsi will provide Customer with commissions, as a percentage of the actual cash (“*cash in bag*” or “*CIB*”) collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable government-imposed taxes/fees and deposits, as applicable



(“Commissions”). Such Commissions shall be at the rate(s) set forth below (the “Commission Rate”) and shall be calculated as follows:

$$(CIB - \text{applicable taxes/fees/deposits}) * \text{Commission Rate} = \text{Commission due}$$

<i>Product</i>	<i>Initial Vend Price</i>	<i>Commission Rate*</i>
20oz Aquafina	\$2.00	25%
20oz Corporate CSDs & Gatorade	\$2.50	25%
16oz Rockstar	\$3.00	25%

*Commission Rates and Vend Prices for new Product will be mutually agreed upon by Pepsi and Customer

(1) **Commissions Payment.** Pepsi shall pay Commissions to the Customer within thirty (30) days of the end of each 4-week accounting period established by Pepsi. Pepsi shall make all pertinent revenue and sales records respecting the Vending Machines available to Customer. Customer agrees that it is responsible for reviewing such records and that any claim or dispute relating to the Commissions must be brought by Customer in writing within one (1) year of the date such Commissions payment is due. Customer further acknowledges and agrees that it shall not receive any Commissions payment from Pepsi if Commissions fail to reach a certain threshold amount per period or quarter. The current threshold amounts are \$50 per four-week period or \$75 per quarter. The threshold may be revised by Pepsi from time to time.

(2) **Change to Commission Rate/Formula.** Customer agrees that Pepsi shall have the right to change the Commission Rate and/or its formula/method for calculating Commissions as may be required by applicable laws or as reasonably necessary to respond to legislative acts in order that the Commission Rate remains cost neutral.

(3) **Vend Price.** The initial vend prices for Customer to qualify for any Commissions are set forth in the Commission chart above. Pepsi shall have the right to change such vend prices as it deems appropriate in light of increases of cost of goods. Customer acknowledges that Pepsi has the right to pass through any incremental fees, deposits, taxes or other governmentally imposed charges (whether local, state, federal or judicially imposed on manufacturers, distributors, consumers or otherwise). The pass-through of any such governmentally imposed fees, deposits, taxes or charges on the Products will be in addition to any scheduled Vend Prices increases set forth herein or notification restrictions that may be specified in this Agreement.

(D) **Product Free of Charge.** Each Year during the Term, Pepsi agrees to provide Customer with Cases of a combination of 12oz cans of carbonated soft drinks and 16.9oz Aquafina, valued at up to One Thousand US Dollars (\$1,000) per Year at no additional charge (“**Product Free of Charge**”), provided, however, that the Customer will administer all requests through a central contact so that the Customer may prioritize the requests. Customer acknowledges and agrees that unrequested Product in any Year shall not be carried over to the subsequent Year or be redeemable for cash payment.

(G) **Point-of-Sale Support.** Each Year during the Term, Pepsi agrees to provide Customer



with annual point-of-sale support valued at up to Five Hundred US Dollars (\$500) (“**Annual POS Support**”). The POS Support will be provided by Pepsi at no additional charge to the Customer and will be used in support of the sale of the Products at the Outlets, as mutually agreed to by the parties.

4. **Equipment and Service**

(A) **Equipment.** Pepsi will loan to Customer, at no charge, appropriate Equipment for dispensing the Products at the Facilities. Customer agrees that the Equipment will be exclusively used to display and merchandise the Products as reasonably determined by Pepsi, and subject to applicable local law, rule or regulation. Customer will not use the Equipment to display, stock, advertise, sell or maintain any other products (including on the exterior of the Equipment). Title to such Equipment will remain vested in Pepsi or its affiliate and Customer will return all Equipment to Pepsi upon expiration or earlier termination of this Agreement. At Pepsi’s request, Customer will provide Pepsi with a written Equipment verification list indicating the asset number, Equipment type and location of the Equipment loaned to Customer pursuant to this Agreement. To the extent that future technology enhancements, equipment platforms or products to support these platforms are substantially different in scope or composition compared to existing equipment components and products, Pepsi and Customer will work in good faith to negotiate the economic terms for implementation of the new technology equipment.

(B) **Service.** Pepsi will provide, at no charge to Customer, preventative maintenance and service to the Equipment. Pepsi will also provide Customer with a telephone number to request emergency repairs and receive technical assistance related to the Equipment after business hours. Pepsi will promptly respond to each Customer request, and will use reasonable efforts to remedy the related Equipment problem as soon as possible, however because delays in service may be caused by factors well outside of Pepsi’s control, Pepsi’s service record will be measured in the aggregate such that an isolated failure is not a material breach of the Agreement.

5. **Pricing**

Customer will purchase, and will require that any third parties or purchasing representative for the Facilities to purchase, Products and Ancillary Products directly and exclusively from Pepsi pursuant to the pricing and terms and conditions set forth herein. The initial pricing schedule for Products is set forth on attached Exhibit B, which may be changed by Pepsi from time to time during the Term subject to a maximum annual increase of four percent (4%) per Year. Pepsi will be entitled to pass-through any incremental fees, deposits, taxes or other governmentally imposed charges (whether local, state, federal or judicially imposed on manufacturers, distributors, consumers or otherwise). The pass-through of any such governmentally imposed fees, deposits, taxes or charges on the Products will not be subject to any pricing cap or notification restrictions that may be specified in this Agreement.

Commented [PEP1]: Saw price cap in B.A.M. term know if you'd like it removed

6. **General Terms**

(A) **Termination for Default.** Either party may terminate this Agreement if the other commits a material breach of this Agreement; provided, however, that the terminating party has given the other party written notice of the breach and the other party has failed to remedy or cure the breach



within thirty (30) days of such notice. If for any reason Customer closes one or more Facilities, or if one or more Facilities breaches the Agreement, then Pepsi shall have the option, in lieu of termination of the entire Agreement, to (i) adjust funding in Section 3 commensurate with the projected decline in volume; (ii) terminate the Agreement only as it pertains to the sold, closed or breaching Facilities; and (iii) obtain an equitable reimbursement for the portions of funding and other costs attributable to such sold, closed or breaching Facilities. Notwithstanding the foregoing, this paragraph will not apply to seasonal Facility closures with Pepsi prior written approval, such approval not to be unreasonably withheld.

(B) **Remedies.** If the Term of this Agreement is terminated early for any reason other than an uncured material breach by Pepsi pursuant to subsection (A) above, Customer and its Facilities will surrender to Pepsi all Equipment provided by Pepsi and will forfeit all funding not paid as of the date of termination. In addition, without prejudice to any other right or remedy available to Pepsi, Pepsi will have the right to immediately seek reimbursement from Customer and the Facilities for the following:

(i) An amount reflecting reimbursement for all funding previously advanced by Pepsi but not earned by Customer pursuant to the terms of this Agreement. With regard to the Initial Support Funds, if any, the amount of such reimbursement will be the result of multiplying the Initial Support Funds by a fraction, the numerator of which is the number of months remaining in the Term at the time such termination occurs and the denominator of which is the higher of the total number of months in the Term (e.g., 5 year term is 60 months) or, as applicable, the number of months expected to comprise the Term based on volume trends as of the time of termination and the Volume Threshold (if applicable). With regard to the Annual Support Funds and, if applicable, any other annual funds, the amount of such reimbursement will be the result of multiplying, such funds by a fraction, the numerator of which is the number of months remaining in the Year in which the Agreement is terminated at the time such termination occurs and the denominator of which is 12 (twelve);

(ii) An amount reflecting reimbursement for the cost of installation, service and refurbishing of Equipment provided during the Term and the cost of removal of all Equipment that has been installed in the Facilities, as applicable; and

(iii) An amount as liquidated damages, for lost sales suffered by Pepsi as a result of such termination, equal to the sum of: (a) the product of \$7 multiplied by the projected number of Gallons of Postmix Products that Customer would have been expected to purchase during the remainder of the Term based on the Volume Threshold and Customer's average annualized purchase rate and (b) the product of \$10 multiplied by the projected number of 24-pk case equivalents of Packaged Products that Customer would have been expected to purchase during the remainder of the Term based on the Volume Threshold and Customer's average annualized purchase rate.

(C) **Expiration.** Upon expiration of this Agreement, if Customer has not entered into a further agreement with Pepsi for the purchase of the Products, Customer will surrender to Pepsi all Equipment installed in the Facilities.



(D) **Right of Offset.** Pepsi reserves the right to withhold payments due hereunder as an offset against amounts not paid by Customer or its Facilities for Products ordered from and delivered by Pepsi and any and all balances due and payable to Pepsi pursuant to this Agreement or any separate services agreement between Customer and Pepsi and/or its subsidiaries and affiliates.

(E) **Non-Disclosure.** Except as may otherwise be required by law or legal process or as reasonably necessary for either party to enforce its rights hereunder, neither party will disclose to unrelated third parties the terms and conditions of this Agreement without the consent of the other.

(F) **Assignment.** Neither this Agreement nor any of the rights, interests or obligations hereunder shall be assigned or otherwise transferred by either party (whether by operation of law or otherwise) without the prior written consent of the other party, *provided, however*, that Pepsi may assign and transfer this Agreement (in whole and not in part) to an affiliate without the consent of Customer hereto if such affiliate is (x) capable of fully performing all obligations of the assignor hereunder and (y) agrees, in writing to perform all of the obligations and assume all liabilities of the assignor hereunder. In the event that a third party acquires Customer or substantially all Facilities or if Customer is acquired or merges with a third party, Customer will, in connection with such transaction, cause the acquiring party/merged entity, in writing, to ratify this Agreement and assume all of the obligations of Customer hereunder. In the event that Customer does not deliver written evidence of such ratification and assumption of this Agreement by the acquiring party or merged entity within ten (10) days following the closing of the transaction, Customer will be in breach of this Agreement and Pepsi may, at its option, terminate this Agreement effective immediately and Customer will pay to Pepsi all sums specified in Section 6(B) herein.

(G) **Governing Law.** The laws of the state of New York govern all matters arising out of this Agreement.

(H) **Price Discrepancy.** Any price discrepancy claim must be submitted to Pepsi within 365 days of the date of the invoice in question. If Customer makes a price discrepancy claim within 90 days of the invoice date, Customer must submit a written request specifying the particular Product, amount in dispute and reason for the dispute. This request should be addressed to:

Accounts Receivable
Pepsi-Cola Customer Service Center
P.O. Box 10
Winston-Salem, North Carolina 27102

If Customer makes a price discrepancy claim from 91 to 365 days after the date of invoice, in addition to the written request as specified above, Customer must submit to Pepsi a copy of the invoice in question, copies of any check remittances pursuant to the invoice in question and any additional supporting documentation.

(I) **Tax.** Neither Pepsi nor its affiliates will be responsible for any taxes payable, fees or other tax liability incurred by Customer in connection with the consideration or any other fees payable by Pepsi under this Agreement. If Pepsi is charged common area maintenance fees, taxes or other



charges related to Pepsi's occupation of the space allocated to its Equipment at the Facilities, Pepsi may make an adjustment to the consideration provided Section 3 above to offset for such costs.

(J) **Force Majeure.** No party will be responsible to the other for any failure, in whole or in part, to perform any of its respective obligations hereunder, to the extent and for the length of time that performance is rendered impossible or commercially impracticable resulting directly or indirectly from any foreign or domestic embargo, product detention, seizure, act of God pandemic, epidemic, insurrection, war and/or continuance of war, the passage or enactment of any law ordinance, regulation, ruling, or order interfering directly or indirectly with or rendering more burdensome the purchase, production, delivery or payment hereunder, including the lack of the usual means of transportation due to fire, flood, explosion, riot, strike or other acts of nature or man that are beyond the control of the parties unless such contingency is specifically excluded in another part of this Agreement ("**Force Majeure Event**"). Any party(s) so affected, will (i) use all reasonable efforts to minimize the effects thereof and (ii) promptly notify the other party(s) in writing of the Force Majeure and the effect of the Force Majeure on such party's ability to perform its obligations hereunder. The affected party(s) will promptly resume performance after it is no longer subject to Force Majeure. In the event Customer's performance is temporarily suspended pursuant to a Force Majeure Event, Pepsi's funding obligations will be suspended for the duration of Customer's nonperformance. Once Customer resumes performance or in the event Customer is able to perform some, but not all of its obligations herein, any fixed, advanced, or guaranteed funding will be adjusted commensurate with the decline in volume associated with the suspended or partial performance.

(K) **Waiver.** No failure or delay of either party to exercise any rights or remedies under this Agreement will operate as a waiver thereof, nor will any single or partial exercise of any rights or remedies preclude any further or other exercise of the same or any other rights or remedies. Any waiver must be in writing and signed by the party waiving the rights.

(L) **Relationship of the Parties.** The parties are independent contractors with respect to each other. Nothing contained in this Agreement creates a joint venture partnership between the parties.

(M) **Construction.** Customer and Pepsi acknowledge that both parties participated equally in the negotiation of this Agreement and that, accordingly, in interpreting this Agreement, no weight shall be placed upon which party hereto or its counsel drafted the provision being interpreted.

(N) **Notices.** Any notice which either party is required or permitted to give hereunder will be in writing, signed by the notifying party and will be either delivery by hand or nationally-recognized overnight courier service or deposited in the United States mail, certified or registered mail, return receipt requested, postage paid, addressed as follows: If to Customer, to the name and address set forth in the preamble herein. If to Pepsi, to the name and address set forth in the preamble herein, with a copy thereof to: Pepsi Beverages Company, 1111 Westchester Avenue, White Plains, NY 10604, Attention: Law Department or to such addresses as the parties may subsequently provide in writing. Notice will be deemed to have been given when delivered by hand or nationally recognized overnight courier service, or when received as evidenced by the return receipt, or the date such notice is first refused, if that be the case.



(O) **Right of First Negotiation/Refusal.** As of the commencement of this Agreement until ninety (90) days prior to the expiration of the Term, Customer hereby agrees to grant Pepsi exclusive negotiation rights with respect to extending the current Agreement or entering into a new agreement for Beverage pouring rights at the Facilities upon expiration of the current Term. If the parties have not entered into a new agreement by the ninetieth day prior to expiration of the Term, Customer will be free to enter into discussions/negotiations with third parties except that Customer hereby grants Pepsi the absolute right of first refusal to match any bona fide offers made by a third party with respect to Beverage pouring rights/sales at the Facilities. Customer will provide Pepsi with details of any such bona fide offers, and Pepsi will have a fifteen (15) day window to decide whether it will match such offer and exercise its right of first refusal. The parties agree that beverage type/category and not brand names will be considered for the purposes of determining a match. In the event that Pepsi declines to match such offer, or fails to respond within the fifteen (15) day period, then Customer will be free to enter into an agreement with any third party based on terms and conditions equal or favorable to those presented to Pepsi in connection with the notice specified herein.

(P) **Distribution Limitations.** Pepsi reserves the right to limit quantities, withhold or deduct funding as an offset to amounts not paid by Customer or terminate this Agreement if Customer (i) sells Products directly or indirectly for resale outside of the Pepsi’s exclusive territory where the Facility operates and (ii) purchases Products outside Pepsi’s exclusive territory where the Facility operates and resells such Products within Pepsi’s exclusive territory.

(Q) **Entire Agreement.** This Agreement contains the entire agreement between the parties hereto regarding the subject matter hereof and supersedes all other agreements between the parties. This Agreement may be amended or modified only by a writing signed by each of the parties.

(R) **Representations.** Each of the undersigned parties, represent and warrant to the other that (1) the execution, delivery and performance of this Agreement will not violate any agreements with, or rights of, third parties or any statute, rule or regulation applicable to the party or any of its properties, assets or operations (including without limitation any financial reporting and disclosure requirements promulgated by the Securities and Exchange Commission), (2) it is duly authorized and empowered to bind itself to the terms and conditions of this Agreement for the duration of the Term and (3) it possesses legal authority to enter into and perform the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed as of the date set forth below.

BOTTLING GROUP, LLC

CITY OF BRYANT ARKANSAS PARKS & RECREATION

By: _____
 Print Name: _____
 Title: _____
 Date: _____

By: _____
 Print Name: _____
 Title: _____
 Date: _____



Exhibit A
Customer Facilities

Bryant Parks & Recreation	6401 Boone Rd, Bryant, AR 72022	COF 9442323
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Exhibit B
Products and Prices

<u>20oz CSD</u>	<u>2020 Price: \$29.67</u>
<u>20oz Gatorade</u>	<u>2020 Price: \$26.67</u>
<u>20oz Aquafina</u>	<u>2020 Price: \$25.05</u>