



**Bryant City Council**  
**January 29th, 2019**  
Boswell Municipal Complex - City Hall Courtroom

**AGENDA**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**Approval Of The December 18 2018 Minutes**

Approval of the December 18 2018 Minutes.

Documents:

[DECEMBER UNAPPROVED MINUTES.pdf](#)

**Approval On Speical Minutes**

Approval of the Special Minutes for January 1st, 2019 and January 8th, 2019.

Documents:

[UNAPPROVED SPECIAL MINUTES 1 08 2019.pdf](#)

[Unapproved minutes SPECIAL Jan 01 2019.pdf](#)

**COMMITTEE And COMMISSION REPORTS**

**Nominations And Confirmations Of Appointees**

*Mayor Allen Scott presenting*

1. Recommendation to appoint Council Member Carlton Billingsley to the Bryant Advertising and Promotion Commission. This will replace the position formerly held by (Mayor) Allen Scott.

- Re-appointment of Ash Patel

2. The re-appointment of the following commissioners for the Bryant Planning Commission:

Lance Penfield  
Walter Burgess  
Ken Brunt  
Richard Poe

## **ANNOUNCEMENTS And PRESENTATIONS**

### **Fire Department**

*Presenter: Chief Jordan*

- Presentation of the 2018 Bryant Fire Department Firefighter of the Year Award
- Presentation of the 2018 Lifesaver Awards

### **DEPARTMENT REPORTS**

- *Department Reports are given on a quarterly basis unless otherwise requested*

### **PUBLIC COMMENTS**

- *Public Comments should be limited the three (3) minutes per speaker*

### **OLD BUSINESS**

#### **Bond Project Updates**

3. Update on Current Bond Projects

#### **Parks And Recreation**

*Presented by Chris Treat, Parks Director*

4. Central Arkansas Soccer Club use Agreement
  5. Bryant Athletic Association Use Agreement
  6. Ordinance with Emergency Clause-An ordinance authorizing a contract for services with the Bryant Senior Adult Center Council; Waiving competitive bidding; Declaring an emergency; and for other purposes.
  7. Resolution-A resolution authorizing the Mayor to execute a program agreement with the Central Arkansas Development Council, D.B.A. Bryant Senior Adult Center, and for other purposes.
  8. Ordinance with Emergency Clause-An ordinance authorizing a contract for services with the Boys' and Girls' Club of Bryant; Waiving competitive bidding; Declaring an emergency; and for other purposes.
  9. Resolution-A resolution authorizing the Mayor to execute a program agreement with the Bryant Youth Association Inc, D.B.A. Boys' and Girls' Club of Bryant, and for other purposes.
- Sponsored by Council Members Carlton Billingsley and Lorne Gladden*
10. Maximum Impact Agreement

Documents:

[CAS\\_Use\\_Agmt\\_2019 \(1\).pdf](#)  
[BAAUseAgreement2019-Final.pdf](#)  
[BSACAgreement2019.pdf](#)  
[2019BSACCORDINANCE.pdf](#)

[Restoexecute2019BSACPA.pdf](#)  
[BoysandGirlsClubAgreement 2019.pdf](#)  
[2019RestoexecuteBGCprogramagreement.pdf](#)  
[OrdwaivebidBGC2019.pdf](#)  
[Maximum Impact Field Agreement 2019 \(2\) \(1\).pdf](#)

## **NEW BUSINESS**

### **Finance**

*Presenter- Joy Black Finance Director*

11. Presentation and Approval of the 2018 December Year to Date City Financial Report (see attachment pending )

12. Resolution - A Resolution Providing for the Adoption of an Amended Budget for the City of Bryant for the twelve month period beginning January 1, 2018 and ending December 31, 2018 (see attachment pending)

13. Resolution - A Resolution Providing for the Adoption of an Amended Budget for the City of Bryant for the twelve month period beginning January 1, 2019 and ending December 31, 2019 - Reappropriations (see attachment pending)

Documents:

[REPDECYTD.pdf](#)  
[BUDADJDEC18.pdf](#)  
[BUDADJJAN19.pdf](#)

### **Human Resources Department**

14. Resolution - Resolution regarding a new position description for Police Chief

15. Resolution - Resolution regarding a new position description for Fire Captain

16. Resolution - Resolution regarding a new position description for Fire Engineer

17. Resolution - Resolution regarding a new position description and income range for Director of Information Technology

18. Resolution - Resolution regarding a new position description and income range for System Administrator

19. Resolution - Resolution regarding a new position description and income range for Equipment Operator I in the Street Department

20. Resolution - Resolution regarding a new position description and income range for Equipment Operator II in the Street Department

21. Resolution - Resolution regarding a new position description and income range for Equipment Operator III in the Street Department

22. Resolution - Resolution regarding a new position description and income range for Field Supervisor in the Street Department

Documents:

[Resolution - Police Chief.pdf](#)  
[Police Chief - Proposed 2019.pdf](#)  
[Resolution - Fire Captain.pdf](#)  
[Fire - Captain 2019.pdf](#)  
[Resolution - Engineer - Fire - JF edits.pdf](#)  
[Fire - Engineer - Prop 2019.pdf](#)  
[Fire Step and Grade.pdf](#)  
[Resolution - Director of Information Technology.pdf](#)  
[Director of Information Technology.pdf](#)  
[Resolution - System Administrator.pdf](#)  
[Systems Administrator Proposed 2019.pdf](#)  
[Resolution - Equipment Operator I.pdf](#)  
[Equipment Operator 1 - Proposed 2019.pdf](#)  
[Resolution - Equipment Operator II.pdf](#)  
[Equipment Operator II - Proposed 2019.pdf](#)  
[Resolution - Equipment Operator III.pdf](#)  
[Equipment Operator III - Proposed 2019.pdf](#)  
[Resolution - Field Supervisor.pdf](#)  
[Field Supervisor - Proposed 2019.pdf](#)

**Planning & Community Development Department**

*Presenter - Truett Smith, Director of Planning and Community Development*

23. Ordinance - An Ordinance Establishing Standards For Small Wireless Facilities Within the City of Bryant, Arkansas.

24. Ordinance - An Ordinance Amending the Comprehensive Zoning Ordinance of the City of Bryant to the Bryant Zoning and Landscaping Code.

Documents:

[Small Cell Wireless Communication Facilities Ord.pdf](#)  
[Ord Landscaping Changes.pdf](#)

**Public Works**

Presenter: Mark Grimmatt

25. Resolution - Resolution Authorizing the Mayor to Purchase Real Property Located Along and for Bryant Parkway and to Accept Such Warranty Deeds for Property. Such Property Being Located in the City of Bryant, Saline County, Arkansas: and for Other Purposes.

Documents:

[RESOLUTION AMENDING RESOLUTION 2018-47 AUTHORIZING THE MAYOR TO PURCHASE REAL PROPERTY.pdf](#)

**MAYOR COMMENTS**

**COUNCIL COMMENTS**

**ADJOURNMENT**

**APPROVAL OF MINUTES**

210 SW 3rd St.  
Bryant. AR 72022  
[\(501\)943-0999](tel:(501)943-0999)

**Bryant City Council**  
**Regular Meeting**  
December 18th, 2018  
Boswell Municipal Complex-City Hall Courtroom

**UNAPPROVED MINUTES**

4 pages

- **INVOCATION** by: Rob Roedel
- **PLEDGE OF ALLEGIANCE** – Yes Lead by Jacklynn Price – Boys and Girls Club
- **CALL TO ORDER BY** - Mayor Jill Dabbs at 6:30 pm
- **ROLL CALL:** All Council Member present.
- **QUORUM PRESENT**

**Approval of Minutes**

Approval of the October and November 2018 Minutes.

**Motion** to approve both with a change on November. The police department section - show one (1) SRO car in the minutes, to be added to purchase. Item was approved in November – November recording # 1:25:00 ( Change made by City Clerk and minutes were approved) with motion from Council Member Billingsley, second by Council Member Gladden. Voice vote 8 yeas, Passed.

**COMMITTEE and COMMISSION REPORTS**

NONE

**ANNOUNCEMENTS and PRESENTATIONS**

- Jacklynn Price ( from the boys and girls club) Annual Presentations - Bryant Boys and Girls Club – (Recording 5:00)
- B.K D. “IT” AUDIT. (Recording 26:30)

**DEPARTMENT REPORTS** (Recording 43:35)

- Chief Jordan – Monthly update
- Captain Pouch – Police update (Recording 44:38) Laptop and Boot cash.
- **Motion** made by Council Member Roedel – to allow the Police and Fire department employees to purchase laptops at the price of \$55.00, the price received on Arkansas Gov. sales, second by Council Member Miller. Voice vote 8 yeas. Passed.

## **PUBLIC COMMENTS**

- Mary Vickers – Bryant Senior Center

## **OLD BUSINESS**

- Todd Muller – Parkway update
- Staff Attorney – Parkway update

## **NEW BUSINESS** (Recording 58:44)

**Finance** Presenter- Joy Black Finance Director

1. **Presentation and Approval** of the 2018 November Year to Date City Financial Report.

**Motion** to approve by Council Member Miller, second by Council Member Scott. Voice vote 8 years. Passed.

2. **Resolution** - A Resolution Providing for the Adoption of an Amended Budget for the City of Bryant for the twelve month period beginning January 1, 2018 and ending December 31, 2018.

**Motion** to approve by Council Member Roedel, second by Council Member Miller. Voice vote 8 years. Passed. **RESOLUTION 2018 – 43**

**Budget Correction:** Presented by Attorney Madison (Recording 1:04:30)

No motions were made to add the item to the agenda.

**Motion** to approve pay corrections per Ordinance and Jesup by Council Member Higginbotham, seconded by Council Member Gladden. 8 years. Passed

3. **Resolution** - A Resolution Providing for the Adoption of a Budget for the City of Bryant for the twelve month period beginning January 1, 2019 and ending December 31, 2019. (Recording 1:04)

**Motion** to approve by Council Member Scott, second by Council Member Roedel. Voice vote 8 years. Passed. **RESOLUTION 2018 - 44**

**Legal Department** Presented by: Chris Madison - Staff Attorney

4. **Ordinance with Emergency Clause** - An Ordinance Stating the Time of the First Council Meeting in January Following General or Special Election for Officials. (*Sponsored by Council members Allen Scott and Brenda Miller*) (Recording 1:04:38)

**Motion** to suspend the rules and read first, second and third reading by title only by Council Member Higginbotham, second by Council Member Scott. Voice vote 8 years. Passed. Ordinance read by Mayor Dabbs.

**Motion** to adopt by Council Member Miller, seconded by Scott. Roll call vote: 8 years, Passed.

**Motion** to approve the Emergency Clause by Council Member Higginbotham, seconded by Council Member Gladden. Roll call vote 8 yeas. Passed **ORDINANCE 2018-37**

**Human Resources Department** (RECORDING 1:06 )

5. **Resolution** - Resolution regarding a new position description and income range for a Water Supervisor in the Public Works Department.

**Motion** to approve by Council Member Scott, second by Council Member Gladden. Voice vote 8 yeas. Passed. **RESOLUTION 2018 - 45**

6. **Resolution** - Resolution regarding a new position description and income range for a Wastewater Supervisor in the Public Works Department.

**Motion** to approve by Council Member Scott, second by Council Member Gladden. Voice vote 8 yeas. Passed. **RESOLUTION 2018 - 46**

**Parks and Recreation** Presented by Chris Treat, Parks Director (Recording 1:10)

**THE FOLLOWING ITEMS ( 7 – 11 ) WERE ALL TABLED WITH A MOTION UNTIL THE JANUARY MEETING BY COUNCIL MEMBER ROEDEL, SECOND BY COUNCIL MEMBER PERMENTER. VOICE VOTE 8 YEAS – PASSED.**

7A. Central Arkansas Soccer Club Use Agreement

7. Bryant Athletic Association Use Agreement

8. Ordinance with Emergency Clause-An ordinance authorizing a contract for services with the Bryant Senior Adult Center Council; Waiving competitive bidding; Declaring an emergency; and for other purposes.

9. Resolution- A resolution authorizing the Mayor to execute a program agreement with the Central Arkansas development Council, D.B.A. Bryant Senior Adult Center, and for other purposes.

10. Ordinance with Emergency Clause-An ordinance authorizing a contract for services with the Boys' and Girls' Club of Bryant; Waiving competitive bidding; Declaring an emergency; and for other purposes.

11. Resolution- A resolution authorizing the Mayor to execute a program agreement with the Bryant Youth Association Inc., D.B.A. Boys' and Girls' Club of Bryant, and for other purposes.

**Item added: Motion** for the Boys and Girls club and the Senior Citizens to have a 60 day extension on their contracts by Council Member Billingsley, second by Council Member Gladden. Voice vote: 8 yeas. Passed.

**Public Works** Presented by Mark Grimmatt Public Works Director and Chris Madison – Staff Attorney

**12.Resolution** - Resolution Authorizing the Mayor to Purchase Real Property Located Along and for Bryant Parkway and to Accept Such Warranty Deeds for Property Described in the Attached Contract, Such Property Being Located in the City of Bryant, Saline County, Arkansas: and for Other Purposes.

**Motion** to approve by Council Member Permenter, second by Council Member Billingsley. Voice vote: 8 yea. Passed. **RESOLUTION 2018 - 47**

**MAYOR COMMENTS** (Recording 1:13)

- Mayor Dabbs turned the gavel over to the Mayor Elect Allen Scott.

**COUNCIL COMMENTS** (Recording 1:15)

- Rob Roedel – Gave Mayor Dabbs an award
- Carlton Billingsley – Comment

**ADJOURNMENT**

**Motion** to adjourn by Council Member Roedel, second by Council Member Higginbotham. Voice vote: 8 yeas. Adjourned.  
Time: 7:49 RECORDING # 1:19:43

---

Mayor Allen Scott

ATTEST

---

City Clerk Sue Ashcraft

**Bryant City Council**  
**Special Meeting**  
January 1st, 2019  
2:00 pm  
Boswell Municipal Complex-City Hall Courtroom

**UNAPPROVED SPECIAL MINUTES**

2 pages

- **SWEARING IN OF ELECTED OFFICIALS**
- **INVOCATION** – Council Member Higginbotham
- **PLEDGE OF ALLEGIANCE**
- **CALL TO ORDER** - By Mayor Scott at 2:40pm
- **ROLL CALL** – ALL Present – Permenter, Gladden, Higginbotham, Roedel, Hawk, Henson, Miller, Billingsley.
- **QUORUM PRESENT**
- **PUBLIC COMMENTS** - None

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**Legal Department** Presenter: Josh Farmer- Bryant City Attorney

1. **Resolution** setting Bryant City Council meeting dates and time for 2019.

**Motion** to approve by Council Member Billingsley, second by Council Member Gladden.  
Voice vote 8 yeas. Passed.

**MAYOR COMMENTS**

NONE

**COUNCIL COMMENTS**

- Miller

**ADJOURNMENT**

Motion to adjourn by Council Member Miller, second by Council Member Roedel.  
Voice vote- 8 yeas. Adjourned.

**APPROVED MINUTED JANUARY 29 2019**

---

Mayor Allen Scott

**ATTEST**

---

City Clerk Sue Ashcraft

## **Bryant Parks and Recreation Department 2019 Program and Use Agreement**

THIS AGREEMENT made and entered into on \_\_\_\_\_, 2019 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called "THE CITY AND/OR THE DEPARTMENT"), and Central Arkansas Soccer Club at P.O. Box 442, Bryant, Arkansas (hereinafter called "CAS").

### WITNESSETH

WHEREAS, THE CITY maintains property at Midland Park in Bryant, Arkansas; and

WHEREAS, the use of said property for the purpose of the Soccer Program has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE CITY provides and maintains certain recreational facilities for programs and parks in Bryant, and

WHEREAS, CAS provides program administration and operations of the Youth Soccer Program in Bryant,

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of Midland Soccer Complex as outlined here to CAS for the operation of Soccer beginning on January 1, 2019 and ending on December 31, 2019. Upon completion, the park may be used by CAS as it becomes available to CAS by notification from the Bryant Parks and Recreation Department. Bishop Park "E" Complex and Alcoa 40 multipurpose field will be available per Parks Department's schedule.

Named property will be used by CAS for events, practices, and games on the dates and times listed on the schedules as submitted to THE DEPARTMENT by the CAS.

The general conditions of this program agreement will be:

1. CAS will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.
4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE CITY Facility. CAS shall indemnify and hold the City of Bryant, its departments and all of its employees harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by CAS, its agents, employees, or program participants.

5. It is agreed that the program for which this agreement is written must be made available to the general public to join and participate in. It is also agreed that the party sponsoring any community recreation program will furnish and supply all expendable materials necessary for conducting the program.
6. The named facility, area, or property may be rented to any other group, business, individual, or entity by CAS with prior approval by THE DEPARTMENT. Once approval is given by THE DEPARTMENT, payment of rental fees must be made to THE DEPARTMENT. Any and all rental fees charged for use of the named facility, area, or property must be approved by THE DEPARTMENT and paid to THE DEPARTMENT.
7. No alterations, changes, or modifications to change the intended use may be made to facilities by CAS, without first receiving written approval from THE DEPARTMENT. The CAS must submit a detailed request in writing to THE DEPARTMENT.
8. CAS assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by CAS. If the repair is neglected for a long period of time THE CITY will make the necessary repairs and bill the CAS. A long period of time is considered five business days following the damage, unless otherwise agreed to by CAS and the Parks Grounds and Maintenance Superintendent.
9. CAS must inspect facilities prior to each use. If damage is discovered to equipment or facilities that poses an immediate hazard or danger CAS must immediately notify THE DEPARTMENT. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT so that repairs can be made within a reasonable time not to exceed five business days from notification, unless otherwise agreed to by CAS and the Parks Grounds and Maintenance Superintendent. CAS must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.
10. League games and practices cannot be scheduled to begin past 9:30 p.m. No scheduled league games will be allowed to start after 10:00 p.m. A new period may not begin after 10:30 pm. CAS agrees to provide THE DEPARTMENT with a schedule of any dates their participants will be at the named site. This schedule must include times and dates of the following: tryouts, scheduled games, practices, tournaments, special events, work dates, etc. Dates and times must not conflict with THE DEPARTMENT work schedule without prior approval. Normal work hours for THE DEPARTMENT are: 8:00 AM - 5:00 PM Monday – Friday, unless other arrangements have been made with THE DEPARTMENT.
11. The use of lights by CAS must be arranged with THE DEPARTMENT.
12. CAS agrees to provide one audited financial statement of the program(s) that this

program agreement is written for in the first quarter of the following year. Also a copy of their 501(c)(3) non-profit status must be given to THE DEPARTMENT each year. CAS's fiscal year is July 1<sup>st</sup> – June 30<sup>th</sup>.

13. CAS agrees to return this agreement signed by the appropriate persons, and any and all additional requested material.

14. THE DEPARTMENT has first option to run concessions during all events.

15. CAS agrees to provide a list of any bulk chemicals used and/or stored at the facility during their program agreement. This list must include a MSDS for each chemical listed and CAS must insure that each chemical is properly stored according to MSDS specifications. THE DEPARTMENT must be made aware of the intention to use any form of chemical prior to its use or storage in a facility.

16. Additional conditions to be agreed upon not previously listed:

A. THE DEPARTMENT will cover costs for all field maintenance and utilities expenses. CAS agrees to pay an activity fee of \$25 per player each registration period.

B. CAS will control all litter by picking up litter their program creates after each time the field is used. The litter must be placed in the proper receptacle by CAS. If excessive litter must be picked up after 72 hours of the program by THE DEPARTMENT, CAS will be charged \$15 for each hour worked per employee used by THE DEPARTMENT. This does not include litter in the immediate (within 5 feet) area of an overflowing trash receptacle.

C. CAS will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement by March 1, 2019. CAS understands that their program participants are in no way covered by insurance by THE DEPARTMENT or the City.

D. Alcoa Park is an Arkansas Parks and Tourism Department Grant Park and all APTD Guidelines must be followed for improvements, preparations, etc. for special events and must be approved by the Director of THE DEPARTMENT after approval from the Department of Parks and Tourism, prior to any alteration of the park.

E. CAS will submit a member to PRAC (Parks and Recreation Alliance Council) who will also be contact person(s) for after business hours' emergencies.

F. At the request of THE DEPARTMENT, and with at least 120 days' notice, CAS will remove all their equipment at the completion of this agreement period. CAS will insure that their employees

or participants do not attempt to operate equipment belonging to THE DEPARTMENT or the City.

17. THE DEPARTMENT agrees to the following specific conditions and assurances:

- A. The park area will be maintained THE DEPARTMENT on a regular schedule. All fields will undergo extensive turf maintenance programs (including aeration, fertilization, and weed removal) and striping will be performed on an as-needed basis.
- B. THE DEPARTMENT will be responsible Monday - Friday for their field preparation (including mowing and painting), cleaning the restrooms, and maintaining other park areas. **THE DEPARTMENT will also provide trash pickup on weekends during events when necessary.**
- C. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.
- D. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.
  - E. THE DEPARTMENT will continue to complete Midland with added amenities, as funds are acquired.
  - F. THE DEPARTMENT will waive room rental fee for meeting rooms with 10-day notice, provided the room is available. For request made within 10 days of rental date, regular fees apply.

18. CAS and THE DEPARTMENT recognize that use of the facilities during the dates and times provided by the CAS as part of their program, will give CAS first access to use of the facilities. However, if CAS team practice, game, or event is cancelled or otherwise does not occur, CAS will take reasonable steps to notify THE DEPARTMENT of the cancellation as soon as CAS is reasonably able to make the facilities available to other citizens of Bryant at THE DEPARTMENT's discretion. Furthermore, CAS recognizes that the facilities are taxpayer constructed facilities meant for the benefit and use of the Citizens of Bryant, and as such will work with THE DEPARTMENT to provide a realistic schedule that maximizes CAS's use of the facilities while maximizing the potential field rental fees for THE DEPARTMENT and maximizing citizen access to the facilities. Other specific agreements or assurance:

- A. Permanent improvements to facilities and fields will become property of THE CITY. Permanent fixtures include, but are not limited to all: concrete

work, fences, underground installations, sprinkler heads, structural work, lighting fixtures, backstops, dugouts, scoreboards and drinking fountains and other items so affixed to the land that they become a fixture to the property.

- B. Non-permanent improvements will be retained by CAS and include: appliances, field marking equipment which was purchased by CAS, scoreboards, portable buildings which were purchased by CAS.

For Annual Programs - A program agreement must be signed annually in order to guarantee use of a facility or area. The CAS will be given first option for renewal of the scheduling of the fields. The signing of such agreement in no way binds the Parks and Recreation Department or the City to notify CAS of the need for a program agreement in the future. The responsibility to obtain an agreement to secure use of a particular facility and/or area for a specific time remains with the organization, group, or person wishing to use City-owned facilities and/or properties.

THE DEPARTMENT or CAS may amend this agreement by the mutual assent of all parties. If this agreement is amended, it will be written, signed by all parties stated and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on CAS; and supersede any and/or all previous agreements, contracts, or leases.

City of Bryant, A municipal Corporation,

\_\_\_\_\_, Mayor, Allen E. Scott

User Organization,

\_\_\_\_\_, 2019 President

Reviewed by Bryant Parks and Recreation Committee

\_\_\_\_\_, 2019 Committee Chairman

**Bryant Parks and Recreation Department  
2019 Program and Use Agreement**

THIS AGREEMENT made and entered into on \_\_\_\_\_, 2019 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called “THE CITY AND/OR THE DEPARTMENT”), and Bryant Athletic Association at 400 S. W. 2<sup>nd</sup>, Bryant, Arkansas (hereinafter called “BAA”).

WITNESSETH

WHEREAS, THE CITY maintains property at Alcoa 40 Park, Ashley Park and Bishop Park in Bryant, Arkansas; and

WHEREAS, the use of said property for the purpose of the Youth Baseball (**hereafter defined as Recreational League, Travel Ball & All Stars**) and Youth Football Program has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE CITY provides and maintains certain recreational facilities for programs and parks in Bryant; and

WHEREAS, BAA provides program administration and operations of the Youth Baseball and Youth Football Program in Bryant;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE Department agrees to grant use of:

Park	Dates	Program	Field Use	Schedule Due
Bishop	Jan. 1- July 31	Youth Baseball	All *	March 31st
	Aug. 1 – Nov. 31	Youth Football	Schedule Based*	Sept. 15 <sup>th</sup>
	Sept. 1 – Oct. 31	Youth Baseball	Schedule Based*	Sept. 15 <sup>th</sup>
Alcoa	Aug. 1 – Nov. 31	Youth Football	Football Field & Concessions *	Sept 15 <sup>th</sup>
Ashley	March 1 – June 15	Youth Baseball	All *	None

\*The Department has the right to rent fields at **Bishop, Alcoa, & Ashley Park** when not in use by the BAA based on the schedule agreed upon by The Department and the BAA.

The general conditions of this program agreement will be:

1. BAA will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is agreed that the program for which this agreement is written must be made available to the general public to join and participate in.
3. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
4. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE DEPARTMENT pertaining to parks and facilities.

5. It is understood that THE DEPARTMENT will not be liable for any injuries incurred by participants who are participating in activities on or in THE DEPARTMENT Facilities. BAA shall indemnify and hold the City of Bryant, its departments, and all of its employees harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BAA, its agents, employees, or program participants.
6. No alterations, changes, or modifications to change the intended use may be made to facilities by BAA, without first receiving written approval from THE DEPARTMENT, DRC (Development Review Committee) and Parks Committee.
7. BAA assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by BAA. If the repair is neglected for a long period of time THE DEPARTMENT will make the necessary repairs and bill the BAA. A long period of time is considered three business days following the damage, unless otherwise agreed to by BAA and the Parks Director.
8. BAA must inspect facilities prior to each use. If damage is discovered to equipment or a facility that poses an immediate hazard or danger BAA must immediately notify THE DEPARTMENT via the **Report a Concern** webpage. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT. BAA must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.
9. League games and practices cannot be scheduled to begin past 9:30 p.m. No scheduled league games will be allowed to start after 10:00 p.m. A new inning/period may not begin after 10:30 pm. BAA agrees to provide THE DEPARTMENT with a schedule of any dates their participants will be at the named site. This schedule must include times and dates of the following: tryouts, scheduled games, practices, tournaments, special events, work dates, etc. Dates and times must not conflict with THE DEPARTMENT work schedule without prior approval. Normal work hours for THE DEPARTMENT are: 8:00 AM - 5:00 PM Monday – Friday, unless other arrangements have been made with THE DEPARTMENT.
10. BAA agrees to provide one financial statement of the program(s) that this program agreement is written for in the first quarter of the following year. Also a copy of their 501(c)(3) non-profit status must be given to THE DEPARTMENT each year. BAA's fiscal year is October 1<sup>st</sup> – September 30<sup>th</sup>.
11. BAA agrees to return this agreement signed by the appropriate persons, and any and all additional requested material before sign-ups begin by BAA. At this time keys and security codes to all buildings and fields are exchanged between THE DEPARTMENT and BAA.
12. Additional conditions to be agreed upon not previously listed:
  - A. BAA will pay THE DEPARTMENT \$20 per participant per season for the field use and provide team rosters to THE DEPARTMENT by April 15<sup>th</sup> **for Spring programming and Sept. 15<sup>th</sup> for Fall programming.**

- B. BAA will control litter by picking up litter their program creates after each time the field is used. The litter must be placed in the proper receptacle by the BAA. If excessive litter must be picked up after 72 hours of the program the BAA will be charged \$15 for each hour worked per employee used by THE DEPARTMENT. This does not include litter in the immediate area of an overflowing trash receptacle.
- C. BAA will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement by March 31. BAA understands that their program participants are in no way covered by insurance by THE DEPARTMENT or the City.
- D. THE DEPARTMENT and BAA will collaborate to produce a tournament schedule and the BAA agrees to adjust league schedule around those tournaments. All tournament rental rates will be paid directly to THE DEPARTMENT.**
- E. Alcoa Park is an Arkansas Parks and Tourism Department Grant Park and all APTD Guidelines must be followed for improvements, preparations, etc. for special events and must be approved by the Director of THE DEPARTMENT after approval from the Department of Parks and Tourism, prior to any alteration of the park.
- F. BAA will submit a member to PRAC and who will also be contact person(s) for after business hours emergencies.
- G. BAA will insure that their employees or participants do not attempt to operate equipment belonging to THE DEPARTMENT or the City.

13. THE DEPARTMENT agrees to the following specific conditions and assurances:

- A. The park area will be maintained on a regular schedule. All fields will undergo extensive turf maintenance programs (including aeration, fertilization, and weed removal).
- B. THE DEPARTMENT will be responsible Monday - Friday for their field preparation (including dragging and chalking), cleaning the restrooms, and maintaining other park areas.
- D. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.
- E. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.
- F. THE DEPARTMENT will be responsible for utilities and the expendable materials (including chalk, paint, field dry, bases, pitcher mounds, and etc.) necessary for the BAA programming.

- G. THE DEPARTMENT at the written request of the BAA will provide a liaison to the BAA monthly meetings to assure the maintenance program is satisfactory. The liaison will contact the president of the BAA if they are unable to attend.
  - H. THE DEPARTMENT will make concessions available at events listed on the schedule provided on or before March 31<sup>st</sup> for **Spring programming & Sept. 15<sup>th</sup> for Fall programming.** (including labor, material and supplies and cleaning of restrooms).
  - I. THE DEPARTMENT will waive room rental fee meeting rooms with 10 day notice, provided the room is available. For request made within 10 days of rental date, regular fees apply. Court or room rental fees will be waived for Night of Champions, provided the space is available. BAA is responsible for all set-up, breakdown, and clean-up for these events. If the event goes after hours, then normal after hours fees still apply.
14. BAA and THE DEPARTMENT recognize that use of the facilities during the dates and times provided by the BAA as part of their program, will give BAA first access to use of the facilities. However, if BAA team practice, game, or event is cancelled or otherwise does not occur, BAA will take reasonable steps to notify THE DEPARTMENT of the cancellation as soon as BAA is reasonably able to make the facilities available to other citizens of Bryant at THE DEPARTMENT's discretion. Furthermore, BAA recognizes that the facilities are tax payer constructed facilities meant for the benefit and use of the Citizens of Bryant, and as such will work with THE DEPARTMENT to provide a realistic schedule that maximizes BAA's use of the facilities while maximizing the potential field rental fees for THE DEPARTMENT and maximizing citizen access to the facilities.

THE DEPARTMENT or BAA may amend this agreement by the mutual assent of all parties. If this agreement is amended, it will be written, signed by all parties stated and attached to this original agreement.

THE DEPARTMENT may terminate this agreement with 90 days' notice upon a finding, by a 2/3rds vote by City Council, that the consideration provided by BAA in regards to provision of youth services is not being adequately fulfilled, adequately met, or otherwise adequately accomplishing the goals of this user agreement. To effectuate this paragraphs provision, the City Council shall during a regular or special meeting adopt a Resolution of Indent to terminate this program agreement by a 2/3rds vote of the Council. The City agrees that any such vote must occur before the 90-day written notice can be submitted. The City agrees that for the City Council to take such an action, all notice provisions under Arkansas Law for regular or special meetings must be complied with prior to any such meeting calling for such Resolution to exercise this paragraphs provision. Further the City shall notify, via the notification provisions within the is agreement, the President of the BAA of the Resolution of Intent to terminate this user agreement at least 48 hours before any Council Meeting to vote on such Resolution of Intent to terminate.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on BAA; and supersede any and/or all previous agreements, contracts, or leases.

City of Bryant,  
A municipal Corporation,

\_\_\_\_\_, Mayor Allen E. Scott

User Organization,

\_\_\_\_\_, 2019 President

Reviewed by Bryant Parks and Recreation Committee

\_\_\_\_\_, 2019 Committee  
Chairman

**Bryant Parks and Recreation Department  
2019 Program Agreement**

THIS AGREEMENT made and entered into on \_\_\_\_\_, 2019 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, #2, Bryant, Arkansas (hereinafter called "THE CITY"), and CENTRAL ARKANSAS DEVELOPMENT COUNCIL DOING BUSINESS AS Bryant Senior Adult Center, 321 Edison, Benton, Arkansas (hereinafter called "BSAC").

WITNESSETH WHEREAS, THE CITY owns property at Bishop Park on Boone Road in Bryant, Arkansas, and;

WHEREAS, the use of said property for the purpose of senior adult activities has been considered the best use of this property for recreational purpose to better service the citizens of Bryant, Arkansas;

WHEREAS, THE CITY provides RECREATIONAL facilities in Bryant, and;

WHEREAS, BSAC provides program administration and operations of the senior adult activities in Bryant;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of certain areas of the Bryant Community Center as outlined here, and pursuant to the terms contained in the separate contract entered into by the parties hereto, to BSAC for the operation of senior adult activities beginning on January 1, 2019 and ending on December 31, 2019.

The named property will be used by BSAC for special events and services for senior adults on the dates and times listed on the schedules as submitted to the BRYANT PARKS AND RECREATION DEPARTMENT (hereinafter, "the Department") by BSAC.

The general conditions of this program agreement will be:

1. BSAC will operate programs in accordance with nondiscrimination requirements of Title VI of the 1964 Civil Rights Act.
2. It is agreed that the program for which this agreement is written must be made available to the general public to join and participate in. It is also agreed that the party sponsoring any community recreation program will furnish and supply all expendable materials necessary for conducting the program.
3. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.

4. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to all applicable policies of THE CITY.
5. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE CITY facility. BSAC shall indemnify and hold, the City of Bryant, its Departments, and all of its employees and officials harmless against losses, claims, causes of action, and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BSAC, its agents, employees, or program participants.
6. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by BSAC without prior approval by THE CITY.

No alterations, changes, or modifications to change the intended use may be made to facilities by BSAC, without first receiving written approval from THE CITY. BSAC must submit a detailed request in writing to the Department.

7. BSAC assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by BSAC. If the repair is neglected for a long period of time, as determined solely by the City, THE CITY will make the necessary repairs and bill BSAC.
8. BSAC must inspect facilities prior to each use. If damage is discovered to equipment or the facility that poses an immediate hazard or danger then BSAC must immediately notify the Department. Damaged equipment or facility that does not pose a danger or hazard should be discussed with the Department. BSAC must report any vandalism or theft to the Department within 24 (twenty-four) hours or next business day.
9. BSAC agrees to provide the Department with a schedule of any dates their participants will be at the named site. This schedule must include times and dates of the following: daily use, special events, work dates, etc. Dates and times must not conflict with the Community Center schedule.

Normal operation hours for the Department are:  
8:00 AM – 5:00 PM Monday – Friday

Hours of the Bryant Community Center are:  
6:00 AM - 9:00 PM Monday – Friday  
8:00 AM – 8:00 PM Saturday  
12:00 NOON – 8:00 PM Sunday

10. Two keys will be given to the Director of the BSAC. Duplicate keys shall only be given to responsible staff.

11. If requested by the Bryant Parks and Recreation Committee, BSAC agrees to provide a financial statement of the program(s) that this program agreement is written for if requested in writing separately of this agreement.

12. BSAC agrees to return this agreement signed by the appropriate persons, and any and all additional requested material.

13. BSAC agrees to provide a list of any bulk chemicals used and/or stored at the facility during their program agreement. This list must include a MSDS for each chemical listed and BSAC must insure that each chemical is properly stored according to MSDS specifications. The Department must be made aware of the intention to use any form of chemical prior to its use or storage in the facility.

14. The DEPARTMENT will utilize the space :

Monday – Friday 3:30 p.m. – 9:00 p.m.

Saturday 8:00 a.m. – 4:00 p.m.

2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, Sundays 8:00 a.m. – 9:00 p.m.

During these hours the DEPARTMENT will be allowed to use BSAC tables and chairs. The DEPARTMENT will prepare the space for normal BSAC programming after utilizing the space.

15. Additional conditions to be agreed upon not previously listed:

A. BSAC will control all litter by picking up litter their program creates. The litter must be placed in the proper receptacle by BSAC and then be removed on a regular basis by a contracted trash service. If excessive litter must be picked up after 24 hours of the program by THE CITY, BSAC will be charged \$10 for each individual man hour worked.

B. BSAC will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement. BSAC understands that their program participants are in no way covered by insurance by THE CITY.

C. BSAC are responsible for payment of all utilities (for budgetary purposes the utilities cost shall stay at the current level that the BSAC is using at their previous facility).

D. BSAC must contact the Department prior to any digging in the park area. The extensive under ground wiring must be marked by the Department and One

Call before any digging can begin. If this procedure is not followed and as a result any lines in the park are damaged, BSAC will be responsible to pay for the cost of any and all repairs to the damaged lines.

- E. Bishop Park plans to be an Arkansas Parks and Tourism Department Grant Park and all APTD Guidelines must be followed for improvements, preparations, etc. for special events and must be approved by the Director of the Department after approval from the Department of Parks and Tourism, prior to any alteration of the park.
- F. BSAC will submit contact person(s) for after-business-hour emergencies. List responsibility of the person submitted.
- G. At the request of CITY, BSAC will remove all their equipment at the completion of this agreement period.
- H. BSAC will insure that their employees or participants do not attempt to operate equipment belonging to THE CITY.

Other specific agreements or assurance:

Permanent improvements to facilities and fields will become property of THE CITY. Permanent fixtures include, but are not limited to all: concrete work, fences, underground installations, sprinkler heads, structural work, lighting fixtures, etc.

Non-permanent improvements will be retained by BSAC and include: appliances, equipment, concession equipment, portable buildings, and etc... which were purchased by BSAC.

For Annual Programs-

A program agreement must be signed annually in order to guarantee use of a facility or area. The signing of such agreement in no way binds the Parks and Recreation Department to notify BSAC of the need for a program agreement in the future. The responsibility to obtain an agreement to secure use of a particular facility and/or area for a specific time remains with the organization, group, or person wishing to use Parks and Recreation owned facilities and/or properties.

Bryant Parks and Recreation Department reserves the right to amend this agreement when it deems it necessary. BSAC may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written and signed by both parties, and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf and supersede any and/or all previous agreements, contracts, or leases.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2019. City of Bryant,  
City of Bryant

\_\_\_\_\_, Mayor Allen E. Scott

Central Arkansas Development Council User Organization, Second Party,

\_\_\_\_\_, Larry Cogburn/ Executive Director

Approved by Bryant Parks and Recreation Committee

\_\_\_\_\_, Committee Chairman

City of Bryant Financial Support agreement 2019 with Bryant Senior Adult Center  
Council

THIS AGREEMENT made and entered into on \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the CITY OF BRYANT, doing business at 210 S.W. 3rd Bryant Arkansas, 72022 (hereinafter called “ THE CITY”), and Bryant Senior Adult Center Council, doing business at 6401Boone Road, Number 3, Bryant, Arkansas 72022 (hereinafter called “BSACC”).

WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas (Hereinafter referred to as “Facilities”); and

WHEREAS, the use of said Facilities for the purpose of the BSACC in conjunction and partnership with the Central Arkansas Development Council (hereinafter “CADC”) has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE PARTIES agree that additional funding is necessary to support the Bryant Senior Adult Center’s operations at the Bishop Park Community Facilities.

WHEREAS, THE CITY has authorized the payment of twenty-thousand dollars (\$20,000.00) to be paid from CITY’s General Account to support and provide additional funding to BSACC to further their mission of supporting the activities at the Facilities.

WHEREAS, BSACC agrees to accept the funding authorized by the CITY in exchange for assurances that such funding will be utilized solely at the Facilities and to further the programs, mission, purposes, and activities at the Facilities and within the City of Bryant, Arkansas.

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY will pay to BSACC twenty-thousand dollars (\$20,000.00) for fiscal year 2019 to further the programs, mission, purposes, and activities of BSACC at the Facilities and within the City of Bryant, Arkansas. The City will remit \$5,000 quarterly.

BSACC will provide written documentation on a monthly basis showing the expenditures reimbursed to CADC or paid directly by BSACC to further the activities, programs and mission of BSACC and CADC at the Bryant Facilities and within the City of Bryant, Arkansas.

BSACC will provide a final accounting of the expenditures, payments, reimbursements or otherwise paid by it from the funds provided by the CITY herein.

City of Bryant Financial Support agreement 2019 with Bryant Senior Adult Center Council

BSACC assures and agrees that all expenditures authorized by it from the monies provided by the CITY will be used solely for the activities, programs, expenses and mission at the Facilities in Bryant and within the City of Bryant.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on BSACC.

CITY OF BRYANT,

\_\_\_\_\_,  
Allen E. Scott, Mayor

Attest:

\_\_\_\_\_,  
Sue Ashcraft, City Clerk

Recipient Organization,

\_\_\_\_\_,  
Ray Lancaster President, Bryant Senior Adult Center Council

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019

**RESOLUTION NO. 2019 - \_\_\_\_**

**A RESOLUTION AUTHORIZING THE  
MAYOR TO EXECUTE A PROGRAM AGREEMENT WITH THE CENTRAL  
ARKANSAS DEVELOPMENT COUNCIL, D.B.A. BRYANT SENIOR ADULT CENTER,  
AND FOR OTHER PURPOSES**

**WHEREAS**, The City of Bryant owns property at Bishop Park on Boone Road in Bryant,  
Arkansas;

**WHEREAS**, the City of Bryant provides recreational facilities in Bryant for the City's senior  
adults;

**WHEREAS**, The Bryant Senior Adult Center provides program administration and operation of  
numerous senior adult programs in Bryant;

**WHEREAS**, providing recreational activities and services for the senior adults of the City of  
Bryant is an appropriate governmental function;

**WHEREAS**, the Bryant Senior Adult Center's access to the recreational facilities at Bishop Park  
on Boone Road to provide senior adult services and programs on behalf of the City of Bryant is  
an appropriate and beneficial use of that space and facilities to further the City's governmental  
interest and senior adult programs;

**WHEREAS**, the Bryant Senior Adult Center and the City's utilization and maximization of the  
space described in the attached Program Agreement (see Exhibit "A" attached hereto) benefits  
the City by maximizing senior adult access and senior adult activities with the least economic  
costs to the City.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE  
CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The Mayor and City Clerk are hereby authorized by the City Council for the  
City of Bryant, Arkansas to execute the attached Program Agreement for the Bryant Senior Adult  
Center, (see Exhibit "A") for the purposes stated in such agreement.

**Section 2.** In the event any title, section, paragraph, item, sentence, clause, phrase, or  
word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration  
or adjudication shall not affect the remaining portions of the resolution which shall remain in full  
force and effect as if the portion so declared or adjudged invalid or unconstitutional was not  
originally a part of the resolution.

**Section 3.** All resolutions and other matters in conflict with this resolution are hereby repealed to the extent of any inconsistency.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
Allen E. Scott, Mayor

ATTEST:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

**Bryant Parks and Recreation Department  
2019 Program Agreement**

THIS AGREEMENT made and entered into on \_\_\_\_\_, 2019 by and between the City of Bryant Parks and Recreation Department, a department of the City of Bryant doing business at 210 S.W. 3<sup>rd</sup> Street, Bryant, Arkansas (hereinafter called "THE CITY"), and Bryant Youth Association, D/B/A Bryant Boys and Girls Club, P.O. Box 129, Bryant, Arkansas (hereinafter called "BGC").

**WITNESSETH**

WHEREAS, THE CITY owns property at Bishop Park on Boone Road in Bryant, Arkansas, and;

WHEREAS, the use of said property for the purpose of a youth program has been considered the best use of this property for recreational purpose to better service the citizens of Bryant, Arkansas; the property is the 12,000 square feet on the first and second floor of the North Section of the Community Center and #2 & #3 basketball courts.

WHEREAS, THE CITY provides and maintains certain recreational programs, facilities and parks in Bryant, and;

WHEREAS, BGC provides program administration and operations of the youth program in Bryant;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of certain areas of the Bryant Community Center as outlined herein to BGC for the operation of youth programming beginning on January 1, 2019 and ending on December 31, 2019. The named property will be used by BGC for programs and events provided to the City and its youth.

1. For a period not to exceed fifty years, BGC shall be permitted to use, upon payment of an annual fee of \$1.00 which also covers the cost of monthly utilities (i.e. electricity and water/sewer expense), said facilities in sole consideration for the programs and services BGC provides to the City's youth and to provide programs and services for its members. Such Programs and services shall be operated in accordance with such guidelines as BGC shall determine to be appropriate. THE CITY will provide maintenance of the facilities in like manner and consistent with the support extended to other associations operating on City property and for performance of programs and services, including building maintenance for normal wear and tear to the area of the Community Center utilized by BGC, the City agrees to allow BGC use of specified areas of the Community Center at Bishop Park, including utilities associated with said usage. Building maintenance by the City does not include repairs for property damage caused by BGC or its members.
2. Notwithstanding the foregoing, however, the annual use of the premises shall continue until notification as provided in Section 15 below is given to end the terms of this agreement.
3. BGC agrees to furnish the City with an annual report illustrating the activities of the BGC on behalf of the City, no later than December 31, 2019. This report will illustrate and demonstrate how THE CITY funds have been utilized in furtherance of the programs of BGC.
4. BGC agrees to furnish the City with its annual audited financial statement within 30 days of the annual financial statement's completion, per fiscal year this agreement is in place.

5. Notices and reports required or permitted herein shall be in writing to the Mayor or City Council and shall be deemed delivered when actually received by the parties at the addresses described below:
  - i. Mayor, City of Bryant, 210 S.W.3<sup>rd</sup> Street, Bryant, AR 72022;
  - ii. Executive Director, Boys and Girls Club of Bryant, P.O. Box 129, Bryant, AR 72089.
6. BGC shall maintain insurance in amounts required by federal or state laws and hereby agrees to indemnify and hold harmless the City from any claims, lawsuits, judgments, or settlements brought as a result of the performance of this Agreement or BGC's provision of services hereunder.
7. The parties agree that THE CITY shall have no authority to direct the day-to-day activities of any BGC's employees, shall have no authority over BGC's personnel decision, or the conduct of the services and programs provide to the youth of Bryant.
8. It is agreed that THE CITY has no financial interest in the business of BGC and shall not be liable for any debts or obligations incurred by BGC, nor shall THE CITY be deemed or construed to be a partner, joint venture or otherwise interested in the assets of the BGC, or profits earned or derived by the BGC, nor shall BGC at any time or times use the name or credit of THE CITY in purchasing or attempting to purchase any equipment, supplies, or other thing or things whatsoever.
9. BGC, in the performance of its operation and obligations hereunder, shall be deemed to be an independent contractor in every respect and shall take all steps at its own expense as THE CITY may from time to time request to indicate that BGC is an independent contractor. THE CITY does not and will not assume any responsibility for the means by which or manner in which service by BGC shall be wholly responsible therefore.
10. In the event any clause, phrase, provision, sentence, or part of this Contract or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Use Agreement as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional.
11. In the event of any ambiguity in any of the terms of this Agreement, it shall not be construed for or against any party hereto on the basis that such party did or did not author the same.

The general conditions of this program agreement will be:

0. BGC will operate programs in accordance to nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
1. It is agreed that the program for which this agreement is written must be made available to the general public to join and participate in. It is also agreed that the party sponsoring any community recreation program will furnish and supply all expendable materials necessary for conducting the program.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.

4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE CITY facility. BGC shall indemnify and hold THE CITY, the City of Bryant, and all of its employees harmless against losses, claims, causes of action, and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by BGC, its agents, employees, or program participants
5. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by BGC without prior approval by THE CITY for any rental, assignment or subleased for any period longer than five (5) hours.
6. No alterations, changes, or modifications to change the intended use may be made to facilities by BGC, without first receiving written approval from THE CITY. The BGC must submit a detailed request in writing to THE CITY.
7. BGC assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by BGC. If the repair is neglected for a long period of time THE CITY will make the necessary repairs and bill BGC.
8. BGC must inspect facilities prior to each use. If damage is discovered to equipment or the facility that poses an immediate hazard or danger then BGC must immediately notify THE CITY. Damaged equipment or facility that does not pose a danger or hazard should be discussed with THE CITY. BGC must report any vandalism or theft to THE CITY within 24 (twenty-four) hours or next business day.
9. Two keys will master keys be given to the Director of the BGC. The BGC will provide the parks director with door codes and key fobs.
10. BGC agrees to return this agreement signed by the appropriate persons, and any and all additional requested material.
11. BGC agrees to provide a list of any bulk chemicals used and/or stored at the facility during their program agreement if applicable. This list must include a MSDS for each chemical listed and BGC must insure that each chemical is properly stored according to MSDS specifications. THE CITY must be made aware of the intention to use any form of chemical prior to its use or storage in the facility.
12. Additional conditions to be agreed upon not previously listed:
  - A. BGC will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement. BGC understands that their program participants are in no way covered by insurance by THE CITY.
  - B. BGC will pay for weather damage to water lines, pumps, etc. if the BGC requests that the water be turned on before THE CITY deems acceptable due to weather conditions.
  - C. BGC must contact THE CITY prior to any digging in the park area. The extensive under

ground wiring must be marked by THE CITY and One Call before any digging can begin. If this procedure is not followed and as a result any lines in the park are damaged, BGC will be responsible to pay for the cost of any and all repairs to the damaged lines.

D. Bishop Park plans to be Arkansas Parks and Tourism Department Grant Park and all APTD Guidelines must be followed for improvements, preparations, etc. for special events and must be approved by the Director of THE CITY after approval from THE CITY of Parks and Tourism, prior to any alteration of the park.

E. BGC will submit contact person(s) for after-business-hour emergencies. List responsibility of the person submitted.

F. At the request of THE CITY, BGC will remove all their equipment at the completion of this agreement period.

G. BGC will insure that their employees or participants do not attempt to operate equipment belonging to THE CITY.

H. THE CITY will provide the BGC with Field B1 from August 1, 2019 – November 31<sup>st</sup>, 2019 (Monday – Friday 5:30-8:30).

I. THE CITY will notify the BGC 10 days prior to events scheduled during BGC programming hours that require courts #2 & #3.

J. The BGC will give THE CITY 10 day notice when requesting using other space not outlined in this agreement.

K. THE CITY will be responsible for clearing courts #2 & #3 for BGC programming. The BGC will assist THE CITY in set up of courts #2 & #3 for Parks Department programming at the conclusion of BGC programming.

13. Either Party may terminate this Use Agreement by providing a 60 day written notice of its intent to not renew this agreement. Any such notice must be made 60 days but no more than 90 days prior to the end of any annual term of this agreement. Thus the period to notify a party's intent to cancel this agreement must be submitted in October of the calendar year for which the party wishes to terminate the agreement for the following fiscal year.

15. Other specific agreements or assurance:

A. Permanent improvements to facilities and fields will become property of THE CITY. Permanent fixtures include, but are not limited to all: concrete work, fences, underground installations, sprinkler heads, structural work, lighting fixtures, etc...

B. Non-permanent improvements will be retained by BGC and include: appliances, equipment, concession equipment, portable buildings, and etc... which were purchased by BGC.

16. For Annual Programs-

- A. A program agreement must be signed annually in order to guarantee use of a facility or area. THE CITY will provide at least a 60 day notice prior to the end of the term of this agreement of the City's intent to cancel, modify or otherwise change the terms of this Use Agreement. Any changes in programs of uses by BGC will be provided to THE CITY via a written notice provided at least 30 days prior to any such change in program or use of the facilities governed under this Use Agreement. BGC shall notify THE CITY no later than 60 days nor more than 90 days prior to the end of any annual term of this agreement of BGC's intent to discontinue use of the facilities and/or its intent to vacate the facilities provided for herein.
- B. Either party may amend this agreement when deemed necessary, but any amendment, alteration or change in this agreement, other than as provided for in paragraph 15 above, will only be affective by the mutual assent of both parties and will be effective when reduced to writing signed by both parties and attached to this original agreement.

**IN WITNESS WHEREOF** the parties hereto have caused this Agreement to be executed in their behalf and supersede any and/or all previous agreements, contracts, or leases.

**CITY OF BRYANT, ARKANSAS**

**BOYS' AND GIRLS' CLUB OF BRYANT**

\_\_\_\_\_  
Mayor Allen E. Scott

\_\_\_\_\_  
President,

Attest:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Suzanne Passmore, Executive Director

**RESOLUTION NO. 2019 - \_\_\_\_**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A PROGRAM AGREEMENT WITH THE BRYANT YOUTH ASSOCIATION INC., D.B.A. BOYS AND GIRLS CLUB OF BRYANT, AND FOR OTHER PURPOSES**

**WHEREAS**, The City of Bryant owns property at Bishop Park on Boone Road in Bryant, Arkansas;

**WHEREAS**, the City of Bryant provides recreational facilities in Bryant for the City's youth;

**WHEREAS**, The Boys and Girls Club provides program administration and operation of a youth program in Bryant;

**WHEREAS**, providing recreational activities and services for the youth of the City of Bryant is an appropriate governmental function;

**WHEREAS**, the Boys and Girls Club access to the recreational facilities at Bishop Park on Boone Road to provide youth services on behalf of the City of Bryant is an appropriate and beneficial use of that space and facilities to further the City's youth programs;

**WHEREAS**, the Boys and Girls Club and the City's utilization and maximization of the space described in the attached Program Agreement (see Exhibit "A" attached hereto) benefits the City by maximizing youth access and youth activities with the least economic costs to the City.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The Mayor and City Clerk are hereby authorized by the City Council for the City of Bryant, Arkansas to execute the attached Program Agreement for the Bryant Boys and Girls Club, (see Exhibit "A") for the purposes stated in such agreement.

**Section 2.** In the event any title, section, paragraph, item, sentence, clause, phrase, or word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the resolution which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of the resolution.

**Section 3.** All resolutions and other matters in conflict with this resolution are hereby repealed to the extent of any inconsistency.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
Allen E. Scott, Mayor

Approved as to Form:

\_\_\_\_\_  
Josh Farmer, City Attorney

ATTEST:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

**ORDINANCE No. 2019 - \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING A CONTRACT FOR ADDITIONAL SERVICES WITH THE BOYS' AND GIRLS' CLUB OF BRYANT; WAIVING COMPETITIVE BIDDING; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City Council has previously appropriated funds for recreational activities within the City; and

**WHEREAS**, the Boys' and Girls' Club of Bryant is an Arkansas nonprofit corporation created for the purpose of providing recreational activities; and

**WHEREAS**, the Boys' and Girls' Club of Bryant is in a unique position to provide such activities on behalf of the City of Bryant; and

**WHEREAS**, Ark. Code Ann. §§ 14-47-138 and 14-58-303 provide that the City may, by ordinance, waive the requirements of competitive bidding in exceptional situations where such procedure is found to be not feasible or practicable.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Bryant Arkansas:

**Section 1. Authority To Execute Contract**

The Council hereby approves a contract between the City of Bryant Arkansas and the Boys' and Girls' Club of Bryant in the amount of \$35,000 to provide public recreational services, in addition to those enumerated in and provided in consideration for the contract for use of the Bishop Park facilities, for the youth of Bryant during the 2019 calendar year. The Mayor is hereby authorized to enter into a "Contract for Services" with the Boys' and Girls' Club of Bryant, wherein the Club agrees to provide certain recreational activities on behalf of the City of Bryant, Arkansas during 2019, in exchange for, *inter alia*, payment in the amount of \$35,000, payable in the manner specified in the Contract attached hereto as Exhibit A.

**Section 2. Waiver of Competitive Bidding**

Given the variety of services offered by the Boys and Girls Club, the City Council for the City of Bryant Arkansas hereby finds that circumstances exist which constitute an exceptional situation where competitive bidding is not feasible or practical and waives the requirements of formal competitive bidding.

**Section 3. Severability**

The provisions of this Ordinance are separable and in the event that any section or part hereof shall be held to be invalid, such invalidity shall not affect the remainder of this Ordinance.

**Section 4. General Repealer**

All ordinances and resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

**Section 5. Emergency Clause**

The City Council wishes to avoid any interruption to the services provided by the Boys and Girls Club due to late payment by the City and hereby declares an emergency, placing this Ordinance in full force and effect immediately upon its passage and approval.

PASSED and APPROVED this  
\_\_\_\_ day of \_\_\_\_\_, 2019.

Attest:

\_\_\_\_\_  
Mayor Allen E. Scott

\_\_\_\_\_  
Sue Ashcraft, City Clerk

**Pursuant to**  
**Arkansas Statute 22-4-501**  
*(Lease of public property no more than 20 years)*

**Rental Agreement**  
**City of Bryant, Arkansas**

This Agreement is entered into this 1<sup>st</sup> day of January, 2019 by and between the City of Bryant, Arkansas hereinafter referred to as “City” and Maximum Impact Performance hereinafter referred to as “Max Impact”.

1. The City wishes to provide rental opportunities at Ashley Park, located at 400 S.W. 3<sup>rd</sup> St, Bryant, AR 72022 and Alcoa 40 Park, located at 1110 Shobe Road, Bryant, AR 72022.
2. Max Impact agrees to pay the amount agreed to for the rental for the term and in the amount indicated. Max Impact agrees to rent Ashley Park Baseball Fields for 1 year and pay \$1,500 and to rent Alcoa Park Softball Fields for 1 year and pay \$2,500. Max Impact agrees to one half of the total amount due on or before February 1<sup>st</sup>, 2019 and pay full amount on or before June 1<sup>st</sup>, 2019. Failure to pay the fee in the amount indicated will terminate this agreement.
3. Max Impact will receive the first rights to use of fields at Ashley Park from February 1<sup>st</sup> – October 31<sup>st</sup>, 2019 on Tuesday – Thursday, 5-8 pm. Max Impact will receive the first rights to use of fields at Alcoa Park from February 1<sup>st</sup> – October 31<sup>st</sup>, 2019 on Monday and Wednesday, 5-8 pm. If the City requires use of said fields during these times, the City must provide 10-days’ notice.
5. It is understood that the City will not be liable for any injuries incurred by participants who are participating in activities on or in the City facilities. Max Impact shall indemnify and hold the City of Bryant, its departments, and all of its employees harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by Maximum Impact Performance, its agents, employees, or program participants.
6. No alterations, changes, or modifications to change the intended use may be made to facilities by Max Impact, without first receiving written approval from the City and DRC (Development Review Committee). Max Impact must submit a detailed request in writing to the City’s Parks Department. Permanent improvements to facilities will become property of the City.
7. Max Impact assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by Max Impact. If the repair is neglected for a long period of time, the City will make the necessary repairs and bill Max Impact. A long period of time is considered five business days following the damage, unless otherwise agreed to by Max Impact and the Parks Director.
8. Max Impact must inspect facilities prior to each use. If damage is discovered to equipment or a facility that poses an immediate hazard or danger, Max Impact must immediately notify the City’s Parks Department via the Parks Request webpage. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with the City. Max Impact must report any vandalism or theft to the City within 24 (twenty-four) hours or next business day.

9. Max Impact and the City recognize that use of the facilities during the dates and times provided by Max Impact as part of their program, will give Max Impact first access to use of the facilities. However, if Max Impact team practice, game, or event is cancelled or otherwise does not occur, Max Impact will take reasonable steps to notify the City of the cancellation as soon as Max Impact is reasonably able to make the facilities available to other citizens of Bryant at the City's discretion. Furthermore, Max Impact recognizes that the facilities are taxpayer constructed facilities meant for the benefit and use of the Citizens of Bryant, and as such will work with the City to provide a realistic schedule that maximizes Max Impact's use of the facilities while maximizing citizen access to the facilities.

City of Bryant:

Advertiser: Maximum Impact Performace

By: \_\_\_\_\_  
Signature

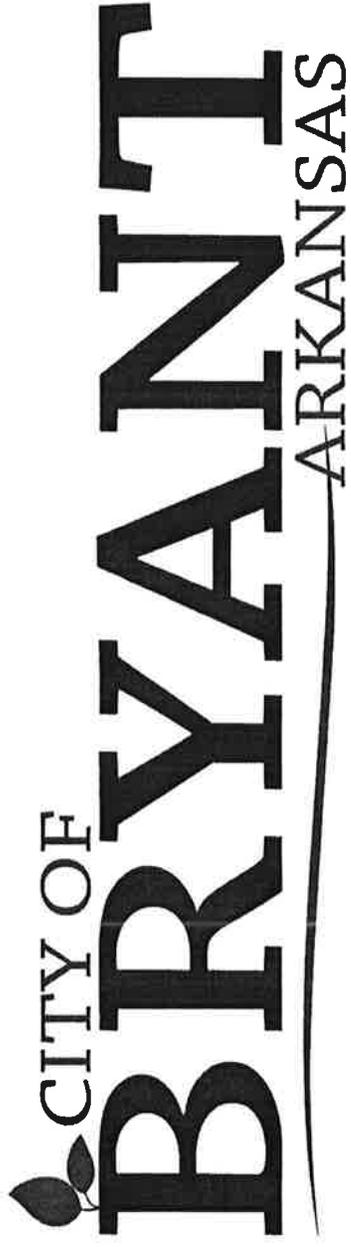
By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Title

By: Owner  
Title

\_\_\_\_\_  
Printed Signature

Blake Knight 11/30/2018  
Printed Signature



Financial Report  
December 2018



## General - Executive Summary Revenue & Expenditures

December 2018

Revenues:	Annual Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual YTD Total	Favorable (Unfavorable) Variance	Annual Budget Remaining
General	15,174,445	13,909,908	1,131,434	994,253	1,261,345	1,281,165	1,283,846	1,247,336	2,337,789	1,085,432	1,036,889	1,361,667	1,449,590	1,256,862	15,727,609	1,817,700	(653,163)
Administration	6,821,635	6,263,166	467,076	434,469	515,144	388,876	577,740	498,425	1,591,204	440,522	440,997	568,785	606,378	348,170	6,899,786	646,620	(78,151)
PCD	7,000	6,417	746	37	75	396	25	1,014	419	500	25	-	207	40	3,484	(2,933)	3,516
Animal Control	477,500	437,708	39,583	38,069	39,713	42,113	38,535	40,502	42,393	39,203	39,503	40,378	40,118	40,541	480,652	42,944	(3,152)
Court	754,420	691,552	54,365	45,679	51,517	60,618	94,918	83,152	94,760	62,055	60,554	60,554	66,993	43,279	763,374	71,822	(6,954)
Parks	2,074,568	1,901,687	188,664	140,521	165,532	250,054	175,250	194,467	153,155	154,513	128,770	169,899	141,649	380,859	2,243,333	341,645	(168,765)
Fire	2,941,277	2,696,171	217,234	217,679	247,783	247,783	247,783	295,982	317,783	250,043	247,783	247,783	310,566	247,783	3,086,018	399,947	(154,741)
Police	1,639,000	1,502,417	121,225	108,973	119,901	248,567	98,877	124,906	98,309	93,368	94,343	187,616	234,639	154,869	1,677,613	175,196	(38,613)
Code	459,045	420,791	42,541	18,826	121,680	42,757	46,718	38,879	39,785	55,800	23,412	45,650	49,021	40,301	563,349	142,558	(104,304)
<b>Total Revenues</b>	<b>15,174,445</b>	<b>13,909,908</b>	<b>1,131,434</b>	<b>994,253</b>	<b>1,261,345</b>	<b>1,281,165</b>	<b>1,283,846</b>	<b>1,247,336</b>	<b>2,337,789</b>	<b>1,085,432</b>	<b>1,036,889</b>	<b>1,361,667</b>	<b>1,449,590</b>	<b>1,256,862</b>	<b>15,727,609</b>	<b>1,817,700</b>	<b>(653,163)</b>
Expenditures:																	
General	16,209,370	14,858,589	935,502	1,752,049	1,250,436	1,181,110	1,147,813	1,330,473	1,007,778	893,121	1,277,567	1,033,829	1,480,463	1,512,716	14,802,857	55,732	1,406,513
Administration	1,207,579	1,106,947	44,029	54,833	94,196	40,794	46,602	80,696	55,093	59,370	37,752	98,674	119,689	216,048	961,774	155,173	255,804
PCD	379,804	348,153	48,847	6,687	60,224	15,903	9,485	21,632	10,211	14,501	8,674	11,170	11,760	33,644	254,538	93,216	124,666
Animal Control	489,261	446,489	26,210	28,205	30,489	30,504	28,743	31,245	34,306	31,284	34,356	98,225	40,361	40,989	463,949	(15,480)	25,312
Court	438,950	402,371	30,667	30,836	33,638	31,210	33,091	38,971	29,037	30,418	31,109	31,319	60,614	45,367	427,279	(24,908)	11,671
Parks	3,354,913	3,075,337	150,672	150,622	227,626	496,728	328,116	245,060	222,164	191,091	456,908	193,672	313,476	292,500	3,206,634	(133,298)	146,279
Fire	5,279,002	4,839,085	259,153	1,066,297	335,162	266,437	285,975	391,008	293,908	220,896	332,654	273,369	369,604	448,465	4,593,947	305,139	745,055
Police	4,642,986	4,256,071	351,684	383,277	436,326	334,657	385,122	470,156	340,085	327,365	339,698	299,806	496,800	396,038	4,561,214	(805,144)	81,772
Code	416,876	382,137	24,240	29,293	32,766	24,677	28,676	38,645	35,997	16,244	36,216	27,565	68,139	36,664	401,122	(19,985)	15,754
<b>Total Expenditures</b>	<b>16,209,370</b>	<b>14,858,589</b>	<b>935,502</b>	<b>1,752,049</b>	<b>1,250,436</b>	<b>1,181,110</b>	<b>1,147,813</b>	<b>1,330,473</b>	<b>1,007,778</b>	<b>893,121</b>	<b>1,277,567</b>	<b>1,033,829</b>	<b>1,480,463</b>	<b>1,512,716</b>	<b>14,802,857</b>	<b>55,732</b>	<b>1,406,513</b>
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(1,034,925)</b>	<b>(948,681)</b>	<b>185,932</b>	<b>(757,796)</b>	<b>10,909</b>	<b>100,055</b>	<b>136,034</b>	<b>(83,137)</b>	<b>1,330,011</b>	<b>192,311</b>	<b>(240,676)</b>	<b>327,837</b>	<b>(30,873)</b>	<b>(255,853)</b>	<b>924,752</b>		

## Street - Executive Summary Revenue & Expenditures

Revenues:	Annual Budget	YTD Budget	January	February	March	April	May	June	July	August	September	October	November	December	Actual YTD Total	Favorable (Unfavorable) Variance	Annual Budget Remaining
Street	4,547,445	4,168,491	225,264	218,143	210,500	235,763	331,583	267,606	625,965	625,725	221,372	247,174	1,328,652	763,526	5,301,292	1,132,801	(753,847)
<b>Total Revenues</b>	<b>4,547,445</b>	<b>4,168,491</b>	<b>225,264</b>	<b>218,143</b>	<b>210,500</b>	<b>235,763</b>	<b>331,583</b>	<b>267,606</b>	<b>625,965</b>	<b>625,725</b>	<b>221,372</b>	<b>247,174</b>	<b>1,328,652</b>	<b>763,526</b>	<b>5,301,292</b>	<b>1,132,801</b>	<b>(753,847)</b>
Expenditures:																	
Street	5,968,954	5,471,541	126,575	278,128	322,837	235,333	252,292	707,555	483,517	1,344,694	346,668	129,756	552,563	659,623	5,438,672	32,969	530,382
<b>Total Expenditures</b>	<b>5,968,954</b>	<b>5,471,541</b>	<b>126,575</b>	<b>278,128</b>	<b>322,837</b>	<b>235,333</b>	<b>252,292</b>	<b>707,555</b>	<b>483,517</b>	<b>1,344,694</b>	<b>346,668</b>	<b>129,756</b>	<b>552,563</b>	<b>659,623</b>	<b>5,438,672</b>	<b>32,969</b>	<b>530,382</b>
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(1,421,509)</b>	<b>(1,303,050)</b>	<b>98,689</b>	<b>(59,986)</b>	<b>(112,337)</b>	<b>450</b>	<b>79,301</b>	<b>(439,949)</b>	<b>142,447</b>	<b>(718,969)</b>	<b>(125,316)</b>	<b>118,419</b>	<b>776,088</b>	<b>103,903</b>	<b>(137,380)</b>		



## Water/Wastewater - Executive Summary Revenue & Expenditures

December 2018

	Annual Budget	YTD Budget	Actual YTD												YTD Favorable (Unfavorable) Variance	Annual Budget Remaining	
			January	February	March	April	May	June	July	August	September	October	November	December			Total
<b>Revenues:</b>																	
R50 Sales of Services	7,811,359	7,160,412	620,393	610,398	629,741	589,165	714,763	1,650,667	741,892	724,078	650,592	674,002	7,893,666	733,253	(82,307)		
R60 Miscellaneous Rev	100,100	91,758	80,627	6,409	8,559	26,000	12,186	17,472	21,744	2,221	18,572	8,943	236,721	144,963	(136,621)		
R62 Intergovernmental	14,405,000	13,204,583	54	2,101,352	2,300,049	49	50	2,000,049	750,000	0	500,000	1,000,000	9,944,651	(3,259,933)	4,460,349		
R64 Reimbursement	0	0	97,913	326,104	0	0	176,798	0	0	0	0	0	600,815	600,815	(600,815)		
<b>Total Revenues</b>	<b>22,316,459</b>	<b>20,456,754</b>	<b>701,074</b>	<b>2,718,159</b>	<b>2,938,349</b>	<b>713,127</b>	<b>1,053,123</b>	<b>3,668,188</b>	<b>1,689,864</b>	<b>537,796</b>	<b>1,242,651</b>	<b>1,956,405</b>	<b>18,675,853</b>	<b>(1,780,901)</b>	<b>3,640,606</b>		
<b>Expenditures:</b>																	
E01 Personnel Cost	1,863,477	1,708,187	131,271	135,464	166,844	109,828	133,829	184,340	147,287	144,215	142,398	196,450	1,788,150	(79,963)	75,327		
E10 Building & Ground Exp	549,878	504,055	29,367	30,270	36,023	42,058	32,535	28,739	39,001	33,662	35,249	26,729	478,505	25,550	71,373		
E20 Vehicle Expense	131,950	120,954	13,279	5,737	16,013	2,270	8,826	14,371	9,323	12,515	17,697	5,015	131,765	(10,811)	185		
E30 Supply Expense	1,965,450	1,801,663	122,063	138,502	154,997	123,149	150,581	174,736	225,749	190,198	154,161	187,891	2,020,889	(219,227)	(55,439)		
E40 Expense Professional	794,500	728,292	38,095	13,846	34,233	26,911	26,920	34,814	29,904	34,476	41,340	33,973	422,097	306,195	372,403		
E55 Services	141,750	129,938	(1,075)	2,047	31,650	4,990	7,160	24,451	8,875	26,701	2,833	12,046	137,218	(7,280)	4,532		
E60 Miscellaneous	227,795	208,812	23,637	461	785	6,235	24,120	24,907	9,180	7,570	7,637	40,311	157,003	51,809	70,792		
E62 Intergovernmental	14,930,000	13,685,833	1,800,000	419,860	2,347,784	49,277	-	2,120,613	60,304	750,000	66,206	606,553	9,857,022	3,828,812	5,072,978		
E64 Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
E72 Bond Expense	630,000	577,500	78,979	82,721	165,442	0	83,472	83,472	83,472	83,472	83,472	84,233	1,004,094	(426,594)	(374,094)		
E80 Fixed Assets	6,102,580	5,594,032	(913)	337,492	304,935	389,861	363,425	212,704	464,500	110,039	(719,131)	995,631	3,014,560	2,579,472	3,088,020		
E85 Interest Expense	399,000	365,750	43,720	43,720	87,439	0	42,935	42,871	42,871	57,265	42,871	41,989	529,906	(164,156)	(130,906)		
<b>Total Expenditures</b>	<b>27,736,380</b>	<b>25,425,015</b>	<b>2,278,423</b>	<b>1,210,119</b>	<b>3,346,146</b>	<b>754,578</b>	<b>873,801</b>	<b>2,946,016</b>	<b>1,122,140</b>	<b>1,492,535</b>	<b>838,562</b>	<b>2,197,968</b>	<b>19,541,206</b>	<b>5,893,807</b>	<b>8,195,172</b>		
<b>Excess (Deficit) of Revenues over Expenditures</b>	<b>(5,419,921)</b>	<b>(4,968,261)</b>	<b>(1,577,349)</b>	<b>1,508,039</b>	<b>(407,798)</b>	<b>(41,452)</b>	<b>179,321</b>	<b>722,172</b>	<b>(1,347,966)</b>	<b>197,329</b>	<b>(300,766)</b>	<b>(241,564)</b>	<b>(865,356)</b>				
Rev over Exp w/out Fixed Assets %	682,659 3%	625,771 3%	(1,578,262) -225%	1,845,531 68%	(102,862) -4%	348,410 49%	542,746 51.54%	934,876 25%	(863,871) 391%	307,368 18%	(138,871) -26%	754,067 39%	2,149,205 12%	8,091 0%			







**Water .Wastewater Cash Reserves**

**December 2018**

Reviewed 2/14/18

120 days cash = \$2.3M

**Funds:**

500	Revenue Fund	2,950,018
510	Operating Fund	517,233
		<b>3,467,252</b>
		<b>181</b>

**Water Infrastructure**

250 Bryant Pkwy
500 Main Replacement
48 old hydrant replacement
950 hwy 5 related
280 Waterline replacements
<b>2028 Original Budget</b>

Reserved - Fixed Assets Vehicles	510-0900-5808	44,500	2
Reserved - Fixed Assets Infrastructure	510-0900-5816	2,016,000	105
Reserved - Fixed Assets Equipment	510-0900-5821	55,000	3
Reserved - Fixed Assets DeGray Agreen	510-0900-5822	95,000	5
Reserved - Fixed Assets Vehicles	510-0950-5808	109,500	6
Reserved - Fixed Assets Equipment	510-0950-5810	425,500	22
Reserved - Fixed Assets Infrastructure	510-0950-5816	2,357,080	123
Reserved - Dewatering Facility	510-0950-5819	1,000,000	52
		<b>6,102,580</b>	<b>318</b>

**Wastewater Infrastructure**

75 screen inlet upgrades
1098 CAO
45 Blower Rebuilds
175 Filter Upgrades
700 hwy 5 related
275 Lift Station Rehab
<b>2368 Original Budget</b>

Difference **-137**

City of Bryant - Financial Statements

	001	002	003	005	010	020	030	031	045	050	051	055	060	061	062	066
	General Fund	Sales Tax Fund	Franchise Fees	Designated Tax Fund	Electronic Fund	Animal Control Donation	Act 1256 of 1995	Act 1809 of 2001	Park 1/8 Sales Tax O&M	Fire Donation	Act 833 of 1991	Fire 3/8 Sales Tax	Police Donation	Act 918 of 1983	Act 988 of 1991	Federal Drug Control
REVENUE																
Taxes - Sales	6,742	364,338		364,338					45,542		5,459	136,627				
Taxes - Property	(100,046)															
Licenses Permits & Fees	33,167															
Membership Fees	19,861															
Rental Fees	5,873															
Park Program Fees	6,074															
Fines & Forfeitures	39,731						20,997	3,285						1,343	839	
Sales of Services	4,883															
Miscellaneous Rev	87,246		81,096													
Intergovernmental	890,820															
Reimbursement	1,231															
Sale of Equipment	0															
Donation Revenue	0									500						
Grant Revenue	252,313															
Bond Revenue	0															
Sponsorships	8,734															
Interest Revenue	234	62	59	41	0	0	1	4	5	0	2	2	0	2	1	0
Total Revenue	1,256,862	364,400	81,155	364,379	0	0	1	3,289	45,547	500	5,461	136,629	0	1,344	840	0
Expense																
Personnel Cost	838,515															
Building & Ground Exp	135,753						395									
Vehicle Expense	45,608															
Supply Expense	35,717															
Operations Expense	5,198						20,602				5,968					
Professional Services	67,021															
Miscellaneous	166,827							2,011				139,125		33,967		
Intergovernmental	0	371,000	90,890	386,908					46,375	1,877						
Contract/Don Expense	10,000															
Grant Expense	2,313															
Bond Expense	0															
Fixed Assets	202,519															
Interest Expense	3,245															
Construction Projects	0															
Total Expense	1,512,716	371,000	90,890	386,908	0	0	20,997	2,011	46,375	1,877	5,968	139,125	0	33,967	0	0
Change in Fund																
Balance/Net Position	(255,854)	(6,600)	(9,735)	(22,530)	0	1	0	1,278	(828)	(1,377)	(507)	(2,496)	0	(32,622)	840	0
Beginning Fund	5,971,080	1,567,632	1,430,302	1,077,568	67	(4,044)	2	80,331	120,736	3,966	46,966	76,930	0	45,959	27,302	2,346
Ending Fund	5,715,227	1,561,031	1,420,566	1,055,038	67	(4,043)	2	81,610	119,907	2,589	46,460	74,434	0	13,337	28,142	2,346
Balance/Net Position																
End Bank Bal	5,678,748	1,561,030	1,420,565	1,055,038	362,087	21,136	1	82,595	119,908	3,239	48,341	74,434	0	13,336	28,142	2,345
Outstand Checks	335,852				48,292	0		986			1,883					
Dep in Transit	(2,315)	0		0				0				0				
GL on Bank Recon	5,345,211	1,561,030	1,420,565	1,055,038	313,795	21,136	1	81,609	119,908	3,239	46,458	74,434	0	13,336	28,142	2,345
Other Bal Sheet Items	(370,015)	(1)	(1)	0	313,728	25,179	(1)	(0)	0	650	(2)	0	(0)	(0)	(0)	(0)

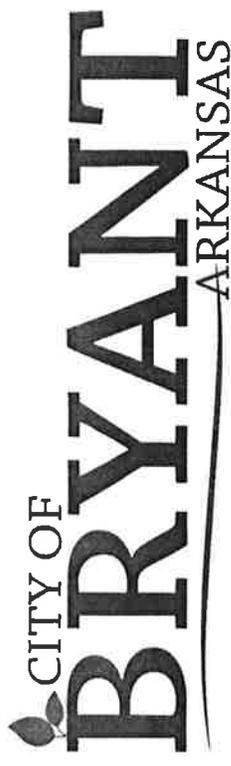
	068	080	110	113	114	147	157	165	185	186	187	188	500	510	515
	State Drug Control	Street Fund	Special Redemp Fund	Debt Service Reserve	Bond Fund	Park&Rec Const Fund	Fire Const Fund	Police Fleet (reused as Fire/Pks Lease)	Street Bond 2016 DS	Street Bond 2016 DSR	Stre Const Fund	Street Bond 2016 Construction	Revenue Water	Water Operating	Stormwater Utility
REVENUE															
Taxes - Sales		32,460			182,169										
Taxes - Property		64,945													
Licenses Permits & Fees		0													
Membership Fees		0													
Rental Fees		0													
Park Program Fees		0													
Fines & Forfeitures		0													
Sales of Services		0													
Miscellaneous Rev		0											674,002		
Intergovernmental		111,333							59,133				8,755	187	
Reimbursement		554,723											0	1,000,000	24,246
Sale of Equipment		0											0	0	
Donation Revenue		0											0	0	
Grant Revenue		0											0	0	
Bond Revenue		0											0	0	
Sponsorships		0											0	0	
Interest Revenue	1	65	1,294	1,272	2,854	2,965	1,035	0	535	574	20,006	0	0	0	10
<b>Total Revenue</b>	<b>1</b>	<b>763,526</b>	<b>1,294</b>	<b>1,272</b>	<b>185,023</b>	<b>2,965</b>	<b>1,035</b>	<b>0</b>	<b>59,668</b>	<b>574</b>	<b>20,006</b>	<b>0</b>	<b>682,757</b>	<b>1,000,187</b>	<b>24,256</b>
Expense															
Personnel Cost		77,885												150,530	
Building & Ground Exp		7,309												102,604	
Vehicle Expense		5,480												11,597	
Supply Expense		43,115												162,866	
Operations Expense		8,324											5,361	25,560	
Professional Services		11,416											0	10,028	
Miscellaneous		1,684											37	4,664	
Intergovernmental		8,053								5,306			1,036,893	31,469	
Contract/Don Expense		0		1,272									0	0	
Grant Expense		0											0	0	
Bond Expense		0							83				0	0	
Fixed Assets		496,460			1,718,372								0	91,889	
Interest Expense		0											0	394,122	16,145
Construction Projects		0				422,397	40,252				238,661		0	41,356	
<b>Total Expense</b>	<b>0</b>	<b>659,726</b>	<b>0</b>	<b>1,272</b>	<b>1,718,372</b>	<b>422,397</b>	<b>40,252</b>	<b>0</b>	<b>83</b>	<b>5,306</b>	<b>238,661</b>	<b>0</b>	<b>1,042,291</b>	<b>1,026,684</b>	<b>16,145</b>
Change in Fund															
Balance/Net Position	1	103,799	1,294	0	(1,533,349)	(419,431)	(39,216)	0	59,585	(4,731)	(218,656)	0	(359,534)	(26,496)	8,111
Beginning Fund	14,407	1,471,450	12,836	742,409	1,788,286	1,440,747	428,503	0	389,733	329,526	1,143,610	0	3,309,553	543,730	211,705
Ending Fund	14,408	1,575,249	14,130	742,409	254,938	1,021,316	389,286	0	449,317	324,795	1,121,744	0	2,950,018	517,233	219,816
Balance/Net Position															
End Bank Bal	14,408	1,427,874	14,130	742,409	254,938	1,021,316	389,286	0	449,318	324,795	1,121,744	0	2,786,282	658,226	221,639
Outstand Checks		196,819											11,305	70,230	
Dep in Transit		0											(34,736)	(187)	
GL on Bank Recon	14,408	1,231,055	14,130	742,409	254,938	1,021,316	389,286	0	449,318	324,795	1,121,744	0	2,809,713	588,184	221,639
Other Bal Sheet Items	0	(344,194)	0	0	0	0	(0)	0	0	(0)	(0)	(0)	(140,306)	70,951	1,824

	525	530	535	550	555	560	600	602	604	606	Totals
Depreciation WW		Sub-Div Impact	Water Impact	Impact WW	Salem Royalty	W/WW Bond 2008A DS	W/WW Ref Rev Bds 2017, COI Fd	W/WW Ref Rev Bds 2017, COI Fd	W/WW Ref Rev Bds 2017, DSR	W/WW Ref Rev Bds 2017, DSR	
REVENUE											
Taxes - Sales											1,132,215
Taxes - Property											(29,642)
Licenses Permits & Fees											33,167
Membership Fees											19,861
Rental Fees											5,873
Park Program Fees											6,074
Fines & Forfeitures											66,194
Sales of Services											759,981
Miscellaneous Rev											96,189
Intergovernmental	17,839			5,100	7,500	47					2,116,018
Reimbursement											555,954
Sale of Equipment											0
Donation Revenue											500
Grant Revenue											252,313
Bond Revenue											0
Sponsorships											8,734
Interest Revenue	0	0	0	2	1	2	0	0	5,045	464	36,536
<b>Total Revenue</b>	<b>17,839</b>	<b>0</b>	<b>0</b>	<b>5,102</b>	<b>7,501</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>5,045</b>	<b>464</b>	<b>5,059,966</b>
Expense											
Personnel Cost											1,067,326
Building & Ground Exp											245,666
Vehicle Expense											62,685
Supply Expense											241,698
Operations Expense											71,013
Professional Services											88,465
Miscellaneous						37					209,225
Contract/Don Expense								449,058		4,288	2,570,637
Intergovernmental											11,877
Grant Expense											2,313
Bond Expense									167		1,810,511
Fixed Assets											1,109,246
Interest Expense											44,601
Construction Projects											701,310
<b>Total Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>449,225</b>	<b>4,288</b>	<b>8,236,572</b>
Change in Fund											
Balance/Net Position	17,839	0	0	5,102	7,501	12	0	0	(444,180)	(3,825)	(3,176,605)
Beginning Fund	1,469,653	0	20,725	36,509	25,021	42,794	1	0	452,253	266,077	34,879,160
Ending Fund	1,487,492	0	20,725	41,610	32,522	42,806	1	0	8,073	262,253	31,702,555
Balance/Net Position											
End Bank Bal	1,487,491	0	20,725	41,610	32,523	42,843	0	0	8,073	262,253	31,888,530
OutStand Checks						721					666,087
Dep in Transit											(37,238)
GL on Bank Recon	1,487,491	0	20,725	41,610	32,523	42,122	0	0	8,073	262,253	31,259,681
Other Bal Sheet Items	(0)	0	0	0	0	(684)	(1)	0	0	0	(442,874)

# General Ledger

## Budget Status

User: jblack  
 Printed: 1/24/2019 - 10:51 AM  
 Period: 12, 2018



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 001	General Fund							
Dept 001-0000	Intergovernmental Tsfrs							
R62	Xfer from Other	1,114,385.35	21,682.33	1,136,067.68	-21,682.33	0.00	-21,682.33	0.00
001-0000-4626		1,114,385.35	21,682.33	1,136,067.68	-21,682.33	0.00	-21,682.33	0.00
R66	R62 Sub Totals:							
001-0000-4900	Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R68	R66 Sub Totals:							
001-0000-4680	Donation Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Donation Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R68	R68 Sub Totals:							
	Revenue Sub Totals:	1,114,385.35	21,682.33	1,136,067.68	-21,682.33	0.00	-21,682.33	0.00
E80	Fixed Assets							
001-0000-5824	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0000-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	E80 Sub Totals:							
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 001-0100	Dept 0000 Sub Totals:	-1,114,385.35	-21,682.33	-1,136,067.68	21,682.33	0.00		
R15	Administration							
001-0100-4150	Taxes - Property	258,000.00	-100,046.48	264,386.34	-6,386.34	0.00	-6,386.34	0.00
001-0100-4151	State Turnback	550,000.00	0.00	577,607.62	-27,607.62	0.00	-27,607.62	0.00
	Saline County Treas - Turnback							
R60	R15 Sub Totals:	808,000.00	-100,046.48	841,993.96	-33,993.96	0.00	-33,993.96	0.00
001-0100-4600	Miscellaneous Revenue	1,000.00	18,584.95	18,813.77	-17,813.77	0.00	-17,813.77	0.00
001-0100-4602	Miscellaneous Revenue	0.00	652.83	3,788.52	-3,788.52	0.00	-3,788.52	0.00
	A&P Admin Fees							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R62	R60 Sub Totals:	1,000.00	19,237.78	22,602.29	-21,602.29	0.00	-21,602.29	0.00
	Intergovernmental Trsfers							
001-0100-4627	Xfer from Sales Tax	4,452,000.00	371,000.00	4,452,000.00	0.00	0.00	0.00	0.00
001-0100-4628	Xfer Franchise Tax Fd 21	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0100-4629	Xfer Franchise Tax Fd21	444,750.00	37,062.50	444,750.00	0.00	0.00	0.00	0.00
R70	R62 Sub Totals:	4,896,750.00	408,062.50	4,896,750.00	0.00	0.00	0.00	0.00
	Grant Revenue							
001-0100-4700	Grant Revenue - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	R70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Interest Revenue							
001-0100-4850	Interest Revenue	1,500.00	233.67	2,372.30	-872.30	0.00	-872.30	0.00
R85 Sub Totals:		1,500.00	233.67	2,372.30	-872.30	0.00	-872.30	0.00
Revenue Sub Totals:		5,707,250.00	327,487.47	5,763,718.55	-56,468.55	0.00	-56,468.55	0.00
E01	Personnel Expense							
001-0100-5000	Salary Expense	596,077.95	66,140.13	552,456.05	43,621.90	0.00	43,621.90	7.32
001-0100-5001	Elected Off. 2009-24,2011-27	206,263.04	63,202.84	253,165.24	-46,902.20	0.00	-46,902.20	0.00
001-0100-5005	SWB Reimbursement	-610,000.00	-51,208.32	-610,375.03	375.03	0.00	375.03	-0.06
001-0100-5010	Overtime Expense	5,000.00	409.27	2,670.26	2,329.74	0.00	2,329.74	46.59
001-0100-5020	FICA Expense	63,544.91	9,860.48	60,701.34	2,843.57	0.00	2,843.57	4.47
001-0100-5022	Unemployment Expense	2,160.00	0.00	737.44	1,422.56	0.00	1,422.56	65.86
001-0100-5025	Worker's Comp Expense	2,000.00	0.00	1,835.17	164.83	0.00	164.83	8.24
001-0100-5030	APERS Expense	116,574.52	8,512.18	99,602.49	16,972.03	0.00	16,972.03	14.56
001-0100-5038	Pension Expense	2,152.44	179.37	2,152.44	0.00	0.00	0.00	0.00
001-0100-5040	Health Insurance Expense	94,580.76	7,248.68	79,762.77	14,817.99	0.00	14,817.99	15.67
001-0100-5042	Employee Assistance Program	4,500.00	657.38	3,282.38	1,217.62	0.00	1,217.62	27.06
001-0100-5050	Physical & Drug Screen Exp	600.00	0.00	0.00	600.00	0.00	600.00	100.00
001-0100-5054	BYOD - Admin	1,175.00	75.00	1,100.00	75.00	0.00	75.00	6.38
001-0100-5055	Uniform Expense	400.00	0.00	0.00	400.00	0.00	400.00	100.00
001-0100-5057	Vehicle Allowance	6,000.00	692.28	6,230.52	-230.52	0.00	-230.52	0.00
001-0100-5060	Travel & Training Expense	13,400.00	1,061.04	12,366.51	1,033.49	0.00	1,033.49	7.71
001-0100-5061	Training Aids	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0100-5062	Travel & Training - Mayor	6,500.00	0.00	5,565.58	934.42	0.00	934.42	14.38
001-0100-5063	Travel & Training - City Clerk	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0100-5065	First Aid Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
E10	E01 Sub Totals:	512,528.62	106,830.33	471,253.16	41,275.46	0.00	41,275.46	8.05
	Building & Grounds Exp							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0100-5102	Repairs & Maint - Building	35,000.00	2,072.35	16,285.87	18,714.13	0.00	18,714.13	53.47
001-0100-5104	Repairs & Maint - Grounds	6,500.00	1,382.81	3,924.12	2,575.88	0.00	2,575.88	39.63
001-0100-5110	Utilities - Electric	7,000.00	282.59	4,852.13	2,147.87	0.00	2,147.87	30.68
001-0100-5111	Utilities - Gas	1,000.00	100.60	868.74	131.26	0.00	131.26	13.13
001-0100-5112	Utilities - Water	750.00	40.13	606.85	143.15	0.00	143.15	19.09
001-0100-5115	Communication Exp - Telephone	14,010.00	1,449.31	13,776.24	233.76	0.00	233.76	1.67
001-0100-5116	Communication Exp - Cellular	7,800.00	759.60	6,408.80	1,391.20	0.00	1,391.20	17.84
001-0100-5120	Insurance - Property	1,500.00	1,382.40	1,382.40	117.60	0.00	117.60	7.84
001-0100-5130	Sanitation	1,080.00	86.25	1,076.95	3.05	0.00	3.05	0.28
001-0100-5142	Janitorial Supplies and Main	3,560.00	554.04	4,039.26	-479.26	0.00	-479.26	0.00
001-0100-5145	Tools	1,000.00	0.00	34.35	965.65	0.00	965.65	96.57
	<b>E10 Sub Totals:</b>	<b>79,200.00</b>	<b>8,110.08</b>	<b>53,255.71</b>	<b>25,944.29</b>	<b>0.00</b>	<b>25,944.29</b>	<b>32.76</b>
E20	Vehicle Expense							
001-0100-5200	Fuel Expense	1,500.00	172.84	1,399.32	100.68	0.00	100.68	6.71
001-0100-5212	Service & Repair - Equipment	1,000.00	8.96	269.08	730.92	0.00	730.92	73.09
001-0100-5225	Insurance Expense - Vehicle	900.00	0.00	118.74	781.26	0.00	781.26	86.81
	<b>E20 Sub Totals:</b>	<b>3,400.00</b>	<b>181.80</b>	<b>1,787.14</b>	<b>1,612.86</b>	<b>0.00</b>	<b>1,612.86</b>	<b>47.44</b>
E30	Supply Expense							
001-0100-5300	Supplies - Office	9,000.00	2,788.07	9,874.75	-874.75	0.00	-874.75	0.00
001-0100-5334	Supplies - Volunteer	2,000.00	0.00	522.67	1,477.33	0.00	1,477.33	73.87
001-0100-5350	Postage Expense	3,000.00	328.93	986.13	2,013.87	0.00	2,013.87	67.13
	<b>E30 Sub Totals:</b>	<b>14,000.00</b>	<b>3,117.00</b>	<b>11,383.55</b>	<b>2,616.45</b>	<b>0.00</b>	<b>2,616.45</b>	<b>18.69</b>
E40	Operations Expense							
001-0100-5480	Dues & Subscriptions	42,500.00	170.30	45,420.72	-2,920.72	0.00	-2,920.72	0.00
001-0100-5505	Mayor's Expense	3,000.00	85.27	1,693.42	1,306.58	0.00	1,306.58	43.55
001-0100-5506	City Clerk Expense	5,000.00	0.00	4,546.58	453.42	0.00	453.42	9.07
001-0100-5510	Meeting Expense	500.00	82.67	413.44	86.56	0.00	86.56	17.31
	<b>E40 Sub Totals:</b>	<b>51,000.00</b>	<b>338.24</b>	<b>52,074.16</b>	<b>-1,074.16</b>	<b>0.00</b>	<b>-1,074.16</b>	<b>0.00</b>
E55	Professional Services							
001-0100-5515	Special Elec or Permit Fee Exp	9,000.00	9,934.40	9,934.40	-934.40	0.00	-934.40	0.00
001-0100-5550	Prof Services - Acctg & Audit	27,290.00	800.00	28,090.00	-800.00	0.00	-800.00	0.00
001-0100-5553	Prof Services - Advertising	7,500.00	65.00	5,858.43	1,641.57	0.00	1,641.57	21.89
001-0100-5583	Prof Services - Legal	25,000.00	3,446.37	20,697.88	4,302.12	0.00	4,302.12	17.21
001-0100-5586	Prof Services - Other	32,500.00	2,000.00	29,391.00	3,109.00	0.00	3,109.00	9.57
001-0100-5588	Prof Services - Legal Notices	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0100-5589	Prof Services - Printing	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	<b>E55 Sub Totals:</b>	<b>106,390.00</b>	<b>16,245.77</b>	<b>93,971.71</b>	<b>12,418.29</b>	<b>0.00</b>	<b>12,418.29</b>	<b>11.67</b>

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60	Miscellaneous Expense							
001-0100-5600	Miscellaneous Expense	100.00	0.00	263.27	-163.27	0.00	-163.27	0.00
001-0100-5604	Hardware - New & Renewals	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0100-5608	Software - New & Renewals	56,240.00	0.00	34,601.07	21,638.93	0.00	21,638.93	38.48
	<b>E60 Sub Totals:</b>	<b>58,340.00</b>	<b>0.00</b>	<b>34,864.34</b>	<b>23,475.66</b>	<b>0.00</b>	<b>23,475.66</b>	<b>40.24</b>
E68	Donation Expense							
001-0100-5680	Boys and Girls Club Contract	35,000.00	0.00	35,000.00	0.00	0.00	0.00	0.00
001-0100-5681	Sr. Adults Contract	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00
001-0100-5682	Historic Society Contract	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00	0.00
	<b>E68 Sub Totals:</b>	<b>65,000.00</b>	<b>10,000.00</b>	<b>65,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
E80	Fixed Assets							
001-0100-5810	Fixed Assets - Equipment	5,420.25	0.00	5,420.25	0.00	0.00	0.00	0.00
	<b>E80 Sub Totals:</b>	<b>5,420.25</b>	<b>0.00</b>	<b>5,420.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Expense Sub Totals:</b>	<b>895,278.87</b>	<b>144,823.22</b>	<b>789,010.02</b>	<b>106,268.85</b>	<b>0.00</b>	<b>106,268.85</b>	<b>11.87</b>
Dept 001-0110	Dept 0100 Sub Totals:	-4,811,971.13	-182,664.25	-4,974,708.53	162,737.40	0.00		
E60	Information Technology							
001-0110-5604	Miscellaneous Expense	129,800.00	33,543.74	36,077.15	93,722.85	0.00	93,722.85	72.21
001-0110-5606	Hardware - New & Renewals	91,400.00	32,306.24	69,907.65	21,492.35	0.00	21,492.35	23.51
001-0110-5608	IT Projects & Labor	52,300.00	139.98	34,329.60	17,970.40	0.00	17,970.40	34.36
001-0110-5610	Software - New & Renewals	6,600.00	560.00	7,303.40	-703.40	0.00	-703.40	0.00
001-0110-5612	IT Tools & Supplies	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0110-5614	Copiers & Maintenance	31,200.00	6,674.87	15,146.68	16,053.32	1.05	16,052.27	51.45
	<b>E60 Sub Totals:</b>	<b>312,300.00</b>	<b>73,224.83</b>	<b>162,764.48</b>	<b>149,535.52</b>	<b>1.05</b>	<b>149,534.47</b>	<b>47.88</b>
	<b>Expense Sub Totals:</b>	<b>312,300.00</b>	<b>73,224.83</b>	<b>162,764.48</b>	<b>149,535.52</b>	<b>1.05</b>	<b>149,534.47</b>	<b>47.88</b>
Dept 001-0120	Dept 0110 Sub Totals:	312,300.00	73,224.83	162,764.48	149,535.52	1.05		
R20	Planning & Development							
001-0120-4206	Licenses Permits & Fees	2,500.00	40.00	1,295.00	1,205.00	0.00	1,205.00	48.20
001-0120-4250	Annex/Rezoning Fees	4,500.00	0.00	2,189.00	2,311.00	0.00	2,311.00	51.36
	<b>Subdivision Plat &amp; Filing Fees</b>							
	<b>R20 Sub Totals:</b>	<b>7,000.00</b>	<b>40.00</b>	<b>3,484.00</b>	<b>3,516.00</b>	<b>0.00</b>	<b>3,516.00</b>	<b>50.23</b>
	<b>Revenue Sub Totals:</b>	<b>7,000.00</b>	<b>40.00</b>	<b>3,484.00</b>	<b>3,516.00</b>	<b>0.00</b>	<b>3,516.00</b>	<b>50.23</b>

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E01	Personnel Expense							
001-0120-5000	Salary Expense	72,300.00	5,641.00	71,884.00	416.00	0.00	416.00	0.58
001-0120-5010	Overtime Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0120-5020	FICA Expense	5,001.80	428.96	5,468.25	-466.45	0.00	-466.45	0.00
001-0120-5022	Unemployment Expense	360.00	0.00	60.00	300.00	0.00	300.00	83.33
001-0120-5025	Worker's Comp Expense	1,200.00	0.00	500.00	700.00	0.00	700.00	58.33
001-0120-5030	APERS Expense	7,978.38	707.18	8,959.72	-981.34	0.00	-981.34	0.00
001-0120-5040	Health Insurance Expense	10,007.52	411.08	4,910.08	5,097.44	0.00	5,097.44	50.94
001-0120-5050	Physical & Drug Screen Exp	150.00	0.00	0.00	150.00	0.00	150.00	100.00
001-0120-5060	Travel & Training Expense	6,400.00	0.00	5,280.75	1,119.25	0.00	1,119.25	17.49
	<b>E01 Sub Totals:</b>	<b>103,897.70</b>	<b>7,188.22</b>	<b>97,062.80</b>	<b>6,834.90</b>	<b>0.00</b>	<b>6,834.90</b>	<b>6.58</b>
E10	Building & Grounds Exp							
001-0120-5110	Utilities - Electric	1,560.00	70.65	1,033.23	526.77	0.00	526.77	33.77
001-0120-5111	Utilities - Gas	310.00	25.15	217.26	92.74	0.00	92.74	29.92
001-0120-5112	Utilities - Water	150.00	10.02	151.69	-1.69	0.00	-1.69	0.00
001-0120-5115	Communication Exp - Telephone	1,300.00	106.10	1,244.01	55.99	0.00	55.99	4.31
001-0120-5116	Communication Exp - Cellular	720.00	67.47	806.87	-86.87	0.00	-86.87	0.00
001-0120-5130	Sanitation	300.00	21.56	258.72	41.28	0.00	41.28	13.76
	<b>E10 Sub Totals:</b>	<b>4,340.00</b>	<b>300.95</b>	<b>3,711.78</b>	<b>628.22</b>	<b>0.00</b>	<b>628.22</b>	<b>14.48</b>
E30	Supply Expense							
001-0120-5300	Supplies - Office	700.00	436.37	575.88	124.12	0.00	124.12	17.73
001-0120-5350	Postage Expense	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	<b>E30 Sub Totals:</b>	<b>1,200.00</b>	<b>436.37</b>	<b>575.88</b>	<b>624.12</b>	<b>0.00</b>	<b>624.12</b>	<b>52.01</b>
E40	Operations Expense							
001-0120-5480	Dues & Subscriptions	20,000.00	0.00	17,420.66	2,579.34	0.00	2,579.34	12.90
001-0120-5510	Meeting Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
	<b>E40 Sub Totals:</b>	<b>20,100.00</b>	<b>0.00</b>	<b>17,420.66</b>	<b>2,679.34</b>	<b>0.00</b>	<b>2,679.34</b>	<b>13.33</b>
E55	Professional Services							
001-0120-5553	Prof Services - Advertising	2,000.00	0.00	324.98	1,675.02	0.00	1,675.02	83.75
001-0120-5571	Prof Services - Engineering	12,960.00	3,304.80	13,219.20	-259.20	0.00	-259.20	0.00
001-0120-5589	Prof Services - Printing	300.00	561.74	561.74	-261.74	0.00	-261.74	0.00
	<b>E55 Sub Totals:</b>	<b>15,260.00</b>	<b>3,866.54</b>	<b>14,105.92</b>	<b>1,154.08</b>	<b>0.00</b>	<b>1,154.08</b>	<b>7.56</b>
E60	Miscellaneous Expense							
001-0120-5600	Miscellaneous Expense	227,755.80	21,852.20	121,310.62	106,445.18	0.00	106,445.18	46.74
001-0120-5606	IT Projects & Labor	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
001-0120-5608	Software - New & Renewals	2,250.00	0.00	750.00	1,500.00	0.00	1,500.00	66.67

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E60 Sub Totals:		235,005.80	21,852.20	122,060.62	112,945.18	0.00	112,945.18	48.06
Expense Sub Totals:		379,803.50	33,644.28	254,937.66	124,865.84	0.00	124,865.84	32.88
Dept 001-0200		372,803.50	33,604.28	251,453.66	121,349.84	0.00		
R20	Animal Control							
	Licenses Permits & Fees							
001-0200-4202	Adoption Revenue	4,000.00	490.00	5,186.00	-1,186.00	0.00	-1,186.00	0.00
001-0200-4222	Misc Revenue - Animal Control	8,000.00	825.00	10,995.33	-2,995.33	0.00	-2,995.33	0.00
001-0200-4224	Dog License Fee	2,000.00	52.50	1,131.00	869.00	0.00	869.00	43.45
001-0200-4246	Spay & Neuter Revenue	12,500.00	1,390.00	12,690.00	-190.00	0.00	-190.00	0.00
R20 Sub Totals:		26,500.00	2,757.50	30,002.33	-3,502.33	0.00	-3,502.33	0.00
R40	Fines & Forfeitures							
001-0200-4420	Animal Control Fines	6,000.00	700.00	5,650.00	350.00	0.00	350.00	5.83
R40 Sub Totals:		6,000.00	700.00	5,650.00	350.00	0.00	350.00	5.83
R62	Intergovernmental Tsfrs							
001-0200-4627	Xfer Designated Tax	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
R62 Sub Totals:		445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
Revenue Sub Totals:		477,500.00	40,540.83	480,652.29	-3,152.29	0.00	-3,152.29	0.00
E01	Personnel Expense							
001-0200-5000	Salary Expense	169,347.28	13,091.62	164,860.15	4,487.13	0.00	4,487.13	2.65
001-0200-5005	SWB Reimbursement	53,375.00	3,633.33	52,560.45	814.55	0.00	814.55	1.53
001-0200-5010	Overtime Expense	11,000.00	1,543.37	15,707.85	-4,707.85	0.00	-4,707.85	0.00
001-0200-5020	FICA Expense	13,399.16	1,091.04	13,471.45	-72.29	0.00	-72.29	0.00
001-0200-5022	Unemployment Expense	915.00	0.00	356.38	558.62	0.00	558.62	61.05
001-0200-5025	Worker's Comp Expense	1,468.00	0.00	1,605.10	-137.10	0.00	-137.10	0.00
001-0200-5030	APERS Expense	25,423.62	2,242.07	25,700.55	-276.93	0.00	-276.93	0.00
001-0200-5040	Health Insurance Expense	50,037.60	2,497.88	26,571.00	23,466.60	0.00	23,466.60	46.90
001-0200-5050	Physical & Drug Screen Exp	500.00	0.00	240.00	260.00	0.00	260.00	52.00
001-0200-5055	Uniform Expense	1,000.00	1,054.70	2,416.43	-1,416.43	50.62	-1,467.05	0.00
001-0200-5060	Travel & Training Expense	2,000.00	0.00	2,212.54	-212.54	0.00	-212.54	0.00
001-0200-5065	First Aid Expense	100.00	0.00	0.00	100.00	0.00	100.00	100.00
E01 Sub Totals:		328,565.66	25,154.01	305,701.90	22,863.76	50.62	22,813.14	6.94
E10	Building & Grounds Exp							
001-0200-5102	Repairs & Maint - Building	2,000.00	4,174.79	7,347.65	-5,347.65	0.00	-5,347.65	0.00
001-0200-5104	Repairs & Maint - Grounds	400.00	195.04	2,434.13	-2,034.13	0.00	-2,034.13	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0200-5110	Utilities - Electric	8,900.00	448.59	6,796.39	2,103.61	0.00	2,103.61	23.64
001-0200-5111	Utilities - Gas	350.00	41.09	389.67	-39.67	0.00	-39.67	0.00
001-0200-5112	Utilities - Water	840.00	92.35	1,226.21	-386.21	0.00	-386.21	0.00
001-0200-5115	Communication Exp - Telephone	13,400.00	1,243.32	8,066.26	5,333.74	0.00	5,333.74	39.80
001-0200-5116	Communication Exp - Cellular	3,180.00	269.88	2,961.08	218.92	0.00	218.92	6.88
001-0200-5120	Insurance - Property	700.00	708.75	708.75	-8.75	0.00	-8.75	0.00
001-0200-5130	Sanitation	1,500.00	125.41	1,504.92	-4.92	0.00	-4.92	0.00
001-0200-5140	Supplies - B&G	500.00	21.27	148.08	351.92	0.00	351.92	70.38
001-0200-5141	Pest/Chem/Seed/Fert	1,020.00	164.26	974.61	45.39	0.00	45.39	4.45
001-0200-5142	Janitorial Supplies and Main	3,000.00	234.18	3,815.39	-815.39	0.00	-815.39	0.00
001-0200-5145	Tools	1,500.00	0.00	1,145.59	354.41	0.00	354.41	23.63
	<b>E10 Sub Totals:</b>	<b>37,290.00</b>	<b>7,718.93</b>	<b>37,518.73</b>	<b>-228.73</b>	<b>0.00</b>	<b>-228.73</b>	<b>0.00</b>
E20	Vehicle Expense	6,000.00	345.69	3,747.46	2,252.54	0.00	2,252.54	37.54
001-0200-5200	Fuel Expense	2,000.00	12.02	3,757.49	-1,757.49	0.00	-1,757.49	0.00
001-0200-5210	Service & Repair - Vehicle	100.00	0.00	126.18	-26.18	0.00	-26.18	0.00
001-0200-5212	Service & Repair - Equipment	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0200-5213	Equipment Repairs	1,100.00	0.00	612.97	487.03	0.00	487.03	44.28
001-0200-5225	Insurance Expense - Vehicle	10,200.00	357.71	8,244.10	1,955.90	0.00	1,955.90	19.18
E30	Supply Expense	1,200.00	40.22	759.39	440.61	0.00	440.61	36.72
001-0200-5300	Supplies - Office	200.00	9.30	380.74	-180.74	0.00	-180.74	0.00
001-0200-5302	Supplies - Kitchen	1,500.00	126.38	282.79	1,217.21	0.00	1,217.21	81.15
001-0200-5306	Supplies - Food Allowance	2,000.00	0.00	570.50	1,429.50	0.00	1,429.50	71.48
001-0200-5322	Supplies - Operating	200.00	0.00	15.86	184.14	0.00	184.14	92.07
001-0200-5323	Material and Maint.	100.00	30.08	280.08	-180.08	0.00	-180.08	0.00
001-0200-5350	Postage Expense	5,800.00	1,013.85	9,208.80	-3,408.80	0.00	-3,408.80	0.00
001-0200-5370	Medicine Expense	1,000.00	0.00	540.00	460.00	0.00	460.00	46.00
001-0200-5371	Spay & Neuter Vouchers	12,000.00	1,219.83	12,038.16	-38.16	0.00	-38.16	0.00
E40	Operations Expense	3,000.00	95.11	2,816.37	183.63	0.00	183.63	6.12
001-0200-5475	Credit Card Fees	70,500.00	0.00	70,000.00	500.00	0.00	500.00	0.71
001-0200-5480	Dues & Subscriptions	73,500.00	95.11	72,816.37	683.63	0.00	683.63	0.93
E55	Professional Services	3,000.00	615.00	2,780.02	219.98	0.00	219.98	7.33
001-0200-5577	Prof Services - Incineration & Disp	25.00	0.00	71.13	-46.13	0.00	-46.13	0.00
001-0200-5589	Prof Services - Printing	17,700.00	5,616.28	19,692.80	-1,992.80	0.00	-1,992.80	0.00
001-0200-5592	Prof Services - Veterinarian	2,000.00	212.57	2,150.31	-150.31	0.00	-150.31	0.00
001-0200-5593	Animal Care Charges							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E55	E55 Sub Totals:	22,725.00	6,443.85	24,694.26	-1,969.26	0.00	-1,969.26	0.00
	Miscellaneous Expense							
001-0200-5600	Miscellaneous Expense	500.00	0.00	10.00	490.00	0.00	490.00	98.00
001-0200-5606	IT Projects & Labor	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
001-0200-5608	Software - New & Renewals	2,980.00	0.00	2,925.00	55.00	0.00	55.00	1.85
E60	E60 Sub Totals:	4,980.00	0.00	2,935.00	2,045.00	0.00	2,045.00	41.06
	Expense Sub Totals:	489,260.66	40,989.44	463,948.52	25,312.14	50.62	25,261.52	5.16
Dept 001-0300	Dept 0200 Sub Totals:	11,760.66	448.61	-16,703.77	28,464.43	50.62		
R40	Court							
	Fines & Forfeitures							
001-0300-4400	Act 316 of 1991 Revenue	200.00	18.12	217.44	-17.44	0.00	-17.44	0.00
001-0300-4412	City Attorney Reim	26,000.00	2,190.68	26,288.16	-288.16	0.00	-288.16	0.00
001-0300-4414	Court Fines	435,000.00	29,120.75	464,997.03	-29,997.03	0.00	-29,997.03	0.00
001-0300-4416	District Court Reim	14,000.00	1,181.04	14,172.48	-172.48	0.00	-172.48	0.00
001-0300-4424	Judge Retirement Reim	4,700.00	394.84	4,738.08	-38.08	0.00	-38.08	0.00
001-0300-4426	Ordinance 89-15 Revenue	23,000.00	1,966.60	23,599.20	-599.20	0.00	-599.20	0.00
001-0300-4428	Warrant Fees	65,000.00	4,091.50	78,634.50	-13,634.50	0.00	-13,634.50	0.00
R40	R40 Sub Totals:	567,900.00	38,963.53	612,646.89	-44,746.89	0.00	-44,746.89	0.00
R60	Miscellaneous Revenue							
001-0300-4600	Miscellaneous Revenue	26,520.00	4,315.73	36,452.86	-9,932.86	0.00	-9,932.86	0.00
R60	R60 Sub Totals:	26,520.00	4,315.73	36,452.86	-9,932.86	0.00	-9,932.86	0.00
R64	Reimbursement							
001-0300-4640	Saline County	160,000.00	0.00	114,273.33	45,726.67	0.00	45,726.67	28.58
R64	R64 Sub Totals:	160,000.00	0.00	114,273.33	45,726.67	0.00	45,726.67	28.58
Revenue	Revenue Sub Totals:	754,420.00	43,279.26	763,373.08	-8,953.08	0.00	-8,953.08	0.00
E01	Personnel Expense							
001-0300-5000	Salary Expense	242,923.41	18,936.64	238,534.42	4,388.99	0.00	4,388.99	1.81
001-0300-5010	Overtime Expense	500.00	0.00	70.95	429.05	0.00	429.05	85.81
001-0300-5020	FICA Expense	16,931.20	1,421.31	17,925.84	-994.64	0.00	-994.64	0.00
001-0300-5022	Unemployment Expense	1,260.00	0.00	462.87	797.13	0.00	797.13	63.26
001-0300-5025	Worker's Comp Expense	800.00	0.00	563.77	236.23	0.00	236.23	29.53
001-0300-5030	APERS Expense	35,480.23	2,901.11	35,798.84	-318.61	0.00	-318.61	0.00
001-0300-5038	Pension Expense-Judge Rtmnt	6,000.00	11,620.00	11,620.00	-5,620.00	0.00	-5,620.00	0.00
001-0300-5040	Health Insurance Expense	44,555.04	3,320.04	42,117.16	2,437.88	0.00	2,437.88	5.47

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0300-5050	Physical & Drug Screen Exp	750.00	0.00	120.00	630.00	0.00	630.00	84.00
001-0300-5055	Uniform Expense	500.00	32.87	32.87	467.13	0.00	467.13	93.43
001-0300-5060	Travel & Training Expense	7,500.00	0.00	5,479.89	2,020.11	0.00	2,020.11	26.93
001-0300-5070	Judge - Share to State	30,000.00	2,405.18	28,862.15	1,137.85	0.00	1,137.85	3.79
	<b>E01 Sub Totals:</b>	<b>387,199.88</b>	<b>40,637.15</b>	<b>381,588.76</b>	<b>5,611.12</b>	<b>0.00</b>	<b>5,611.12</b>	<b>1.45</b>
E10	Building & Grounds Exp							
001-0300-5102	Repairs & Maint - Building	15,000.00	28.92	15,000.00	0.00	0.00	0.00	0.00
001-0300-5103	Repairs and Maint	1,000.00	0.00	1,000.00	0.00	0.00	0.00	0.00
001-0300-5110	Utilities - Electric	6,000.00	282.59	4,132.83	1,867.17	0.00	1,867.17	31.12
001-0300-5111	Utilities - Gas	1,200.00	100.60	868.75	331.25	0.00	331.25	27.60
001-0300-5112	Utilities - Water	650.00	40.13	606.86	43.14	0.00	43.14	6.64
001-0300-5115	Communication Exp - Telephone	6,700.00	550.72	6,491.76	208.24	0.00	208.24	3.11
001-0300-5130	Sanitation	1,080.00	86.25	1,035.00	45.00	0.00	45.00	4.17
001-0300-5142	Janitorial Supplies and Main	360.00	0.00	17.48	342.52	0.00	342.52	95.14
	<b>E10 Sub Totals:</b>	<b>31,990.00</b>	<b>1,089.21</b>	<b>29,152.68</b>	<b>2,837.32</b>	<b>0.00</b>	<b>2,837.32</b>	<b>8.87</b>
E30	Supply Expense							
001-0300-5300	Supplies - Office	6,000.00	927.23	5,955.98	44.02	0.00	44.02	0.73
001-0300-5350	Postage Expense	1,500.00	879.89	1,174.79	325.21	0.00	325.21	21.68
	<b>E30 Sub Totals:</b>	<b>7,500.00</b>	<b>1,807.12</b>	<b>7,130.77</b>	<b>369.23</b>	<b>0.00</b>	<b>369.23</b>	<b>4.92</b>
E40	Operations Expense							
001-0300-5480	Dues & Subscriptions	3,000.00	420.00	2,238.76	761.24	0.00	761.24	25.37
	<b>E40 Sub Totals:</b>	<b>3,000.00</b>	<b>420.00</b>	<b>2,238.76</b>	<b>761.24</b>	<b>0.00</b>	<b>761.24</b>	<b>25.37</b>
E55	Professional Services							
001-0300-5553	Prof Services - Advertising	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0300-5589	Prof Services - Printing	4,000.00	1,025.09	3,761.50	238.50	0.00	238.50	5.96
	<b>E55 Sub Totals:</b>	<b>4,500.00</b>	<b>1,025.09</b>	<b>3,761.50</b>	<b>738.50</b>	<b>0.00</b>	<b>738.50</b>	<b>16.41</b>
E60	Miscellaneous Expense							
001-0300-5608	Software - New & Renewals	1,959.90	0.00	1,641.00	318.90	0.00	318.90	16.27
001-0300-5614	Copiers & Maintenance	2,700.00	388.67	1,765.62	934.38	-2.26	936.64	34.69
	<b>E60 Sub Totals:</b>	<b>4,659.90</b>	<b>388.67</b>	<b>3,406.62</b>	<b>1,253.28</b>	<b>-2.26</b>	<b>1,255.54</b>	<b>26.94</b>
	<b>Expense Sub Totals:</b>	<b>438,849.78</b>	<b>45,367.24</b>	<b>427,279.09</b>	<b>11,570.69</b>	<b>-2.26</b>	<b>11,572.95</b>	<b>2.64</b>
Dept 001-0400	Dept 0300 Sub Totals:	-315,570.22	2,087.98	-336,093.99	20,523.77	-2.26		
R62	Parks							
	Intergovernmental Tsfrs							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0400-4627	Xfer Designated Tax	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
001-0400-4629	Xfer Park 1/8 O & M	556,500.00	46,375.00	556,500.00	0.00	0.00	0.00	0.00
	<b>R62 Sub Totals:</b>	<b>1,001,500.00</b>	<b>83,458.33</b>	<b>1,001,499.96</b>	<b>0.04</b>	<b>0.00</b>	<b>0.04</b>	<b>0.00</b>
	<b>Revenue Sub Totals:</b>	<b>1,001,500.00</b>	<b>83,458.33</b>	<b>1,001,499.96</b>	<b>0.04</b>	<b>0.00</b>	<b>0.04</b>	<b>0.00</b>
E01	Personnel Expense							
001-0400-5000	Salary Expense	319,206.92	20,121.61	268,444.61	50,762.31	0.00	50,762.31	15.90
001-0400-5001	Part Time Labor	20,000.00	1,544.38	7,994.45	12,005.55	0.00	12,005.55	60.03
001-0400-5005	SWB Reimbursement	160,125.00	14,533.33	161,314.58	-1,189.58	0.00	-1,189.58	0.00
001-0400-5010	Overtime Expense	7,000.00	28.73	8,493.28	-1,493.28	0.00	-1,493.28	0.00
001-0400-5020	FICA Expense	25,721.72	1,653.57	21,843.70	3,878.02	0.00	3,878.02	15.08
001-0400-5022	Unemployment Expense	1,179.18	0.00	744.53	434.65	0.00	434.65	36.86
001-0400-5030	APERS Expense	45,859.74	3,087.02	41,097.21	4,762.53	0.00	4,762.53	10.38
001-0400-5040	Health Insurance Expense	49,558.80	5,030.09	49,624.84	-66.04	0.00	-66.04	0.00
001-0400-5050	Physical & Drug Screen Exp	1,050.00	925.00	2,495.00	-1,445.00	0.00	-1,445.00	0.00
001-0400-5055	Uniform Expense	3,000.00	584.73	2,904.67	95.33	0.00	95.33	3.18
001-0400-5057	Vehicle Allowance	6,000.00	461.54	6,000.02	-0.02	0.00	-0.02	0.00
001-0400-5060	Travel & Training Expense	13,200.00	2,575.00	11,444.64	1,755.36	0.00	1,755.36	13.30
	<b>E01 Sub Totals:</b>	<b>651,901.36</b>	<b>50,545.00</b>	<b>582,401.53</b>	<b>69,499.83</b>	<b>0.00</b>	<b>69,499.83</b>	<b>10.66</b>
E10	Building & Grounds Exp							
001-0400-5110	Utilities - Electric	0.00	22.18	602.04	-602.04	0.00	-602.04	0.00
001-0400-5120	Insurance - Property	1,500.00	1,130.95	1,130.95	369.05	0.00	369.05	24.60
001-0400-5145	Tools	2,000.00	852.39	1,740.51	259.49	0.00	259.49	12.97
	<b>E10 Sub Totals:</b>	<b>3,500.00</b>	<b>2,005.52</b>	<b>3,473.50</b>	<b>26.50</b>	<b>0.00</b>	<b>26.50</b>	<b>0.76</b>
E20	Vehicle Expense							
001-0400-5200	Fuel Expense	15,000.00	1,209.92	12,031.83	2,968.17	0.00	2,968.17	19.79
001-0400-5225	Insurance Expense - Vehicle	3,000.00	0.00	6,440.00	-3,440.00	0.00	-3,440.00	0.00
	<b>E20 Sub Totals:</b>	<b>18,000.00</b>	<b>1,209.92</b>	<b>18,471.83</b>	<b>-471.83</b>	<b>0.00</b>	<b>-471.83</b>	<b>0.00</b>
E30	Supply Expense							
001-0400-5350	Postage Expense	100.00	0.00	3.25	96.75	0.00	96.75	96.75
	<b>E30 Sub Totals:</b>	<b>100.00</b>	<b>0.00</b>	<b>3.25</b>	<b>96.75</b>	<b>0.00</b>	<b>96.75</b>	<b>96.75</b>
E40	Operations Expense							
001-0400-5535	Sales Tax Expense	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	<b>E40 Sub Totals:</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>100.00</b>
E55	Professional Services							
001-0400-5550	Prof Services - Acctg & Audit	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0400-5586	Prof Services - Other	17,000.00	1,139.92	10,771.70	6,228.30	0.00	6,228.30	36.64
E55 Sub Totals:		22,000.00	1,139.92	10,771.70	11,228.30	0.00	11,228.30	51.04
E60	Miscellaneous Expense							
001-0400-5604	Hardware - New & Renewals	3,500.00	39,106.34	41,164.26	-37,664.26	0.00	-37,664.26	0.00
001-0400-5606	IT Projects & Labor	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
001-0400-5608	Software - New & Renewals	23,975.00	0.00	26,827.49	-2,852.49	0.00	-2,852.49	0.00
E60 Sub Totals:		30,475.00	39,106.34	67,991.75	-37,516.75	0.00	-37,516.75	0.00
E80	Fixed Assets							
001-0400-5810	Fixed Assets - Equipment	465,000.00	35,687.94	404,504.66	60,495.34	0.00	60,495.34	13.01
001-0400-5840	Principal Loan - Vehicles	45,500.00	5,085.66	45,435.80	64.20	0.00	64.20	0.14
E80 Sub Totals:		510,500.00	40,773.60	449,940.46	60,559.54	0.00	60,559.54	11.86
E85	Interest Expense							
001-0400-5850	Interest Expense	5,000.00	500.34	4,838.17	161.83	0.00	161.83	3.24
E85 Sub Totals:		5,000.00	500.34	4,838.17	161.83	0.00	161.83	3.24
Expense Sub Totals:		1,243,476.36	135,280.64	1,137,892.19	105,584.17	0.00	105,584.17	8.49
Dept 0400 Sub Totals:		241,976.36	51,822.31	136,392.23	105,584.13	0.00		
R50	Parks - Mills Park & Pool							
001-0410-4500	Sale of Services	5,800.00	0.00	6,276.90	-476.90	0.00	-476.90	0.00
001-0410-4532	Mills Pool-Admin/Concessions	45,000.00	0.00	44,233.39	766.61	0.00	766.61	1.70
001-0410-4534	Admissions	5,000.00	90.00	5,527.00	-527.00	0.00	-527.00	0.00
R50 Sub Totals:		55,800.00	90.00	56,037.29	-237.29	0.00	-237.29	0.00
R70	Grant Revenue							
001-0410-4700	Grants Revenue	0.00	250,000.00	250,000.00	-250,000.00	0.00	-250,000.00	0.00
R70 Sub Totals:		0.00	250,000.00	250,000.00	-250,000.00	0.00	-250,000.00	0.00
R74	Sponsorships							
001-0410-4740	Sponsorship/Rebates	3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00
R74 Sub Totals:		3,000.00	0.00	3,000.00	0.00	0.00	0.00	0.00
Revenue Sub Totals:		58,800.00	250,090.00	309,037.29	-250,237.29	0.00	-250,237.29	0.00
E01	Personnel Expense							
001-0410-5001	Part Time Labor	14,800.00	0.00	18,710.87	-3,910.87	0.00	-3,910.87	0.00
001-0410-5020	FICA Expense	841.50	0.00	1,431.44	-589.94	0.00	-589.94	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0410-5025	Worker's Comp Expense	6,131.00	0.00	4,000.00	2,131.00	0.00	2,131.00	34.76
001-0410-5050	Physical & Drug Screen Exp	2,700.00	0.00	295.00	2,405.00	0.00	2,405.00	89.07
	<b>E01 Sub Totals:</b>	<b>24,472.50</b>	<b>0.00</b>	<b>24,437.31</b>	<b>35.19</b>	<b>0.00</b>	<b>35.19</b>	<b>0.14</b>
E10	Building & Grounds Exp							
001-0410-5102	Repairs & Maint - Building	1,000.00	0.00	2,017.29	-1,017.29	0.00	-1,017.29	0.00
001-0410-5104	Repairs & Maint - Grounds	2,500.00	283.48	1,528.34	971.66	0.00	971.66	38.87
001-0410-5105	Repairs & Maint - Pool	7,000.00	0.00	9,428.66	-2,428.66	0.00	-2,428.66	0.00
001-0410-5110	Utilities - Electric	6,000.00	339.94	6,267.97	-267.97	0.00	-267.97	0.00
001-0410-5111	Utilities - Gas	150.00	14.52	209.80	-59.80	0.00	-59.80	0.00
001-0410-5112	Utilities - Water	700.00	49.32	891.77	-191.77	0.00	-191.77	0.00
001-0410-5120	Insurance - Property	500.00	324.00	426.08	73.92	0.00	73.92	14.78
	<b>E10 Sub Totals:</b>	<b>17,850.00</b>	<b>1,011.26</b>	<b>20,769.91</b>	<b>-2,919.91</b>	<b>0.00</b>	<b>-2,919.91</b>	<b>0.00</b>
E30	Supply Expense							
001-0410-5308	Supplies - Concession	5,000.00	0.00	3,751.41	1,248.59	0.00	1,248.59	24.97
001-0410-5328	Supplies - Pools	9,500.00	0.00	9,927.72	-427.72	0.00	-427.72	0.00
	<b>E30 Sub Totals:</b>	<b>14,500.00</b>	<b>0.00</b>	<b>13,679.13</b>	<b>820.87</b>	<b>0.00</b>	<b>820.87</b>	<b>5.66</b>
E70	Grant Expense							
001-0410-5700	Grant Expense	256,000.00	0.00	255,301.72	698.28	0.00	698.28	0.27
	<b>E70 Sub Totals:</b>	<b>256,000.00</b>	<b>0.00</b>	<b>255,301.72</b>	<b>698.28</b>	<b>0.00</b>	<b>698.28</b>	<b>0.27</b>
	<b>Expense Sub Totals:</b>	<b>312,822.50</b>	<b>1,011.26</b>	<b>314,188.07</b>	<b>-1,365.57</b>	<b>0.00</b>	<b>-1,365.57</b>	<b>0.00</b>
	<b>Dept 0410 Sub Totals:</b>	<b>254,022.50</b>	<b>-249,078.74</b>	<b>5,150.78</b>	<b>248,871.72</b>	<b>0.00</b>		
Dept 001-0420	Parks - Midland							
R60	Miscellaneous Revenue							
001-0420-4600	Miscellaneous Revenue	3,000.00	-7.00	3,053.00	-53.00	0.00	-53.00	0.00
	<b>R60 Sub Totals:</b>	<b>3,000.00</b>	<b>-7.00</b>	<b>3,053.00</b>	<b>-53.00</b>	<b>0.00</b>	<b>-53.00</b>	<b>0.00</b>
R74	Sponsorships							
001-0420-4740	Sponsorship/Rebates	25,000.00	0.00	11,700.00	13,300.00	0.00	13,300.00	53.20
	<b>R74 Sub Totals:</b>	<b>25,000.00</b>	<b>0.00</b>	<b>11,700.00</b>	<b>13,300.00</b>	<b>0.00</b>	<b>13,300.00</b>	<b>53.20</b>
	<b>Revenue Sub Totals:</b>	<b>28,000.00</b>	<b>-7.00</b>	<b>14,753.00</b>	<b>13,247.00</b>	<b>0.00</b>	<b>13,247.00</b>	<b>47.31</b>
E10	Building & Grounds Exp							
001-0420-5104	Repairs & Maint - Grounds	58,000.00	724.79	57,964.57	35.43	41.23	-5.80	0.00
001-0420-5110	Utilities - Electric	10,000.00	586.60	7,643.14	2,356.86	0.00	2,356.86	23.57

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E10 Sub Totals:		68,000.00	1,311.39	65,607.71	2,392.29	41.23	2,351.06	3.46
Expense Sub Totals:		68,000.00	1,311.39	65,607.71	2,392.29	41.23	2,351.06	3.46
Dept 001-0430	Dept 0420 Sub Totals:	40,000.00	1,318.39	50,854.71	-10,854.71	41.23		
R30	Parks - Bishop							
	Membership Fees							
001-0430-4300	Membership Family	97,000.00	14,355.38	107,542.50	-10,542.50	0.00	-10,542.50	0.00
001-0430-4301	Membership Senior	75,500.00	2,930.00	68,461.00	7,039.00	0.00	7,039.00	9.32
001-0430-4302	Membership Adults	30,000.00	720.00	26,550.00	3,450.00	0.00	3,450.00	11.50
001-0430-4303	Membership Youth	17,000.00	520.00	12,400.00	4,600.00	0.00	4,600.00	27.06
001-0430-4304	Membership Silver Sneakers	15,000.00	1,336.00	15,764.00	-764.00	0.00	-764.00	0.00
001-0430-4305	Silver & Fit Annual Fees	11,500.00	0.00	23,731.00	-12,231.00	0.00	-12,231.00	0.00
001-0430-4310	Membership 3 Mo Adult	2,500.00	0.00	5,253.00	-2,753.00	0.00	-2,753.00	0.00
001-0430-4311	Membership 3 Mo Youth	2,500.00	0.00	1,476.00	1,024.00	0.00	1,024.00	40.96
001-0430-4312	Membership 3 Mo Senior	7,000.00	0.00	4,846.50	2,153.50	0.00	2,153.50	30.76
001-0430-4313	Membership 3 Mo Family	6,000.00	0.00	3,057.55	2,942.45	0.00	2,942.45	49.04
001-0430-4314	Membership 3 Mo College	1,300.00	0.00	1,421.00	-121.00	0.00	-121.00	0.00
001-0430-4318	Membership 6 Mo College	700.00	0.00	714.00	-14.00	0.00	-14.00	0.00
001-0430-4319	Membership 6 Mo Military	6,500.00	0.00	5,460.00	1,040.00	0.00	1,040.00	16.00
001-0430-4320	Membership Annual Adult	5,000.00	0.00	6,753.00	-1,753.00	0.00	-1,753.00	0.00
001-0430-4321	Membership Annual Youth	6,000.00	0.00	3,118.00	2,882.00	0.00	2,882.00	48.03
001-0430-4322	Membership Annual Senior	41,500.00	0.00	34,250.50	7,249.50	0.00	7,249.50	17.47
001-0430-4323	Membership Annual Family	20,000.00	0.00	12,531.40	7,468.60	0.00	7,468.60	37.34
R30 Sub Totals:		345,000.00	19,861.38	333,329.45	11,670.55	0.00	11,670.55	3.38
R33	Rental Fees							
001-0430-4332	Equipment Rental	1,500.00	2,323.00	4,298.00	-2,798.00	0.00	-2,798.00	0.00
001-0430-4334	After Hours Charge Bishop	2,000.00	0.00	310.00	1,690.00	0.00	1,690.00	84.50
001-0430-4336	Room Rental Large Room (both)	5,900.00	0.00	2,760.00	3,140.00	0.00	3,140.00	53.22
001-0430-4337	Room Rental Large Room	19,500.00	0.00	7,350.78	12,149.22	0.00	12,149.22	62.30
001-0430-4338	Room Rental Small Rooms (both)	3,200.00	0.00	840.00	2,360.00	0.00	2,360.00	73.75
001-0430-4339	Room Rental Small Room	7,500.00	0.00	4,395.00	3,105.00	0.00	3,105.00	41.40
001-0430-4340	Room Rental Party Room	16,250.00	3,050.00	9,957.00	6,293.00	0.00	6,293.00	38.73
001-0430-4341	Room Rental Court Gym	2,500.00	0.00	4,598.08	-2,098.08	0.00	-2,098.08	0.00
001-0430-4342	Room Rental Full Gym	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	100.00
001-0430-4344	Room Rental Fitness Room	220.00	0.00	90.00	130.00	0.00	130.00	59.09
001-0430-4345	Rental - Splash Pad	4,500.00	0.00	3,690.00	810.00	0.00	810.00	18.00
001-0430-4347	Competitive Pool Fees	14,500.00	0.00	8,682.00	5,818.00	0.00	5,818.00	40.12
001-0430-4348	Therapy Pool Fees	5,000.00	0.00	1,800.00	3,200.00	0.00	3,200.00	64.00
001-0430-4350	Use Agreement Fees	4,000.00	0.00	37,786.00	-33,786.00	0.00	-33,786.00	0.00
001-0430-4352	Rental - Outdoor Field Fees	600.00	0.00	274.00	326.00	0.00	326.00	54.33

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-4354	Tournaments	35,854.00	500.00	38,052.98	-2,198.98	0.00	-2,198.98	0.00
<b>R33 Sub Totals:</b>		126,524.00	5,873.00	124,883.84	1,640.16	0.00	1,640.16	1.30
<b>R36</b>	<b>Park Program Fees</b>	100.00	0.00	0.00	100.00	0.00	100.00	100.00
001-0430-4259	Uncorking Fee - Spirits	20.00	0.00	0.00	20.00	0.00	20.00	100.00
001-0430-4360	Aerobic Classes	40,000.00	450.00	32,820.00	7,180.00	0.00	7,180.00	17.95
001-0430-4364	Basketball	55,604.00	3,177.60	34,028.35	21,575.65	0.00	21,575.65	38.80
001-0430-4366	BASS Swim Program	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0430-4370	Flag Football	10,500.00	0.00	2,399.68	8,100.32	0.00	8,100.32	77.15
001-0430-4374	Private Instruction	3,500.00	0.00	11,074.00	-7,574.00	0.00	-7,574.00	0.00
001-0430-4376	Programs - Misc Activity	85,000.00	1,696.80	52,184.99	32,815.01	0.00	32,815.01	38.61
001-0430-4382	Pool Swim Lessons	6,000.00	0.00	2,370.00	3,630.00	0.00	3,630.00	60.50
001-0430-4390	Volleyball Adult/Youth							
<b>R36 Sub Totals:</b>		202,724.00	5,324.40	134,877.02	67,846.98	0.00	67,846.98	33.47
<b>R50</b>	<b>Sale of Services</b>	47,880.00	2,030.36	51,379.53	-3,499.53	0.00	-3,499.53	0.00
001-0430-4500	Concessions - Bishop	6,100.00	2,010.00	21,659.95	-15,559.95	0.00	-15,559.95	0.00
001-0430-4514	Daily Admissions Adults	1,600.00	0.00	1,416.00	184.00	0.00	184.00	11.50
001-0430-4516	Daily Admissions Senior	20,000.00	0.00	14,680.00	5,320.00	0.00	5,320.00	26.60
001-0430-4518	Daily Admissions Youth	3,500.00	0.00	3,412.50	87.50	0.00	87.50	2.50
001-0430-4520	Multiple Adults	1,140.00	0.00	475.00	665.00	0.00	665.00	58.33
001-0430-4522	Multiple Senior	1,100.00	0.00	693.00	407.00	0.00	407.00	37.00
001-0430-4524	Multiple Youth	950.00	752.62	8,799.37	-7,849.37	0.00	-7,849.37	0.00
001-0430-4530	Merchandise Sales	11,500.00	0.00	11,863.44	-363.44	0.00	-363.44	0.00
001-0430-4532	Spectator Admissions	12,500.00	0.00	8,953.00	3,547.00	0.00	3,547.00	28.38
001-0430-4534	Red Cross Programs							
<b>R50 Sub Totals:</b>		106,270.00	4,792.98	123,331.79	-17,061.79	0.00	-17,061.79	0.00
<b>R60</b>	<b>Miscellaneous Revenue</b>	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0430-4394	Disc Golf Project -Bishop Park	129,000.00	1,981.45	131,155.97	-2,155.97	0.00	-2,155.97	0.00
001-0430-4600	Miscellaneous Revenue							
<b>R60 Sub Totals:</b>		130,000.00	1,981.45	131,155.97	-1,155.97	0.00	-1,155.97	0.00
<b>R74</b>	<b>Sponsorships</b>	10,000.00	8,734.00	65,327.00	-55,327.00	0.00	-55,327.00	0.00
001-0430-4740	Sponsorship/Rebates	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	100.00
001-0430-4742	Scoreboard Signage BP							
<b>R74 Sub Totals:</b>		75,000.00	8,734.00	65,327.00	9,673.00	0.00	9,673.00	12.90
<b>Revenue Sub Totals:</b>		985,518.00	46,567.21	912,905.07	72,612.93	0.00	72,612.93	7.37
<b>E01</b>	<b>Personnel Expense</b>	397,261.68	29,505.06	378,255.05	19,006.63	0.00	19,006.63	4.78
001-0430-5000	Salary Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5001	Part Time Labor	169,000.00	11,781.14	155,560.85	13,439.15	0.00	13,439.15	7.95
001-0430-5010	Overtime Expense	5,000.00	382.77	4,636.37	363.63	0.00	363.63	7.27
001-0430-5020	FICA Expense	41,416.80	3,249.10	42,259.59	-842.79	0.00	-842.79	0.00
001-0430-5022	Unemployment Expense	8,174.51	0.00	2,186.19	5,988.32	0.00	5,988.32	73.26
001-0430-5025	Worker's Comp Expense	11,000.00	0.00	7,066.69	3,933.31	0.00	3,933.31	35.76
001-0430-5030	APERS Expense	59,349.64	4,540.60	57,415.97	1,933.67	0.00	1,933.67	3.26
001-0430-5040	Health Insurance Expense	42,041.10	5,346.76	55,947.96	-13,906.86	0.00	-13,906.86	0.00
001-0430-5050	Physical & Drug Screen Exp	4,200.00	95.00	690.00	3,510.00	0.00	3,510.00	83.57
001-0430-5055	Uniform Expense	2,000.00	257.21	1,303.09	696.91	0.00	696.91	34.85
	<b>E01 Sub Totals:</b>	<b>739,443.73</b>	<b>55,157.64</b>	<b>705,321.76</b>	<b>34,121.97</b>	<b>0.00</b>	<b>34,121.97</b>	<b>4.61</b>
<b>E10</b>	<b>Building &amp; Grounds Exp</b>							
001-0430-5102	Repairs & Maint - Building	84,796.00	6,210.35	96,872.74	-12,076.74	0.00	-12,076.74	0.00
001-0430-5104	Repairs & Maint - Grounds	73,000.00	493.93	71,999.28	1,000.72	0.00	1,000.72	1.37
001-0430-5105	Repairs & Maint - Pool	55,000.00	5,540.99	54,727.34	272.66	0.00	272.66	0.50
001-0430-5106	Repairs & Maint - Splash Pad	2,000.00	0.00	2,708.98	-708.98	0.00	-708.98	0.00
001-0430-5110	Utilities - Electric	239,000.00	15,001.99	253,075.11	-14,075.11	0.00	-14,075.11	0.00
001-0430-5111	Utilities - Gas	33,000.00	2,507.21	46,349.91	-13,349.91	0.00	-13,349.91	0.00
001-0430-5112	Utilities - Water	28,000.00	396.20	7,103.53	20,896.47	0.00	20,896.47	74.63
001-0430-5115	Communication Exp - Telephone	22,944.00	2,343.18	18,719.09	4,224.91	0.00	4,224.91	18.41
001-0430-5116	Communication Exp - Cellular	4,000.00	448.10	4,543.35	-543.35	0.00	-543.35	0.00
001-0430-5120	Insurance - Property	18,000.00	19,452.83	20,014.28	-2,014.28	0.00	-2,014.28	0.00
001-0430-5130	Sanitation	28,000.00	2,977.62	30,875.01	-2,875.01	0.00	-2,875.01	0.00
001-0430-5140	Supplies - B&G	2,000.00	249.56	1,076.37	923.63	0.00	923.63	46.18
001-0430-5142	Janitorial Supplies and Main	22,000.00	198.54	20,604.75	1,395.25	0.00	1,395.25	6.34
	<b>E10 Sub Totals:</b>	<b>611,740.00</b>	<b>55,820.50</b>	<b>628,669.74</b>	<b>-16,929.74</b>	<b>0.00</b>	<b>-16,929.74</b>	<b>0.00</b>
<b>E20</b>	<b>Vehicle Expense</b>							
001-0430-5212	Service & Repair - Equipment	11,000.00	1,061.75	10,327.02	672.98	0.00	672.98	6.12
001-0430-5214	Service & Repair - Heavy Equip	12,500.00	1,113.24	4,424.84	8,075.16	0.00	8,075.16	64.60
	<b>E20 Sub Totals:</b>	<b>23,500.00</b>	<b>2,174.99</b>	<b>14,751.86</b>	<b>8,748.14</b>	<b>0.00</b>	<b>8,748.14</b>	<b>37.23</b>
<b>E30</b>	<b>Supply Expense</b>							
001-0430-5300	Supplies - Office	3,000.00	7.75	2,038.70	961.30	0.00	961.30	32.04
001-0430-5308	Supplies - Concession	41,000.00	2,179.82	42,083.79	-1,083.79	0.00	-1,083.79	0.00
001-0430-5330	Supplies - Park Programs	17,923.65	0.00	17,988.70	-65.05	0.00	-65.05	0.00
001-0430-5332	Supplies - Resale Merchandise	4,890.00	56.07	4,761.86	128.14	0.00	128.14	2.62
	<b>E30 Sub Totals:</b>	<b>66,813.65</b>	<b>2,243.64</b>	<b>66,873.05</b>	<b>-59.40</b>	<b>0.00</b>	<b>-59.40</b>	<b>0.00</b>
<b>E40</b>	<b>Operations Expense</b>							
001-0430-5460	BASS Program Expense	15,000.00	626.94	11,622.72	3,377.28	0.00	3,377.28	22.52
001-0430-5461	Aquatic Program Expense	4,000.00	465.78	2,964.60	1,035.40	0.00	1,035.40	25.89

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0430-5475	Credit Card Fees	21,325.00	1,139.13	24,279.53	-2,954.53	0.00	-2,954.53	0.00
001-0430-5480	Dues & Subscriptions	600.00	195.08	607.88	-7.88	0.00	-7.88	0.00
	<b>E40 Sub Totals:</b>	40,925.00	2,426.93	39,474.73	1,450.27	0.00	1,450.27	3.54
E55	Professional Services							
001-0430-5553	Prof Services - Advertising	5,000.00	3,132.03	4,710.33	289.67	0.00	289.67	5.79
001-0430-5585	Prof Service - Basketball	36,000.00	25,001.72	50,630.72	-14,630.72	0.00	-14,630.72	0.00
001-0430-5586	Prof Services - Other	84,706.58	2,984.41	62,325.78	22,380.80	0.00	22,380.80	26.42
001-0430-5587	Prof Services - Aerobic Instr	47,900.00	5,214.90	52,580.60	-4,680.60	15.00	-4,695.60	0.00
001-0430-5589	Prof Services - Printing	1,000.00	0.00	452.18	547.82	0.00	547.82	54.78
	<b>E55 Sub Totals:</b>	174,606.58	36,333.06	170,699.61	3,906.97	15.00	3,891.97	2.23
E60	Miscellaneous Expense							
001-0430-5485	Inspections & Monitoring	3,392.80	0.00	1,541.41	1,851.39	0.00	1,851.39	54.57
	<b>E60 Sub Totals:</b>	3,392.80	0.00	1,541.41	1,851.39	0.00	1,851.39	54.57
E80	Fixed Assets							
001-0430-5811	Other Assets-Bishop	35,092.00	0.00	34,492.50	599.50	0.00	599.50	1.71
	<b>E80 Sub Totals:</b>	35,092.00	0.00	34,492.50	599.50	0.00	599.50	1.71
	Expense Sub Totals:	1,695,513.76	154,156.76	1,661,824.66	33,689.10	15.00	33,674.10	1.99
	Dept 0430 Sub Totals:	709,995.76	107,589.55	748,919.59	-38,923.83	15.00		
Dept 001-0440	Parks - Alcoa							
R36	Park Program Fees							
001-0440-4260	Parks Rental	750.00	0.00	387.50	362.50	0.00	362.50	48.33
	<b>R36 Sub Totals:</b>	750.00	0.00	387.50	362.50	0.00	362.50	48.33
R74	Sponsorships							
001-0440-4740	Sponsorship/Rebates	0.00	0.00	2,500.00	-2,500.00	0.00	-2,500.00	0.00
	<b>R74 Sub Totals:</b>	0.00	0.00	2,500.00	-2,500.00	0.00	-2,500.00	0.00
	Revenue Sub Totals:	750.00	0.00	2,887.50	-2,137.50	0.00	-2,137.50	0.00
E10	Building & Grounds Exp							
001-0440-5104	Repairs & Maint - Grounds	7,300.00	0.00	7,245.72	54.28	0.00	54.28	0.74
001-0440-5110	Utilities - Electric	8,300.00	482.12	7,386.62	913.38	0.00	913.38	11.00
001-0440-5112	Utilities - Water	12,000.00	82.31	10,468.66	1,531.34	0.00	1,531.34	12.76
	<b>E10 Sub Totals:</b>	27,600.00	564.43	25,101.00	2,499.00	0.00	2,499.00	9.05

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	27,600.00	564.43	25,101.00	2,499.00	0.00	2,499.00	9.05
Dept 001-0450	Dept 0440 Sub Totals:	26,850.00	564.43	22,213.50	4,636.50	0.00		
R36	Parks - Ashley							
001-0450-4260	Park Program Fees							
	Parks Rental	0.00	750.00	2,250.00	-2,250.00	0.00	-2,250.00	0.00
	R36 Sub Totals:	0.00	750.00	2,250.00	-2,250.00	0.00	-2,250.00	0.00
	Revenue Sub Totals:	0.00	750.00	2,250.00	-2,250.00	0.00	-2,250.00	0.00
E10	Building & Grounds Exp							
001-0450-5104	Repairs & Maint - Grounds	3,500.00	0.00	641.72	2,858.28	0.00	2,858.28	81.67
001-0450-5110	Utilities - Electric	4,000.00	175.08	3,377.98	622.02	0.00	622.02	15.55
	E10 Sub Totals:	7,500.00	175.08	4,019.70	3,480.30	0.00	3,480.30	46.40
	Expense Sub Totals:	7,500.00	175.08	4,019.70	3,480.30	0.00	3,480.30	46.40
Dept 001-0500	Dept 0450 Sub Totals:	7,500.00	-574.92	1,769.70	5,730.30	0.00		
R15	Fire							
001-0500-4156	Taxes - Property	700.00	0.00	640.36	59.64	0.00	59.64	8.52
	Fire Rescue Funds	700.00	0.00	640.36	59.64	0.00	59.64	8.52
R60	R15 Sub Totals:	700.00	0.00	640.36	59.64	0.00	59.64	8.52
001-0500-4600	Miscellaneous Revenue	250.00	0.00	11,062.74	-10,812.74	0.00	-10,812.74	0.00
	Miscellaneous Revenue	250.00	0.00	11,062.74	-10,812.74	0.00	-10,812.74	0.00
R62	R60 Sub Totals:	250.00	0.00	11,062.74	-10,812.74	0.00	-10,812.74	0.00
001-0500-4627	Intergovernmental Trsfers	1,303,901.00	108,658.41	1,311,584.10	-7,683.10	0.00	-7,683.10	0.00
001-0500-4629	Xfer Designated Tax	1,493,470.00	139,125.00	1,640,161.66	-146,691.66	0.00	-146,691.66	0.00
	Xfer Fire Special Tax							
	R62 Sub Totals:	2,797,371.00	247,783.41	2,951,745.76	-154,374.76	0.00	-154,374.76	0.00
R66	Sale of Equipment							
001-0500-4900	Sale of Fixed Assets	77,956.00	0.00	77,956.00	0.00	0.00	0.00	0.00
	R66 Sub Totals:	77,956.00	0.00	77,956.00	0.00	0.00	0.00	0.00
R70	Grant Revenue							
001-0500-4700	Grant Revenue - Other	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
	R70 Sub Totals:	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Sub Totals:	2,886,277.00	247,783.41	3,041,404.86	-155,127.86	0.00	-155,127.86	0.00
E01	Personnel Expense							
001-0500-5000	Salary Expense	2,308,323.43	169,353.11	2,053,050.87	255,272.56	0.00	255,272.56	11.06
001-0500-5010	Overtime Expense	194,584.06	15,614.32	177,664.91	16,919.15	0.00	16,919.15	8.70
001-0500-5020	FICA Expense	38,789.72	2,787.77	33,852.18	4,937.54	0.00	4,937.54	12.73
001-0500-5022	Unemployment Expense	9,360.00	0.00	3,462.46	5,897.54	0.00	5,897.54	63.01
001-0500-5025	Worker's Comp Expense	69,500.00	0.00	55,375.86	14,124.14	0.00	14,124.14	20.32
001-0500-5030	APERS Expense	5,276.19	420.52	5,435.11	-158.92	0.00	-158.92	0.00
001-0500-5035	LOPFI Expense	539,650.89	42,585.43	514,749.27	24,901.62	0.00	24,901.62	4.61
001-0500-5036	LOPFI Perm Advance	-150,000.00	-34,636.54	-223,596.81	73,596.81	0.00	73,596.81	-49.06
001-0500-5040	Health Insurance Expense	453,905.76	34,653.44	399,485.08	54,420.68	0.00	54,420.68	11.99
001-0500-5050	Physical & Drug Screen Exp	7,000.00	0.00	5,219.00	1,781.00	0.00	1,781.00	25.44
001-0500-5055	Uniform Expense	16,000.00	2,647.94	16,220.56	-220.56	0.00	-220.56	0.00
001-0500-5060	Travel & Training Expense	17,650.00	2,600.00	17,545.71	104.29	0.00	104.29	0.59
001-0500-5061	Training Aids	5,500.00	1,493.95	5,476.19	23.81	0.00	23.81	0.43
	E01 Sub Totals:	3,515,540.05	237,519.94	3,063,940.39	451,599.66	0.00	451,599.66	12.85
E10	Building & Grounds Exp							
001-0500-5102	Repairs & Maint - Building	103,456.00	17,738.77	102,032.85	1,423.15	0.00	1,423.15	1.38
001-0500-5110	Utilities - Electric	39,900.00	2,921.29	40,352.34	-452.34	0.00	-452.34	0.00
001-0500-5111	Utilities - Gas	4,000.00	630.53	4,666.71	-666.71	0.00	-666.71	0.00
001-0500-5112	Utilities - Water	6,300.00	350.16	9,859.68	-3,559.68	0.00	-3,559.68	0.00
001-0500-5115	Communication Exp - Telephone	27,128.00	3,294.84	20,706.73	6,421.27	0.00	6,421.27	23.67
001-0500-5116	Communication Exp - Cellular	9,300.00	560.02	6,151.05	3,148.95	0.00	3,148.95	33.86
001-0500-5120	Insurance - Property	7,500.00	12,749.16	17,686.86	-10,186.86	0.00	-10,186.86	0.00
001-0500-5130	Sanitation	2,000.00	96.49	1,947.24	52.76	0.00	52.76	2.64
001-0500-5141	Pest/Chem/Seed/Fert	1,200.00	208.96	1,140.25	59.75	0.00	59.75	4.98
001-0500-5142	Janitorial Supplies and Main	11,000.00	4,367.28	10,518.23	481.77	0.00	481.77	4.38
001-0500-5145	Tools	1,200.00	0.00	1,195.21	4.79	0.00	4.79	0.40
	E10 Sub Totals:	212,984.00	42,917.50	216,257.15	-3,273.15	0.00	-3,273.15	0.00
E20	Vehicle Expense							
001-0500-5200	Fuel Expense	35,000.00	2,843.21	27,655.89	7,344.11	0.00	7,344.11	20.98
001-0500-5210	Service & Repair - Vehicle	2,500.00	0.00	2,320.67	179.33	0.00	179.33	7.17
001-0500-5212	Service & Repair - Equipment	3,000.00	1,736.45	2,563.62	436.38	0.00	436.38	14.55
001-0500-5216	Service & Repair - Apparatus	42,000.00	4,678.65	35,606.95	6,393.05	0.00	6,393.05	15.22
001-0500-5218	Tire Expense	8,000.00	7,452.90	7,470.27	529.73	0.00	529.73	6.62
001-0500-5225	Insurance Expense - Vehicle	22,000.00	0.00	14,114.57	7,885.43	0.00	7,885.43	35.84
001-0500-5230	Radios	5,500.00	0.00	5,211.39	288.61	0.00	288.61	5.25
	E20 Sub Totals:	118,000.00	16,711.21	94,943.36	23,056.64	0.00	23,056.64	19.54
E30	Supply Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0500-5300	Supplies - Office	3,250.00	126.85	3,232.25	17.75	0.00	17.75	0.55
001-0500-5302	Supplies - Kitchen	1,200.00	207.11	1,168.23	31.77	0.00	31.77	2.65
001-0500-5306	Supplies - Food Allowance	43,800.00	8,175.56	42,707.91	1,092.09	0.00	1,092.09	2.49
001-0500-5318	Supplies - Foam	1,500.00	1,456.35	1,456.35	43.65	0.00	43.65	2.91
001-0500-5320	Supplies - Hazardous Mat'l	2,000.00	313.44	1,993.87	6.13	0.00	6.13	0.31
001-0500-5323	Material and Maint	1,800.00	0.00	1,715.79	84.21	0.00	84.21	4.68
001-0500-5350	Postage Expense	300.00	45.09	97.38	202.62	0.00	202.62	67.54
	<b>E30 Sub Totals:</b>	<b>53,850.00</b>	<b>10,324.40</b>	<b>52,371.78</b>	<b>1,478.22</b>	<b>0.00</b>	<b>1,478.22</b>	<b>2.75</b>
E40	Operations Expense							
001-0500-5480	Dues & Subscriptions	500.00	0.00	411.00	89.00	0.00	89.00	17.80
001-0500-5530	Safety Program	11,000.00	0.00	11,022.59	-22.59	0.00	-22.59	0.00
	<b>E40 Sub Totals:</b>	<b>11,500.00</b>	<b>0.00</b>	<b>11,433.59</b>	<b>66.41</b>	<b>0.00</b>	<b>66.41</b>	<b>0.58</b>
E55	Professional Services							
001-0500-5553	Prof Services - Advertising	1,000.00	0.00	153.14	846.86	0.00	846.86	84.69
001-0500-5586	Prof Services - Other	1,500.00	111.29	565.29	934.71	0.00	934.71	62.31
001-0500-5589	Prof Services - Printing	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	<b>E55 Sub Totals:</b>	<b>3,000.00</b>	<b>111.29</b>	<b>718.43</b>	<b>2,281.57</b>	<b>0.00</b>	<b>2,281.57</b>	<b>76.05</b>
E60	Miscellaneous Expense							
001-0500-5604	Hardware - New & Renewals	28,000.00	3,224.23	5,724.23	22,275.77	0.00	22,275.77	79.56
001-0500-5606	IT Projects & Labor	1,500.00	0.00	300.00	1,200.00	0.00	1,200.00	80.00
001-0500-5608	Software - New & Renewals	720.00	0.00	720.00	0.00	0.00	0.00	0.00
	<b>E60 Sub Totals:</b>	<b>30,220.00</b>	<b>3,224.23</b>	<b>6,744.23</b>	<b>23,475.77</b>	<b>0.00</b>	<b>23,475.77</b>	<b>77.68</b>
E70	Grant Expense							
001-0500-5700	Grant Expense	10,007.20	0.00	10,007.20	0.00	0.00	0.00	0.00
	<b>E70 Sub Totals:</b>	<b>10,007.20</b>	<b>0.00</b>	<b>10,007.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
E72	Bond Expense							
001-0500-5814	Fixed Asset Lease Fire Trucks	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>E72 Sub Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
E80	Fixed Assets							
001-0500-5808	Fixed Assets - Vehicles	799,000.00	0.00	798,692.00	308.00	0.00	308.00	0.04
001-0500-5811	Other Assets-Fire	329,901.00	117,307.20	139,462.30	190,438.70	0.00	190,438.70	57.73
001-0500-5840	Principal Loan - Vehicles	117,500.00	13,077.40	116,834.91	665.09	0.00	665.09	0.57
	<b>E80 Sub Totals:</b>	<b>1,246,401.00</b>	<b>130,384.60</b>	<b>1,054,989.21</b>	<b>191,411.79</b>	<b>0.00</b>	<b>191,411.79</b>	<b>15.36</b>
E85	Interest Expense							
001-0500-5850	Interest Expense	12,500.00	1,286.59	12,441.03	58.97	0.00	58.97	0.47

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E85	Sub Totals:	12,500.00	1,286.59	12,441.03	58.97	0.00	58.97	0.47
	Expense Sub Totals:	5,214,002.25	442,479.76	4,523,846.37	690,155.88	0.00	690,155.88	13.24
Dept 001-0510	Dept 0500 Sub Totals:	2,327,725.25	194,696.35	1,482,441.51	845,283.74	0.00		
R15	Fire - Springhill Vol							
001-0510-4152	Taxes - Property	55,000.00	0.00	54,613.13	386.87	0.00	386.87	0.70
	Springhill VFD Assessment							
R15	Sub Totals:	55,000.00	0.00	54,613.13	386.87	0.00	386.87	0.70
E30	Revenue Sub Totals:	55,000.00	0.00	54,613.13	386.87	0.00	386.87	0.70
001-0510-5323	Supply Expense	65,000.00	6,985.70	10,101.05	54,898.95	0.00	54,898.95	84.46
	Material and Maint	65,000.00	6,985.70	10,101.05	54,898.95	0.00	54,898.95	84.46
E30	Sub Totals:	65,000.00	6,985.70	10,101.05	54,898.95	0.00	54,898.95	84.46
	Expense Sub Totals:							
Dept 001-0600	Dept 0510 Sub Totals:	10,000.00	6,985.70	-44,512.08	54,512.08	0.00		
R40	Police							
001-0600-4422	Fines & Forfeitures	800.00	67.14	805.68	-5.68	0.00	-5.68	0.00
	Intoximeter Revenue							
R40	Sub Totals:	800.00	67.14	805.68	-5.68	0.00	-5.68	0.00
R60	Miscellaneous Revenue							
001-0600-4600	Miscellaneous Revenue	120,000.00	34,447.28	161,427.71	-41,427.71	0.00	-41,427.71	0.00
R60	Sub Totals:	120,000.00	34,447.28	161,427.71	-41,427.71	0.00	-41,427.71	0.00
R62	Intergovernmental Tsfrs							
001-0600-4627	Xfer Designated Tax	1,113,000.00	92,750.00	1,113,000.00	0.00	0.00	0.00	0.00
R66	Sub Totals:	1,113,000.00	92,750.00	1,113,000.00	0.00	0.00	0.00	0.00
001-0600-4900	Sale of Equipment	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
	Sale of Fixed Assets							
R66	Sub Totals:	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	100.00
R70	Grant Revenue							
001-0600-4700	Grant - Police DUI/Step	26,700.00	2,312.50	26,300.00	400.00	0.00	400.00	1.50
001-0600-4702	Grant - Body Armor	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
001-0600-4704	Grant - JAG Equip	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R70 Sub Totals:		31,200.00	2,312.50	26,300.00	4,900.00	0.00	4,900.00	15.71
Revenue Sub Totals:		1,290,000.00	129,576.92	1,301,533.39	-11,533.39	0.00	-11,533.39	0.00
E01	Personnel Expense							
001-0600-5000	Salary Expense	1,683,940.87	174,395.42	1,743,861.61	-59,920.74	0.00	-59,920.74	0.00
001-0600-5010	Overtime Expense	65,000.00	7,746.08	52,327.11	12,672.89	0.00	12,672.89	19.50
001-0600-5020	FICA Expense	133,093.99	13,817.77	136,869.98	-3,775.99	0.00	-3,775.99	0.00
001-0600-5022	Unemployment Expense	6,840.00	0.00	2,964.89	3,875.11	0.00	3,875.11	56.65
001-0600-5025	Worker's Comp Expense	24,250.00	0.00	20,596.17	3,653.83	0.00	3,653.83	15.07
001-0600-5030	APERS Expense	13,749.20	315.72	9,530.22	4,218.98	0.00	4,218.98	30.69
001-0600-5035	LOPFI Expense	402,107.10	35,514.11	401,166.73	940.37	0.00	940.37	0.23
001-0600-5036	LOPFI Prem Advance	-135,000.00	-47,611.22	-192,057.65	57,057.65	0.00	57,057.65	-42.26
001-0600-5040	Health Insurance Expense	301,091.52	25,945.63	305,756.83	-4,665.31	0.00	-4,665.31	0.00
001-0600-5050	Physical & Drug Screen Exp	3,000.00	995.00	2,335.00	665.00	0.00	665.00	22.17
001-0600-5055	Uniform Expense	14,000.00	734.08	15,161.12	-1,161.12	44.27	-1,205.39	0.00
001-0600-5056	Uniform Expenses - PR Benefit	15,120.00	1,110.00	13,140.00	1,980.00	0.00	1,980.00	13.10
001-0600-5057	Uniform Expense - New Officer	21,000.00	3,967.55	20,870.76	129.24	-273.48	402.72	1.92
001-0600-5060	Travel & Training Expense	27,500.00	5,949.40	25,193.04	2,306.96	0.00	2,306.96	8.39
001-0600-5061	Training Aids	3,000.00	47.42	3,224.83	-224.83	0.00	-224.83	0.00
001-0600-5065	First Aid Expense	500.00	496.70	549.42	-49.42	0.00	-49.42	0.00
001-0600-5705	Grant Expense - DUI/Step	26,700.00	465.21	19,979.95	6,720.05	0.00	6,720.05	25.17
E01 Sub Totals:		2,605,892.68	223,888.87	2,581,470.01	24,422.67	-229.21	24,651.88	0.95
E10	Building & Grounds Exp							
001-0600-5102	Repairs & Maint - Building	100,700.00	2,169.73	101,389.20	-689.20	0.00	-689.20	0.00
001-0600-5110	Utilities - Electric	13,000.00	851.97	12,394.84	605.16	0.00	605.16	4.66
001-0600-5111	Utilities - Gas	1,100.00	94.37	858.28	241.72	0.00	241.72	21.97
001-0600-5112	Utilities - Water	1,600.00	81.70	1,391.19	208.81	0.00	208.81	13.05
001-0600-5115	Communication Exp - Telephone	28,980.00	2,794.74	29,559.11	-579.11	0.00	-579.11	0.00
001-0600-5116	Communication Exp - Cellular	38,000.00	3,698.79	40,514.40	-2,514.40	0.00	-2,514.40	0.00
001-0600-5120	Insurance - Property	2,500.00	2,783.21	2,783.21	-283.21	0.00	-283.21	0.00
001-0600-5130	Sanitation	700.00	64.32	771.84	-71.84	0.00	-71.84	0.00
001-0600-5142	Janitorial Supplies and Main	5,400.00	567.03	4,335.74	1,064.26	-4.91	1,069.17	19.80
E10 Sub Totals:		191,980.00	13,105.86	193,997.81	-2,017.81	-4.91	-2,012.90	0.00
E20	Vehicle Expense							
001-0600-5200	Fuel Expense	120,000.00	12,269.91	124,757.47	-4,757.47	0.00	-4,757.47	0.00
001-0600-5210	Service & Repair - Vehicle	45,000.00	5,077.67	60,473.65	-15,473.65	0.00	-15,473.65	0.00
001-0600-5212	Service & Repair - Equipment	1,500.00	0.00	287.46	1,212.54	0.00	1,212.54	80.84
001-0600-5213	Equipment Repairs	3,000.00	0.00	37.50	2,962.50	0.00	2,962.50	98.75
001-0600-5214	Service & Repair - Heavy Equip	750.00	0.00	0.00	750.00	0.00	750.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0600-5218	Tire Expense	18,000.00	1,149.75	7,799.50	10,200.50	0.00	10,200.50	56.67
001-0600-5225	Insurance Expense - Vehicle	27,000.00	0.00	16,315.33	10,684.67	0.00	10,684.67	39.57
001-0600-5230	Radios	10,500.00	4,025.00	4,804.00	5,696.00	0.00	5,696.00	54.25
001-0600-5245	Narcotics Rental	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	<b>E20 Sub Totals:</b>	<b>226,750.00</b>	<b>22,522.33</b>	<b>214,474.91</b>	<b>12,275.09</b>	<b>0.00</b>	<b>12,275.09</b>	<b>5.41</b>
E30	Supply Expense	5,000.00	-297.83	8,190.59	-3,190.59	0.00	-3,190.59	0.00
001-0600-5300	Supplies - Office	3,000.00	110.16	4,132.42	-1,132.42	0.00	-1,132.42	0.00
001-0600-5310	Supplies - Weapons	19,600.00	8,884.80	13,466.28	6,133.72	0.00	6,133.72	31.29
001-0600-5312	Supplies - Ammunition	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
001-0600-5314	Supplies - Raid Vests	2,900.00	0.00	1,506.55	1,393.45	0.00	1,393.45	48.05
001-0600-5322	Supplies - Operating - CID	800.00	15.04	2,868.40	-2,068.40	0.00	-2,068.40	0.00
001-0600-5350	Postage Expense	500.00	0.00	583.26	-83.26	0.00	-83.26	0.00
001-0600-5380	Prisoner Care Expense							
	<b>E30 Sub Totals:</b>	<b>41,800.00</b>	<b>8,712.17</b>	<b>30,747.50</b>	<b>11,052.50</b>	<b>0.00</b>	<b>11,052.50</b>	<b>26.44</b>
E40	Operations Expense	2,000.00	481.80	2,793.10	-793.10	0.00	-793.10	0.00
001-0600-5480	Dues & Subscriptions	5,900.00	286.24	5,566.30	333.70	0.00	333.70	5.66
001-0600-5525	Comm Crime Prevention Outreach	2,000.00	0.00	1,687.91	312.09	0.00	312.09	15.60
001-0600-5530	Safety Program	2,000.00	0.00	129.76	1,870.24	0.00	1,870.24	93.51
001-0600-5531	Radios - Police							
	<b>E40 Sub Totals:</b>	<b>11,900.00</b>	<b>768.04</b>	<b>10,177.07</b>	<b>1,722.93</b>	<b>0.00</b>	<b>1,722.93</b>	<b>14.48</b>
E55	Professional Services	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0600-5553	Prof Services - Advertising	13,000.00	96.11	2,780.03	10,219.97	0.00	10,219.97	78.62
001-0600-5586	Prof Services - Other	1,560.00	0.00	0.00	1,560.00	0.00	1,560.00	100.00
001-0600-5589	Prof Services - Printing							
	<b>E55 Sub Totals:</b>	<b>15,560.00</b>	<b>96.11</b>	<b>2,780.03</b>	<b>12,779.97</b>	<b>0.00</b>	<b>12,779.97</b>	<b>82.13</b>
E60	Miscellaneous Expense	23,000.00	27,384.72	45,026.00	-22,026.00	0.00	-22,026.00	0.00
001-0600-5604	Hardware - New & Renewals	5,000.00	0.00	2,000.00	3,000.00	0.00	3,000.00	60.00
001-0600-5606	IT Projects & Labor	45,310.00	110.30	43,037.11	2,272.89	0.00	2,272.89	5.02
001-0600-5608	Software - New & Renewals	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0600-5616	Interpreter-Police	800.00	0.00	775.76	24.24	0.00	24.24	3.03
001-0600-5617	Misc/Equipment Police							
	<b>E60 Sub Totals:</b>	<b>74,610.00</b>	<b>27,495.02</b>	<b>90,838.87</b>	<b>-16,228.87</b>	<b>0.00</b>	<b>-16,228.87</b>	<b>0.00</b>
E70	Grant Expense	4,500.00	2,312.50	2,312.50	2,187.50	0.00	2,187.50	48.61
001-0600-5700	Grant Expense							
	<b>E70 Sub Totals:</b>	<b>4,500.00</b>	<b>2,312.50</b>	<b>2,312.50</b>	<b>2,187.50</b>	<b>0.00</b>	<b>2,187.50</b>	<b>48.61</b>
E80	Fixed Assets							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0600-5808	Fixed Assets - Vehicles	85,000.00	0.00	84,718.57	281.43	0.00	281.43	0.33
001-0600-5840	Principal Loan - Vehicles	320,300.00	27,018.77	320,572.60	-272.60	0.00	-272.60	0.00
E80 Sub Totals:		405,300.00	27,018.77	405,291.17	8.83	0.00	8.83	0.00
E85	Interest Expense							
001-0600-5850	Interest Expense	21,500.00	1,458.06	21,149.36	350.64	0.00	350.64	1.63
E85 Sub Totals:		21,500.00	1,458.06	21,149.36	350.64	0.00	350.64	1.63
Expense Sub Totals:		3,599,792.68	327,377.73	3,553,239.23	46,553.45	-234.12	46,787.57	1.30
Dept 0600 Sub Totals:		2,309,792.68	197,800.81	2,251,705.84	58,086.84	-234.12		
Dept 001-0610	Police - Dispatch							
R60	Miscellaneous Revenue							
001-0610-4650	Emerg Telephone Service Rev	109,000.00	25,312.41	134,579.48	-25,579.48	0.00	-25,579.48	0.00
R60 Sub Totals:		109,000.00	25,312.41	134,579.48	-25,579.48	0.00	-25,579.48	0.00
Revenue Sub Totals:		109,000.00	25,312.41	134,579.48	-25,579.48	0.00	-25,579.48	0.00
E01	Personnel Expense							
001-0610-5000	Salary Expense	256,166.66	21,534.46	258,131.03	-1,964.37	0.00	-1,964.37	0.00
001-0610-5010	Overtime Expense	78,000.00	5,898.49	80,188.70	-2,188.70	0.00	-2,188.70	0.00
001-0610-5020	FICA Expense	22,585.60	2,040.07	25,179.46	-2,593.86	0.00	-2,593.86	0.00
001-0610-5022	Unemployment Expense	1,944.30	0.00	615.34	1,328.96	0.00	1,328.96	68.35
001-0610-5025	Worker's Comp Expense	7,250.00	0.00	6,093.66	1,156.34	0.00	1,156.34	15.95
001-0610-5030	APERS Expense	38,182.22	3,965.24	47,976.83	-9,794.61	0.00	-9,794.61	0.00
001-0610-5040	Health Insurance Expense	54,754.08	4,995.76	59,890.50	-5,136.42	0.00	-5,136.42	0.00
E01 Sub Totals:		458,882.86	38,434.02	478,075.52	-19,192.66	0.00	-19,192.66	0.00
E55	Professional Services							
001-0610-5565	Prof Services - Dispatch	1,950.00	0.00	0.00	1,950.00	0.00	1,950.00	100.00
E55 Sub Totals:		1,950.00	0.00	0.00	1,950.00	0.00	1,950.00	100.00
E60	Miscellaneous Expense							
001-0610-5606	IT Projects & Labor	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
001-0610-5650	Emerg Telephone Service Exp	63,980.00	0.00	61,701.79	2,278.21	0.00	2,278.21	3.56
E60 Sub Totals:		66,480.00	0.00	61,701.79	4,778.21	0.00	4,778.21	7.19
Expense Sub Totals:		527,312.86	38,434.02	539,777.31	-12,464.45	0.00	-12,464.45	0.00
Dept 0610 Sub Totals:		418,312.86	13,121.61	405,197.83	13,115.03	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 001-0620	Police - SRO							
R64	Reimbursement							
001-0620-4640	Bryant School - SRO Reim	240,000.00	0.00	241,500.00	-1,500.00	0.00	-1,500.00	0.00
	R64 Sub Totals:	240,000.00	0.00	241,500.00	-1,500.00	0.00	-1,500.00	0.00
	Revenue Sub Totals:	240,000.00	0.00	241,500.00	-1,500.00	0.00	-1,500.00	0.00
E01	Personnel Expense							
001-0620-5000	Salary Expense	316,427.64	24,321.43	313,033.45	3,394.19	0.00	3,394.19	1.07
001-0620-5010	Overtime Expense	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
001-0620-5020	FICA Expense	26,093.96	1,790.18	23,169.17	2,924.79	0.00	2,924.79	11.21
001-0620-5022	Unemployment Expense	1,440.00	0.00	420.00	1,020.00	0.00	1,020.00	70.83
001-0620-5025	Worker's Comp Expense	5,100.00	0.00	4,241.06	858.94	0.00	858.94	16.84
001-0620-5035	LOPFI Expense	75,257.74	5,757.83	73,265.25	1,992.49	0.00	1,992.49	2.65
001-0620-5036	LOPFI Prem Advance	-22,000.00	-8,360.39	-39,103.73	17,103.73	0.00	17,103.73	-77.74
001-0620-5040	Health Insurance Expense	69,861.12	5,027.16	58,256.96	11,604.16	0.00	11,604.16	16.61
001-0620-5050	Physical & Drug Screen Exp	500.00	0.00	0.00	500.00	0.00	500.00	100.00
001-0620-5056	Uniform Expenses	8,400.00	342.82	5,947.14	2,452.86	0.00	2,452.86	29.20
001-0620-5060	Travel & Training Expense	12,000.00	0.00	11,050.66	949.34	0.00	949.34	7.91
	E01 Sub Totals:	494,080.46	28,879.03	450,279.96	43,800.50	0.00	43,800.50	8.87
E10	Building & Grounds Exp							
001-0620-5116	Communication Exp - Cellular	7,500.00	808.72	8,101.36	-601.36	0.00	-601.36	0.00
	E10 Sub Totals:	7,500.00	808.72	8,101.36	-601.36	0.00	-601.36	0.00
E60	Miscellaneous Expense							
001-0620-5608	Software - New & Renewals	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	E60 Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Expense Sub Totals:	504,080.46	29,687.75	458,381.32	45,699.14	0.00	45,699.14	9.07
	Dept 0620 Sub Totals:	264,080.46	29,687.75	216,881.32	47,199.14	0.00		
Dept 001-0630	Police - K9							
E30	Supply Expense							
001-0630-5306	Supplies - Food Allowance	1,800.00	309.23	984.68	815.32	-7.61	822.93	45.72
	E30 Sub Totals:	1,800.00	309.23	984.68	815.32	-7.61	822.93	45.72
E40	Operations Expense							
001-0630-5500	K9 Training	2,500.00	0.00	1,788.28	711.72	0.00	711.72	28.47
	E40 Sub Totals:	2,500.00	0.00	1,788.28	711.72	0.00	711.72	28.47

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E55	Professional Services							
001-0630-5592	Prof Services - Veterinarian	7,500.00	229.43	7,043.17	456.83	0.00	456.83	6.09
	<b>E55 Sub Totals:</b>	<b>7,500.00</b>	<b>229.43</b>	<b>7,043.17</b>	<b>456.83</b>	<b>0.00</b>	<b>456.83</b>	<b>6.09</b>
	<b>Expense Sub Totals:</b>	<b>11,800.00</b>	<b>538.66</b>	<b>9,816.13</b>	<b>1,983.87</b>	<b>-7.61</b>	<b>1,991.48</b>	<b>16.88</b>
Dept 001-0700	Dept 0630 Sub Totals:	11,800.00	538.66	9,816.13	1,983.87	-7.61		
R10	Code Enforcement							
001-0700-4656	Taxes - Sales	35,000.00	6,741.96	44,802.09	-9,802.09	0.00	-9,802.09	0.00
	Alcohol Sales Tax Collected							
	<b>R10 Sub Totals:</b>	<b>35,000.00</b>	<b>6,741.96</b>	<b>44,802.09</b>	<b>-9,802.09</b>	<b>0.00</b>	<b>-9,802.09</b>	<b>0.00</b>
R20	Licenses Permits & Fees							
001-0700-4200	Act 474 Commercial Surcharge	5,000.00	1,001.00	12,650.35	-7,650.35	0.00	-7,650.35	0.00
001-0700-4204	Amusement Game Fees	120.00	0.00	0.00	120.00	0.00	120.00	100.00
001-0700-4208	Business License	90,250.00	22,725.00	82,966.75	7,283.25	0.00	7,283.25	8.07
001-0700-4210	Commercial Remodel Permits	2,200.00	55.44	6,320.24	-4,120.24	0.00	-4,120.24	0.00
001-0700-4212	Drainage Fees	4,000.00	125.00	4,730.00	-730.00	0.00	-730.00	0.00
001-0700-4214	Electrical Permits	60,000.00	2,034.45	107,393.50	-47,393.50	0.00	-47,393.50	0.00
001-0700-4216	Electrical Reinspection	1,600.00	30.00	690.00	910.00	0.00	910.00	56.88
001-0700-4218	Fence Permits	300.00	0.00	350.00	-50.00	0.00	-50.00	0.00
001-0700-4220	HVACR Permits	76,100.00	807.60	77,863.66	-1,763.66	0.00	-1,763.66	0.00
001-0700-4226	Mobile Home Permits	3,000.00	0.00	2,560.00	440.00	0.00	440.00	14.67
001-0700-4228	New Commercial Permits	76,000.00	1,175.46	77,940.75	-1,940.75	0.00	-1,940.75	0.00
001-0700-4230	Permits - Other	2,500.00	50.00	1,801.20	698.80	0.00	698.80	27.95
001-0700-4232	Plumbing/Gas Inspections	50,000.00	572.88	50,777.12	-777.12	0.00	-777.12	0.00
001-0700-4234	Re-Inspection Fees	1,000.00	90.00	3,420.00	-2,420.00	0.00	-2,420.00	0.00
001-0700-4236	Residential Building Permits	20,000.00	1,266.80	39,327.51	-19,327.51	0.00	-19,327.51	0.00
001-0700-4238	Residential Remodel Permits	1,000.00	70.63	1,284.82	-284.82	0.00	-284.82	0.00
001-0700-4240	Sanitation License	175.00	200.00	300.00	-125.00	0.00	-125.00	0.00
001-0700-4242	Sign Permits	6,500.00	0.00	6,860.00	-360.00	0.00	-360.00	0.00
001-0700-4244	Solicitation Permits	500.00	15.00	225.00	275.00	0.00	275.00	55.00
001-0700-4248	Storage Building Permits	1,000.00	30.00	800.32	199.68	0.00	199.68	19.97
001-0700-4252	Swimming Pool Permits	300.00	120.00	900.00	-600.00	0.00	-600.00	0.00
001-0700-4258	Alcohol Permits - Revenue	22,000.00	0.00	24,238.44	-2,238.44	0.00	-2,238.44	0.00
	<b>R20 Sub Totals:</b>	<b>423,545.00</b>	<b>30,369.26</b>	<b>503,399.66</b>	<b>-79,854.66</b>	<b>0.00</b>	<b>-79,854.66</b>	<b>0.00</b>
R60	Miscellaneous Revenue							
001-0700-4602	A&P Admin Fees	0.00	1,958.50	11,365.58	-11,365.58	0.00	-11,365.58	0.00
	<b>R60 Sub Totals:</b>	<b>0.00</b>	<b>1,958.50</b>	<b>11,365.58</b>	<b>-11,365.58</b>	<b>0.00</b>	<b>-11,365.58</b>	<b>0.00</b>

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R64	Reimbursement							
001-0700-4560	Vacant Home Cleanup - Revenue	500.00	1,231.21	3,781.48	-3,281.48	0.00	-3,281.48	0.00
	R64 Sub Totals:	500.00	1,231.21	3,781.48	-3,281.48	0.00	-3,281.48	0.00
	Revenue Sub Totals:	459,045.00	40,300.93	563,348.81	-104,303.81	0.00	-104,303.81	0.00
E01	Personnel Expense							
001-0700-5000	Salary Expense	189,521.61	13,704.55	186,457.33	3,064.28	0.00	3,064.28	1.62
001-0700-5010	Overtime Expense	3,500.00	13.39	3,349.84	150.16	0.00	150.16	4.29
001-0700-5020	FICA Expense	14,366.78	1,030.99	14,277.06	89.72	0.00	89.72	0.62
001-0700-5022	Unemployment Expense	900.00	0.00	323.49	576.51	0.00	576.51	64.06
001-0700-5025	Worker's Comp Expense	2,750.00	0.00	1,000.00	1,750.00	0.00	1,750.00	63.64
001-0700-5030	APERS Expense	28,226.49	2,101.59	28,533.41	-306.92	0.00	-306.92	0.00
001-0700-5040	Health Insurance Expense	39,838.56	3,335.74	39,084.30	754.26	0.00	754.26	1.89
001-0700-5050	Physical & Drug Screen Exp	325.00	95.00	145.00	180.00	0.00	180.00	55.38
001-0700-5055	Uniform Expense	1,500.00	0.00	2,032.92	-532.92	0.00	-532.92	0.00
001-0700-5060	Travel & Training Expense	10,408.00	4,000.00	8,084.72	2,323.28	0.00	2,323.28	22.32
	E01 Sub Totals:	291,336.44	24,281.26	283,288.07	8,048.37	0.00	8,048.37	2.76
E10	Building & Grounds Exp							
001-0700-5102	Repairs & Maint - Building	10,100.00	20.09	5,088.34	5,011.66	0.00	5,011.66	49.62
001-0700-5110	Utilities - Electric	1,140.00	54.60	805.89	334.11	0.00	334.11	29.31
001-0700-5111	Utilities - Gas	60.00	6.51	60.64	-0.64	0.00	-0.64	0.00
001-0700-5112	Utilities - Water	120.00	5.63	95.95	24.05	0.00	24.05	20.04
001-0700-5115	Communication Exp - Telephone	2,100.00	172.91	2,068.70	31.30	0.00	31.30	1.49
001-0700-5116	Communication Exp - Cellular	2,460.00	379.86	4,173.35	-1,713.35	0.00	-1,713.35	0.00
001-0700-5120	Insurance - Property	0.00	173.53	173.53	-173.53	0.00	-173.53	0.00
	E10 Sub Totals:	15,980.00	813.13	12,466.40	3,513.60	0.00	3,513.60	21.99
E20	Vehicle Expense							
001-0700-5200	Fuel Expense	6,000.00	691.38	6,772.06	-772.06	0.00	-772.06	0.00
001-0700-5210	Service & Repair - Vehicle	5,000.00	1,758.56	4,543.56	456.44	0.00	456.44	9.13
001-0700-5225	Insurance Expense - Vehicle	1,500.00	0.00	778.51	721.49	0.00	721.49	48.10
	E20 Sub Totals:	12,500.00	2,449.94	12,094.13	405.87	0.00	405.87	3.25
E30	Supply Expense							
001-0700-5300	Supplies - Office	7,750.00	0.00	6,745.28	1,004.72	0.00	1,004.72	12.96
001-0700-5350	Postage Expense	100.00	562.01	756.71	-656.71	0.00	-656.71	0.00
	E30 Sub Totals:	7,850.00	562.01	7,501.99	348.01	0.00	348.01	4.43
E40	Operations Expense							
001-0700-5405	Act 474 Surcharge	12,000.00	52.05	11,163.26	836.74	0.00	836.74	6.97

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
001-0700-5475	Credit Card Fees	2,500.00	907.98	3,629.29	-1,129.29	0.00	-1,129.29	0.00
001-0700-5480	Dues & Subscriptions	700.00	190.00	418.85	281.15	0.00	281.15	40.16
E40 Sub Totals:		15,200.00	1,150.03	15,211.40	-11.40	0.00	-11.40	0.00
E55	Professional Services							
001-0700-5560	Vacant Home Cleanup	9,750.00	60.00	9,680.00	70.00	0.00	70.00	0.72
001-0700-5568	Prof Services - Elec Insp	20,000.00	1,470.00	19,202.50	797.50	0.00	797.50	3.99
001-0700-5589	Prof Services - Printing	260.00	0.00	205.86	54.14	0.00	54.14	20.82
E55 Sub Totals:		30,010.00	1,530.00	29,088.36	921.64	0.00	921.64	3.07
E60	Miscellaneous Expense							
001-0700-5604	Hardware - New & Renewals	2,500.00	1,535.31	1,535.31	964.69	0.00	964.69	38.59
001-0700-5606	IT Projects & Labor	1,000.00	0.00	87.50	912.50	0.00	912.50	91.25
001-0700-5608	Software - New & Renewals	1,500.00	0.00	1,445.00	55.00	0.00	55.00	3.67
E60 Sub Totals:		5,000.00	1,535.31	3,067.81	1,932.19	0.00	1,932.19	38.64
E80	Fixed Assets							
001-0700-5808	Fixed Assets - Vehicles	39,000.00	4,342.00	38,403.85	596.15	0.00	596.15	1.53
E80 Sub Totals:		39,000.00	4,342.00	38,403.85	596.15	0.00	596.15	1.53
Expense Sub Totals:		416,876.44	36,663.68	401,122.01	15,754.43	0.00	15,754.43	3.78
Dept 0700 Sub Totals:		-42,168.56	-3,637.25	-162,226.80	120,058.24	0.00		
Fund Revenue Sub Totals:		15,174,445.35	1,256,862.10	15,727,608.09	-553,162.74	0.00	-553,162.74	0.00
Fund Expense Sub Totals:		16,209,270.12	1,512,715.87	14,802,856.52	1,406,413.60	-136.09	1,406,549.69	8.68
Fund 001 Sub Totals:		1,034,824.77	255,853.77	-924,751.57	1,959,576.34	-136.09		
Fund 002	Sales Tax Fund							
Dept 002-0100	Administration							
R10	Taxes - Sales							
002-0100-4105	One Cent Sales Tax	4,452,000.00	364,337.58	4,489,817.20	-37,817.20	0.00	-37,817.20	0.00
R10 Sub Totals:		4,452,000.00	364,337.58	4,489,817.20	-37,817.20	0.00	-37,817.20	0.00
R85	Interest Revenue							
002-0100-4850	Interest Revenue	250.00	62.00	765.47	-515.47	0.00	-515.47	0.00
R85 Sub Totals:		250.00	62.00	765.47	-515.47	0.00	-515.47	0.00
Revenue Sub Totals:		4,452,250.00	364,399.58	4,490,582.67	-38,332.67	0.00	-38,332.67	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E62	Intergovernmental Tsfr							
002-0100-5620	Xfer to General	4,452,000.00	371,000.00	4,452,000.00	0.00	0.00	0.00	0.00
	E62 Sub Totals:	4,452,000.00	371,000.00	4,452,000.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	4,452,000.00	371,000.00	4,452,000.00	0.00	0.00	0.00	0.00
	Dept 0100 Sub Totals:	-250.00	6,600.42	-38,582.67	38,332.67	0.00	0.00	0.00
	Fund Revenue Sub Totals:	4,452,250.00	364,399.58	4,490,582.67	-38,332.67	0.00	-38,332.67	0.00
	Fund Expense Sub Totals:	4,452,000.00	371,000.00	4,452,000.00	0.00	0.00	0.00	0.00
	Fund 002 Sub Totals:	-250.00	6,600.42	-38,582.67	38,332.67	0.00	0.00	0.00
Fund 003	Franchise Fees Fund							
Dept 003-0100	Administration							
R50	Sale of Services							
003-0100-4502	AT&T / SW Bell Franchise Fee	150,000.00	6,462.48	102,852.65	47,147.35	0.00	47,147.35	31.43
003-0100-4506	Centerpoint Energy Franchise Fee	200,000.00	18,194.18	226,115.82	-26,115.82	0.00	-26,115.82	0.00
003-0100-4508	Fidelity Franchise Fee	15,000.00	0.00	16,796.50	-1,796.50	0.00	-1,796.50	0.00
003-0100-4510	Comcast Cable Franchise Fee	75,000.00	0.00	73,984.75	1,015.25	0.00	1,015.25	1.35
003-0100-4526	Energy Franchise Fee	600,000.00	33,800.46	561,234.04	38,765.96	0.00	38,765.96	6.46
003-0100-4528	First Electric Franchise Fee	275,000.00	22,638.94	328,776.19	-53,776.19	0.00	-53,776.19	0.00
003-0100-4564	Windstream Franchise Fee	15,000.00	0.00	16,189.21	-1,189.21	0.00	-1,189.21	0.00
	R50 Sub Totals:	1,330,000.00	81,096.06	1,325,949.16	4,050.84	0.00	4,050.84	0.30
R85	Interest Revenue							
003-0100-4850	Interest Revenue	300.00	58.50	648.48	-348.48	0.00	-348.48	0.00
	R85 Sub Totals:	300.00	58.50	648.48	-348.48	0.00	-348.48	0.00
	Revenue Sub Totals:	1,330,300.00	81,154.56	1,326,597.64	3,702.36	0.00	3,702.36	0.28
E62	Intergovernmental Tsfr							
003-0100-5620	Xfer to General	444,750.00	37,062.50	444,750.00	0.00	0.00	0.00	0.00
	E62 Sub Totals:	444,750.00	37,062.50	444,750.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	444,750.00	37,062.50	444,750.00	0.00	0.00	0.00	0.00
	Dept 0100 Sub Totals:	-885,550.00	-44,092.06	-881,847.64	-3,702.36	0.00	0.00	0.00
Dept 003-0800	Street							
E62	Intergovernmental Tsfr							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
003-0800-5622	Xfer to Fund 185	721,200.00	53,827.33	645,653.40	75,546.60	0.00	75,546.60	10.48
	E62 Sub Totals:	721,200.00	53,827.33	645,653.40	75,546.60	0.00	75,546.60	10.48
	Expense Sub Totals:	721,200.00	53,827.33	645,653.40	75,546.60	0.00	75,546.60	10.48
	Dept 0800 Sub Totals:	721,200.00	53,827.33	645,653.40	75,546.60	0.00		
	Fund Revenue Sub Totals:	1,330,300.00	81,154.56	1,326,597.64	3,702.36	0.00	3,702.36	0.28
	Fund Expense Sub Totals:	1,165,950.00	90,889.83	1,090,403.40	75,546.60	0.00	75,546.60	6.48
	Fund 003 Sub Totals:	-164,350.00	9,735.27	-236,194.24	71,844.24	0.00		
Fund 005	Designated Tax Fund							
Dept 005-0100	Administration							
R85	Interest Revenue	700.00	41.06	896.88	-196.88	0.00	-196.88	0.00
005-0100-4850	Interest Revenue	700.00	41.06	896.88	-196.88	0.00	-196.88	0.00
	R85 Sub Totals:	700.00	41.06	896.88	-196.88	0.00	-196.88	0.00
	Revenue Sub Totals:	-700.00	-41.06	-896.88	196.88	0.00		
Dept 005-0200	Dept 0100 Sub Totals:							
R10	Animal Control							
005-0200-4100	Taxes - Sales	445,000.00	36,433.76	448,981.73	-3,981.73	0.00	-3,981.73	0.00
	Designated Tax - AC	445,000.00	36,433.76	448,981.73	-3,981.73	0.00	-3,981.73	0.00
	R10 Sub Totals:	445,000.00	36,433.76	448,981.73	-3,981.73	0.00	-3,981.73	0.00
	Revenue Sub Totals:	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
E62	Intergovernmental Tsfr							
005-0200-5620	Xfer to General - AC	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
	E62 Sub Totals:	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
	Expense Sub Totals:	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
	Dept 0200 Sub Totals:	0.00	649.57	-3,981.77	3,981.77	0.00		
Dept 005-0400	Parks							
R10	Taxes - Sales	445,000.00	36,433.76	448,981.73	-3,981.73	0.00	-3,981.73	0.00
005-0400-4100	Designated Tax - Park	445,000.00	36,433.76	448,981.73	-3,981.73	0.00	-3,981.73	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E62 005-0400-5620	R10 Sub Totals:	445,000.00	36,433.76	448,981.73	-3,981.73	0.00	-3,981.73	0.00
	Revenue Sub Totals:	445,000.00	36,433.76	448,981.73	-3,981.73	0.00	-3,981.73	0.00
	Intergovernmental Tsf							
	Xfer to General - Park	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
	E62 Sub Totals:	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
	Expense Sub Totals:	445,000.00	37,083.33	444,999.96	0.04	0.00	0.04	0.00
Dept 005-0500 R10	Dept 0400 Sub Totals:	0.00	649.57	-3,981.77	3,981.77	0.00		
	Fire							
	Taxes - Sales	1,303,901.00	91,084.40	1,122,454.32	181,446.68	0.00	181,446.68	13.92
	Designated Tax - Fire	1,303,901.00	91,084.40	1,122,454.32	181,446.68	0.00	181,446.68	13.92
	R10 Sub Totals:	1,303,901.00	91,084.40	1,122,454.32	181,446.68	0.00	181,446.68	13.92
	Revenue Sub Totals:	1,303,901.00	108,658.41	1,311,584.10	-7,683.10	0.00	-7,683.10	0.00
	Intergovernmental Tsf							
	Xfer to General - Fire	1,303,901.00	108,658.41	1,311,584.10	-7,683.10	0.00	-7,683.10	0.00
	E62 Sub Totals:	1,303,901.00	108,658.41	1,311,584.10	-7,683.10	0.00	-7,683.10	0.00
	Expense Sub Totals:	1,303,901.00	108,658.41	1,311,584.10	-7,683.10	0.00	-7,683.10	0.00
Dept 005-0600 R10	Dept 0500 Sub Totals:	0.00	17,574.01	189,129.78	-189,129.78	0.00		
	Police							
	Taxes - Sales	1,113,000.00	91,084.40	1,122,454.31	-9,454.31	0.00	-9,454.31	0.00
	Designated Tax - Police	1,113,000.00	91,084.40	1,122,454.31	-9,454.31	0.00	-9,454.31	0.00
	R10 Sub Totals:	1,113,000.00	91,084.40	1,122,454.31	-9,454.31	0.00	-9,454.31	0.00
	Revenue Sub Totals:	1,113,000.00	92,750.00	1,113,000.00	0.00	0.00	0.00	0.00
	Intergovernmental Tsf							
	Xfer to General - Police	1,113,000.00	92,750.00	1,113,000.00	0.00	0.00	0.00	0.00
	E62 Sub Totals:	1,113,000.00	92,750.00	1,113,000.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	1,113,000.00	92,750.00	1,113,000.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 005-0800	Dept 0600 Sub Totals:	0.00	1,665.60	-9,454.31	9,454.31	0.00		
R10	Street							
005-0800-4100	Taxes - Sales							
	Designated Tax - Street	1,336,000.00	109,301.26	1,346,945.11	-10,945.11	0.00	-10,945.11	0.00
	R10 Sub Totals:	1,336,000.00	109,301.26	1,346,945.11	-10,945.11	0.00	-10,945.11	0.00
	Revenue Sub Totals:	1,336,000.00	109,301.26	1,346,945.11	-10,945.11	0.00	-10,945.11	0.00
E62	Intergovernmental Trsf							
005-0800-5622	Xfer to Street	2,086,000.00	111,333.33	2,085,999.96	0.04	0.00	0.04	0.00
	E62 Sub Totals:	2,086,000.00	111,333.33	2,085,999.96	0.04	0.00	0.04	0.00
	Expense Sub Totals:	2,086,000.00	111,333.33	2,085,999.96	0.04	0.00	0.04	0.00
	Dept 0800 Sub Totals:	750,000.00	2,032.07	739,054.85	10,945.15	0.00		
	Fund Revenue Sub Totals:	4,643,601.00	364,378.64	4,490,714.08	152,886.92	0.00	152,886.92	3.29
	Fund Expense Sub Totals:	5,392,901.00	386,908.40	5,400,583.98	-7,682.98	0.00	-7,682.98	0.00
	Fund 005 Sub Totals:	749,300.00	22,529.76	909,869.90	-160,569.90	0.00		
Fund 020	Animal Control Donation							
Dept 020-0200	Animal Control							
R68	Donation Revenue							
020-0200-4680	Donation Revenue Ord 2011-24	2,500.00	0.00	1.85	2,498.15	0.00	2,498.15	99.93
020-0200-4682	Donation Dog Park-Ord 2011-24	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
	R68 Sub Totals:	3,500.00	0.00	1.85	3,498.15	0.00	3,498.15	99.95
R85	Interest Revenue							
020-0200-4850	Interest Revenue	5.00	0.90	11.49	-6.49	0.00	-6.49	0.00
	R85 Sub Totals:	5.00	0.90	11.49	-6.49	0.00	-6.49	0.00
	Revenue Sub Totals:	3,505.00	0.90	13.34	3,491.66	0.00	3,491.66	99.62
E68	Donation Expense							
020-0200-5580	AC Donation Expense	3,505.00	0.00	3,186.91	318.09	0.00	318.09	9.08
	E68 Sub Totals:	3,505.00	0.00	3,186.91	318.09	0.00	318.09	9.08
	Expense Sub Totals:	3,505.00	0.00	3,186.91	318.09	0.00	318.09	9.08

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0200 Sub Totals:	0.00	-0.90	3,173.57	-3,173.57	0.00		
	Fund Revenue Sub Totals:	3,505.00	0.90	13.34	3,491.66	0.00	3,491.66	99.62
	Fund Expense Sub Totals:	3,505.00	0.00	3,186.91	318.09	0.00	318.09	9.08
Fund 030	Fund 020 Sub Totals:	0.00	-0.90	3,173.57	-3,173.57	0.00		
Dept 030-0300	Act 1256 of 1995 Court Court							
R40	Fines & Forfeitures							
030-0300-4404	Act 1256 Civil Division	71,250.00	3,730.00	77,400.00	-6,150.00	0.00	-6,150.00	0.00
030-0300-4406	Act 1256 District Court Rev	360,000.00	17,267.20	298,921.20	61,078.80	0.00	61,078.80	16.97
	R40 Sub Totals:	431,250.00	20,997.20	376,321.20	54,928.80	0.00	54,928.80	12.74
	Revenue Sub Totals:	431,250.00	20,997.20	376,321.20	54,928.80	0.00	54,928.80	12.74
E01	Personnel Expense							
030-0300-5072	Act 1256 Judge Retirement	5,200.00	394.84	4,738.08	461.92	0.00	461.92	8.88
	E01 Sub Totals:	5,200.00	394.84	4,738.08	461.92	0.00	461.92	8.88
E40	Operations Expense							
030-0300-5400	Act 316 of 1991 Expense	250.00	18.12	217.44	32.56	0.00	32.56	13.02
030-0300-5415	Act 918 of 1983 Expense	17,500.00	1,342.64	16,111.68	1,388.32	0.00	1,388.32	7.93
030-0300-5425	Act 1256 Co Admin of Justice	140,500.00	10,741.60	128,899.20	11,600.80	0.00	11,600.80	8.26
030-0300-5430	Act 1256 Court Costs	15,250.00	1,181.04	14,172.48	1,077.52	0.00	1,077.52	7.07
030-0300-5435	Act 1256 City Attorney	28,500.00	2,190.68	26,288.16	2,211.84	0.00	2,211.84	7.76
030-0300-5440	Act 1256 DFA (State)	197,250.00	3,094.54	161,489.28	35,760.72	0.00	35,760.72	18.13
030-0300-5445	Act 1256 Ordinance 89-15	26,000.00	1,966.60	23,599.20	2,400.80	0.00	2,400.80	9.23
030-0300-5495	Act 1256 Intoximeter Expense	900.00	67.14	805.68	94.32	0.00	94.32	10.48
	E40 Sub Totals:	426,150.00	20,602.36	371,583.12	54,566.88	0.00	54,566.88	12.80
	Expense Sub Totals:	431,350.00	20,997.20	376,321.20	55,028.80	0.00	55,028.80	12.76
	Dept 0300 Sub Totals:	100.00	0.00	0.00	100.00	0.00		
	Fund Revenue Sub Totals:	431,250.00	20,997.20	376,321.20	54,928.80	0.00	54,928.80	12.74
	Fund Expense Sub Totals:	431,350.00	20,997.20	376,321.20	55,028.80	0.00	55,028.80	12.76
	Fund 030 Sub Totals:	100.00	0.00	0.00	100.00	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 031	Act 1809 of 2001 Court Auto							
Dept 031-0300	Court							
R40	Fines & Forfeitures							
031-0300-4408	Act 1809 of 2001 Revenue	26,000.00	3,285.00	38,851.40	-12,851.40	0.00	-12,851.40	0.00
	R40 Sub Totals:	26,000.00	3,285.00	38,851.40	-12,851.40	0.00	-12,851.40	0.00
R85	Interest Revenue							
031-0300-4850	Interest Revenue	20.00	3.53	40.09	-20.09	0.00	-20.09	0.00
	R85 Sub Totals:	20.00	3.53	40.09	-20.09	0.00	-20.09	0.00
	Revenue Sub Totals:							
E60	Miscellaneous Expense							
031-0300-5608	Software - New & Renewals	26,020.00	3,288.53	38,891.49	-12,871.49	0.00	-12,871.49	0.00
	E60 Sub Totals:	26,020.00	3,288.53	38,891.49	-12,871.49	0.00	-12,871.49	0.00
	Expense Sub Totals:							
	Dept 0300 Sub Totals:	6,230.00	-1,278.03	-10,604.89	16,834.89	0.00		
	Fund Revenue Sub Totals:	26,020.00	3,288.53	38,891.49	-12,871.49	0.00	-12,871.49	0.00
	Fund Expense Sub Totals:	32,250.00	2,010.50	28,286.60	3,963.40	0.00	3,963.40	12.29
	Fund 031 Sub Totals:	6,230.00	-1,278.03	-10,604.89	16,834.89	0.00		
Fund 045	Park 1/8 Sales Tax O & M							
Dept 045-0400	Parks							
R10	Taxes - Sales							
045-0400-4110	Park 1/8 Sales Tax	556,500.00	45,542.20	561,227.17	-4,727.17	0.00	-4,727.17	0.00
	R10 Sub Totals:	556,500.00	45,542.20	561,227.17	-4,727.17	0.00	-4,727.17	0.00
R85	Interest Revenue							
045-0400-4850	Interest Revenue	30.00	4.56	57.88	-27.88	0.00	-27.88	0.00
	R85 Sub Totals:	30.00	4.56	57.88	-27.88	0.00	-27.88	0.00
	Revenue Sub Totals:							
E62	Intergovernmental Tsfr							
045-0400-5620	Xfer to General	556,530.00	45,546.76	561,285.05	-4,755.05	0.00	-4,755.05	0.00
	E62 Sub Totals:	556,530.00	45,546.76	561,285.05	-4,755.05	0.00	-4,755.05	0.00
	Fund 045 Sub Totals:	556,500.00	46,375.00	556,500.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	556,500.00	46,375.00	556,500.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	556,500.00	46,375.00	556,500.00	0.00	0.00	0.00	0.00
	Dept 0400 Sub Totals:	-30.00	828.24	-4,785.05	4,755.05	0.00		
	Fund Revenue Sub Totals:	556,530.00	45,546.76	561,285.05	-4,755.05	0.00	-4,755.05	0.00
	Fund Expense Sub Totals:	556,500.00	46,375.00	556,500.00	0.00	0.00	0.00	0.00
Fund 050	Fund 045 Sub Totals:	-30.00	828.24	-4,785.05	4,755.05	0.00		
Dept 050-0500	Fire Donation							
R68	Fire							
050-0500-4680	Donation Revenue	1,000.00	500.00	13,550.00	-12,550.00	0.00	-12,550.00	0.00
	Donation Revenue	1,000.00	500.00	13,550.00	-12,550.00	0.00	-12,550.00	0.00
R85	R68 Sub Totals:	0.00	0.13	2.52	-2.52	0.00	-2.52	0.00
050-0500-4850	Interest Revenue							
	Interest Revenue	0.00	0.13	2.52	-2.52	0.00	-2.52	0.00
	R85 Sub Totals:	0.00	0.13	2.52	-2.52	0.00	-2.52	0.00
E68	Revenue Sub Totals:	1,000.00	500.13	13,552.52	-12,552.52	0.00	-12,552.52	0.00
050-0500-5580	Donation Expense							
	Donations Expense Fire	1,000.00	1,877.20	13,951.61	-12,951.61	0.00	-12,951.61	0.00
	E68 Sub Totals:	1,000.00	1,877.20	13,951.61	-12,951.61	0.00	-12,951.61	0.00
	Expense Sub Totals:	1,000.00	1,877.20	13,951.61	-12,951.61	0.00	-12,951.61	0.00
	Dept 0500 Sub Totals:	0.00	1,377.07	399.09	-399.09	0.00		
	Fund Revenue Sub Totals:	1,000.00	500.13	13,552.52	-12,552.52	0.00	-12,552.52	0.00
	Fund Expense Sub Totals:	1,000.00	1,877.20	13,951.61	-12,951.61	0.00	-12,951.61	0.00
Fund 051	Fund 050 Sub Totals:	0.00	1,377.07	399.09	-399.09	0.00		
Dept 051-0500	Act 833 of 1991 Fire							
R15	Fire							
051-0500-4150	Taxes - Property	15,000.00	5,459.22	22,709.61	-7,709.61	0.00	-7,709.61	0.00
	State Turnback							
	R15 Sub Totals:	15,000.00	5,459.22	22,709.61	-7,709.61	0.00	-7,709.61	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	Interest Revenue							
051-0500-4850	Interest Revenue	15.00	2.07	19.18	-4.18	0.00	-4.18	0.00
	R85 Sub Totals:	15.00	2.07	19.18	-4.18	0.00	-4.18	0.00
	Revenue Sub Totals:	15,015.00	5,461.29	22,728.79	-7,713.79	0.00	-7,713.79	0.00
E40	Operations Expense							
051-0500-5410	Act 833 Expense	15,015.00	5,967.88	10,873.49	4,141.51	0.00	4,141.51	27.58
	E40 Sub Totals:	15,015.00	5,967.88	10,873.49	4,141.51	0.00	4,141.51	27.58
	Expense Sub Totals:	15,015.00	5,967.88	10,873.49	4,141.51	0.00	4,141.51	27.58
	Dept 0500 Sub Totals:	0.00	506.59	-11,855.30	11,855.30	0.00		
	Fund Revenue Sub Totals:	15,015.00	5,461.29	22,728.79	-7,713.79	0.00	-7,713.79	0.00
	Fund Expense Sub Totals:	15,015.00	5,967.88	10,873.49	4,141.51	0.00	4,141.51	27.58
	Fund 051 Sub Totals:	0.00	506.59	-11,855.30	11,855.30	0.00		
Fund 055	Fire 3/8 SalesTax							
Dept 055-0500	Fire							
R10	Taxes - Sales							
055-0500-4120	Fire 3/8 Sales Tax	1,669,500.00	136,626.60	1,683,681.44	-14,181.44	0.00	-14,181.44	0.00
	R10 Sub Totals:	1,669,500.00	136,626.60	1,683,681.44	-14,181.44	0.00	-14,181.44	0.00
R85	Interest Revenue							
055-0500-4850	Interest Revenue	100.00	2.30	30.91	69.09	0.00	69.09	69.09
	R85 Sub Totals:	100.00	2.30	30.91	69.09	0.00	69.09	69.09
	Revenue Sub Totals:	1,669,600.00	136,628.90	1,683,712.35	-14,112.35	0.00	-14,112.35	0.00
E62	Intergovernmental Tsfr							
055-0500-5620	Xfer to General	1,493,470.00	139,125.00	1,640,161.66	-146,691.66	0.00	-146,691.66	0.00
	E62 Sub Totals:	1,493,470.00	139,125.00	1,640,161.66	-146,691.66	0.00	-146,691.66	0.00
E80	Fixed Assets							
055-0500-5814	Fixed Assets - Fire Trucks	169,000.00	0.00	29,228.38	139,771.62	0.00	139,771.62	82.71
	E80 Sub Totals:	169,000.00	0.00	29,228.38	139,771.62	0.00	139,771.62	82.71
E85	Interest Expense							
055-0500-5850	Interest Expense	7,030.00	0.00	87.30	6,942.70	0.00	6,942.70	98.76

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E85 Sub Totals:		7,030.00	0.00	87.30	6,942.70	0.00	6,942.70	98.76
Expense Sub Totals:		1,669,500.00	139,125.00	1,669,477.34	22.66	0.00	22.66	0.00
Dept 0500 Sub Totals:		-100.00	2,496.10	-14,235.01	14,135.01	0.00		
Fund Revenue Sub Totals:		1,669,600.00	136,628.90	1,683,712.35	-14,112.35	0.00	-14,112.35	0.00
Fund Expense Sub Totals:		1,669,500.00	139,125.00	1,669,477.34	22.66	0.00	22.66	0.00
Fund 055 Sub Totals:		-100.00	2,496.10	-14,235.01	14,135.01	0.00		
Police Donation								
Police								
Donation Revenue		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
Donation Revenue		1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
R68 Sub Totals:		5.00	0.00	0.54	4.46	0.00	4.46	89.20
Interest Revenue								
Interest Revenue		5.00	0.00	0.54	4.46	0.00	4.46	89.20
R85 Sub Totals:								
Revenue Sub Totals:		1,005.00	0.00	0.54	1,004.46	0.00	1,004.46	99.95
Miscellaneous Expense								
Miscellaneous Expense		1,005.00	0.00	1,604.00	-599.00	0.00	-599.00	0.00
E60 Sub Totals:		1,005.00	0.00	1,604.00	-599.00	0.00	-599.00	0.00
Expense Sub Totals:								
Dept 0600 Sub Totals:		0.00	0.00	1,603.46	-1,603.46	0.00		
Fund Revenue Sub Totals:		1,005.00	0.00	0.54	1,004.46	0.00	1,004.46	99.95
Fund Expense Sub Totals:		1,005.00	0.00	1,604.00	-599.00	0.00	-599.00	0.00
Fund 060 Sub Totals:		0.00	0.00	1,603.46	-1,603.46	0.00		
Act 918 of 1983 Police								
Police								
Fines & Forfeitures								
Admin of Justice Revenue		15,000.00	1,342.64	16,111.68	-1,111.68	0.00	-1,111.68	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R40 Sub Totals:	15,000.00	1,342.64	16,111.68	-1,111.68	0.00	-1,111.68	0.00
	Interest Revenue							
061-0600-4850	Interest Revenue	10.00	1.79	19.88	-9.88	0.00	-9.88	0.00
	R85 Sub Totals:	10.00	1.79	19.88	-9.88	0.00	-9.88	0.00
	Revenue Sub Totals:	15,010.00	1,344.43	16,131.56	-1,121.56	0.00	-1,121.56	0.00
E60	Miscellaneous Expense							
061-0600-5600	Misc Expense	0.00	33,966.58	35,066.58	-35,066.58	0.00	-35,066.58	0.00
	E60 Sub Totals:	0.00	33,966.58	35,066.58	-35,066.58	0.00	-35,066.58	0.00
	Expense Sub Totals:							
	Dept 0600 Sub Totals:	-15,010.00	32,622.15	18,935.02	-33,945.02	0.00		
	Fund Revenue Sub Totals:	15,010.00	1,344.43	16,131.56	-1,121.56	0.00	-1,121.56	0.00
	Fund Expense Sub Totals:	0.00	33,966.58	35,066.58	-35,066.58	0.00	-35,066.58	0.00
	Fund 061 Sub Totals:	-15,010.00	32,622.15	18,935.02	-33,945.02	0.00		
Fund 062	Act 988 of 1991 Emerg Veh							
Dept 062-0600	Police							
R40	Fines & Forfeitures							
062-0600-4402	Act 988 of 1991 Revenue	12,000.00	838.50	12,737.89	-737.89	0.00	-737.89	0.00
	R40 Sub Totals:	12,000.00	838.50	12,737.89	-737.89	0.00	-737.89	0.00
	Interest Revenue							
R85	Interest Revenue	10.00	1.18	11.52	-1.52	0.00	-1.52	0.00
062-0600-4850	Interest Revenue	10.00	1.18	11.52	-1.52	0.00	-1.52	0.00
	R85 Sub Totals:							
	Revenue Sub Totals:	12,010.00	839.68	12,749.41	-739.41	0.00	-739.41	0.00
E40	Operations Expense							
062-0600-5420	Act 988 Expense	12,010.00	0.00	1,019.25	10,990.75	0.00	10,990.75	91.51
	E40 Sub Totals:	12,010.00	0.00	1,019.25	10,990.75	0.00	10,990.75	91.51
	Expense Sub Totals:	12,010.00	0.00	1,019.25	10,990.75	0.00	10,990.75	91.51

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Dept 0600 Sub Totals:	0.00	-839.68	-11,730.16	11,730.16	0.00		
	Fund Revenue Sub Totals:	12,010.00	839.68	12,749.41	-739.41	0.00	-739.41	0.00
	Fund Expense Sub Totals:	12,010.00	0.00	1,019.25	10,990.75	0.00	10,990.75	91.51
Fund 066	Fund 062 Sub Totals:	0.00	-839.68	-11,730.16	11,730.16	0.00		
Dept 066-0600	Federal Drug Control							
R40	Police							
066-0600-4418	Fines & Forfeitures							
	Drug Seizure Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Interest Revenue							
R85	Interest Revenue	0.00	0.10	1.19	-1.19	0.00	-1.19	0.00
066-0600-4850	R85 Sub Totals:	0.00	0.10	1.19	-1.19	0.00	-1.19	0.00
	Revenue Sub Totals:	0.00	0.10	1.19	-1.19	0.00	-1.19	0.00
E60	Miscellaneous Expense							
066-0600-5600	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0600 Sub Totals:	0.00	-0.10	-1.19	1.19	0.00		
	Fund Revenue Sub Totals:	0.00	0.10	1.19	-1.19	0.00	-1.19	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 068	Fund 066 Sub Totals:	0.00	-0.10	-1.19	1.19	0.00		
Dept 068-0600	State Drug Control							
R40	Police							
068-0600-4418	Fines & Forfeitures							
	Drug Seizure Revenue	2,500.00	0.00	826.00	1,674.00	0.00	1,674.00	66.96
	R40 Sub Totals:	2,500.00	0.00	826.00	1,674.00	0.00	1,674.00	66.96
	Interest Revenue							
R85	Interest Revenue	5.00	0.61	6.94	-1.94	0.00	-1.94	0.00
068-0600-4850	R85 Sub Totals:	5.00	0.61	6.94	-1.94	0.00	-1.94	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R85 Sub Totals:	5.00	0.61	6.94	-1.94	0.00	-1.94	0.00
	Revenue Sub Totals:							
	Miscellaneous Expense	2,505.00	0.61	832.94	1,672.06	0.00	1,672.06	66.75
	Miscellaneous Expense	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
E60	E60 Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Expense Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Dept 0600 Sub Totals:	-5.00	-0.61	-832.94	827.94	0.00		
	Fund Revenue Sub Totals:	2,505.00	0.61	832.94	1,672.06	0.00	1,672.06	66.75
	Fund Expense Sub Totals:	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
	Fund 068 Sub Totals:	-5.00	-0.61	-832.94	827.94	0.00		
Fund 080	Street Fund							
Dept 080-0000	Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R66	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
080-0000-4900	R66 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
080-0000-5824	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 080-0140	Stormwater							
E01	Personnel Expense	94,369.73	6,317.49	86,831.57	7,538.16	0.00	7,538.16	7.99
080-0140-5000	Salary Expense	1,000.00	0.00	198.15	801.85	0.00	801.85	80.19
080-0140-5010	Overtime Expense	7,047.05	573.00	6,599.09	447.96	0.00	447.96	6.36
080-0140-5020	FICA Expense	540.00	0.00	259.38	280.62	0.00	280.62	51.97
080-0140-5022	Unemployment Expense	500.00	0.00	444.34	55.66	0.00	55.66	11.13
080-0140-5025	Workers Comp Expense	13,590.22	967.85	13,084.72	505.50	0.00	505.50	3.72
080-0140-5030	APERS Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
080-0140-5040	Health Insurance Expense	26,150.04	1,660.02	19,831.58	6,318.46	0.00	6,318.46	24.16
080-0140-5050	Physical & Drug Screen Exp	325.00	0.00	375.00	-50.00	0.00	-50.00	0.00
080-0140-5055	Uniform Expense	2,400.00	402.84	1,535.34	864.66	0.00	864.66	36.03
080-0140-5060	Travel & Training Expense	4,500.00	0.00	2,605.60	1,894.40	0.00	1,894.40	42.10
<b>E01 Sub Totals:</b>		<b>150,422.04</b>	<b>9,921.20</b>	<b>131,764.77</b>	<b>18,657.27</b>	<b>0.00</b>	<b>18,657.27</b>	<b>12.40</b>
<b>E10</b>	<b>Building &amp; Grounds Exp</b>							
080-0140-5115	Communication Exp - Telephone	700.00	53.06	622.05	77.95	0.00	77.95	11.14
080-0140-5116	Communication Exp - Cellular	3,452.00	170.63	1,874.93	1,577.07	0.00	1,577.07	45.69
<b>E10 Sub Totals:</b>		<b>4,152.00</b>	<b>223.69</b>	<b>2,496.98</b>	<b>1,655.02</b>	<b>0.00</b>	<b>1,655.02</b>	<b>39.86</b>
<b>E20</b>	<b>Vehicle Expense</b>							
080-0140-5200	Fuel Expense	6,000.00	0.00	4,736.05	1,263.95	0.00	1,263.95	21.07
080-0140-5210	Service & Repair - Vehicle	2,000.00	197.08	1,171.97	828.03	0.00	828.03	41.40
080-0140-5218	Tire Expense	2,000.00	0.00	1,975.37	24.63	0.00	24.63	1.23
080-0140-5225	Insurance Expense - Vehicle	1,000.00	0.00	846.77	153.23	0.00	153.23	15.32
<b>E20 Sub Totals:</b>		<b>11,000.00</b>	<b>197.08</b>	<b>8,730.16</b>	<b>2,269.84</b>	<b>0.00</b>	<b>2,269.84</b>	<b>20.63</b>
<b>E30</b>	<b>Supply Expense</b>							
080-0140-5300	Supplies - Office	500.00	60.11	489.54	10.46	0.00	10.46	2.09
080-0140-5322	Supplies - Operating	6,000.00	422.00	5,511.27	488.73	0.00	488.73	8.15
080-0140-5380	Prisoner Care Expense	3,000.00	0.00	2,556.36	443.64	0.00	443.64	14.79
<b>E30 Sub Totals:</b>		<b>9,500.00</b>	<b>482.11</b>	<b>8,557.17</b>	<b>942.83</b>	<b>0.00</b>	<b>942.83</b>	<b>9.92</b>
<b>E40</b>	<b>Operations Expense</b>							
080-0140-5515	Special Elec or Permit Fee Exp	1,200.00	0.00	200.00	1,000.00	0.00	1,000.00	83.33
080-0140-5520	Public Education Expense	2,500.00	0.00	2,755.21	-255.21	0.00	-255.21	0.00
<b>E40 Sub Totals:</b>		<b>3,700.00</b>	<b>0.00</b>	<b>2,955.21</b>	<b>744.79</b>	<b>0.00</b>	<b>744.79</b>	<b>20.13</b>
<b>E55</b>	<b>Professional Services</b>							
080-0140-5571	Prof Services - Engineering	110,000.00	5,296.32	39,629.47	70,370.53	0.00	70,370.53	63.97
080-0140-5574	Prof Services - GIS	6,500.00	0.00	0.00	6,500.00	0.00	6,500.00	100.00
080-0140-5589	Prof Services - Printing	250.00	0.00	364.24	-114.24	0.00	-114.24	0.00
<b>E55 Sub Totals:</b>		<b>116,750.00</b>	<b>5,296.32</b>	<b>39,993.71</b>	<b>76,756.29</b>	<b>0.00</b>	<b>76,756.29</b>	<b>65.74</b>
<b>E62</b>	<b>Intergovernmental Tsfr</b>							
080-0140-5626	Xfer to Other	0.00	987.28	987.28	-987.28	0.00	-987.28	0.00
<b>E62 Sub Totals:</b>		<b>0.00</b>	<b>987.28</b>	<b>987.28</b>	<b>-987.28</b>	<b>0.00</b>	<b>-987.28</b>	<b>0.00</b>
<b>Expense Sub Totals:</b>		<b>295,524.04</b>	<b>17,107.68</b>	<b>195,485.28</b>	<b>100,038.76</b>	<b>0.00</b>	<b>100,038.76</b>	<b>33.85</b>

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Dept 080-0800	Dept 0140 Sub Totals:	295,524.04	17,107.68	195,485.28	100,038.76	0.00		
R10	Street							
080-0800-4152	Taxes - Sales	326,000.00	32,459.81	383,939.88	-57,939.88	0.00	-57,939.88	0.00
	1/2 Cent Sales Tax Expires 7/2023							
R15	R10 Sub Totals:	326,000.00	32,459.81	383,939.88	-57,939.88	0.00	-57,939.88	0.00
080-0800-4150	Taxes - Property	752,295.04	64,945.12	784,886.54	-32,591.50	0.00	-32,591.50	0.00
080-0800-4151	State Turnback	332,400.00	0.00	456,008.82	-123,608.82	0.00	-123,608.82	0.00
	Saline County Treasurer							
R15	R15 Sub Totals:	1,084,695.04	64,945.12	1,240,895.36	-156,200.32	0.00	-156,200.32	0.00
R60	Miscellaneous Revenue	25,000.00	0.00	1,752.00	23,248.00	0.00	23,248.00	92.99
080-0800-4600	Miscellaneous Revenue							
R60	R60 Sub Totals:	25,000.00	0.00	1,752.00	23,248.00	0.00	23,248.00	92.99
R62	Intergovernmental Tsfrs							
080-0800-4627	Xfer Designated Tax - Street	2,086,000.00	111,333.33	2,085,999.96	0.04	0.00	0.04	0.00
R64	R62 Sub Totals:	2,086,000.00	111,333.33	2,085,999.96	0.04	0.00	0.04	0.00
080-0800-4640	Reimbursement							
	Reimbursement Revenue	1,025,000.00	554,723.09	1,587,989.83	-562,989.83	0.00	-562,989.83	0.00
R85	R64 Sub Totals:	1,025,000.00	554,723.09	1,587,989.83	-562,989.83	0.00	-562,989.83	0.00
080-0800-4850	Interest Revenue							
	Interest Revenue	750.00	64.58	714.53	35.47	0.00	35.47	4.73
R85	R85 Sub Totals:	750.00	64.58	714.53	35.47	0.00	35.47	4.73
E01	Revenue Sub Totals:	4,547,445.04	763,525.93	5,301,291.56	-753,846.52	0.00	-753,846.52	0.00
080-0800-5000	Personnel Expense	444,710.72	34,416.53	443,909.07	801.65	0.00	801.65	0.18
080-0800-5005	Salary Expense	132,166.00	11,013.84	132,166.00	0.00	0.00	0.00	0.00
080-0800-5010	SWB Reimbursement	15,000.00	277.08	5,921.09	9,078.91	0.00	9,078.91	60.53
080-0800-5020	Overtime Expense	33,647.00	2,609.18	33,904.64	-257.64	0.00	-257.64	0.00
080-0800-5022	FICA Expense	2,750.03	0.00	1,108.82	1,641.21	0.00	1,641.21	59.68
080-0800-5025	Unemployment Expense	17,809.00	0.00	11,047.50	6,761.50	0.00	6,761.50	37.97
080-0800-5030	Worker's Comp Expense	66,382.37	5,315.06	65,115.47	1,266.90	0.00	1,266.90	1.91
080-0800-5040	APERS Expense	102,172.08	7,886.49	84,927.05	17,245.03	0.00	17,245.03	16.88
080-0800-5050	Health Insurance Expense	2,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	50.00
080-0800-5055	Physical & Drug Screen Exp	11,000.00	6,446.03	12,879.50	-1,879.50	0.00	-1,879.50	0.00
080-0800-5060	Uniform Expense	4,500.00	0.00	3,855.39	644.61	0.00	644.61	14.32
	Travel & Training Expense							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E01	E01 Sub Totals:	832,137.20	67,964.21	795,834.53	36,302.67	0.00	36,302.67	4.36
	Building & Grounds Exp							
080-0800-5102	Repairs & Maint - Building	5,670.16	420.97	1,847.54	3,822.62	0.00	3,822.62	67.42
080-0800-5104	Repairs & Maint - Grounds	0.00	0.00	535.10	-535.10	0.00	-535.10	0.00
080-0800-5110	Utilities - Electric	18,500.00	1,434.80	21,010.82	-2,510.82	0.00	-2,510.82	0.00
080-0800-5111	Utilities - Gas	2,500.00	200.04	1,609.86	890.14	0.00	890.14	35.61
080-0800-5112	Utilities - Water	4,850.00	1,268.75	7,268.73	-2,418.73	0.00	-2,418.73	0.00
080-0800-5115	Communication Exp - Telephone	15,060.00	1,442.92	6,257.29	8,802.71	0.00	8,802.71	58.45
080-0800-5116	Communication Exp - Cellular	4,000.00	360.36	4,275.65	-275.65	0.00	-275.65	0.00
080-0800-5120	Insurance - Property	1,500.00	1,456.65	1,456.65	43.35	0.00	43.35	2.89
080-0800-5130	Sanitation	3,550.00	141.46	3,442.01	107.99	0.00	107.99	3.04
080-0800-5140	Supplies - B&G	6,600.00	87.58	2,272.45	4,327.55	0.00	4,327.55	65.57
080-0800-5142	Janitorial Supplies and Main	2,000.00	246.34	1,478.04	521.96	0.00	521.96	26.10
080-0800-5145	Tools	10,000.00	27.46	12,397.42	-2,397.42	0.00	-2,397.42	0.00
E10	E10 Sub Totals:	74,230.16	7,085.33	63,851.56	10,378.60	0.00	10,378.60	13.98
E20	Vehicle Expense							
080-0800-5200	Fuel Expense	50,000.00	2,594.60	41,113.53	8,886.47	0.00	8,886.47	17.77
080-0800-5210	Service & Repair - Vehicle	60,000.00	1,325.39	42,340.02	17,659.98	0.00	17,659.98	29.43
080-0800-5218	Tire Expense	7,000.00	1,362.86	6,265.04	734.96	0.00	734.96	10.50
080-0800-5225	Insurance Expense - Vehicle	25,000.00	0.00	20,314.62	4,685.38	0.00	4,685.38	18.74
080-0800-5230	Radios	4,750.00	0.00	0.00	4,750.00	0.00	4,750.00	100.00
080-0800-5240	Equipment Rental	37,000.00	0.00	0.00	37,000.00	0.00	37,000.00	100.00
E20	E20 Sub Totals:	183,750.00	5,282.85	110,033.21	73,716.79	0.00	73,716.79	40.12
E30	Supply Expense							
080-0800-5300	Supplies - Office	4,000.00	351.68	6,797.73	-2,797.73	0.00	-2,797.73	0.00
080-0800-5316	Supplies - Signs	35,500.00	16,863.11	18,770.21	16,729.79	0.00	16,729.79	47.13
080-0800-5322	Supplies - Operating	147,000.00	21,250.36	153,014.88	-6,014.88	1.00	-6,015.88	0.00
080-0800-5323	Material and Maint	52,000.00	4,071.61	46,264.55	5,735.45	0.00	5,735.45	11.03
080-0800-5350	Postage Expense	500.00	95.97	148.64	351.36	0.00	351.36	70.27
080-0800-5380	Prisoner Care Expense	3,000.00	0.00	751.91	2,248.09	0.00	2,248.09	74.94
E30	E30 Sub Totals:	242,000.00	42,632.73	225,747.92	16,252.08	1.00	16,251.08	6.72
E40	Operations Expense							
080-0800-5480	Dues & Subscriptions	750.00	110.00	3,754.09	-3,004.09	0.00	-3,004.09	0.00
080-0800-5530	Safety Program	1,500.00	234.47	892.99	607.01	0.00	607.01	40.47
080-0800-5545	Street Paving Expense	150,000.00	0.00	71,436.11	78,563.89	0.00	78,563.89	52.38
080-0800-5546	Street Lights Installed	125,000.00	7,979.83	102,107.80	22,892.20	0.00	22,892.20	18.31
080-0800-5547	Traffic Signal Maintenance	15,000.00	0.00	1,447.19	13,552.81	0.00	13,552.81	90.35

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40 Sub Totals:		292,250.00	8,324.30	179,638.18	112,611.82	0.00	112,611.82	38.53
E55	Professional Services							
080-0800-5515	Special Elec or Permit Fee Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
080-0800-5550	Prof Services - Acctg & Audit	21,500.00	0.00	22,290.00	-790.00	0.00	-790.00	0.00
080-0800-5553	Prof Services - Advertising	2,500.00	161.19	1,851.63	648.37	0.00	648.37	25.93
080-0800-5562	Prof Services - Bridge Inspection	1,000.00	0.00	666.08	333.92	0.00	333.92	33.39
080-0800-5571	Prof Services - Engineering	40,000.00	3,304.80	22,582.69	17,417.31	0.00	17,417.31	43.54
080-0800-5586	Prof Services - Other	228,500.00	2,609.79	71,818.96	156,681.04	0.00	156,681.04	68.57
080-0800-5589	Prof Services - Printing	500.00	43.80	253.08	246.92	0.00	246.92	49.38
E55 Sub Totals:		294,000.00	6,119.58	119,462.44	174,537.56	0.00	174,537.56	59.37
E60	Miscellaneous Expense							
080-0800-5604	Hardware - New & Renewals	25,400.00	0.00	6,835.34	18,564.66	0.00	18,564.66	73.09
080-0800-5606	IT Project & Labor	18,500.00	74.85	17,532.03	967.97	0.00	967.97	5.23
080-0800-5608	Software - New & Renewals	20,015.00	1,583.34	19,422.33	592.67	0.00	592.67	2.96
080-0800-5614	Copiers & Maintenance	2,760.00	26.01	182.45	2,577.55	0.00	2,577.55	93.39
E60 Sub Totals:		66,675.00	1,684.20	43,972.15	22,702.85	0.00	22,702.85	34.05
E62	Intergovernmental Tsfr							
080-0800-5626	Xfer to Other	0.00	7,065.29	7,065.29	-7,065.29	0.00	-7,065.29	0.00
E62 Sub Totals:		0.00	7,065.29	7,065.29	-7,065.29	0.00	-7,065.29	0.00
E80	Fixed Assets							
080-0800-5808	Fixed Assets - Vehicles/Other	169,500.00	0.00	156,260.85	13,239.15	0.00	13,239.15	7.81
080-0800-5810	Fixed Assets - Equipment	309,000.00	0.00	280,854.84	28,145.16	0.00	28,145.16	9.11
080-0800-5816	Fixed Assets - Infrastructure	130,000.00	24,723.99	113,633.76	16,366.24	0.00	16,366.24	12.59
080-0800-5828	Projects	2,506,396.24	471,736.33	3,146,834.51	-640,438.27	0.00	-640,438.27	0.00
080-0800-5898	Fix Asset Contra Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 Sub Totals:		3,114,896.24	496,460.32	3,697,583.96	-582,687.72	0.00	-582,687.72	0.00
E90	Construction Projects							
080-0800-5910	Projects - Overlays	573,491.28	0.00	0.00	573,491.28	0.00	573,491.28	100.00
E90 Sub Totals:		573,491.28	0.00	0.00	573,491.28	0.00	573,491.28	100.00
Expense Sub Totals:		5,673,429.88	642,618.81	5,243,189.24	430,240.64	1.00	430,239.64	7.58
Dept 0800 Sub Totals:		1,125,984.84	-120,907.12	-58,102.32	1,184,087.16	1.00		
Fund Revenue Sub Totals:		4,547,445.04	763,525.93	5,301,291.56	-753,846.52	0.00	-753,846.52	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:	5,968,953.92	659,726.49	5,438,674.52	530,279.40	1.00	530,278.40	8.88
Fund 110	Fund 080 Sub Totals:	1,421,508.88	-103,799.44	137,382.96	1,284,125.92	1.00		
Dept 110-0100	Special Redemp - 2016 Bond Administration							
R62	Intergovernmental Tsfrs							
110-0100-4623	Xfer from Other Fund	0.00	0.00	10,843.83	-10,843.83	0.00	-10,843.83	0.00
	R62 Sub Totals:	0.00	0.00	10,843.83	-10,843.83	0.00	-10,843.83	0.00
R85	Interest Revenue							
110-0100-4855	Gain on Investment	0.00	1,293.71	1,389.04	-1,389.04	0.00	-1,389.04	0.00
	R85 Sub Totals:	0.00	1,293.71	1,389.04	-1,389.04	0.00	-1,389.04	0.00
	Revenue Sub Totals:	0.00	1,293.71	12,232.87	-12,232.87	0.00	-12,232.87	0.00
	Dept 0100 Sub Totals:	0.00	-1,293.71	-12,232.87	12,232.87	0.00		
	Fund Revenue Sub Totals:	0.00	1,293.71	12,232.87	-12,232.87	0.00	-12,232.87	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 110	Fund 110 Sub Totals:	0.00	-1,293.71	-12,232.87	12,232.87	0.00		
Dept 113	Debt Service Reserve Fund Administration							
R85	Interest Revenue							
113-0100-4850	Interest Revenue	0.00	1,272.01	12,113.28	-12,113.28	0.00	-12,113.28	0.00
113-0100-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	1,272.01	12,113.28	-12,113.28	0.00	-12,113.28	0.00
	Revenue Sub Totals:	0.00	1,272.01	12,113.28	-12,113.28	0.00	-12,113.28	0.00
E62	Intergovernmental Tsfr							
113-0100-5626	Xfer to other fund	0.00	1,272.01	12,113.28	-12,113.28	0.00	-12,113.28	0.00
	E62 Sub Totals:	0.00	1,272.01	12,113.28	-12,113.28	0.00	-12,113.28	0.00
E85	Interest Expense							
113-0100-5755	Loss on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	0.00	1,272.01	12,113.28	-12,113.28	0.00	-12,113.28	0.00
	Dept 0100 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	1,272.01	12,113.28	-12,113.28	0.00	-12,113.28	0.00
	Fund Expense Sub Totals:	0.00	1,272.01	12,113.28	-12,113.28	0.00	-12,113.28	0.00
Fund 114	Fund 113 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 114-0000	2016 Bond Fund							
E72	Bond Expense							
114-0000-5722	Bond Principle Pmt	553,000.00	1,716,221.89	2,268,593.78	-1,715,593.78	0.00	-1,715,593.78	0.00
114-0000-5724	Bond Fees	0.00	2,150.00	3,100.00	-3,100.00	0.00	-3,100.00	0.00
	E72 Sub Totals:	553,000.00	1,718,371.89	2,271,693.78	-1,718,693.78	0.00	-1,718,693.78	0.00
E85	Interest Expense							
114-0000-5850	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	553,000.00	1,718,371.89	2,271,693.78	-1,718,693.78	0.00	-1,718,693.78	0.00
	Dept 0000 Sub Totals:	553,000.00	1,718,371.89	2,271,693.78	-1,718,693.78	0.00	-1,718,693.78	0.00
Dept 114-0100	Administration							
R10	Taxes - Sales							
114-0100-4610	Loan Proceeds from Sales Tax	1,300,296.61	182,168.79	2,244,908.61	-944,612.00	0.00	-944,612.00	0.00
	R10 Sub Totals:	1,300,296.61	182,168.79	2,244,908.61	-944,612.00	0.00	-944,612.00	0.00
	Revenue Sub Totals:	1,300,296.61	182,168.79	2,244,908.61	-944,612.00	0.00	-944,612.00	0.00
	Dept 0100 Sub Totals:	-1,300,296.61	-182,168.79	-2,244,908.61	944,612.00	0.00		
Dept 114-0400	Parks							
R10	Taxes - Sales							
114-0400-4610	Loan Bond rev from Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R10 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
114-0400-4623	Xfer from other fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R85	R62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
114-0400-4850	Interest Revenue							
	Interest Revenue	0.00	2,854.31	15,659.27	-15,659.27	0.00	-15,659.27	0.00
R85	R85 Sub Totals:	0.00	2,854.31	15,659.27	-15,659.27	0.00	-15,659.27	0.00
	Revenue Sub Totals:	0.00	2,854.31	15,659.27	-15,659.27	0.00	-15,659.27	0.00
E62	Intergovernmental Tsfr							
114-0400-5626	Xfer to other fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0400 Sub Totals:	0.00	-2,854.31	-15,659.27	15,659.27	0.00		
	Fund Revenue Sub Totals:	1,300,296.61	185,023.10	2,260,567.88	-960,271.27	0.00	-960,271.27	0.00
	Fund Expense Sub Totals:	553,000.00	1,718,371.89	2,271,693.78	-1,718,693.78	0.00	-1,718,693.78	0.00
	Fund 114 Sub Totals:	-747,296.61	1,533,348.79	11,125.90	-758,422.51	0.00		
Fund 147	2016 Parks/Rec Const Fund							
Dept 147-0400	Parks							
R85	Interest Revenue							
147-0400-4850	Interest Revenue	0.00	2,965.39	53,462.82	-53,462.82	0.00	-53,462.82	0.00
R85	R85 Sub Totals:	0.00	2,965.39	53,462.82	-53,462.82	0.00	-53,462.82	0.00
	Revenue Sub Totals:	0.00	2,965.39	53,462.82	-53,462.82	0.00	-53,462.82	0.00
E90	Construction Projects							
147-0400-5900	Construction Projects	3,200,000.00	422,396.53	3,181,840.23	18,159.77	0.00	18,159.77	0.57
	E90 Sub Totals:	3,200,000.00	422,396.53	3,181,840.23	18,159.77	0.00	18,159.77	0.57
	Expense Sub Totals:	3,200,000.00	422,396.53	3,181,840.23	18,159.77	0.00	18,159.77	0.57
	Dept 0400 Sub Totals:	3,200,000.00	419,431.14	3,128,377.41	71,622.59	0.00		
	Fund Revenue Sub Totals:	0.00	2,965.39	53,462.82	-53,462.82	0.00	-53,462.82	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:							
		3,200,000.00	422,396.53	3,181,840.23	18,159.77		18,159.77	0.57
Fund 157	Fund 147 Sub Totals:							
Dept 157-0500	2016 Fire Construction Fund							
R85	Fire	3,200,000.00	419,431.14	3,128,377.41	71,622.59	0.00		
157-0500-4850	Interest Revenue							
	Interest Revenue	0.00	1,035.22	38,229.28	-38,229.28	0.00	-38,229.28	0.00
	R85 Sub Totals:							
		0.00	1,035.22	38,229.28	-38,229.28	0.00	-38,229.28	0.00
	Revenue Sub Totals:							
E90	Construction Projects							
157-0500-5900	Construction Projects	4,500,000.00	40,251.66	4,147,033.42	352,966.58	0.00	352,966.58	7.84
	E90 Sub Totals:							
		4,500,000.00	40,251.66	4,147,033.42	352,966.58	0.00	352,966.58	7.84
	Expense Sub Totals:							
		4,500,000.00	40,251.66	4,147,033.42	352,966.58	0.00	352,966.58	7.84
	Dept 0500 Sub Totals:							
		0.00	1,035.22	38,229.28	-38,229.28	0.00	-38,229.28	0.00
	Fund Revenue Sub Totals:							
		4,500,000.00	40,251.66	4,147,033.42	352,966.58	0.00	352,966.58	7.84
	Fund 157 Sub Totals:							
	Police Fleet	4,500,000.00	39,216.44	4,108,804.14	391,195.86	0.00		
	Police							
	Intergovernmental Tsft							
	Xfer to Other	1,143,850.35	0.00	1,114,385.35	29,465.00	0.00	29,465.00	2.58
	E62 Sub Totals:							
		1,143,850.35	0.00	1,114,385.35	29,465.00	0.00	29,465.00	2.58
	Bond Expense							
	Bond Contra Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E72 Sub Totals:							
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
		1,143,850.35	0.00	1,114,385.35	29,465.00	0.00	29,465.00	2.58
	Dept 0000 Sub Totals:							
	Police	1,143,850.35	0.00	1,114,385.35	29,465.00	0.00	29,465.00	2.58
	Bond Revenue							
Dept 165-0600								
R72								

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
165-0600-4610	Loan - Police Fleet 2016	1,114,385.35	0.00	1,114,385.00	0.35	0.00	0.35	0.00
	R72 Sub Totals:	1,114,385.35	0.00	1,114,385.00	0.35	0.00	0.35	0.00
R85	Interest Revenue							
165-0600-4850	Interest Revenue	0.00	0.00	0.35	-0.35	0.00	-0.35	0.00
	R85 Sub Totals:	0.00	0.00	0.35	-0.35	0.00	-0.35	0.00
	Revenue Sub Totals:	1,114,385.35	0.00	1,114,385.35	0.00	0.00	0.00	0.00
	Dept 0600 Sub Totals:	-1,114,385.35	0.00	-1,114,385.35	0.00	0.00		
	Fund Revenue Sub Totals:	1,114,385.35	0.00	1,114,385.35	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	1,143,850.35	0.00	1,114,385.35	29,465.00	0.00	29,465.00	2.58
	Fund 165 Sub Totals:	29,465.00	0.00	0.00	29,465.00	0.00		
Fund 185	Street Bond 2016 DS							
Dept 185-0800	Street							
R62	Intergovernmental Tsfrs							
185-0800-4627	Xfer from Other	648,000.00	59,133.02	651,076.72	-3,076.72	0.00	-3,076.72	0.00
	R62 Sub Totals:	648,000.00	59,133.02	651,076.72	-3,076.72	0.00	-3,076.72	0.00
R85	Interest Revenue							
185-0800-4850	Interest Revenue	0.00	533.67	3,791.66	-3,791.66	0.00	-3,791.66	0.00
185-0800-4852	Dividend Rev	0.00	1.17	1.17	-1.17	0.00	-1.17	0.00
185-0800-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	534.84	3,792.83	-3,792.83	0.00	-3,792.83	0.00
	Revenue Sub Totals:	648,000.00	59,667.86	654,869.55	-6,869.55	0.00	-6,869.55	0.00
E62	Intergovernmental Tsfr							
185-0800-5626	Xfer to Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E72	Bond Expense							
185-0800-5722	Bond Principal Pmt	648,000.00	0.00	325,000.00	323,000.00	0.00	323,000.00	49.85
185-0800-5724	Bond Fee	1,200.00	83.33	1,000.00	200.00	0.00	200.00	16.67
	E72 Sub Totals:	649,200.00	83.33	326,000.00	323,200.00	0.00	323,200.00	49.78
E85	Interest Expense							
185-0800-5750	Interest Expense	420,000.00	0.00	313,193.76	106,806.24	0.00	106,806.24	25.43

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
185-0800-5755	Loss on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	420,000.00	0.00	313,193.76	106,806.24	0.00	106,806.24	25.43
	Expense Sub Totals:	1,069,200.00	83.33	639,193.76	430,006.24	0.00	430,006.24	40.22
	Dept 0800 Sub Totals:	421,200.00	-59,584.53	-15,675.79	436,875.79	0.00		
	Fund Revenue Sub Totals:	648,000.00	59,667.86	654,869.55	-6,869.55	0.00	-6,869.55	0.00
	Fund Expense Sub Totals:	1,069,200.00	83.33	639,193.76	430,006.24	0.00	430,006.24	40.22
	Fund 185 Sub Totals:	421,200.00	-59,584.53	-15,675.79	436,875.79	0.00		
Fund 186	Street Bond 2016 DSR							
Dept 186-0800	Street							
R62	Intergovernmental Tsfrs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
186-0800-4627	Xfer from Other							
	R62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interest Revenue							
186-0800-4850	Interest Revenue	0.00	573.39	5,302.77	-5,302.77	0.00	-5,302.77	0.00
186-0800-4855	Gain on Investment	0.00	0.97	0.97	-0.97	0.00	-0.97	0.00
	R85 Sub Totals:	0.00	574.36	5,303.74	-5,303.74	0.00	-5,303.74	0.00
	Revenue Sub Totals:	0.00	574.36	5,303.74	-5,303.74	0.00	-5,303.74	0.00
E62	Intergovernmental Tsfr							
186-0800-5626	Xfer to Other	0.00	5,305.69	5,305.69	-5,305.69	0.00	-5,305.69	0.00
	E62 Sub Totals:	0.00	5,305.69	5,305.69	-5,305.69	0.00	-5,305.69	0.00
E85	Interest Expense							
186-0800-5755	Loss on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	5,305.69	5,305.69	-5,305.69	0.00	-5,305.69	0.00
	Dept 0800 Sub Totals:	0.00	4,731.33	1.95	-1.95	0.00		
	Fund Revenue Sub Totals:	0.00	574.36	5,303.74	-5,303.74	0.00	-5,303.74	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Expense Sub Totals:							
Fund 187								
Dept 187-0800	2016 Street Construction Fund	0.00	5,305.69	5,305.69	-5,305.69	0.00	-5,305.69	0.00
R85	Street							
187-0800-4850	Interest Revenue	0.00	4,731.33	1.95	-1.95	0.00		
	Interest Revenue	0.00	20,005.52	221,241.92	-221,241.92	0.00	-221,241.92	0.00
	R85 Sub Totals:	0.00	20,005.52	221,241.92	-221,241.92	0.00	-221,241.92	0.00
	Revenue Sub Totals:	0.00	20,005.52	221,241.92	-221,241.92	0.00	-221,241.92	0.00
E90	Construction Projects							
187-0800-5900	Construction Projects	6,000,000.00	238,661.37	3,778,245.53	2,221,754.47	0.00	2,221,754.47	37.03
	E90 Sub Totals:	6,000,000.00	238,661.37	3,778,245.53	2,221,754.47	0.00	2,221,754.47	37.03
	Expense Sub Totals:	6,000,000.00	238,661.37	3,778,245.53	2,221,754.47	0.00	2,221,754.47	37.03
	Dept 0800 Sub Totals:	6,000,000.00	218,655.85	3,557,003.61	2,442,996.39	0.00		
	Fund Revenue Sub Totals:	0.00	20,005.52	221,241.92	-221,241.92	0.00	-221,241.92	0.00
	Fund Expense Sub Totals:	6,000,000.00	238,661.37	3,778,245.53	2,221,754.47	0.00	2,221,754.47	37.03
	Fund 187 Sub Totals:	6,000,000.00	218,655.85	3,557,003.61	2,442,996.39	0.00		
Fund 188	Street Bond 2016 Construction							
Dept 188-0000								
E62	Intergovernmental Tsfr							
188-0000-5626	Xfer to Other	0.00	0.00	117.63	-117.63	0.00	-117.63	0.00
	E62 Sub Totals:	0.00	0.00	117.63	-117.63	0.00	-117.63	0.00
	Expense Sub Totals:	0.00	0.00	117.63	-117.63	0.00	-117.63	0.00
	Dept 0000 Sub Totals:	0.00	0.00	117.63	-117.63	0.00		
Dept 188-0800	Street							
R62	Intergovernmental Tsfrs							
188-0800-4627	Xfer from Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85	Interest Revenue							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
188-0800-4850	Interest Revenue	0.00	0.00	532.90	-532.90	0.00	-532.90	0.00
188-0800-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R85 Sub Totals:	0.00	0.00	532.90	-532.90	0.00	-532.90	0.00
	Revenue Sub Totals:	0.00	0.00	532.90	-532.90	0.00	-532.90	0.00
E85	Interest Expense							
188-0800-5755	Loss on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
188-0800-5850	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Construction Projects							
188-0800-5900	Construction Projects	0.00	0.00	37,460.01	-37,460.01	0.00	-37,460.01	0.00
	E90 Sub Totals:	0.00	0.00	37,460.01	-37,460.01	0.00	-37,460.01	0.00
	Expense Sub Totals:	0.00	0.00	37,460.01	-37,460.01	0.00	-37,460.01	0.00
	Dept 0800 Sub Totals:	0.00	0.00	36,927.11	-36,927.11	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	532.90	-532.90	0.00	-532.90	0.00
	Fund Expense Sub Totals:	0.00	0.00	37,577.64	-37,577.64	0.00	-37,577.64	0.00
	Fund 188 Sub Totals:	0.00	0.00	37,044.74	-37,044.74	0.00		
	Revenue Fund - Water & WW							
	Water and WW							
	Operations Expense							
	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0000 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Stormwater							
	Sale of Services	5,500.00	0.00	6,500.00	-1,000.00	0.00	-1,000.00	0.00
	Stormwater Rev Fees	234,000.00	20,610.00	248,889.00	-14,889.00	0.00	-14,889.00	0.00
	Stormwater Rev - Residential	28,500.00	2,676.00	32,412.00	-3,912.00	0.00	-3,912.00	0.00
	Stormwater Rev - Business							
	R50 Sub Totals:	268,000.00	23,286.00	287,801.00	-19,801.00	0.00	-19,801.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E62	Revenue Sub Totals:							
500-0140-5622	Intergovernmental Tsfr Xfer to Fund 515	268,000.00	23,286.00	287,801.00	-19,801.00	0.00	-19,801.00	0.00
	E62 Sub Totals:	268,000.00	24,246.00	264,515.00	3,485.00	0.00	3,485.00	1.30
	Expense Sub Totals:	268,000.00	24,246.00	264,515.00	3,485.00	0.00	3,485.00	1.30
	Dept 0140 Sub Totals:	0.00	960.00	-23,286.00	23,286.00	0.00		
Dept 500-0900	Water							
R50	Sale of Services							
500-0900-4504	CAW Watershed	47,000.00	4,410.13	48,760.35	-1,760.35	0.00	-1,760.35	0.00
500-0900-4532	One Time Charge	27,000.00	2,989.00	34,212.00	-7,212.00	0.00	-7,212.00	0.00
500-0900-4536	Penalties	185,000.00	24,401.65	75,498.53	109,501.47	0.00	109,501.47	59.19
500-0900-4537	Insufficient Check Fee	1,650.00	125.00	3,550.00	-1,900.00	0.00	-1,900.00	0.00
500-0900-4540	Sales - CAW System Devel	22,000.00	1,050.25	17,552.50	4,447.50	0.00	4,447.50	20.22
500-0900-4542	Sales - FSDWA	28,000.00	2,446.50	29,560.97	-1,560.97	0.00	-1,560.97	0.00
500-0900-4544	Water Misc Income	92,000.00	14,125.00	127,452.55	-35,452.55	0.00	-35,452.55	0.00
500-0900-4548	Sales - Pump Maintenance	23,000.00	2,667.70	31,577.02	-8,577.02	0.00	-8,577.02	0.00
500-0900-4550	Sales - Service Charges	28,000.00	1,560.00	27,090.00	910.00	0.00	910.00	3.25
500-0900-4554	Sales - Water	2,761,709.00	235,231.53	2,820,110.91	-58,401.91	0.00	-58,401.91	0.00
500-0900-4556	Sales - Water Connections	29,000.00	1,715.00	38,360.00	-9,360.00	0.00	-9,360.00	0.00
500-0900-4560	Sales Tax Revenue	255,000.00	22,648.49	267,788.17	-12,788.17	0.00	-12,788.17	0.00
500-0900-4566	Woodland Hills Watershed	2,500.00	214.20	2,591.10	-91.10	0.00	-91.10	0.00
	R50 Sub Totals:	3,501,859.00	313,584.45	3,524,104.10	-22,245.10	0.00	-22,245.10	0.00
R60	Miscellaneous Revenue							
500-0900-4629	NXfer to Water Impact	60,000.00	4,200.00	89,516.00	-29,516.00	0.00	-29,516.00	0.00
500-0900-4630	NXfer Salem Royalty	1,000.00	46.40	590.00	410.00	0.00	410.00	41.00
500-0900-4632	NXfer to Subdiv Impact Wtr	2,000.00	0.00	650.00	1,350.00	0.00	1,350.00	67.50
	R60 Sub Totals:	63,000.00	4,246.40	90,756.00	-27,756.00	0.00	-27,756.00	0.00
	Revenue Sub Totals:	3,564,859.00	317,830.85	3,614,860.10	-50,001.10	0.00	-50,001.10	0.00
E40	Operations Expense							
500-0900-5475	Credit Card Fees	60,000.00	5,361.00	66,631.53	-6,631.53	0.00	-6,631.53	0.00
	E40 Sub Totals:	60,000.00	5,361.00	66,631.53	-6,631.53	0.00	-6,631.53	0.00
E60	Miscellaneous Expense							
500-0900-5600	Miscellaneous Expense	3,000.00	37.00	2,615.50	384.50	0.00	384.50	12.82

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E62	E60 Sub Totals:	3,000.00	37.00	2,615.50	384.50	0.00	384.50	12.82
	Intergovernmental Tsfr							
500-0900-5624	Xfer to Water	7,200,000.00	500,000.00	5,075,000.00	2,125,000.00	0.00	2,125,000.00	29.51
500-0900-5629	Xfer to Water Impact	60,000.00	5,100.00	85,316.00	-25,316.00	0.00	-25,316.00	0.00
500-0900-5630	Xfer to Salem Royalty	1,000.00	47.20	543.60	456.40	0.00	456.40	45.64
500-0900-5632	Xfer to Subdivision Impact Wtr	2,000.00	0.00	650.00	1,350.00	0.00	1,350.00	67.50
	E62 Sub Totals:	7,263,000.00	505,147.20	5,161,509.60	2,101,490.40	0.00	2,101,490.40	28.93
	Expense Sub Totals:	7,326,000.00	510,545.20	5,230,756.63	2,095,243.37	0.00	2,095,243.37	28.60
	Dept 0900 Sub Totals:	3,761,141.00	192,714.35	1,615,896.53	2,145,244.47	0.00		
Dept 500-0950	Wastewater							
R50	Sale of Services							
500-0950-4552	Sales - Wastewater	4,025,000.00	335,781.20	4,056,216.28	-31,216.28	0.00	-31,216.28	0.00
500-0950-4558	Sales - WW Connections	16,500.00	1,350.00	25,600.00	-9,100.00	0.00	-9,100.00	0.00
	R50 Sub Totals:	4,041,500.00	337,131.20	4,081,816.28	-40,316.28	0.00	-40,316.28	0.00
	Miscellaneous Revenue							
R60	Miscellaneous Revenue	100.00	8.95	114.36	-14.36	0.00	-14.36	0.00
500-0950-4600	Xfer Wastewater Impact	40,000.00	4,500.00	141,863.89	-101,863.89	0.00	-101,863.89	0.00
500-0950-4631	NXfer to Subdiv/Impact WW	2,000.00	0.00	650.00	1,350.00	0.00	1,350.00	67.50
	R60 Sub Totals:	42,100.00	4,508.95	142,628.25	-100,528.25	0.00	-100,528.25	0.00
	Revenue Sub Totals:	4,083,600.00	341,640.15	4,224,444.53	-140,844.53	0.00	-140,844.53	0.00
	Intergovernmental Tsfr							
E62	Xfer to Water	7,200,000.00	500,000.00	4,075,000.00	3,125,000.00	0.00	3,125,000.00	43.40
500-0950-5624	Xfer to Wastewater Impact	40,000.00	7,500.00	137,363.89	-97,363.89	0.00	-97,363.89	0.00
500-0950-5631	Xfer to Subdivision Impact WW	2,000.00	0.00	650.00	1,350.00	0.00	1,350.00	67.50
	E62 Sub Totals:	7,242,000.00	507,500.00	4,213,013.89	3,028,986.11	0.00	3,028,986.11	41.83
	Expense Sub Totals:	7,242,000.00	507,500.00	4,213,013.89	3,028,986.11	0.00	3,028,986.11	41.83
	Dept 0950 Sub Totals:	3,158,400.00	165,859.85	-11,430.64	3,169,830.64	0.00		
	Fund Revenue Sub Totals:	7,916,459.00	682,757.00	8,127,105.63	-210,646.63	0.00	-210,646.63	0.00
	Fund Expense Sub Totals:	14,836,000.00	1,042,291.20	9,708,285.52	5,127,714.48	0.00	5,127,714.48	34.56

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 510	Fund 500 Sub Totals:							
Dept 510-0000	Water Operating Fund	6,919,541.00	359,534.20	1,581,179.89	5,338,361.11	0.00		
R66	Sale of Equipment							
510-0000-4900	Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R66 Sub Totals:								
R85	Interest Revenue							
510-0000-4855	Gain on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R85 Sub Totals:								
Revenue Sub Totals:								
Fixed Assets								
Fix Asset Contra Act								
E80	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510-0000-5898								
Dept 510-0900	Dept 0000 Sub Totals:							
R60	Water							
510-0900-4600	Miscellaneous Revenue	0.00	187.30	3,819.45	-3,819.45	0.00	-3,819.45	0.00
	Miscellaneous Revenue							
R60 Sub Totals:		0.00	187.30	3,819.45	-3,819.45	0.00	-3,819.45	0.00
R62	Intergovernmental Trsfrs							
510-0900-4625	Xfer from Water	7,200,000.00	1,000,000.00	5,950,000.00	1,250,000.00	0.00	1,250,000.00	17.36
510-0900-4627	Xfer from Other	366,000.00	0.00	366,000.00	0.00	0.00	0.00	0.00
R62 Sub Totals:		7,566,000.00	1,000,000.00	6,316,000.00	1,250,000.00	0.00	1,250,000.00	16.52
R64	Reimbursement							
510-0900-4640	Reimbursement Revenue	212,000.00	0.00	300,407.76	-88,407.76	0.00	-88,407.76	0.00
R64 Sub Totals:		212,000.00	0.00	300,407.76	-88,407.76	0.00	-88,407.76	0.00
Revenue Sub Totals:		7,778,000.00	1,000,187.30	6,620,227.21	1,157,772.79	0.00	1,157,772.79	14.89
E01	Personnel Expense							
510-0900-5000	Salary Expense	365,008.41	30,906.25	390,367.67	-25,359.26	0.00	-25,359.26	0.00
510-0900-5005	SWB Reimbursement	132,167.00	11,013.91	132,167.00	0.00	0.00	0.00	0.00
510-0900-5010	Overtime Expense	16,550.00	1,954.53	20,986.25	-4,436.25	0.00	-4,436.25	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0900-5020	FICA Expense	28,229.88	2,470.85	30,976.29	-2,746.41	0.00	-2,746.41	0.00
510-0900-5022	Unemployment Expense	3,060.00	0.00	1,102.64	1,957.36	0.00	1,957.36	63.97
510-0900-5025	Worker's Comp Expense	7,241.00	0.00	5,070.91	2,170.09	0.00	2,170.09	29.97
510-0900-5030	APERS Expense	53,614.68	4,877.28	59,953.01	-6,338.33	0.00	-6,338.33	0.00
510-0900-5040	Health Insurance Expense	66,301.84	6,949.64	78,983.38	-12,681.54	0.00	-12,681.54	0.00
510-0900-5050	Physical & Drug Screen Exp	1,500.00	0.00	622.00	878.00	0.00	878.00	58.53
510-0900-5055	Uniform Expense	6,200.00	2,538.35	10,709.08	-4,509.08	0.00	-4,509.08	0.00
510-0900-5060	Travel & Training Expense	9,295.00	102.75	8,771.73	523.27	0.00	523.27	5.63
	<b>E01 Sub Totals:</b>	<b>689,167.81</b>	<b>60,813.56</b>	<b>739,709.96</b>	<b>-50,542.15</b>	<b>0.00</b>	<b>-50,542.15</b>	<b>0.00</b>
E10	Building & Grounds Exp							
510-0900-5102	Repairs & Maint - Building	7,000.00	303.03	4,626.37	2,373.63	0.00	2,373.63	33.91
510-0900-5104	Repairs & Maint - Grounds	3,500.00	0.00	456.10	3,043.90	0.00	3,043.90	86.97
510-0900-5110	Utilities - Electric	42,500.00	2,121.95	31,806.07	10,693.93	0.00	10,693.93	25.16
510-0900-5111	Utilities - Gas	2,750.00	265.13	1,852.41	897.59	0.00	897.59	32.64
510-0900-5112	Utilities - Water	250.00	17.15	268.39	-18.39	0.00	-18.39	0.00
510-0900-5115	Communication Exp - Telephone	13,620.00	1,018.16	4,512.67	9,107.33	0.00	9,107.33	66.87
510-0900-5116	Communication Exp - Cellular	8,000.00	748.18	7,940.59	59.41	0.00	59.41	0.74
510-0900-5120	Insurance - Property	9,500.00	9,383.62	9,383.62	116.38	0.00	116.38	1.23
510-0900-5130	Sanitation	4,900.00	152.23	5,802.08	-902.08	0.00	-902.08	0.00
510-0900-5140	Supplies - B&G	750.00	0.00	747.07	2.93	0.00	2.93	0.39
510-0900-5142	Janitorial Supplies and Main	1,850.00	246.34	1,503.19	346.81	0.00	346.81	18.75
510-0900-5145	Tools	8,250.00	0.00	5,212.50	3,037.50	0.00	3,037.50	36.82
	<b>E10 Sub Totals:</b>	<b>102,870.00</b>	<b>14,255.79</b>	<b>74,111.06</b>	<b>28,758.94</b>	<b>0.00</b>	<b>28,758.94</b>	<b>27.96</b>
E20	Vehicle Expense							
510-0900-5200	Fuel Expense	40,000.00	3,331.75	38,212.03	1,787.97	0.00	1,787.97	4.47
510-0900-5210	Service & Repair - Vehicle	11,000.00	2,270.93	9,751.11	1,248.89	0.00	1,248.89	11.35
510-0900-5218	Tire Expense	4,500.00	0.00	4,437.52	62.48	0.00	62.48	1.39
510-0900-5225	Insurance Expense - Vehicle	6,000.00	0.00	4,882.35	1,117.65	0.00	1,117.65	18.63
510-0900-5240	Equipment Rental	1,000.00	0.00	75.81	924.19	0.00	924.19	92.42
	<b>E20 Sub Totals:</b>	<b>62,500.00</b>	<b>5,602.68</b>	<b>57,358.82</b>	<b>5,141.18</b>	<b>0.00</b>	<b>5,141.18</b>	<b>8.23</b>
E30	Supply Expense							
510-0900-5300	Supplies - Office	5,500.00	138.14	3,236.49	2,263.51	0.00	2,263.51	41.15
510-0900-5322	Supplies - Operating	197,000.00	3,802.76	184,324.68	12,675.32	0.00	12,675.32	6.43
510-0900-5324	Supplies - Chemicals	11,000.00	0.00	2,759.40	8,240.60	0.00	8,240.60	74.91
510-0900-5326	Supplies - Lab	500.00	0.00	0.00	500.00	0.00	500.00	100.00
510-0900-5350	Postage Expense	30,000.00	3,495.94	35,889.01	-5,889.01	0.00	-5,889.01	0.00
510-0900-5360	Cost of Water	1,337,000.00	110,438.88	1,342,725.00	-5,725.00	0.00	-5,725.00	0.00
	<b>E30 Sub Totals:</b>	<b>1,581,000.00</b>	<b>117,875.72</b>	<b>1,568,934.58</b>	<b>12,065.42</b>	<b>0.00</b>	<b>12,065.42</b>	<b>0.76</b>

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	Operations Expense							
510-0900-5475	Credit Card Fees	17,500.00	1,685.38	19,248.50	-1,748.50	0.00	-1,748.50	0.00
510-0900-5480	Dues & Subscriptions	6,500.00	350.85	6,648.55	-148.55	0.00	-148.55	0.00
510-0900-5515	Special Elec or Permit Fee Exp	32,500.00	0.00	29,458.80	3,041.20	0.00	3,041.20	9.36
510-0900-5530	Safety Program	1,500.00	450.97	1,001.01	498.99	0.00	498.99	33.27
510-0900-5535	Sales Tax Expense	265,000.00	20,996.46	255,365.61	9,634.39	0.00	9,634.39	3.64
510-0900-5823	COE Degray O&M	30,000.00	0.00	1,323.39	28,676.61	0.00	28,676.61	95.59
	<b>E40 Sub Totals:</b>	<b>353,000.00</b>	<b>23,483.66</b>	<b>313,045.86</b>	<b>39,954.14</b>	<b>0.00</b>	<b>39,954.14</b>	<b>11.32</b>
E55	Professional Services							
510-0900-5550	Prof Services - Acctg & Audit	10,000.00	0.00	4,785.00	5,215.00	0.00	5,215.00	52.15
510-0900-5553	Prof Services - Advertising	2,000.00	454.94	492.47	1,507.53	0.00	1,507.53	75.38
510-0900-5571	Prof Services - Engineering	40,500.00	2,478.60	9,914.40	30,585.60	0.00	30,585.60	75.52
510-0900-5586	Prof Services - Other	49,000.00	1,004.11	49,949.61	-949.61	0.00	-949.61	0.00
510-0900-5589	Prof Services - Printing	2,750.00	43.80	3,544.05	-794.05	0.00	-794.05	0.00
	<b>E55 Sub Totals:</b>	<b>104,250.00</b>	<b>3,981.45</b>	<b>68,685.53</b>	<b>35,564.47</b>	<b>0.00</b>	<b>35,564.47</b>	<b>34.11</b>
E60	Miscellaneous Expense							
510-0900-5600	Miscellaneous Expense	0.00	0.00	26.60	-26.60	0.00	-26.60	0.00
510-0900-5604	Hardware - New & Renewals	35,400.00	0.00	19,851.85	15,548.15	0.00	15,548.15	43.92
510-0900-5606	IT Project & Labor	22,500.00	0.00	17,000.00	5,500.00	0.00	5,500.00	24.44
510-0900-5608	Software - New & Renewals	38,525.00	1,583.33	36,622.21	1,902.79	0.00	1,902.79	4.94
510-0900-5614	Copiers & Maintenance	9,140.00	48.52	427.58	8,712.42	0.00	8,712.42	95.32
	<b>E60 Sub Totals:</b>	<b>105,565.00</b>	<b>1,631.85</b>	<b>73,928.24</b>	<b>31,636.76</b>	<b>0.00</b>	<b>31,636.76</b>	<b>29.97</b>
E62	Intergovernmental Tsfr							
510-0900-5626	Xfer Depreciation Fd - Water	91,000.00	15,734.32	97,799.75	-6,799.75	0.00	-6,799.75	0.00
	<b>E62 Sub Totals:</b>	<b>91,000.00</b>	<b>15,734.32</b>	<b>97,799.75</b>	<b>-6,799.75</b>	<b>0.00</b>	<b>-6,799.75</b>	<b>0.00</b>
E72	Bond Expense							
510-0900-5722	Bond Principal Pmt	443,000.00	42,536.32	462,059.99	-19,059.99	0.00	-19,059.99	0.00
510-0900-5724	Bond Fee	2,000.00	166.67	2,000.04	-0.04	0.00	-0.04	0.00
	<b>E72 Sub Totals:</b>	<b>445,000.00</b>	<b>42,722.99</b>	<b>464,060.03</b>	<b>-19,060.03</b>	<b>0.00</b>	<b>-19,060.03</b>	<b>0.00</b>
E80	Fixed Assets							
510-0900-5800	Fixed Assets - Land	0.00	66,755.00	66,755.00	-66,755.00	0.00	-66,755.00	0.00
510-0900-5808	Fixed Assets - Vehicles	44,500.00	0.00	38,763.73	5,736.27	0.00	5,736.27	12.89
510-0900-5816	Fixed Assets - Infrastructure	2,016,000.00	181,172.72	1,003,909.62	1,012,090.38	0.00	1,012,090.38	50.20
510-0900-5821	Other Equipment	55,000.00	0.00	5,198.76	49,801.24	0.00	49,801.24	90.55
510-0900-5822	COE Degray Project	95,000.00	0.00	99,391.38	-4,391.38	0.00	-4,391.38	0.00
510-0900-5824	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E85	E80 Sub Totals:	2,210,500.00	247,927.72	1,214,018.49	996,481.51	0.00	996,481.51	45.08
510-0900-5850	Interest Expense							
	Interest Expense	240,000.00	18,457.25	244,679.95	-4,679.95	0.00	-4,679.95	0.00
	E85 Sub Totals:	240,000.00	18,457.25	244,679.95	-4,679.95	0.00	-4,679.95	0.00
	Expense Sub Totals:	5,984,852.81	552,486.99	4,916,332.27	1,068,520.54	0.00	1,068,520.54	17.85
Dept 510-0950	Dept 0900 Sub Totals:	-1,793,147.19	-447,700.31	-1,703,894.94	-89,252.25	0.00		
R60	Wastewater							
510-0950-4600	Miscellaneous Revenue	0.00	0.00	1,168.41	-1,168.41	0.00	-1,168.41	0.00
	Miscellaneous Revenue	0.00	0.00	1,168.41	-1,168.41	0.00	-1,168.41	0.00
R62	R60 Sub Totals:	7,200,000.00	0.00	3,200,000.00	4,000,000.00	0.00	4,000,000.00	55.56
510-0950-4625	Intergovernmental Tsfrs							
510-0950-4627	Xfer from Sewer Sales	427,000.00	0.00	427,000.00	0.00	0.00	0.00	0.00
	Xfer from Other							
R64	R62 Sub Totals:	7,627,000.00	0.00	3,627,000.00	4,000,000.00	0.00	4,000,000.00	52.45
510-0950-4640	Reimbursement							
	Refunds and Reim. WW	212,000.00	0.00	300,407.77	-88,407.77	0.00	-88,407.77	0.00
	R64 Sub Totals:	212,000.00	0.00	300,407.77	-88,407.77	0.00	-88,407.77	0.00
	Revenue Sub Totals:	7,839,000.00	0.00	3,928,576.18	3,910,423.82	0.00	3,910,423.82	49.88
E01	Personnel Expense							
510-0950-5000	Salary Expense	688,014.08	48,316.68	592,212.39	95,801.69	0.00	95,801.69	13.92
510-0950-5005	SWB Reimbursement	132,667.00	11,013.91	132,167.00	500.00	0.00	500.00	0.38
510-0950-5010	Overtime Expense	50,000.00	2,782.13	33,928.89	16,071.11	0.00	16,071.11	32.14
510-0950-5020	FICA Expense	53,049.05	3,843.13	47,177.49	5,871.56	0.00	5,871.56	11.07
510-0950-5022	Unemployment Expense	2,520.00	0.00	1,023.03	1,496.97	0.00	1,496.97	59.40
510-0950-5025	Worker's Comp Expense	7,128.00	0.00	7,319.77	-191.77	0.00	-191.77	0.00
510-0950-5030	APERS Expense	104,045.80	7,832.11	94,031.10	10,014.70	0.00	10,014.70	9.63
510-0950-5040	Health Insurance Expense	116,290.44	11,391.61	125,808.87	-9,518.43	0.00	-9,518.43	0.00
510-0950-5050	Physical & Drug Screen Exp	2,000.00	95.00	1,301.00	699.00	0.00	699.00	34.95
510-0950-5054	BYOD - Wastewater	300.00	25.00	300.00	0.00	0.00	0.00	0.00
510-0950-5055	Uniform Expense	11,000.00	4,312.93	9,620.67	1,379.33	0.00	1,379.33	12.54
510-0950-5060	Travel & Training Expense	7,295.00	104.00	3,550.16	3,744.84	0.00	3,744.84	51.33
E10	E01 Sub Totals:	1,174,309.37	89,716.50	1,048,440.37	125,869.00	0.00	125,869.00	10.72
	Building & Grounds Exp							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0950-5102	Repairs & Maint - Building	12,000.00	309.44	5,234.90	6,765.10	0.00	6,765.10	56.38
510-0950-5110	Utilities - Electric	335,000.00	22,641.56	295,760.29	39,239.71	0.00	39,239.71	11.71
510-0950-5111	Utilities - Gas	2,750.00	300.89	2,260.20	489.80	0.00	489.80	17.81
510-0950-5112	Utilities - Water	400.00	17.16	268.35	131.65	0.00	131.65	32.91
510-0950-5115	Communication Exp - Telephone	12,708.00	945.52	3,654.53	9,053.47	0.00	9,053.47	71.24
510-0950-5116	Communication Exp - Cellular	6,700.00	613.29	6,575.88	124.12	0.00	124.12	1.85
510-0950-5120	Insurance - Property	11,000.00	13,284.00	13,284.00	-2,284.00	0.00	-2,284.00	0.00
510-0950-5130	Sanitation	55,650.00	49,431.96	69,051.18	-13,401.18	0.00	-13,401.18	0.00
510-0950-5140	Supplies - B&G	1,000.00	345.55	1,349.98	-349.98	0.00	-349.98	0.00
510-0950-5142	Janitorial Supplies and Main	1,850.00	246.32	1,503.07	346.93	0.00	346.93	18.75
510-0950-5145	Tools	7,950.00	212.82	6,112.79	1,837.21	0.00	1,837.21	23.11
	<b>E10 Sub Totals:</b>	<b>447,008.00</b>	<b>88,348.51</b>	<b>405,055.17</b>	<b>41,952.83</b>	<b>0.00</b>	<b>41,952.83</b>	<b>9.39</b>
E20	<b>Vehicle Expense</b>							
510-0950-5200	Fuel Expense	29,500.00	2,004.21	33,178.81	-3,678.81	0.00	-3,678.81	0.00
510-0950-5210	Service & Repair - Vehicle	45,000.00	2,261.18	22,160.38	22,839.62	5.57	22,834.05	50.74
510-0950-5218	Tire Expense	6,500.00	1,729.08	10,188.79	-3,688.79	0.00	-3,688.79	0.00
510-0950-5225	Insurance Expense - Vehicle	7,500.00	0.00	8,396.45	-896.45	0.00	-896.45	0.00
510-0950-5240	Equipment Rental	950.00	0.00	481.97	468.03	0.00	468.03	49.27
	<b>E20 Sub Totals:</b>	<b>89,450.00</b>	<b>5,994.47</b>	<b>74,406.40</b>	<b>15,043.60</b>	<b>5.57</b>	<b>15,038.03</b>	<b>16.81</b>
E30	<b>Supply Expense</b>							
510-0950-5300	Supplies - Office	4,950.00	105.29	3,587.74	1,362.26	0.00	1,362.26	27.52
510-0950-5322	Supplies - Operating	315,000.00	24,755.59	308,642.14	6,357.86	330.25	6,027.61	1.91
510-0950-5324	Supplies - Chemicals	98,500.00	16,220.98	94,553.69	3,946.31	0.00	3,946.31	4.01
510-0950-5326	Supplies - Lab	32,500.00	1,136.00	22,068.94	10,431.06	0.00	10,431.06	32.10
510-0950-5350	Postage Expense	27,500.00	2,772.42	24,102.13	3,397.87	0.00	3,397.87	12.36
	<b>E30 Sub Totals:</b>	<b>478,450.00</b>	<b>44,990.28</b>	<b>452,954.64</b>	<b>25,495.36</b>	<b>330.25</b>	<b>25,165.11</b>	<b>5.26</b>
E40	<b>Operations Expense</b>							
510-0950-5475	Credit Card Fees	18,500.00	1,685.37	19,248.50	-748.50	0.00	-748.50	0.00
510-0950-5480	Dues & Subscriptions	18,500.00	349.90	12,646.65	5,853.35	0.00	5,853.35	31.64
510-0950-5530	Safety Program	1,500.00	40.66	1,024.39	475.61	0.00	475.61	31.71
510-0950-5540	Equip Purchase - I & I	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
510-0950-5541	Outside Contractors- I & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510-0950-5542	Service & Repair - I & I	35,000.00	0.00	9,500.00	25,500.00	0.00	25,500.00	72.86
	<b>E40 Sub Totals:</b>	<b>83,500.00</b>	<b>2,075.93</b>	<b>42,419.54</b>	<b>41,080.46</b>	<b>0.00</b>	<b>41,080.46</b>	<b>49.20</b>
E55	<b>Professional Services</b>							
510-0950-5550	Prof Services - Acctg & Audit	10,000.00	0.00	4,785.00	5,215.00	0.00	5,215.00	52.15
510-0950-5553	Prof Services - Advertising	1,500.00	454.95	1,542.99	-42.99	0.00	-42.99	0.00
510-0950-5571	Prof Services - Engineering	25,000.00	2,478.60	9,914.40	15,085.60	0.00	15,085.60	60.34

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
510-0950-5574	Prof Services - GIS	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
510-0950-5586	Prof Services - Other	30,000.00	3,113.10	48,942.75	-18,942.75	0.00	-18,942.75	0.00
510-0950-5589	Prof Services - Printing	7,500.00	0.00	3,346.95	4,153.05	0.00	4,153.05	55.37
E55 Sub Totals:		76,500.00	6,046.65	68,532.09	7,967.91	0.00	7,967.91	10.42
E60	Miscellaneous Expense							
510-0950-5604	Hardware - New & Renewals	32,400.00	0.00	11,352.25	21,047.75	0.00	21,047.75	64.96
510-0950-5606	IT Project & Labor	22,500.00	1,400.00	17,000.00	5,500.00	0.00	5,500.00	24.44
510-0950-5608	Software - New & Renewals	57,190.00	1,583.33	51,757.21	5,432.79	0.00	5,432.79	9.50
510-0950-5614	Copiers & Maintenance	9,140.00	48.52	349.60	8,790.40	0.00	8,790.40	96.18
E60 Sub Totals:		121,230.00	3,031.85	80,459.06	40,770.94	0.00	40,770.94	33.63
E62	Intergovernmental Tsfr							
510-0950-5626	Xfer to Other	114,000.00	15,734.32	120,183.70	-6,183.70	0.00	-6,183.70	0.00
E62 Sub Totals:		114,000.00	15,734.32	120,183.70	-6,183.70	0.00	-6,183.70	0.00
E72	Bond Expense							
510-0950-5722	Bond Principal Pmt	550,000.00	49,165.73	540,033.64	9,966.36	0.00	9,966.36	1.81
E72 Sub Totals:		550,000.00	49,165.73	540,033.64	9,966.36	0.00	9,966.36	1.81
E80	Fixed Assets							
510-0950-5808	Fixed Assets - Vehicles	109,500.00	0.00	108,811.78	688.22	0.00	688.22	0.63
510-0950-5810	Fixed Assets - Equipment	425,500.00	0.00	190,906.15	234,593.85	0.00	234,593.85	55.13
510-0950-5816	Fixed Assets - Infrastructure	2,357,080.00	125,238.05	1,186,375.16	1,170,704.84	0.00	1,170,704.84	49.67
510-0950-5819	Project - Dewatering Facility	1,000,000.00	20,956.00	314,448.51	685,551.49	0.00	685,551.49	68.56
510-0950-5824	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80 Sub Totals:		3,892,080.00	146,194.05	1,800,541.60	2,091,538.40	0.00	2,091,538.40	53.74
E85	Interest Expense							
510-0950-5850	Interest Expense	298,000.00	22,898.31	285,225.66	12,774.34	0.00	12,774.34	4.29
E85 Sub Totals:		298,000.00	22,898.31	285,225.66	12,774.34	0.00	12,774.34	4.29
Expense Sub Totals:		7,324,527.37	474,196.60	4,918,251.87	2,406,275.50	335.82	2,405,939.68	32.85
Dept 0950 Sub Totals:		-514,472.63	474,196.60	989,675.69	-1,504,148.32	335.82		
Fund Revenue Sub Totals:		15,617,000.00	1,000,187.30	10,548,803.39	5,068,196.61	0.00	5,068,196.61	32.45
Fund Expense Sub Totals:		13,309,380.18	1,026,683.59	9,834,584.14	3,474,796.04	335.82	3,474,460.22	26.11
Fund 510 Sub Totals:		-2,307,619.82	26,496.29	-714,219.25	-1,593,400.57	335.82		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 515	Stormwater Utility Fund							
Dept 515-0140	Stormwater							
R60	Miscellaneous Revenue							
515-0140-4600	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R62	Intergovernmental Tsfrs							
515-0140-4625	Xfer from Water Revenue Fund	264,000.00	24,246.00	264,515.00	-515.00	0.00	-515.00	0.00
515-0140-4627	Xfer from Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R62 Sub Totals:	264,000.00	24,246.00	264,515.00	-515.00	0.00	-515.00	0.00
R85	Interest Revenue							
515-0140-4850	Interest Revenue	60.00	9.71	60.44	-0.44	0.00	-0.44	0.00
	R85 Sub Totals:	60.00	9.71	60.44	-0.44	0.00	-0.44	0.00
	Revenue Sub Totals:	264,060.00	24,255.71	264,575.44	-515.44	0.00	-515.44	0.00
E80	Fixed Assets							
515-0140-5808	Fixed Assets - Vehicles	29,000.00	0.00	29,000.00	0.00	0.00	0.00	0.00
515-0140-5816	Fixed Assets - Infrastructure	250,000.00	16,144.57	45,376.56	204,623.44	12.84	204,610.60	81.84
	E80 Sub Totals:	279,000.00	16,144.57	74,376.56	204,623.44	12.84	204,610.60	73.34
	Expense Sub Totals:	279,000.00	16,144.57	74,376.56	204,623.44	12.84	204,610.60	73.34
	Dept 0140 Sub Totals:	14,940.00	-8,111.14	-190,198.88	205,138.88	12.84		
	Fund Revenue Sub Totals:	264,060.00	24,255.71	264,575.44	-515.44	0.00	-515.44	0.00
	Fund Expense Sub Totals:	279,000.00	16,144.57	74,376.56	204,623.44	12.84	204,610.60	73.34
Fund 525	Fund 515 Sub Totals:	14,940.00	-8,111.14	-190,198.88	205,138.88	12.84		
Dept 525-0950	Depreciation - WW							
R62	Wastewater							
525-0950-4625	Intergovernmental Tsfrs	157,000.00	17,838.88	204,353.69	-47,353.69	0.00	-47,353.69	0.00
	Xfer from Water							
	R62 Sub Totals:	157,000.00	17,838.88	204,353.69	-47,353.69	0.00	-47,353.69	0.00
R85	Interest Revenue							
525-0950-4850	Interest Revenue	0.00	0.00	216.98	-216.98	0.00	-216.98	0.00
	R85 Sub Totals:	0.00	0.00	216.98	-216.98	0.00	-216.98	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E62	Revenue Sub Totals:	157,000.00	17,838.88	204,570.67	-47,570.67	0.00	-47,570.67	0.00
525-0950-5624	Intergovernmental Tsfr							
	Xfer to Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0950 Sub Totals:	-157,000.00	-17,838.88	-204,570.67	47,570.67	0.00		
	Fund Revenue Sub Totals:	157,000.00	17,838.88	204,570.67	-47,570.67	0.00	-47,570.67	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 525 Sub Totals:	-157,000.00	-17,838.88	-204,570.67	47,570.67	0.00		
	Sub-Div Impact Water							
	Water							
	Intergovernmental Tsfrs							
	Xfer from Water	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	R62 Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Revenue Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Dept 0900 Sub Totals:	-2,000.00	0.00	0.00	-2,000.00	0.00		
	Fund Revenue Sub Totals:	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund 530 Sub Totals:	-2,000.00	0.00	0.00	-2,000.00	0.00		
	Sub-Div Impact WW							
	Wastewater							
	Intergovernmental Tsfrs							
	Xfer from Water Ord 2006-09	2,000.00	0.00	1,300.00	700.00	0.00	700.00	35.00
	R62 Sub Totals:	2,000.00	0.00	1,300.00	700.00	0.00	700.00	35.00
	Interest Revenue							
	Interest Revenue	0.00	0.88	10.25	-10.25	0.00	-10.25	0.00
	R85 Sub Totals:	0.00	0.88	10.25	-10.25	0.00	-10.25	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E62	Revenue Sub Totals:	2,000.00	0.88	1,310.25	689.75	0.00	689.75	34.49
535-0950-5624	Intergovernmental Tsfr							
	Xfer to Water Ord 2006-09	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0950 Sub Totals:	-2,000.00	-0.88	-1,310.25	-689.75	0.00		
	Fund Revenue Sub Totals:	2,000.00	0.88	1,310.25	689.75	0.00	689.75	34.49
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 550	Fund 535 Sub Totals:	-2,000.00	-0.88	-1,310.25	-689.75	0.00		
Dept 550-0900	Impact - Water							
R62	Water							
550-0900-4625	Intergovernmental Tsfrs	60,000.00	5,100.00	85,316.00	-25,316.00	0.00	-25,316.00	0.00
	Xfer frWaterOrd1997-3, 2010-18							
R62	R62 Sub Totals:	60,000.00	5,100.00	85,316.00	-25,316.00	0.00	-25,316.00	0.00
R85	Interest Revenue							
550-0900-4850	Interest Revenue	0.00	1.72	140.53	-140.53	0.00	-140.53	0.00
R85	R85 Sub Totals:	0.00	1.72	140.53	-140.53	0.00	-140.53	0.00
E62	Revenue Sub Totals:	60,000.00	5,101.72	85,456.53	-25,456.53	0.00	-25,456.53	0.00
550-0900-5624	Intergovernmental Tsfr							
	Xfer toWaterOrd1997-3, 2010-18	366,000.00	0.00	366,000.00	0.00	0.00	0.00	0.00
E62	E62 Sub Totals:	366,000.00	0.00	366,000.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	366,000.00	0.00	366,000.00	0.00	0.00	0.00	0.00
	Dept 0900 Sub Totals:	306,000.00	-5,101.72	280,543.47	25,456.53	0.00		
	Fund Revenue Sub Totals:	60,000.00	5,101.72	85,456.53	-25,456.53	0.00	-25,456.53	0.00
	Fund Expense Sub Totals:	366,000.00	0.00	366,000.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 555	Fund 550 Sub Totals:	306,000.00	-5,101.72	280,543.47	25,456.53			
Dept 555-0950	Impact - WW					0.00		
R62	Wastewater							
555-0950-4625	Intergovernmental Tsfrs	40,000.00	7,500.00	137,363.89	-97,363.89	0.00	-97,363.89	0.00
	Xfer from Water Ord 1997-03	40,000.00	7,500.00	137,363.89	-97,363.89	0.00	-97,363.89	0.00
R85	R62 Sub Totals:							
555-0950-4850	Interest Revenue	0.00	1.32	119.82	-119.82	0.00	-119.82	0.00
	Interest Revenue							
	R85 Sub Totals:	0.00	1.32	119.82	-119.82	0.00	-119.82	0.00
	Revenue Sub Totals:							
E62	Intergovernmental Tsfr	40,000.00	7,501.32	137,483.71	-97,483.71	0.00	-97,483.71	0.00
555-0950-5624	Xfer to Water Ord 1997-03	427,000.00	0.00	427,000.00	0.00	0.00	0.00	0.00
	E62 Sub Totals:	427,000.00	0.00	427,000.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	427,000.00	0.00	427,000.00	0.00	0.00	0.00	0.00
	Dept 0950 Sub Totals:	387,000.00	-7,501.32	289,516.29	97,483.71	0.00		
	Fund Revenue Sub Totals:	40,000.00	7,501.32	137,483.71	-97,483.71	0.00	-97,483.71	0.00
	Fund Expense Sub Totals:	427,000.00	0.00	427,000.00	0.00	0.00	0.00	0.00
	Fund 555 Sub Totals:	387,000.00	-7,501.32	289,516.29	97,483.71	0.00		
Fund 560	Salem Royalty							
Dept 560-0900	Water							
R62	Intergovernmental Tsfrs	1,000.00	47.20	543.60	456.40	0.00	456.40	45.64
560-0900-4625	Xfer from Water	1,000.00	47.20	543.60	456.40	0.00	456.40	45.64
	R62 Sub Totals:							
R85	Interest Revenue	0.00	1.82	-19.34	19.34	0.00	19.34	0.00
560-0900-4850	Interest Revenue							
	R85 Sub Totals:	0.00	1.82	-19.34	19.34	0.00	19.34	0.00
	Revenue Sub Totals:	1,000.00	49.02	524.26	475.74	0.00	475.74	47.57
E60	Miscellaneous Expense							
560-0900-5602	Royalty Payment	1,000.00	36.80	992.40	7.60	0.00	7.60	0.76

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E60 Sub Totals:	1,000.00	36.80	992.40	7.60	0.00	7.60	0.76
	Expense Sub Totals:	1,000.00	36.80	992.40	7.60	0.00	7.60	0.76
	Dept 0900 Sub Totals:	0.00	-12.22	468.14	-468.14	0.00		
	Fund Revenue Sub Totals:	1,000.00	49.02	524.26	475.74	0.00	475.74	47.57
	Fund Expense Sub Totals:	1,000.00	36.80	992.40	7.60	0.00	7.60	0.76
Fund 600	Fund 560 Sub Totals:	0.00	-12.22	468.14	-468.14	0.00		
Dept 600-0900	W/WW Bond 2008A DS							
E85	Water							
600-0900-5850	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Interest Expense							
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:							
	Dept 0900 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 602	Fund 600 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
Dept 602-0000	W/WW Ref Rev Bds 2017, COIFd							
R72	Water and WW							
602-0000-4610	Bond Revenue	0.00	0.00	6.76	-6.76	0.00	-6.76	0.00
	Cost of Issuance							
	R72 Sub Totals:	0.00	0.00	6.76	-6.76	0.00	-6.76	0.00
	Revenue Sub Totals:							
E72	Bond Expense							
602-0000-5724	Bond Fees	30,000.00	0.00	28,506.76	1,493.24	0.00	1,493.24	4.98
	E72 Sub Totals:	30,000.00	0.00	28,506.76	1,493.24	0.00	1,493.24	4.98

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Expense Sub Totals:	30,000.00	0.00	28,506.76	1,493.24	0.00	1,493.24	4.98
	Dept 0000 Sub Totals:	30,000.00	0.00	28,500.00	1,500.00	0.00		
	Fund Revenue Sub Totals:	0.00	0.00	6.76	-6.76	0.00	-6.76	0.00
	Fund Expense Sub Totals:	30,000.00	0.00	28,506.76	1,493.24	0.00	1,493.24	4.98
	Fund 602 Sub Totals:	30,000.00	0.00	28,500.00	1,500.00	0.00		
Fund 604	W/WW Ref Rev 2017 Bd Fr							
Dept 604-0000	Water and WW							
R62	Intergovernmental Tsfrs							
604-0000-4623	Xfer from Other Fund	40,000.00	0.00	39,671.00	329.00	0.00	329.00	0.82
	R62 Sub Totals:	40,000.00	0.00	39,671.00	329.00	0.00	329.00	0.82
R85	Interest Revenue							
604-0000-4850	Interest Revenue	0.00	756.66	3,672.64	-3,672.64	0.00	-3,672.64	0.00
604-0000-4855	Gain on Investment	0.00	4,288.36	438,247.02	-438,247.02	0.00	-438,247.02	0.00
	R85 Sub Totals:	0.00	5,045.02	441,919.66	-441,919.66	0.00	-441,919.66	0.00
E62	Revenue Sub Totals:	40,000.00	5,045.02	481,590.66	-441,590.66	0.00	-441,590.66	0.00
604-0000-5626	Intergovernmental Tsfr							
	Xfer to Other	0.00	449,058.13	449,058.13	-449,058.13	0.00	-449,058.13	0.00
	E62 Sub Totals:	0.00	449,058.13	449,058.13	-449,058.13	0.00	-449,058.13	0.00
E72	Bond Expense							
604-0000-5722	Bond Principal Pmt	0.00	0.00	69,441.78	-69,441.78	0.00	-69,441.78	0.00
604-0000-5724	Bond Fees	0.00	166.67	2,000.04	-2,000.04	0.00	-2,000.04	0.00
	E72 Sub Totals:	0.00	166.67	71,441.82	-71,441.82	0.00	-71,441.82	0.00
E85	Interest Expense							
604-0000-5855	Loss on Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E85 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	449,224.80	520,499.95	-520,499.95	0.00	-520,499.95	0.00
	Dept 0000 Sub Totals:	-40,000.00	444,179.78	38,909.29	-78,909.29	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund Revenue Sub Totals:	40,000.00	5,045.02	481,590.66	-441,590.66	0.00	-441,590.66	0.00
	Fund Expense Sub Totals:	0.00	449,224.80	520,499.95	-520,499.95	0.00	-520,499.95	0.00
Fund 606	Fund 604 Sub Totals:	-40,000.00	444,179.78	38,909.29	-78,909.29	0.00		
Dept 606-0000	W/WW Ref Rev Bonds 2017 DSR							
R62	Water and WW							
606-0000-4623	Intergovernmental Isfrs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Xfer from Other Fund							
R85	R62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606-0000-4850	Interest Revenue	0.00	462.99	4,281.45	-4,281.45	0.00	-4,281.45	0.00
606-0000-4855	Gain on Investment	0.00	0.79	0.79	-0.79	0.00	-0.79	0.00
	R85 Sub Totals:	0.00	463.78	4,282.24	-4,282.24	0.00	-4,282.24	0.00
E62	Revenue Sub Totals:	0.00	463.78	4,282.24	-4,282.24	0.00	-4,282.24	0.00
606-0000-5626	Intergovernmental Isfr							
	Xfer to Other	0.00	4,288.35	4,288.35	-4,288.35	0.00	-4,288.35	0.00
	E62 Sub Totals:	0.00	4,288.35	4,288.35	-4,288.35	0.00	-4,288.35	0.00
	Expense Sub Totals:	0.00	4,288.35	4,288.35	-4,288.35	0.00	-4,288.35	0.00
	Dept 0000 Sub Totals:	0.00	3,824.57	6.11	-6.11	0.00		
Dept 606-0005	Intergovernmental Isfr	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E62	Xfer to Other							
606-0005-0626	E62 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Dept 0005 Sub Totals:	0.00	0.00	0.00	0.00	0.00		
	Fund Revenue Sub Totals:	0.00	463.78	4,282.24	-4,282.24	0.00	-4,282.24	0.00
	Fund Expense Sub Totals:	0.00	4,288.35	4,288.35	-4,288.35	0.00	-4,288.35	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Fund 606 Sub Totals:	0.00	3,824.57	6.11	-6.11	0.00		
	Revenue Totals:	60,043,692.35	5,059,967.14	58,291,663.55	1,752,028.80	0.00	1,752,028.80	2.92
	Expense Totals:	81,628,140.57	8,236,571.74	70,032,727.76	11,595,412.81	213.57	11,595,199.24	14.20
	Report Totals:	21,584,448.22	3,176,604.60	11,741,064.21	9,843,384.01	213.57		

**RESOLUTION NO. 2018 \_\_\_\_\_**

**A RESOLUTION PROVIDING FOR THE ADOPTION OF AN AMENDED BUDGET FOR THE CITY OF BRYANT FOR THE TWELVE MONTH PERIOD BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018**

**WHEREAS**, the City of Bryant, Arkansas adopted a budget for The City of Bryant on December 19, 2017, recorded as Resolution 2017-34, and

**WHEREAS**, the City of Bryant, Arkansas, desires to amend said Budget for Fiscal Year 2018 as attached.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:**

This resolution (with attachment) shall be known as the amended budget resolution for the City of Bryant, Arkansas, for  
**Section 1.** the twelve (12) month period beginning January 1, 2018 and ending December 31, 2018.

- General Fund (144,035.00)
- Misc. Govt Funds 203,700.00
- Street Fund 782,000.00
- Non Major Govt Bond/Lease Funds Various 830,300.00
- Water Revenue and Operating Funds 500/ 510 96,500.00
- W.WW Misc and Bond Funds 526,300.00

**Section 2.** The amended city budget for the calendar year 2018 is hereby amended and adopted to read as attached.

**PASSED AND APPROVED this 29th day of January, 2019.**

APPROVED:

\_\_\_\_\_  
Allen E. Scott, Mayor

Approved as to Form:

\_\_\_\_\_  
Josh Farmer, City Attorney

ATTEST:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

General Ledger

Budget Adjustment List



Account Number	Description	Original Budget	New Budget	Transfer Amt.	Transaction Description
FUND 001 - General Fund					
DEPT 0100 - Administration					
001-0100-5480	Dues & Subscriptions	42,500.00	43,600.00	1,100.00	
DEPT 0200 - Animal Control					
001-0200-5112	Utilities - Water	840.00	1,240.00	400.00	
001-0200-5370	Medicine Expense	5,800.00	5,900.00	100.00	
001-0200-5592	Prof Services - Veterinarian	17,700.00	19,700.00	2,000.00	
DEPT 0400 - Parks					
001-0400-5225	Insurance Expense - Vehicle	3,000.00	3,560.00	560.00	
001-0400-5604	Hardware - New & Renewals	3,500.00	41,500.00	38,000.00	
DEPT 0410 - Parks - Mills Park					
001-0410-4700	Grants Revenue	0.00	-250,000.00	-250,000.00	Accrued due to Federal Govt Shut Down
Annual Budget					
001-0410-5105	Repairs & Maint - Pool	7,000.00	10,000.00	3,000.00	
DEPT 0430 - Parks - Bishop					
001-0430-5102	Repairs & Maint - Building	84,796.00	86,796.00	2,000.00	
001-0430-5110	Utilities - Electric	239,000.00	254,000.00	15,000.00	
001-0430-5308	Supplies - Concession	41,000.00	41,100.00	100.00	
DEPT 0500 - Fire					
001-0500-5112	Utilities - Water	6,300.00	9,800.00	3,500.00	
DEPT 0600 - Police					
001-0600-5116	Communication Exp - Cellular	38,000.00	40,100.00	2,100.00	
001-0600-5604	Hardware - New & Renewals	23,000.00	40,000.00	17,000.00	
DEPT 0610 - Police - Dispatch					
001-0610-5010	Overtime Expense	78,000.00	80,200.00	2,200.00	
001-0610-5020	FICA Expense	22,585.60	25,585.60	3,000.00	
001-0610-5030	APERS Expense	38,182.22	48,182.22	10,000.00	
001-0610-5040	Health Insurance Expense	54,754.08	59,954.08	5,200.00	
DEPT 0620 - Police - SRO					
001-0620-5116	Communication Exp - Cellular	7,500.00	8,105.00	605.00	
DEPT 0700 - Code Enforcement					
001-0700-5475	Credit Card Fees	2,500.00	2,600.00	100.00	
<b>Total General Fund</b>		<b>715,957.90</b>	<b>571,922.90</b>	<b>-144,035.00</b>	
FUND 005 - Designated Tax Fund					
DEPT 0500 - Fire					
EXPENSE					
Annual Budget					
005-0500-5620	Xfer to General - Fire	1,303,901.00	1,311,901.00	8,000.00	
FUND 050 - Fire Donation					
DEPT 0500 - Fire					
050-0500-5580	Donations Expense Fire	1,000.00	14,000.00	13,000.00	Temp issue due to bond related door donation
FUND 055 - Fire 3/8 SalesTax					
DEPT 0500 - Fire					
055-0500-5620	Xfer to General	1,493,470.00	1,640,470.00	147,000.00	
FUND 060 - Police Donation					
DEPT 0600 - Police					
060-0600-5600	Miscellaneous Expense	1,005.00	1,605.00	600.00	
FUND 061 - Act 918 of 1983					
DEPT 0600 - Police					
061-0600-5600	Misc Expense	0.00	35,100.00	35,100.00	Brought to Council earlier without Resolution # for Car Replacement
<b>Misc. Govt Funds</b>		<b>2,799,376.00</b>	<b>3,003,076.00</b>	<b>203,700.00</b>	
FUND 080 - Street Fund					
DEPT 0140 - Stormwater					
080-0140-5626	Xfer to Other	0.00	1,000.00	1,000.00	
DEPT 0800 - Street					
080-0800-5626	Xfer to Other	0.00	8,000.00	8,000.00	Due to Issues with Valero Processing
080-0800-5828	Projects	2,506,396.24	3,279,396.24	773,000.00	
<b>Total Street Fund</b>		<b>2,506,396.24</b>	<b>3,288,396.24</b>	<b>782,000.00</b>	
FUND 113 - Debt Service					
DEPT 0100 - Administration					
EXPENSE					
Annual Budget					
113-0100-5626	Xfer to other fund	0.00	13,000.00	13,000.00	

FUND 114 - 2016 Bond Fund				
DEPT 0000 -				
114-0000-5722	Bond Principle Pmt	553,000.00	2,269,000.00	1,716,000.00
114-0000-5724	Bond Fees	0.00	3,100.00	3,100.00
DEPT 0100 - Administration				
114-0100-4610	Loan Proceeds from Sales Tax	-1,300,296.61	-2,245,296.61	-945,000.00
FUND 186 - Street Bond 2016				
DEPT 0800 - Street				
186-0800-5626	Xfer to Other	0.00	5,500.00	5,500.00
FUND 188 - Street Bond 2016				
DEPT 0000 -				
188-0000-5626	Xfer to Other	0.00	200.00	200.00
DEPT 0800 - Street				
188-0800-5900	Construction Projects	0.00	37,500.00	37,500.00
				Finally closing out on and off ramp bond construction with lighting
<b>Total Misc. Govt Bond Funds</b>		<b>-747,296.61</b>	<b>83,003.39</b>	<b>830,300.00</b>
FUND 500 - Revenue Fund -				
DEPT 0900 - Water				
500-0900-5475	Credit Card Fees	60,000.00	67,000.00	7,000.00
FUND 510 - Water Operating				
DEPT 0900 - Water				
Annual Budget				
510-0900-5000	Salary Expense	365,008.41	391,008.41	26,000.00
510-0900-5030	APERS Expense	53,614.68	60,614.68	7,000.00
510-0900-5040	Health Insurance Expense	66,301.84	79,301.84	13,000.00
510-0900-5055	Uniform Expense	6,200.00	11,200.00	5,000.00
510-0900-5626	Xfer Depreciation Fd - Water	91,000.00	98,000.00	7,000.00
510-0900-5722	Bond Principal Pmt	443,000.00	463,000.00	20,000.00
510-0900-5850	Interest Expense	240,000.00	245,000.00	5,000.00
DEPT 0950 - Wastewater				
510-0950-5626	Xfer to Other	114,000.00	120,500.00	6,500.00
<b>Total Water, WW Rev and Operating Funds</b>		<b>1,439,124.93</b>	<b>1,535,624.93</b>	<b>96,500.00</b>
FUND 604 - W/WW Ref Rev				
DEPT 0000 - Water and WW				
604-0000-5626	Xfer to Other	0.00	450,000.00	450,000.00
604-0000-5722	Bond Principal Pmt	0.00	72,000.00	72,000.00
FUND 606 - W/WW Ref Rev				
DEPT 0000 - Water and WW				
606-0000-5626	Xfer to Other	0.00	4,300.00	4,300.00
<b>Total Misc. Water, WW Bond Funds</b>		<b>0.00</b>	<b>526,300.00</b>	<b>526,300.00</b>

**RESOLUTION NO. 2019 \_\_\_\_\_**

**A RESOLUTION PROVIDING FOR THE ADOPTION OF AN AMENDED BUDGET FOR THE CITY OF BRYANT FOR THE TWELVE MONTH PERIOD BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019**

**WHEREAS**, the City of Bryant, Arkansas adopted a budget for The City of Bryant on December 18, 2018, recorded as Resolution 2017-44, and

**WHEREAS**, the City of Bryant, Arkansas, desires to amend said Budget for Fiscal Year 2019 as attached.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:**

This resolution (with attachment) shall be known as the amended budget resolution for the City of Bryant, Arkansas, for the **Section 1.** twelve (12) month period beginning January 1, 2018 and ending December 31, 2018.

- General Fund 193,983.24
- Street Fund 739,520.87
- Stormwater Fund 141,554.59
- W.WW Misc and Bond Funds 733,135.04

**Section 2.** The amended city budget for the calendar year 2019 is hereby amended and adopted to read as attached.

**PASSED AND APPROVED this 29th day of January, 2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

Approved as to Form:

\_\_\_\_\_  
Josh Farmer, City Attorney

**ATTEST:**

\_\_\_\_\_  
Sue Ashcraft, City Clerk

List of Pos Rolled from 2018 to 2019

PO #	Vendor	Proj/Desc	Fund	General Ledger Act	Amount
2018003915	Crist	Water Line Adj	Water	900.5816	383.79
2018008324	AR Dev Finance Authority	Bond Series 2011	Water	900.5722	35,914.32
2017008687	JR Fox	Hwy 5	W.WW	900/950.5816	282,585.76
2018007947	Crist	Collection System	WW	950.5816	56,149.37
2018004893	Jack Tyler	Spirac Conveyor Labor/In	WW	950.5816	15,000.00
2018006345	Crist	Basins 3&4	WW	950.5816	273,624.00
2018008836	Shupe & Assoc	De Nora 16108 Gas Det	WW	950.5816	2,416.45
2018008365	Jack Tyler	Pumps Sole Source	WW	950.5816	12,438.90
2019000409	Bryant Med Clinic	Physical	WW	950.505	166.00
2018008317	AR Dev Finance Authority	Bond Series 2012	WW	950.5722	46,964.79
2018008529	Jack Tyler	Unitronics	WW	950.5322	7,491.66
2018006740	Township	Pkwy #3 Project	Street	800.5828	423,648.34
2018008557	Garver	Elm St.	Street	800.5816	24,519.49
2018001848	Garnat	2018 Engineering	Street	800/0140.5571	6,758.47
2018003681	Garver	Hwy 5	Street	800-5828	462.48
2018004696	City of Benton	061297 Alcoa Rd	Street	800.5828	108,483.26
2018004698	JCI		Street	800.5828	131,596.49
2019000694	Garver	Monticello Drive	Street	800.5828	39,052.34
2018009239	Gene Summers	Monticello Drive	Storm	515.140.5816	138,779.00
2018009418	Garnat	Monti	Storm	515.140.5816	2,775.59
2018005486	Construction Management	Fire Pole/Ditch Issue	Fire, GF	500.5811	18,928.80
2018009182	Casco Industries	Sole Source for Turnouts	Fire	510.5323	51,875.62
2018007994	Barker's Excavation, Inc	Northlake Fire Trail	Multip	800.5816, 0500.5811, 0400.5810	35,000.00
2018005650	Ark Mun League	Vehicle Insurance	Multip	800.5225, 001.5225, 510.5225	366.65
2018009389	Sport Shop of Benton	BASS T Shirts	Parks	430.5460'	777.17
2018009632	Miller, Boskus	Comp Plan	Plan, GF	120.5600'	92,035.00

Total 1,808,193.74

734,520.87 080 Fund Total

733,135.04 510 Fund Total

60%

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR POLICE CHIEF FOR THE CITY OF BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Police Chief.

**Section 2.** The salary range for the Police Chief position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the Chief position:

Minimum	Midpoint	Maximum
\$72,443	\$90,553	\$108,664

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney

# **City of Bryant - 2018 Police Chief - Proposed 2019 Job Description**

**Job Code:** 1500  
**Exempt:** Yes  
**Department:** POLICE  
**Reports To** MAYOR  
**Location:** POLICE DEPARTMENT  
**Date Prepared:** October 17, 2008  
**Date Revised:** December 28, 2018

## **GENERAL DESCRIPTION OF POSITION**

Directs, plans, manages, and coordinates activities and operations of a governmental police department by performing the following duties personally or through subordinate supervisors. Other duties may be assigned.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Provides consultation and staff assistance to Mayor, City Council, and other governmental officials.
2. Supervises and participates in the development and administration of the police department budget.
3. Directs the selection, supervision, training, development, and discipline of department personnel.
4. Directs investigation of citizen complaints regarding officer misconduct or other alleged wrongdoing. Responds to complaints and inquiries regarding department operations and polices.
5. Meets with a variety of community organizations to promote department activities and develop positive community relations.
6. Provides input in the legislative process on matters related to law enforcement and public safety.
7. Coordinates law enforcement activities with activities of other departments and law enforcement agencies.
8. Participates in professional organizations and on a variety of boards, commissions, and committees.
9. Commands force during emergencies, such as fires and riots.
10. Prepares, reviews, and presents reports and other necessary correspondence.
11. Ability to interact with team members.
12. Ability to work overtime. Regular and punctual attendance.
13. Develops, plans, and implements police department goals, objectives, rules, regulations, and work methods that comply with federal, state, and local laws and in response to assessment of community needs.
14. Establishes, within policy guidelines, appropriate service and staffing levels.

15. Coordinates, administers, and monitors police activities, personnel, and programs.

16. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Broad knowledge of such fields as accounting, marketing, business administration, finance, etc. Equivalent to a four year college degree, plus 9 to 10 years related experience and/or training, and 8 years related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read, analyze, and understand the most complex documents; Ability to respond effectively to the most sensitive inquiries or complaints; Ability to write speeches and articles using original or innovative techniques or style; Ability to make effective and persuasive speeches and presentations on controversial or complex topics to top management, public groups, and/or boards of directors.

## **MATHEMATICAL SKILLS**

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane, algebra, solid geometry and trigonometry.

## **CRITICAL THINKING SKILLS**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Certified Law Enforcement Officer. Prefer Advanced Senior Certificate. Valid Arkansas Drivers License or a valid drivers license recognized by the State of Arkansas.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

## **SOFTWARE SKILLS REQUIRED**

Advanced: 10-Key, Accounting, Alphanumeric Data Entry, Contact Management, Database, Spreadsheet, Word Processing/Typing

Intermediate: Human Resources Systems, Payroll Systems, Presentation/PowerPoint

Basic: Programming Languages

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under administrative direction, setting up own standard of performance. Virtually self-supervising. Reports to senior management of the organization.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the organization and delegation of work

operations for a group of employees engaged in widely diversified activities.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of major importance which would have considerable effect on the final attainment of multiple major activities and the organization's projects of a large organization component and organization's clientele.

### **MENTAL DEMAND**

Comprehensive and very intense mental demand. Comprehensive and continual involvement with multiple divisions, departments and/or organizations. Strategic and operational management functions which relate to both the short-term and long-term time periods.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

General oversight. Activities covered by general organizational philosophy and objectives. Solving problems in novel, non-recurring or swiftly changing situations in which the approach is not fully defined. Guidance by top executive officer or business owner.

### **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises an extra large group (25+) of employees who are engaged in diversified activities in one or more departments.

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for funds, building premises, inventory, or other property owned, controlled, or leased by the organization and, in addition, may have temporary custody and responsibility of patron property, which through carelessness, error, loss, theft, misappropriation, or similar action would result in very important monetary losses to the organization. The total value for the above would range from \$1,000,000 to \$10,000,000.

### **ACCURACY**

Probable errors would normally not be detected in succeeding operations and may have serious effects in relationships with patrons and/or with the operations of other segments of the organization. Frequent possibilities of error would exist at all times, since the above mentioned areas are inherent in the job.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Oversight. High level of freedom to complete the duties of the position and guided by broad policy with oversight by president, elected official, etc

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Medium. Job creates a monetary impact for the organization from \$1mm to \$10mm.

## **IMPACT ON END RESULTS**

Major impact. Job has a considerable impact on the organization's end results. A high level of accountability to generate, manage, and/or control funds within a department and/or total organization.

## **PUBLIC CONTACT**

Extensive contacts with various diversified sectors of the public environment; wherein, the contacts are of extreme importance and failure to exercise proper judgment can lead to substantial losses to the organization.

## **EMPLOYEE CONTACT**

Establishes company culture by setting tone of interactions and communication with senior level internal officials and employees throughout the organization.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of highly complex machines and equipment; specialized or advanced software programs.

## **WORKING CONDITIONS**

Outside or inside working environment, wherein there are potential hazardous working conditions and life-threatening situations exist (fire, chemicals, electrical sources, heights, dangerous people, etc.) part of the time.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is continuously exposed to outdoor weather conditions; frequently exposed to work with explosives; occasionally exposed to work near moving mechanical parts, work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, wet or humid conditions, extreme cold, extreme heat, risk of electrical shock, risk of radiation, vibration. The noise level in the work environment is usually moderate.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Highly repetitive, highly physical. Highly repetitive type work which requires the concentrated and non-diversified physical demands of the employee.

While performing the functions of this job, the employee is continuously required to use hands to finger, handle, or feel, reach with hands and arms; regularly required to stand, walk, sit, climb or balance, stoop, kneel, crouch, or crawl, talk or hear, taste or smell. The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

## **ADDITIONAL INFORMATION**

Must satisfactorily complete any required training at the Commission on Law Enforcement Standards and Training according to state law. Must qualify with fire arms annually as required by the departmental manual. Must satisfactorily complete any required training at the Commission on Law

Enforcement Standards and Training according to state law. Must have completed a Commission on Law Enforcement Standards and Training approved course in supervision, or served in the supervisory position for a minimum of five (5) years. Must complete or have satisfactorily completed a commission on Law Enforcement Standards and Training approved course in police administration or police management.

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION FOR AND  
COMPENSATION PLAN FOR CAPTAIN FOR THE FIRE DEPARTMENT THE CITY  
OF BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for Captain in the Fire Department.

**Section 2.** The salary range for the Captain position shall follow the most recent step and grade system for the Fire department

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney

# City of Bryant - 2019

## Fire - Captain

### Job Description

**Job Code:** 2000  
**Exempt:** No  
**Department:** Fire  
**Reports To** Battalion Chief  
**Location:** Fire Department  
**Date Prepared:** October 22, 2008  
**Date Revised:** January 16, 2019

#### **GENERAL DESCRIPTION OF POSITION**

Supervises the activities of a fire company at the assigned station and at emergency medical, rescue and fire suppression scenes by performing the following duties. Other duties may be assigned.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Responds to emergency medical and rescue alarms; directs company and participates in emergency medical treatment and rescue operations.
2. Responds to fire alarms; assumes command at fire scene until or unless relieved by a superior; directs company and participates in fire suppression activities and emergency medical treatment; performs salvage and overhaul tasks; conducts investigation to determine cause and origin of fire, for single company response. Disciplinary action to the Chief and/or Assistant Chief when appropriate; assigns placement of personnel to facilitate optimum use of staffing; evaluates company officers, completes performance appraisal forms as scheduled; reviews monthly probationary evaluations on rookie Firefighters. Recommends awards for personnel for superior service. Addresses disciplinary matters pertaining to or brought to him/her by company officers.
3. Conducts company fire surveys; identifies common, special, structural, and panic hazards; inspects building construction for fire control characteristics; inspects refrigeration, ventilation, and heating systems; inspects storage, handling, and transportation of flammable liquids and gases and other hazardous materials; prepares pre-fire plan. Grounds, and shift personnel each shift/weekly or as necessary; coordinates repair and maintenance of apparatus and equipment with Chief; coordinates repair or replacement and maintenance of fire station facilities, equipment, and accessories with the Chief and company officers; monitors all equipment repair and maintenance. Plans for use of new techniques in rescue and firefighting operations. Directs personnel in use of emergency equipment. Assists the chief of department with planning and implementation of the department's goals, objectives and strategies.
4. Supervises maintenance of vehicles, supervises inspection of apparatus daily and after each run; ensures that all assigned equipment is inspected daily and maintained in proper working condition; schedules and supervises daily clean-up of station; schedule lawn care; ensures proper operations of heating and cooling equipment; monitors and maintains supply inventory matters, including preparing certain parts of the budget which fall under the Battalion Chief's division.
5. Supervises company; plans, organizes, and manages daily activities of company; ensures that company is properly trained and instructed in all related areas of fire fighting and rescue; ensures that company is thoroughly knowledgeable of all locations and pre-fire plans.

6. Maintains records and prepares reports; keeps daily log of station activities and runs made; maintains pre-fire plans and list/maps of hydrant, sprinkler #, standpipe, major structure, and street locations. Enters training records, fire hose records, and vehicle check off sheets. Enters Arkansas Fire Incident Report and EMS report; reports any recognized violations of fire codes and ordinances by citizens of the City. Reports to the Battalion Chief, verbally and manually; and enters in computer program, any repairs needed and made to facilities, apparatus, and equipment Fire Marshal office on inspections, surveys, and pre-fire plans. Supervises development of pre-fire plans and completion of post mortem reviews for all the crew; retrieves incident information from computer records, communicates information to appropriate persons.
7. Performs miscellaneous administrative duties; provides relief duty for Battalion Chief; testifies in court; assists with entry level and promotional tests; performs other administrative tasks as directed.
8. Tasks involve different and unrelated steps. The employee carries out instructions in written, oral, or diagram form.
9. Defines objectives, priorities, and deadlines. Plans and implements strategies, handles problems and deviations in accordance with instructions, policies, previous training, or accepted practices. Makes decisions regarding what needs to be done, often given major areas of uncertainty in approach, methodology, or interpretation.
10. Interacts with team members.
11. Ability to work overtime.
12. Regular and punctual attendance.
13. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 5 years related experience and/or training, and 4 years related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers,

clients, customers, and the general public. Ability to read, analyze, and understand common scientific and technical journals, financial reports, and legal documents; Ability to respond to complex or difficult inquiries or complaints from customers, regulatory agencies, or members of the business community.

### **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

### **CRITICAL THINKING SKILLS**

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Arkansas Drivers License or valid drivers license recognized by the State of Arkansas. Must maintain valid driver's license throughout duration of employment. Must have IFSAC Firefighter I & II, Driver Operator, Fire Officer I, Fire Officer II, Arkansas EMT-B, HAZMAT operations, Fire Service Instructor I

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **SOFTWARE SKILLS REQUIRED**

Intermediate: Contact Management, Database, Presentation/PowerPoint, Spreadsheet, Word Processing/Typing

Basic: 10-Key, Accounting, Alphanumeric Data Entry, Human Resources Systems, Payroll Systems, Programming Languages

### **INITIATIVE AND INGENUITY**

#### **SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

#### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

#### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of small organizational component and the organization's clientele.

### **MENTAL DEMAND**

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately directed. Activities covered by wide-ranging policies and courses of action, and generally directed as to execution and review. High order of analytical, interpretative, and/or constructive thinking in varied situations.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a moderate size group (8-15) of employees engaged in important, complex operations, consisting of employees in different classifications who perform a wide variety of duties.

Supervises the following departments:

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$150,000 to \$1,000,000.

## **ACCURACY**

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Very small. Job creates a monetary impact for the organization up to an annual level of \$100,000.

### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

## **PUBLIC CONTACT**

Regular contacts with patrons where the contacts are initiated by the employee. Involves both furnishing and obtaining information and, also, attempting to influence the decisions of those persons contacted. Contacts of considerable importance and of such nature, that failure to exercise proper

judgment may result in important tangible or intangible losses to the organization.

### **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

### **WORKING CONDITIONS**

Outside or inside working environment, wherein there are potential hazardous working conditions and life-threatening situations exist (fire, chemicals, electrical sources, heights, dangerous people, etc.) all the time per job duties and responsibilities.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to work near moving mechanical parts, work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions, wet or humid conditions, extreme cold, extreme heat, risk of electrical shock, work with explosives, risk of radiation, vibration; .The noise level in the work environment is usually very loud.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Highly repetitive, highly physical. Highly repetitive type work which requires the concentrated and non-diversified physical demands of the employee.

While performing the functions of this job, the employee is continuously required to use hands to finger, handle, or feel, reach with hands and arms, talk or hear, taste or smell; regularly required to stand, climb or balance; and frequently required to walk, stoop, kneel, crouch, or crawl; occasionally required to sit. The employee must occasionally lift and/or move more than 100 pounds; frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Two years experience with the Bryant Fire Department at the rank of Engineer. Extensive working knowledge of modern firefighting, emergency medical treatment, and rescue principles, practices, methods, and equipment. Thorough knowledge of hydrant, sprinkler, standpipe, major structure, and street locations and pre-fire plans. Thorough knowledge of job components and requirements of all subordinate positions on the shift. Thorough knowledge of all Fire Department rules and regulations. General knowledge of proper radio procedures. Ability to work under very stressful conditions for extended periods of time if necessary. Ability to establish a positive and

effective working relationship with supervisor, co-workers, and any other persons with whom the incumbent comes into contact. Ability to accept supervision and respond to constructive criticism in a pleasant, calm, unemotional and cooperative manner. Ability to obey all city rules and regulations, safety rules, and operating procedures. Ability to calmly function in tense and/or unpleasant situations as necessary. Ability to pass in-house physical agility.

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION TO ADD ENGINEER POSITION FOR THE FIRE DEPARTMENT TO  
THE COMPENSATION PLAN FOR THE CITY OF BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Engineer in the Fire Department.

**Section 2.** The salary range for the Engineer positions shall follow the most recently adopted step and grade system for the Fire department.

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney

# **City of Bryant - 2019 Fire - Engineer - Prop 2019 Job Description**

**Job Code:** 2000  
**Exempt:** No  
**Department:** Fire  
**Reports To** Fire Captain  
**Location:**  
**Date Prepared:** November 05, 2009  
**Date Revised:** January 10, 2019

## **GENERAL DESCRIPTION OF POSITION**

The incumbent is responsible to drive and operate emergency and other equipment in a safe and effective manner. Maintain all equipment in good working order. Ensure that all safety rules and regulations are followed. This position is responsible to perform job duties in an accurate manner in order to protect the life and property of the citizens of the City.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Safely deliver crew members and equipment to the scene of all types of emergencies.
2. Check all equipment, perform minor maintenance on the apparatus and equipment and record any apparatus maintenance problems.
3. Familiarity with buildings and streets in immediate coverage area and outlying areas of the City.
4. Mentoring and training of Driver/Operators and Firefighter. Required to maintain EMT status.
5. Operating the pumps and delivering water supply; aerial devices, and other equipment at working fires.
6. Perform recordkeeping and completion of computer forms for daily truck checks, time clock recording and all other required forms.
7. Public education and station tours on a daily basis.
8. Perform pump and hose test as scheduled.
9. Perform any other related duties as required or assigned.
10. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 12 to 18 months related

experience and/or training, and 12 to 18 months related management experience, or equivalent combination of education and experience.

### **COMMUNICATION SKILLS**

Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

### **CRITICAL THINKING SKILLS**

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Must possess a valid Arkansas Driver's License or equivalent and maintain throughout duration of employment. EMT, Firefighter I & II, Driver/Operator, and HazMat Operations

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **SOFTWARE SKILLS REQUIRED**

Basic: Database, Word Processing/Typing

### **INITIATIVE AND INGENUITY**

#### **SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

#### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work; may also occasionally assist in the planning of work assignments performed by others within a limited area of operation.

#### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of major importance which would have considerable effect on the final attainment of multiple major activities and the organization's projects of a large organization component and organization's clientele.

### **MENTAL DEMAND**

Close mental demand. Operations requiring close and continuous attention for control of operations. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately structured. Fairly broad activities using moderately structured procedures with only generally guided supervision. Interpolation of learned things in somewhat varied situations.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (1-3) of employees in the same or lower classification. Assigns and checks work; assists and instructs as required, but performs same work as those supervised, or closely related work, most of the time. Content of the work supervised is of a non-technical nature and does not vary in complexity to any great degree.

Supervises the following departments:

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for funds, building premises, inventory, or other property owned, controlled, or leased by the organization and, in addition, may have temporary custody and responsibility of patron property, which through carelessness, error, loss, theft, misappropriation, or similar action would result in very important monetary losses to the organization. The total value for the above would range from \$1,000,000 to \$10,000,000.

## **ACCURACY**

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Directed. Freedom to complete duties as defined by wide-ranging policies and precedents with mid to upper-level managerial oversight.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

## **PUBLIC CONTACT**

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

## **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs, plus frequent contact with senior level internal officials.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

## **WORKING CONDITIONS**

Outside or inside working environment, wherein there are potential hazardous working conditions and life-threatening situations exist (fire, chemicals, electrical sources, heights, dangerous people, etc.) all the time per job duties and responsibilities.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to work near moving mechanical parts, wet or humid conditions, extreme cold, risk of electrical shock; and frequently exposed to work in high, precarious places, outdoor weather conditions, extreme heat; occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, work with explosives, risk of radiation, vibration. The noise level in the work environment is usually very loud.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Highly repetitive, highly physical. Highly repetitive type work which requires the concentrated and non-diversified physical demands of the employee.

While performing the functions of this job, the employee is continuously required to talk or hear; frequently required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl; occasionally required to sit, taste or smell. The employee must occasionally lift and/or move more than 100 pounds; frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; peripheral vision; and depth perception.

## **ADDITIONAL INFORMATION**

Must have 18 months continuous service with the Bryant Fire Department

# Bryant Fire/Rescue

## 10 YEAR JESAP Based Pay Scale

Revised Copy

1/10/2019

Firefighter 15 - Positions

Year	Hourly Rate	24 Hour Shift		24 Hour Shift Overtime	24 Hour Shift Base Pay	Holiday Pay	24 Hour Yearly Pay
		Regular Base	Overtime				
Uncertified							
1	\$9.70	\$28,324.00	\$756.60		\$29,080.60	\$1,008.80	\$30,089.40
2	\$10.05	\$29,343.66	\$783.84		\$30,127.50	\$1,045.12	\$31,172.62
3	\$10.35	\$30,223.97	\$807.35		\$31,031.33	\$1,076.47	\$32,107.80
4	\$10.66	\$31,130.69	\$831.57		\$31,962.27	\$1,108.76	\$33,071.03
5	\$10.98	\$32,064.61	\$856.52		\$32,921.13	\$1,142.03	\$34,063.16
6	\$11.31	\$33,026.55	\$882.22		\$33,908.77	\$1,176.29	\$35,085.06
7	\$11.65	\$34,017.35	\$908.68		\$34,926.03	\$1,211.58	\$36,137.61
8	\$12.00	\$35,037.87	\$935.94		\$35,973.81	\$1,247.92	\$37,221.74
9	\$12.36	\$36,089.01	\$964.02		\$37,053.03	\$1,285.36	\$38,338.39
10	\$12.73	\$37,171.68	\$992.94		\$38,164.62	\$1,323.92	\$39,488.54
11	\$13.11	\$38,286.83	\$1,022.73		\$39,309.56	\$1,363.64	\$40,673.20

Engineer 15 - Positions

Year	Hourly Rate	24 Hour Shift		24 Hour Shift Overtime	24 Hour Shift Base Pay	Holiday Pay	24 Hour Yearly Pay
		Regular Base	Overtime				
1	\$13.19	\$38,514.80	\$1,028.82		\$39,543.62	\$1,371.76	\$40,915.38
2	\$13.40	\$39,131.04	\$1,045.28		\$40,176.32	\$1,393.71	\$41,570.03
3	\$13.62	\$39,757.13	\$1,062.01		\$40,819.14	\$1,416.01	\$42,235.15
4	\$13.83	\$40,393.25	\$1,079.00		\$41,472.25	\$1,438.66	\$42,910.91
5	\$14.05	\$41,039.54	\$1,096.26		\$42,135.80	\$1,461.68	\$43,597.48
6	\$14.28	\$41,696.17	\$1,113.80		\$42,809.97	\$1,485.07	\$44,295.04
7	\$14.51	\$42,363.31	\$1,131.62		\$43,484.93	\$1,508.83	\$45,003.76
8	\$14.74	\$43,041.12	\$1,149.73		\$44,169.85	\$1,532.97	\$45,723.82
9	\$14.98	\$43,729.78	\$1,168.12		\$44,867.91	\$1,557.50	\$46,455.41
10	\$15.22	\$44,429.46	\$1,186.81		\$45,568.27	\$1,582.42	\$47,198.69

Captain 12 - Positions

Year	Hourly Rate	24 Hour Shift		24 Hour Shift Overtime	24 Hour Shift Base Pay	Holiday Pay	24 Hour Yearly Pay
		Regular Base	Overtime				
1	\$15.67	\$45,762.34	\$1,222.42		\$46,984.76	\$1,629.89	\$48,614.65
2	\$15.91	\$46,448.78	\$1,240.76		\$47,689.53	\$1,654.34	\$49,343.87
3	\$16.15	\$47,145.51	\$1,259.37		\$48,404.88	\$1,679.16	\$50,084.03
4	\$16.39	\$47,852.69	\$1,278.26		\$49,130.95	\$1,704.34	\$50,835.29
5	\$16.63	\$48,570.48	\$1,297.43		\$49,867.91	\$1,729.91	\$51,597.82
6	\$16.88	\$49,299.04	\$1,316.89		\$50,615.93	\$1,755.86	\$52,371.79
7	\$17.14	\$50,038.52	\$1,336.65		\$51,375.17	\$1,782.19	\$53,157.36
8	\$17.39	\$50,789.10	\$1,356.70		\$52,145.80	\$1,808.93	\$53,954.72
9	\$17.65	\$51,550.94	\$1,377.05		\$52,927.98	\$1,836.06	\$54,764.05
10	\$17.92	\$52,324.20	\$1,397.70		\$53,721.90	\$1,863.60	\$55,585.51

Training-Captain 1 - Position

Year	Hourly Rate	8 Hour Shift		8 Hour Shift Overtime	8 Hour Shift Base Pay	Holiday Pay	8 Hour Yearly Pay
		Regular Base	Overtime				
1	\$22.60	\$47,008.00	\$0.00		\$47,008.00	\$2,350.40	\$49,358.40
2	\$22.94	\$47,713.12	\$0.00		\$47,713.12	\$2,385.66	\$50,098.78
3	\$23.28	\$48,428.82	\$0.00		\$48,428.82	\$2,421.44	\$50,850.26
4	\$23.63	\$49,155.25	\$0.00		\$49,155.25	\$2,457.76	\$51,613.01

Year	Hourly Rate	24 Hour Shift Regular Base	24 Hour Shift Overtime	24 Hour Shift Base Pay	Holiday Pay	24 Hour Yearly Pay
5	\$23.99	\$49,892.58	\$0.00	\$49,892.58	\$2,494.63	\$52,387.21
6	\$24.35	\$50,640.97	\$0.00	\$50,640.97	\$2,532.05	\$53,173.01
7	\$24.71	\$51,400.58	\$0.00	\$51,400.58	\$2,570.03	\$53,970.61
8	\$25.08	\$52,171.59	\$0.00	\$52,171.59	\$2,608.58	\$54,780.17
9	\$25.46	\$52,954.16	\$0.00	\$52,954.16	\$2,647.71	\$55,601.87
10	\$25.84	\$53,748.48	\$0.00	\$53,748.48	\$2,687.42	\$56,435.90

1.2% Annual **East Chief 3 - Positions**

Year	Hourly Rate	8 Hour Shift Regular Base	8 Hour Shift Overtime	8 Hour Shift Base Pay	Holiday Pay	8 Hour Yearly Pay
1	\$18.46	\$53,893.93	\$1,439.63	\$55,333.56	\$1,919.51	\$57,253.07
2	\$18.68	\$54,540.66	\$1,456.91	\$55,997.56	\$1,942.54	\$57,940.11
3	\$18.90	\$55,195.14	\$1,474.39	\$56,669.54	\$1,965.85	\$58,635.39
4	\$19.13	\$55,857.49	\$1,492.08	\$57,349.57	\$1,989.44	\$59,339.01
5	\$19.36	\$56,527.78	\$1,509.99	\$58,037.76	\$2,013.32	\$60,051.08
6	\$19.59	\$57,206.11	\$1,528.11	\$58,734.22	\$2,037.48	\$60,771.70
7	\$19.83	\$57,892.58	\$1,546.45	\$59,439.03	\$2,061.93	\$61,500.96
8	\$20.06	\$58,587.29	\$1,565.00	\$60,152.29	\$2,086.67	\$62,238.97
9	\$20.30	\$59,290.34	\$1,583.78	\$60,874.12	\$2,111.71	\$62,985.83
10	\$20.55	\$60,001.83	\$1,602.79	\$61,604.61	\$2,137.05	\$63,741.66

1% Annual **Asst. Chief 1 - Position**

Year	Hourly Rate	8 Hour Shift Regular Base	8 Hour Shift Overtime	8 Hour Shift Base Pay	Holiday Pay	8 Hour Yearly Pay
1	\$30.52	\$63,481.60	\$0.00	\$63,481.60	\$3,174.08	\$66,655.68
2	\$30.83	\$64,116.42	\$0.00	\$64,116.42	\$3,205.82	\$67,322.24
3	\$31.13	\$64,757.58	\$0.00	\$64,757.58	\$3,237.88	\$67,995.46
4	\$31.44	\$65,405.16	\$0.00	\$65,405.16	\$3,270.26	\$68,675.41
5	\$31.76	\$66,059.21	\$0.00	\$66,059.21	\$3,302.96	\$69,362.17
6	\$32.08	\$66,719.80	\$0.00	\$66,719.80	\$3,335.99	\$70,055.79
7	\$32.40	\$67,387.00	\$0.00	\$67,387.00	\$3,369.35	\$70,756.35
8	\$32.72	\$68,060.87	\$0.00	\$68,060.87	\$3,403.04	\$71,463.91
9	\$33.05	\$68,741.48	\$0.00	\$68,741.48	\$3,437.07	\$72,178.55
10	\$33.38	\$69,428.89	\$0.00	\$69,428.89	\$3,471.44	\$72,900.34

**Certified means obtaining IFSAC Firefighter I & II Certifications**

24 hour schedule would be based on 2920 hrs per year & 156 hrs. O.T.  
**Training Captain is a 40 hour per week position based on 2080 hrs per year & 0 hrs. of normally scheduled O.T.**  
**Assistant Chief is a 40 hour per week position based on 2080 hrs per year & 0 hrs. O.T.**  
 Newly hired employees will start at either the certified or uncertified Firefighter position. To start at the certified Firefighter position the newly hired Firefighter must have IFSAC Firefighter I & II certifications.  
 Any time an employee changes job positions they will start at 1st position for that Job Classification, with the exception of the Training Captain moving back to a regular Captain position.  
 Any employee that caps out in a position of 10 years, that employee will be paid an annual bonus in the amount of \$50.00 per year starting the 11th year, with a maximum bonus not to exceed 20 years and/or \$1,000.00.

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR DIRECTOR OF INFORMATION TECHNOLOGY FOR  
THE CITY OF BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Director of Information Technology.

**Section 2.** The salary range for the Director of Information Technology position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the position:

Minimum	Midpoint	Maximum
\$58,617	\$73,271	\$87,926

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, **2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney



# City of Bryant - 2019

## Director of Information Technology

### Job Description

**Exempt:** Yes  
**Department:** Information Technology  
**Reports To** Mayor  
**Location:**  
**Date Prepared:** November 05, 2009  
**Date Revised:** January 10, 2019

#### **GENERAL DESCRIPTION OF POSITION**

This is a professional Administrative Staff position responsible for the overall direction of the Information Technology department to plan, organize, staff, direct and control all activities of the department. Manage all aspects of the City's electronic network and computer systems. Develop a department that advises, maintains and supports the electronic business functions of the other City operations. Responsive internal customer service and consulting support for software and hardware acquisitions for the organization.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Maintain the integrity of the City's information technology activities.
2. Plan long-range goals, objectives, organizational structure and overall direction of the department.
3. Supervise and evaluate departmental personnel; monitor and inspect work in progress to ensure continuity and timely completion.
4. Monitor, review and communicate the implementation of the department's strategic plans.
5. Evaluate new technical developments in view of organizational plans and objectives.
6. Direct training and development of the departmental staff.
7. Participate in organizational management programs to encourage continuous improvement.
8. Maintain and upgrade professional knowledge and skills.
9. Participate in planning for both building level and city-wide technology applications. Serve as the primary resource person for the use of technology in their departments.
10. Coordinate the purchase of hardware and software in the city.
11. Perform/supervise the installation and maintenance of all hardware and software in the city. Install systems in accordance with accepted procedures and best practices.
12. Plan and implement a program for periodic replacement of computer hardware when it becomes outdated or obsolete.
13. Develop and maintain procedures for inventory and tracking of computer hardware.

14. Develop and recommend a yearly technology program budget to the Mayor.
15. Make personnel recommendations to the Superintendent as needed to support the needs of the technology program.
16. Serve as a resource person for central office computer applications, including financial programs, as needed.
17. Maintain and administer computer networks and related computing environments including computer hardware, systems software, applications software, and all configurations.
18. Perform data backups and disaster recovery operations.
19. Diagnose, troubleshoot, and resolve hardware, software, or other network and system problems, and replace defective components when necessary.
20. Plan, coordinate, and implement network security measures to protect data, software, and hardware.
21. Implement and provide technical support for voice services and equipment, such as private branch exchange, voice mail system, and telecom system.
22. Coordinate with vendors and with district personnel to facilitate purchases.
23. Coordinate with Contractors/Consultants on district projects involving technology.
24. Verify district technology documentation is accurate and up to date and respond to all internal and external issues identified through IT audits.
25. Other duties as assigned by the Mayor or that are customarily a part of this job.
26. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Technical degree required in such disciplines as Computer Engineering, CPA, etc, plus 6 years related experience and/or training, and 3 years related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read, analyze, and understand common scientific and technical journals, financial reports, and legal documents; Ability to respond to complex or difficult inquiries or complaints from customers, regulatory agencies, or members of the business community.

## **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

## **CRITICAL THINKING SKILLS**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

demonstrated proficiency with computers and programs associated with the position.  
Previous technology experience with supervisory experience preferred.  
associates degree (two year college or technical school) in an IT related field

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Bachelors degree (four year university) in Information Technology related field.

## **SOFTWARE SKILLS REQUIRED**

Intermediate: Contact Management, Presentation/PowerPoint, Spreadsheet  
Basic: Accounting, Human Resources Systems, Payroll Systems, Programming Languages, Word Processing/Typing

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under administrative direction, setting up own standard of performance. Virtually self-supervising. Reports to senior management of the organization.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of large organizational component and the organization's clientele.

## **MENTAL DEMAND**

Highly intense mental demand. Continual involvement with strategic and operational management functions which relate to both the short-term and long-term time periods.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

General oversight. Activities covered by general organizational philosophy and objectives. Solving problems in novel, non-recurring or swiftly changing situations in which the approach is not fully defined. Guidance by top executive officer or business owner.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (3-7) of employees, usually of lower classifications. Assigns and checks work; assists and instructs as required and performs same work as those supervised, or closely

related work, a portion of the time. Content of the work supervised is of non-technical nature, but presents numerous situations to which policies and precedents must be interpreted and applied.

Supervises the following departments: IT Department

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for funds, building premises, inventory, or other property owned, controlled, or leased by the organization and, in addition, may have temporary custody and responsibility of patron property, which through carelessness, error, loss, theft, misappropriation, or similar action would result in very important monetary losses to the organization. The total value for the above would range from \$1,000,000 to \$10,000,000.

### **ACCURACY**

Probable errors would normally not be detected in succeeding operations and may have serious effects in relationships with patrons and/or with the operations of other segments of the organization. Frequent possibilities of error would exist at all times, since the above mentioned areas are inherent in the job.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Oversight. High level of freedom to complete the duties of the position and guided by broad policy with oversight by president, elected official, etc

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Medium. Job creates a monetary impact for the organization from \$1mm to \$10mm.

#### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

### **PUBLIC CONTACT**

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

### **EMPLOYEE CONTACT**

Continuous contacts frequently involving difficult negotiations which require a well-developed sense of strategy and timing. Involves contacts with senior level internal officials.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Computer senior software programming, debug problem detection, database analyst ii, network development, and senior project manager.

### **WORKING CONDITIONS**

Somewhat disagreeable working conditions. Continuously exposed to one or two elements such as

noise, intermittent standing, walking; and occasional pushing, carrying, or lifting.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to work in high, precarious places, fumes or airborne particles, outdoor weather conditions, risk of electrical shock. The noise level in the work environment is usually moderate.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Semi-repetitive, low physical. Semi-repetitive type work which requires periods of concentration for varied time cycles as prescribed by the tasks.

While performing the functions of this job, the employee is regularly required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, talk or hear; occasionally required to climb or balance, stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 100 pounds; frequently lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision; color vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Not indicated.

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR SYSTEM ADMINISTRATOR FOR THE CITY OF  
BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of System Administrator.

**Section 2.** The salary range for the System Administrator position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the position:

Minimum	Midpoint	Maximum
\$46,048	\$57,560	\$69,073

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, **2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney



# City of Bryant - 2019

## Systems Administrator

### Job Description

**Job Code:** 1000  
**Exempt:** Yes  
**Department:** Information Technology  
**Reports To** Mayor  
**Location:** City Hall  
**Date Prepared:** November 05, 2009  
**Date Revised:** January 16, 2019

#### **GENERAL DESCRIPTION OF POSITION**

This is a professional Administrative Staff position responsible for the overall direction of the Information Technology department. Leads efforts to plan, organize, and direct all activities of the department. Manages all aspects of the City's electronic network and computer systems. Responsive internal customer service and consulting support for software and hardware acquisitions for the organization. Reports directly to the Mayor but is responsible for building strong, responsive working relationships with all departments.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Manages the day to day operations of the City of Bryant computers by monitoring systems performance, configuration, maintenance, and repair. Ensures that records of system downtime and equipment inventory are properly maintained. Applies revisions to host system firmware and software.
2. Project long-range goals, objectives, organizational structure and overall direction of the department.
3. Ensure timely completion of work by developing an effective trouble ticket tracking process. Ensure "helpdesk" type requests are prioritized and managed effectively for all departments.
4. Monitor, review and communicate the implementation of the department's strategic plans.
5. Evaluate new technical developments in view of organizational plans and objectives making suggestions to senior level management.
6. Coordinate and facilitate consultation with management and staff to define system requirements for technology implementations.
7. Responsible for upkeep, configuration and operation of City wide computer systems and technology. Manages on-site WIFI connections.
8. Develops procedures to maintain security and protect systems from unauthorized use, acts of nature and user abuse.
9. Ensure IT system operation adheres to applicable laws and regulations.
10. Promote and oversee strategic relationship between IT Department resources, vendors and Departments.

11. Work closely with Mayor and Department Heads to develop IT operations budget and ensures operations meet approved budget levels.
12. Stays current with technological developments in systems administration technology and recommends ways for the City of Bryant to take advantage of new technology.
13. Manages the data center and computer host systems including hardware, software and equipment such as air-conditioning systems, UPS (uninterrupted power system) and fire protection.
14. Responsible for maintaining the organizations work-flows.
15. Other duties as assigned by the Mayor.
16. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 4 years related experience and/or training, and 19 to 23 months related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read, analyze, and understand common scientific and technical journals, financial reports, and legal documents; Ability to respond to complex or difficult inquiries or complaints from customers, regulatory agencies, or members of the business community.

## **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

## **CRITICAL THINKING SKILLS**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Documentation of training in network design etc.

Certification/experience equivalent to a two year technical degree

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Bachelors degree in Information Technology or a related field.

## **SOFTWARE SKILLS REQUIRED**

Advanced: Contact Management, Database, Presentation/PowerPoint, Programming Languages, Spreadsheet, Word Processing/Typing

Basic: 10-Key, Accounting, Alphanumeric Data Entry, Human Resources Systems, Payroll Systems

### **INITIATIVE AND INGENUITY**

#### **SUPERVISION RECEIVED**

Under administrative direction, setting up own standard of performance. Virtually self-supervising. Reports to senior management of the organization.

#### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

#### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of major importance which would have considerable effect on the final attainment of multiple major activities and the organization's projects of a large organization component and organization's clientele.

### **MENTAL DEMAND**

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

Oversight. Activities covered by expansive policies and objectives, and oversight as to execution and review. High order of analytical, interpretative, and constructive thinking in varied situations covering multiple areas of the organization.

### **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (1-3) of employees in the same or lower classification. Assigns and checks work; assists and instructs as required, but performs same work as those supervised, or closely related work, most of the time. Content of the work supervised is of a non-technical nature and does not vary in complexity to any great degree.

Supervises the following departments: Information Technology

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for funds, building premises, inventory, or other property owned or leased by the organization and, in addition, may have temporary custody and responsibility of property, which through carelessness, error, loss, theft, misappropriation, or similar action would result in very important monetary losses to the organization. The total value for the above range from \$10,000,000 to \$25,000,000.

## **ACCURACY**

Probable errors would not likely be detected until they reached another department, office or patron, and would then require considerable time and effort to correct the situation. Frequently, possibility of error that would affect the organization's prestige and relationship with the public to a limited extent, but where succeeding operations or supervision would normally preclude the possibility of a serious situation arising as a result of the error or decision.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Moderately directed. Freedom to act is given by upper level management guided by general policies and objectives that are reviewed by top management.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

Small. Job creates a monetary impact for the organization from \$100,000 to \$1mm.

### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

## **PUBLIC CONTACT**

Occasional contacts with patrons on routine matters.

## **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular personal computer support, technical help, and/or basic software support, database analysis, level I technician, project coordination, installation and help desk.

## **WORKING CONDITIONS**

Periodically exposed to such elements as noise, intermittent standing, walking, occasionally pushing, carrying, or lifting; but none are present to the extent of being disagreeable.

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to work in high, precarious places, outdoor weather conditions, risk of electrical shock. The noise level in the work environment is usually moderate.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an

employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, talk or hear; and occasionally required to climb or balance, stoop, kneel, crouch, or crawl, taste or smell. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision; color vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Operation of Systems in Place Require Knowledge Of Include:

- ? Windows 2008R2 Active Directory using Replicating Domain Controllers
- ? VMWare and All Tools
- ? MPLS and Fiber Data Connectivity
- ? VLAN Layer 2 Switches and Routers
- ? Windows XP, Vista, 7, 8, MAC OS X, iOS, Android, Chrome OS, etc
- ? NAS, iSCSI, Stateful Packet Firewalls
- ? Remote Access Servers
- ? Mobile Device Management
- ? Virtual Cloud Replication
- ? Voip Poe Hosted Services
- ? SQL Servers, 2010, 2008, 2005

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR EQUIPMENT OPERATOR I FOR THE CITY OF  
BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Equipment Operator I.

**Section 2.** The salary range for the Equipment Operator I position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the position:

Minimum	Midpoint	Maximum
\$22,796	\$28,495	\$31,194

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, **2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney



# City of Bryant - 2019 Equipment Operator 1 - Proposed 2019 Job Description

**Job Code:** 0000  
**Exempt:** No  
**Department:** Street  
**Reports To:** Street Superintendent  
**Location:** Street Department  
**Date Prepared:** October 20, 2008  
**Date Revised:** September 17, 2018

## **GENERAL DESCRIPTION OF POSITION**

Manual labor (semi-skilled and unskilled) performing general, road, sidewalk, and ground maintenance. Work is performed under direct supervision of a Field Supervisor or lead worker.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Performs road and street maintenance (i.e. asphalt patching, concrete patching, sidewalk installation).
2. Performs ground and lawn maintenance, including, but not limited to, landscaping, weed-eating, roadside mowing, ditch and swale clearing, drainage facilities cleaning.
3. Operates simple tools, electrical tools, and light-medium heavy equipment in order to perform duties.
4. Performs tree trimming.
5. Makes minor adjustments to equipment.
6. Performs duties of a flagman.
7. Paints traffic control lines.
8. Installs pavement markers.
9. Recognizes and reports safety issues to direct supervisor.
10. Ability to work overtime.
11. Ability to arrive on time and work 10 hour days.
12. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Mental alertness and adaptability to office and field area work routines. Equivalent to four years high school or GED, with particular emphasis during high school in office skills, shop skills, or others, plus 0 to 6 months related experience and/or training, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

## **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply and divide numbers. Ability to perform these mathematical skills using money and other forms of measurement.

## **CRITICAL THINKING SKILLS**

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Must possess a valid State of Arkansas Commercial Driver's License Class B by date of hire or the ability to obtain minimum of Class B Commercial Driver's License within 6 months of hire date.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Class B Commercial Drivers License

## **SOFTWARE SKILLS REQUIRED**

Not indicated.

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

### **PLANNING**

Limited responsibility with regard to specific assignments in planning time, method, manner, and/or sequence of performance of own work operations.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and which would not only affect the operating efficiency of the individual involved, but would also affect the work operations of other employees and/or clientele to a slight degree.

## **MENTAL DEMAND**

Moderate mental demand. Operations requiring almost continuous attention, but work is sufficiently repetitive that a habit cycle is formed; operations requiring intermittent directed thinking to determine or select materials, equipment or operations where variable sequences may be selected by the

employee.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately repetitive. Activities with slight variation using a definite set of processes or directions with some degree of supervision. Choice of learned things in situations which conform to clearly established patterns and modes.

### **RESPONSIBILITY FOR WORK OF OTHERS**

Responsibility for work of others: Not indicated.

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for property where carelessness or error would result in only minor damage or minor monetary loss. Almost continuous care and attention is required when handling this property in order to prevent loss.

### **ACCURACY**

Probable errors of internal scope should ordinarily be detected within the department or office in which they occur, but may affect the work of others within the unit, requiring additional expenditure of time to trace errors and make all necessary corrections. Errors would require a moderate amount of time to correct.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Standardized. Accepted processes covered by well-defined standardized policies and procedures with supervisory review.

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

#### **IMPACT ON END RESULTS**

Minimal impact. Job is focused on non-supervisory decision making activities and has minor impact on the organization's end results.

### **PUBLIC CONTACT**

Occasional routine contacts with persons outside the organization. This would include contacts with suppliers, mail service, etc.

### **EMPLOYEE CONTACT**

Contacts of considerable importance within the department or office, such as those required in coordination of effort, or frequent contacts with other departments or offices, generally in normal course of performing duties. Requires tact in discussing problems and presenting data and making recommendations, but responsibility for action and decision reverts to others.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

## **WORKING CONDITIONS**

Outside working environment, wherein there are extremely disagreeable working conditions most of the time (e.g. Hot mix paving in constant sun).

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions, wet or humid conditions, extreme cold, extreme heat; frequently exposed to work near moving mechanical parts; and occasionally exposed to work in high, precarious places, risk of electrical shock, vibration. The noise level in the work environment is usually loud.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to use hands to finger, handle, or feel, climb or balance; and frequently required to stand, walk, sit, reach with hands and arms, stoop, kneel, crouch, or crawl, talk or hear; occasionally required to taste or smell. The employee must occasionally lift and/or move more than 100 pounds; frequently lift and/or move up to 50 pounds; regularly lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

## **ADDITIONAL INFORMATION**

Emergency Response Statement:

Every City employee has emergency response responsibilities, though not every position will require routine assignments during an emergency event. All employees are subject to recall around the clock for emergency response operations, which may require irregular work hours, work at locations other than the normal work location, and may include duties other than those specified in the employee's official job description. Assignments in support of emergency operations may be extensive in nature, with little advance notice, and may require employees to relocate to emergency sites with physically and operationally challenging conditions

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR EQUIPMENT OPERATOR II FOR THE CITY OF  
BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Equipment Operator II.

**Section 2.** The salary range for the Equipment Operator II position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the position:

Minimum	Midpoint	Maximum
\$24,053	\$30,066	\$36,079

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, **2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney



# City of Bryant - 2019 Equipment Operator II - Proposed 2019 Job Description

**Job Code:** 0000  
**Exempt:** No  
**Department:** Street  
**Reports To:** Street Superintendent  
**Location:** Street Department  
**Date Prepared:** October 20, 2008  
**Date Revised:** September 17, 2018

## **GENERAL DESCRIPTION OF POSITION**

Skilled in the operation of intermediate and complex construction equipment. Duties also include the performance of manual laboring tasks

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Serves as primary operator of simple to moderately complex machinery and equipment, in all phases of road, street, sidewalk, drainage structures and swale construction and maintenance.
2. Operates lawn mowers (40 horsepower and above), tractor-bush hogs, clam trucks, small dump trucks, and other equipment as assigned.
3. Loads and off-loads materials, supplies, and equipment.
4. Performs routine maintenance, adjustments, and minor repairs on equipment.
5. Operates a variety of manual and power tools.
6. Assists traffic control duties (road closing and detour) by setting up work zones.
7. May be assigned manual laboring, repair or construction tasks when not operating equipment.
8. Keeps records and submits reports on work performed, as required.
9. Ability to work 10-hour days.
10. Ability to work overtime.
11. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Mental alertness and adaptability to office and field area work routines. Equivalent to four years high school or GED, with particular emphasis during high school in office skills, shop skills, or others, plus 12 to 18 months related experience and/or training, or equivalent combination of education and

experience.

### **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to prepare and interpret bar graphs.

### **CRITICAL THINKING SKILLS**

Ability to use common sense understanding in order to carry out detailed written or oral instructions. Ability to deal with problems involving a few known variables in situations of a routine nature.

### **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Must possess a valid State of Arkansas Commercial Driver's License Class B license

### **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

Not indicated.

### **SOFTWARE SKILLS REQUIRED**

Not indicated.

### **INITIATIVE AND INGENUITY**

#### **SUPERVISION RECEIVED**

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

#### **PLANNING**

Limited responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work operations.

#### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

### **MENTAL DEMAND**

Moderate mental demand. Operations requiring almost continuous attention, but work is sufficiently repetitive that a habit cycle is formed; operations requiring intermittent directed thinking to determine or select materials, equipment or operations where variable sequences may be selected by the employee.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Moderately structured. Fairly broad activities using moderately structured procedures with only generally guided supervision. Interpolation of learned things in somewhat varied situations.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (1-3) of employees in the same or lower classification. Assigns and checks work; assists and instructs as required, but performs same work as those supervised, or closely related work, most of the time. Content of the work supervised is of a non-technical nature and does not vary in complexity to any great degree.

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Regularly responsible for property where carelessness or error would result in only minor damage or minor monetary loss. Almost continuous care and attention is required when handling this property in order to prevent loss.

## **ACCURACY**

Probable errors of internal scope should ordinarily be detected within the department or office in which they occur, but may affect the work of others within the unit, requiring additional expenditure of time to trace errors and make all necessary corrections. Errors would require a moderate amount of time to correct.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Standardized. Accepted processes covered by well-defined standardized policies and procedures with supervisory review.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

### **IMPACT ON END RESULTS**

Modest impact. Job has some impact on the organizations end results, but still from an indirect level. Provides assistance and support services that facilitates decision making by others.

## **PUBLIC CONTACT**

Occasional routine contacts with persons outside the organization. This would include contacts with suppliers, mail service, etc.

## **EMPLOYEE CONTACT**

Contacts of considerable importance within the department or office, such as those required in coordination of effort, or frequent contacts with other departments or offices, generally in normal course of performing duties. Requires tact in discussing problems and presenting data and making

recommendations, but responsibility for action and decision reverts to others.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, driver's license/cdl, etc.)

### **WORKING CONDITIONS**

Outside working environment, wherein there are extremely disagreeable working conditions most of the time (e.g. Hot mix paving in constant sun).

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to work near moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions, wet or humid conditions, extreme cold, extreme heat; occasionally exposed to work in high, precarious places, risk of electrical shock, vibration. The noise level in the work environment is usually loud.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is frequently required to stand, walk, sit, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, talk or hear; occasionally required to taste or smell. The employee must occasionally lift and/or move more than 100 pounds; regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

Every City employee has emergency response responsibilities, though not every position will require routine assignments during an emergency event. All employees are subject to recall around the clock for emergency response operations, which may require irregular work hours, work at locations other than the normal work location, and may include duties other than those specified in the employee's official job description. Assignments in support of emergency operations may be extensive in nature, with little advance notice, and may require employees to relocate to emergency sites with physically and operationally challenging conditions.

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR EQUIPMENT OPERATOR III FOR THE CITY OF  
BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Equipment Operator III.

**Section 2.** The salary range for the Equipment Operator III position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the position:

Minimum	Midpoint	Maximum
\$34,108	\$42,635	\$51,162

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, **2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney



# City of Bryant - 2019

## Equipment Operator III - Proposed 2019

### Job Description

**Job Code:** 0000  
**Exempt:** No  
**Department:** Street  
**Reports To:** Superintendent - Foreman  
**Location:** Street Department  
**Date Prepared:** November 04, 2008  
**Date Revised:** September 17, 2018

#### **GENERAL DESCRIPTION OF POSITION**

Skilled in the operation of heavy, intermediate and complex construction equipment. Duties also include the performance of manual laboring tasks.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Operates machinery and equipment, in all phases of road, street, sidewalk, drainage structures and swale construction and maintenance.
2. Duties also include operating wheeled excavator, walking excavator, track hoe, tractor-bush hog, back hoe, loader, bulldozer, dump trailer, tandem and tri-axle dump trucks, and tractor-trailer with lowboy, etc.
3. Performs routine maintenance and service work on equipment operated.
4. Load any equipment and chain on to lowboy and haul with tractor-trailer safely to any location needed.
5. Load trailer with different materials, including bank run shell, dirt, debris, and/or metal and haul with tractor-trailer safely to any location needed.
6. Lay out and shoot line and grade on any swale or pipe work.
7. Survey drainage problems.
8. Implements and coordinates traffic control at job sites.
9. Investigates citizen drainage, street and/or ROW complaints and makes recommendations to supervisor.
10. Provides written daily reports to supervisor.
11. Maintains street lights.
12. Ability to perform surveys of right of way limits.
13. Ability to work 10-hour days
14. Ability to work overtime.

15. Act as crew leader.

16. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

High school or GED, plus specialized schooling and/or on the job education in a specific skill area; e.g. data processing, clerical/administrative, equipment operation, etc, plus 4 years related experience and/or training, and 7 to 11 months related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization.

## **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

## **CRITICAL THINKING SKILLS**

Ability to solve practical problems and deal with a variety of known variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, or diagram formats.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Must possess a valid State of Arkansas Class B Commercial Driver's License.

## **PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS**

A State of Arkansas Class A Commercial Driver's License is preferred.

## **SOFTWARE SKILLS REQUIRED**

Basic: Word Processing/Typing

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under general supervision where standard practice enables the employee to proceed alone on routine work, referring all questionable cases to supervisor.

## **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the work operations of a group of employees, all performing basically the same type of work.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance; the latter of which would affect the work operations of other employees and/or clientele to a moderate degree.

### **MENTAL DEMAND**

Very close mental demand. Operations requiring very close and continuous attention for control of operations which require a high degree of coordination or immediate response. Operations requiring intermittent direct thinking to determine or select the most applicable way of handling situations regarding the organization's administration and operations; also to determine or select material and equipment where highly variable sequences are involved.

### **ANALYTICAL ABILITY / PROBLEM SOLVING**

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

### **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a small group (3-7) of employees, usually of lower classifications. Assigns and checks work; assists and instructs as required and performs same work as those supervised, or closely related work, a portion of the time. Content of the work supervised is of non-technical nature, but presents numerous situations to which policies and precedents must be interpreted and applied.

### **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$5,000 to \$150,000.

### **ACCURACY**

Probable errors of internal and external scope would have a moderate effect on the operational efficiency of the organizational component concerned. Errors might possibly go undetected for a considerable period of time, thereby creating an inaccurate picture of an existing situation. Could cause further errors, losses, or embarrassment to the organization. The possibility for error is always present due to requirements of the job.

### **ACCOUNTABILITY**

#### **FREEDOM TO ACT**

Standardized. Accepted processes covered by well-defined standardized policies and procedures with supervisory review.

#### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities.

Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

### **PUBLIC CONTACT**

Frequent contacts with general public, patrons, or other outside representatives, wherein the manner of handling these contacts has a bearing on the organization's position and operation.

### **EMPLOYEE CONTACT**

Contacts of considerable importance within the department or office, such as those required in coordination of effort, or frequent contacts with other departments or offices, generally in normal course of performing duties. Requires tact in discussing problems and presenting data and making recommendations, but responsibility for action and decision reverts to others.

### **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of highly complex machines and equipment; specialized or advanced software programs.

### **WORKING CONDITIONS**

Outside or inside working environment, wherein there are potential hazardous working conditions and life-threatening situations exist (fire, chemicals, electrical sources, heights, dangerous people, etc.) all the time per job duties and responsibilities.

### **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to work near moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions; occasionally exposed to work in high, precarious places, wet or humid conditions, risk of electrical shock, vibration. The noise level in the work environment is usually loud.

### **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to walk, sit, use hands to finger, handle, or feel, reach with hands and arms, stoop, kneel, crouch, or crawl, talk or hear; and frequently required to stand, climb or balance; occasionally required to taste or smell. The employee must occasionally lift and/or move more than 100 pounds; frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

## **ADDITIONAL INFORMATION**

### **Emergency Response Statement:**

Every City employee has emergency response responsibilities, though not every position will require routine assignments during an emergency event. All employees are subject to recall around the clock for emergency response operations, which may require irregular work hours, work at locations other than the normal work location, and may include duties other than those specified in the employee's official job description. Assignments in support of emergency operations may be extensive in nature, with little advance notice, and may require employees to relocate to emergency sites with physically and operationally challenging conditions.

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**RESOLUTION REGARDING AN UPDATED POSITION DESCRIPTION AND  
COMPENSATION PLAN FOR FIELD SUPERVISOR FOR THE CITY OF BRYANT**

**WHEREAS**, The City Council of the City of Bryant desires to adopt the updated position description and compensation plan for said position;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1.** The City Council of the City of Bryant hereby adopts the attached position description for the position of Field Supervisor.

**Section 2.** The salary range for the Field Supervisor position shall fall within the range suggested by the most recently adopted JESAP study. The 2019 adopted JESAP study suggests the following salary range for the position:

Minimum	Midpoint	Maximum
\$38,507	\$48,134	\$57,761

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**

**APPROVED:**

\_\_\_\_\_  
Allen E. Scott, Mayor

**ATTEST:**

Approved as to Form:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney

# **City of Bryant - 2019 Field Supervisor - Proposed 2019 Job Description**

**Job Code:** 0000  
**Exempt:** No  
**Department:** Street  
**Reports To:** Superintendent  
**Location:** Street Department  
**Date Prepared:** October 20, 2008  
**Date Revised:** September 26, 2018

## **GENERAL DESCRIPTION OF POSITION**

Performs supervisory field work overseeing crews related to the operation and maintenance of assigned area of responsibility, including coordinating and evaluating the work of crews

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

1. Supervises field crews to ensure that work is carried out and completed effectively, timely, and safely.
2. Plans daily work and ensures the availability of equipment, materials, and personnel needed to accomplish work in the field.
3. Ensures that field work is carried out according to work orders, plans, specifications, procedures and directives.
4. Communicates clearly and directly with crew members with respect to performance expectations, productivity, and accountability.
5. Ensures that all vehicles, equipment and tools are in workable and safe condition.
6. Ensures regular inspection and scheduling of vehicles and equipment for maintenance with mechanic.
7. Performs basic administrative duties including memos, reports, daily logs and electronic correspondence.
8. Ability to work 10 hour day.
9. Design, set-up and maintenance of traffic for road closures and detours (PW Streets Division).
10. Regular and punctual attendance.
11. Ensures safety of the assigned personnel and workplace in compliance with mandated federal and state governmental regulations.
12. Investigates accidents and/or problems associated with in assigned work area.
13. Receives and investigates complaints and instructs new employees in safe and efficient procedures and methods.

14. Provides technical guidance to resolve problems as needed.
15. During periods of staff shortages, will be required to participate in activities of the crew.
16. Ability to work overtime.
17. Perform any other related duties as required or assigned.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## **EDUCATION AND EXPERIENCE**

Knowledge of a specialized field (however acquired), such as basic accounting, computer, etc. Equivalent of four years in high school, plus night, trade extension, or correspondence school specialized training, equal to two years of college, plus 5 years related experience and/or training, and 3 years related management experience, or equivalent combination of education and experience.

## **COMMUNICATION SKILLS**

Ability to read a limited number of words and recognize similarities and differences between words and between series of numbers; Ability to write and speak simple sentences as a means for basic communication. Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence. Ability to read and understand documents such as policy manuals, safety rules, operating and maintenance instructions, and procedure manuals; Ability to write routine reports and correspondence. Ability to effectively communicate information and respond to questions in person-to-person and small group situations with customers, clients, general public and other employees of the organization. Ability to read, analyze, and understand general business/company related articles and professional journals; Ability to speak effectively before groups of customers or employees. Ability to write reports, business correspondence, and policy/procedure manuals; Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

## **MATHEMATICAL SKILLS**

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts such as fractions, ratios, and proportions to practical situations.

## **CRITICAL THINKING SKILLS**

Ability to utilize common sense understanding in order to carry out written, oral or diagrammed instructions. Ability to deal with problems involving several known variables in situations of a routine nature.

## **REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**

Must possess a valid State of Arkansas Class B Commercial Driver's License. May be required to obtain a hazmat and/or tanker endorsement and/or a Class A Commercial Driver's License.

Public Works (Street Division) - Must possess current certificate of completion for Intermediate Maintenance of Traffic Training within 1 year of employment.

## **SOFTWARE SKILLS REQUIRED**

Basic: 10-Key, Contact Management, Database, Word Processing/Typing

## **INITIATIVE AND INGENUITY**

### **SUPERVISION RECEIVED**

Under direction where a definite objective is set up and the employee plans and arranges own work, referring only unusual cases to supervisor.

### **PLANNING**

Considerable responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work, in addition, the organization and delegation of work operations for a group of employees engaged in widely diversified activities.

### **DECISION MAKING**

Performs work operations which permit frequent opportunity for decision-making of minor importance and also frequent opportunity for decision-making of major importance, either of which would affect the work operations of large organizational component and the organization's clientele.

## **MENTAL DEMAND**

Moderate mental demand. Operations requiring almost continuous attention, but work is sufficiently repetitive that a habit cycle is formed; operations requiring intermittent directed thinking to determine or select materials, equipment or operations where variable sequences may be selected by the employee.

## **ANALYTICAL ABILITY / PROBLEM SOLVING**

Directed. Supervisory and/or professional skills using structured practices or policies and directed as to execution and review. Interpolation of learned things in moderately varied situations where reasoning and decision-making are essential.

## **RESPONSIBILITY FOR WORK OF OTHERS**

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include but not limited to interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

Supervises a moderate size group (8-15) of employees engaged in important, complex operations, consisting of employees in different classifications who perform a wide variety of duties.

## **RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT**

Occasionally responsible for organization's property where carelessness, error, or misappropriation would result in moderate damage or moderate monetary loss to the organization. The total value for the above would range from \$5,000 to \$150,000.

## **ACCURACY**

Probable errors of internal and external scope would have a moderate effect on the operational efficiency of the organizational component concerned. Errors might possibly go undetected for a considerable period of time, thereby creating an inaccurate picture of an existing situation. Could cause further errors, losses, or embarrassment to the organization. The possibility for error is always present due to requirements of the job.

## **ACCOUNTABILITY**

### **FREEDOM TO ACT**

Generally controlled. General processes covered by established policies and standards with supervisory oversight.

### **ANNUAL MONETARY IMPACT**

The amount of annual dollars generated based on the job's essential duties / responsibilities. Examples would include direct dollar generation, departmental budget, proper handling of organization funds, expense control, savings from new techniques or reduction in manpower.

None. Job does not create any dollar monetary impact for the organization.

### **IMPACT ON END RESULTS**

Moderate impact. Job has a definite impact on the organization's end results. Participates with others in taking action for a department and/or total organization.

## **PUBLIC CONTACT**

Regular contacts with patrons, either within the office or in the field. May also involve occasional self-initiated contacts to patrons. Lack of tact and judgment may result in a limited type of problem for the organization.

## **EMPLOYEE CONTACT**

Contacts with other departments or offices and also frequently with individuals in middle level positions; consulting on problems which necessitate judgment and tact in presentation to obtain cooperation or approval of action to be taken. Also, important contacts with associates as required in advanced supervisory jobs.

## **USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**

Regular use of highly complex machines and equipment; specialized or advanced software programs.

## **WORKING CONDITIONS**

Outside working environment, wherein there are extremely disagreeable working conditions most of the time (e.g. Hot mix paving in constant sun).

## **ENVIRONMENTAL CONDITIONS**

The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to work near moving mechanical parts, fumes or airborne particles, outdoor weather conditions, wet or humid conditions, extreme cold, extreme heat; frequently exposed to toxic or caustic chemicals; and occasionally exposed to work in high, precarious places, risk of electrical shock, vibration. The noise level in the work environment is usually loud.

## **PHYSICAL ACTIVITIES**

The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

Moderate diversity, moderately physical. Work activities which allow for a moderate amount of diversity in the performance of tasks which requires somewhat diversified physical demands of the employee.

While performing the functions of this job, the employee is regularly required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, talk or hear; and frequently required to climb or balance, stoop, kneel, crouch, or crawl; occasionally required to sit, taste or smell. The employee must occasionally lift and/or move more than 100 pounds; frequently lift and/or move up to 100 pounds; regularly lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

### **ADDITIONAL INFORMATION**

#### **Emergency Response Statement:**

Every City employee has emergency response responsibilities, though not every position will require routine assignments during an emergency event. All employees are subject to recall around the clock for emergency response operations, which may require irregular work hours, work at locations other than the normal work location, and may include duties other than those specified in the employee's official job description. Assignments in support of emergency operations may be extensive in nature, with little advance notice, and may require employees to relocate to emergency sites with physically and operationally challenging conditions.

**Ordinance Number 2019- \_\_\_\_**

**AN ORDINANCE ESTABLISHING STANDARDS FOR SMALL WIRELESS FACILITIES  
WITHIN THE CITY OF BRYANT, ARKANSAS**

WHEREAS, the City of Bryant, Arkansas (“City”) desires to encourage wireless infrastructure investment by providing a fair and predictable process for the deployment of small wireless facilities, while enabling the City to promote the management of the rights-of-way in the overall interests of the public health, safety and welfare; and

WHEREAS, the City recognizes that small wireless facilities are critical to delivering wireless access to advanced technology, broadband and 9-1-1 services to homes, businesses, schools within the City; and

WHEREAS, the City recognizes that small wireless facilities, including facilities commonly referred to as small cells and distributed antenna systems, often may desire deployment opportunities within the public rights-of-way; and,

WHEREAS, the City intends to fully comply with state and federal law to the extent it preempts local municipal control.

WHEREAS, the following regulations shall govern small wireless facilities, which are permissible all zones within the City. All other facilities shall be reviewed as wireless facilities as provided for in Section 4.9.6.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF BRYANT,  
ARKANSAS, on this the \_\_\_\_ day of \_\_\_\_\_, 2019.**

\_\_\_\_\_  
Mayor Allen E. Scott

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney

## **Section 17.31.1: Small Wireless Communication Facilities**

### **Section 1 – Purpose and Scope**

1. Purpose: The purpose of this Section is to provide policies and procedures for the placement of small wireless facilities, which will provide a public benefit consistent with the preservation of the integrity, safe usage, and visual qualities of the city.
2. Intent. In enacting this Chapter, the City is establishing uniform standards to address issues presented by small wireless facilities, including without limitation:
  - i. Health, safety, and welfare of citizens;
  - ii. Limit interference with the use of streets, sidewalks, alleys, parkways, public utilities, public views, certain city corridors, and other public ways and places;
  - iii. Limit the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic
  - iv. Limit interference with the facilities and operations of facilities lawfully located in rights-of-way or public property;
  - v. Limit environmental damage, including damage to trees;
  - vi. Respect the character of the neighborhoods in which facilities are installed by minimization of visual clutter and preservation of the character and aesthetics of areas in close proximity to small wireless communication facilities;
  - vii. Facilitate the city's permitting process to encourage fair and meaningful competition;
  - viii. Encourage collocation of antenna on existing facilities; and
  - ix. Facilitate deployment of small cell facilities to provide the benefits of advanced wireless services to all citizens and organizations throughout the city.
3. Zoning. Applications to collocate a small wireless facility or install or modify an associated utility pole in the rights-of-way shall be treated as a permitted use in all districts within the City, but are not exempt from local zoning regulations and review. All wireless facilities not meeting the definition of a small wireless facility shall be subject to applicable zoning requirements.
4. Conflicts with Other Chapters. This Chapter supersedes all Chapters or parts of Chapters adopted prior hereto that are in conflict herewith, to the extent of such conflict.
5. Conflicts with State and Federal Laws. In the event that applicable federal or State laws or regulations conflict with the requirements of this Chapter, the wireless provider shall comply with the requirements of this Chapter to the maximum extent possible without violating federal or State laws or regulations.

## Section 2 – Permitted Use; Location and Design Standards

- i. Location: While small cells facilities are permitted uses within all zoning districts within the city, deployment of small cell facilities within the City is subject to the standards within this ordinance.
- ii. Equipment Enclosures: If the support structure is a pole, all radios and wireless communication equipment, except the antenna, shall be enclosed within an equipment cabinet and housed: at the base of the support structure, pole mounted (at a height and placement that will not interfere with pedestrian, cyclist, or vehicular movements), or below grade.

Where underground utilities are required by the provisions of this Code or other City adopted regulations or codes, *ancillary* equipment related to the small wireless facility shall be placed in an underground vault to the greatest extent possible.

- iii. Signage: The provisions of Section 17.31, E, 4, B regarding signage shall apply to all small wireless facilities.
- iv. Illumination: A small wireless facility shall not have lights on the facility unless the lights are required by other laws and consistent with the requirements of law or designed as an intended amenity of the support structure.
- v. Fencing: A small wireless facility shall not be fenced.
- vi. Design: Consistent with the provisions of this section, a **small wireless facility** shall be installed using the following design approaches to the greatest extent practicable including without limitation the following:

For location on newly proposed Structures, the following options are available;

1. New poles installed to support small wireless facilities shall be made of the same or similar material as existing poles in the immediate area.
  - a. In an area where other above ground utilities are present, the deployment of a new small cell facility must be located on the same side of the street which the existing above ground utilities are located and a similar style utility pole (as those utilized by existing above ground utilities) may be utilized.
  - b. In an area where no above ground utilities exist, an explanation as to why collocation or use of an existing structure is not technically feasible is required. This shall apply to the location of all pole attached utilities and shall include demonstration of a reasonable attempt to collocate or utilize an existing structure.
2. Smart poles (able to accommodate either single or multiple carriers)
3. Smart poles with streetlights compatible with the look and feel of the aesthetics of the area.

For location on existing Pole Structures;

1. Stealth pole antennas and mounts (completely encased or screened antennas to approximately match the color of the existing poles),
2. Stealth base cabinet enclosures (completely encases base cabinet equipment to match the colors of the existing poles to the extent feasible). Base cabinet may be placed in any location on the lower portion of the pole, but may not impede ADA accessibility of a sidewalk. The base cabinet may also be placed underground.

For location on existing Building Structures;

1. New steeple, extension to existing steeple, and replacement steeple concealment structures,
  2. Chimney concealment structures,
  3. Chimney pot concealment structures,
  4. Rooftop façade extension concealment,
  5. Rooftop cupola concealment,
  6. Rooftop screen concealment,
  7. Roof top pod concealment systems,
  8. Building side grid concealment structures,
  9. Building side screen concealment structures,
  10. Rooftop or wall mounted lantern concealment structures.
- a. Antenna arrays, cables, and other ancillary facilities used for providing the wireless service shall not be obtrusive or noticeably visible from adjacent properties or adjacent rights-of-way;
  - b. The color of the facility shall be compatible with that of the non-tower support structure. To the extent any small wireless facilities extend above the height of the vegetation buildings and utilities immediately surrounding it, they shall be painted in a non-reflective light gray, light blue, or other hue, which blends with the skyline and horizon;
  - c. Attachments which are ancillary to the antenna arrays mounted onto a non-tower support structure shall not project greater than three feet (3'), as measured horizontally, from the surface of the non-tower support structure and shall be painted or screened with materials that are a compatible color to the non-tower support structure. Cables shall travel along the exterior of a non-tower support structure shall be closely connected to the structure creating a minimal appearance of gaps or loose wires. When possible, visible cables should be in conduit or otherwise covered in a material visually compatible in color to the support structure; and
  - d. The general design of a small wireless facility shall be compatible to the streetscape and aesthetics of the surrounding area with respect to street furniture and lights, building façade designs, and area character.
  - e. Other design elements which by industry standards are considered stealth technology deployment may also be used.

- f. Within the Heart of Bryant Overlay District and the Midtown Development District stealth concealment is required without exception.
- g. Facilities not deploying the items described in paragraph a-e above shall be considered non-stealth.

vii. Height

- a. Small wireless facilities :
  - (i) are mounted on structures 50 feet or less in height including their antennas, or
  - (ii) are mounted on structures no more than 10 percent taller than other adjacent structures, or
  - (iii) do not extend existing structures on which they are located to a height of more than 50 feet or by more than 10 percent, whichever is greater;

viii. Use of Right-of-Way

- a. The owner of the small wireless facility shall fully indemnify the city and hold it harmless from any liability of legal action resulting from the installation, operation, or removal of a small wireless facility.
- b. A permit from the city shall not create a property right or grant any authority to the owner of the small wireless facility to impinge upon the rights of others who may already have an interest in the right-of-way.
- c. All deployments and installations of equipment must adhere to *Chapter 3, 3.1 The Clear Zone Concept, Table 3-1 of the 2011 AASHTO Roadside Design Guide.*

### **Section 3 –Application, Review Process, and Fees**

1. A permit is required for the placement and construction of a small wireless facility. Approval of a permit shall require an application.
2. The small wireless facility permit application shall be made by the wireless provider, or an authorized agent. A permit application shall contain the following:
  - a. The Applicant's name, address, telephone number and e-mail address;
  - b. The names, addresses, telephone numbers, and e-mail addresses of all consultants, if any, acting on behalf of the Applicant with respect to the filing of the Application;
  - c. A general description of the proposed work and the purposes and intent of the small wireless facility. The scope and detail of such description shall be appropriate to the nature and character of the work to be performed, with special emphasis on those matters, including but not limited to sub-surface utilities, likely to be affected or impacted by the work proposed;
  - d. Authorization for any consultant acting on behalf of the Applicant to speak with the city, or a designee of the city;
  - e. Verification from an appropriate professional that the small wireless facility shall comply with all applicable codes.
  - f. Drawings and descriptions of the proposed facilities, non-tower support structures, and ancillary equipment;
  - g. Maps with the specific locations;
  - h. Geographic coordinates of the locations;
  - i. If the proposed location is a new pole, an explanation as to why collocation or use of an existing structure is not technically feasible. This shall apply to the location of all pole attached utilities and shall include demonstration of a reasonable attempt to collocate or use an existing structure.
  - j. If the applicant proposes to collocate or occupy an existing structure not owned by the applicant, a letter of agreement for use between the owner of the facility and non-tower support structure;
  - k. A description and substantiation of any requests for exceptions from the requirements of this Section.
3. The city may require the applicant to file a separate application for any small wireless facility that is not of a substantially similar design to the others included in the application.
4. An applicant shall provide proof of compliance with state and federal laws upon request.

5. Routine Maintenance and Replacement.

An application shall not be required for:

- a. routine maintenance that does not expand the size or height of the small wireless facility; and,
- b. the replacement of a small wireless facility with another small wireless facility that is substantially similar or smaller in size, weight, and height;
- c. Provided, however, on a location where the City or another provider has placed equipment or facilities, any routine maintenance or replacement that is done shall not occur until written notice of an intent to proceed is provided to the City.

6. Review Procedure:

- i. The Administrative Official shall review the application for compliance with these and other regulations. Review and approval shall be in accordance with timeframes established by federal law/policy and the following:
  - a. Within ten (10) days of receiving an application, the Administrative Official shall determine and notify the applicant in writing:
    - 1. Whether the application is complete;
    - 2. If the application is incomplete, what specific information is missing;
  - b. If the application is incomplete, the applicant shall be allowed to resubmit the amended application without penalty or payment of any additional application fees, provided that resubmission occurs within thirty (30) days of notification.
  - c. The time frame for reviewing shall commence when the application is determined to be complete.
  - d. Once the application is determined to be complete, the Administrative Official shall review the application and if the application meets the requirements and standards set forth in this section the application shall be granted and a permit issued.
  - e. If the applicant is requesting an exception to any requirement, the standard of review shall be to determine if the exception is warranted due to an easily identifiable site-specific hardship or a technological challenge, and more specifically if the excepted requirement:
    - 1. Not necessary or desirable for the protection of the surrounding property, public health, public safety, or general welfare; or
    - 2. Unreasonable as applied to the particular application.

- f. An exception to a height requirement of a small wireless facility shall not allow more than an additional ten (10) feet to the underlying height requirement (except as allowed by Federal regulation), and shall only be granted if the additional height is necessary for improved functionality or safety.

The Administrative Official may approve some or all of the requested exception, and advise the applicant in writing of the extent of approval and/or reasons for denial. At his/her discretion, the Administrative Official may also submit the application to the Development Review Committee for input or comment.

1. If the applicant believes the decision of the Administrative Official to be in error, an appeal may be made to the Bryant Planning Commission.
2. If the applicant accepts the decision of the Administrative Official the application shall proceed with review and approval/denial.

The Administrative Official shall have the authority to defer an exception request to the Bryant Planning Commission. The Planning Commission shall act upon the request in a timely manner. If the decision of the Planning Commission is in the affirmative, the permit shall be approved, provided all other review requirements are met. If not, the application shall be referred to the Administrative Official for continued review.

If the Planning Commission denies any or all of the requested exception, the applicant may appeal the decision to the City Council. The appeal must be submitted in writing to the City Clerk within thirty (30) business days of the Planning Commission action. The appeal must state why the applicant believes Planning Commission decision to be in error. The decision of the Council shall be final, provided it is in accord with state or federal law.

- g. The Administrative Official shall notify the applicant in writing of its final decision:
  1. Within sixty (60) days of receiving an application for the collocation of a small wireless facility; using an existing structure, and
  2. Within ninety (90) days for an application to collocate a small wireless facility on a new structure. These timelines may be tolled only by mutual agreement between the applicant and the City;
  3. If the application is approved, a permit shall be issued;
  4. If the application is denied, the Administrative Official shall specify, in writing, the basis for denial, citing specific code provisions from federal, state, or local law as to why the application was denied.
  5. Notwithstanding the initial denial, the applicant may cure any deficiencies identified by the Administrative Official within thirty (30) days of the denial without paying an additional application fee, provided the Administrative Official shall approve or deny the revised application within thirty (30) days of receipt of the

amended application which shall be limited to the deficiencies specified in the original notice of denial.

- h. If after commencement of construction but before construction is complete for an approved permit, circumstances unforeseen at the time of approval arise which make continued construction unsafe or impracticable, the applicant may request an amendment to the application or plan by filing a request to amend the approved application. The applicant shall cease work, and the procedure for the amendment request shall proceed in the same manner as if it were a new application under this section. There is no application fee for an amendment request.
- i. Prohibitions and Work Requirements:
  - 1. The owner of the small wireless facility shall promptly:
    - a. Remove all graffiti on the facility at his or her expense;
    - b. Repair or replace any damaged equipment.
  - 2. Facilities located in the public right-of-way shall not visually obstruct traffic signals or signage and shall be maintained in a manner that does not interfere with public safety equipment.
  - 3. The owner shall employ due care during the installation, maintenance or any other work in the ROW, and shall comply with all safety and Public ROW protection requirements of all applicable local, state, and federal laws. The owner shall restore, repair and/or replace any portion of the public improvements in the ROW that are damaged or disturbed by the owner's work or small wireless facilities.
  - 4. Unless otherwise specified in the permit, the owner shall erect a barrier around the perimeter of any excavation and provide appropriate traffic control devices, signs and lights to protect, warn and guide the public (vehicular and pedestrian) through the work zone. The manner and use of these devices shall be described within a traffic control plan in accordance with the Uniform Manual of Traffic Control Devices. The owner shall maintain all barriers and other traffic control and safety devices related to an open excavation until the excavation is restored to a safe condition or as otherwise directed by the city.
  - 5. If use of the right-of-way on which the small facility is located is necessary for a construction or improvement project undertaken by the City of Bryant or one of its' commissions, the small facility shall be relocated. The owner of the small facility shall bear the full expense of any necessary relocation.
  - 6. A small wireless facility shall not interfere with City and public safety communication systems or area television or radio broadcast.
  - 7. A guy wire or other support wire shall not be used in connection with an antenna, antenna array, or a non-tower support structure except when used to anchor the antenna, antenna array, or non-tower support structure to an existing building or ground to which such antenna, antenna array, or non-tower support structure is attached.

8. The owner of a small wireless facility that is not in service or use for more than six (6) months shall disassemble and remove the facility.

j. Application Fee:

1. For a small wireless facility: One hundred dollars (\$100.00). Additionally, a one hundred dollar (\$100) annual maintenance and renewal fee required by January 31<sup>st</sup> of the following calendar year for all facilities within the public right of way.
2. If the application is for multiple facilities, one hundred dollars (\$100.00) for each additional facility. An annual maintenance and renewal fee of one hundred dollars (\$100) shall be required for each small wireless facility.

## Appendix of example stealth treatments of small wireless facilities:

Examples of stealth building attachments. Photos from stealthconcealment.com



APPLICATION: Roof Attached Chimney | LOCATION: Sarasota Springs, New York  
DESCRIPTION: 7' wide, 6' tall, 2' deep



APPLICATION: Chimney Pot | LOCATION: Sarasota Springs, New York  
DESCRIPTION: 3' tall, 1'-10" O.D.



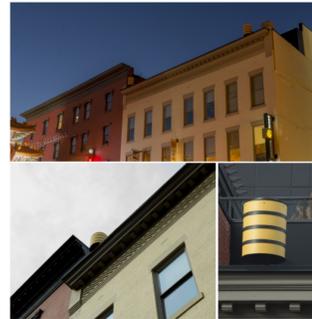
APPLICATION: Salsaved Chimney | LOCATION: Frederick, Maryland  
DESCRIPTION: 2' wide, 3' tall, 4' deep



APPLICATION: Grid Assembly | LOCATION: Silver Spring, Maryland  
DESCRIPTION: 4' wide, 9' tall



APPLICATION: Rooftop Caps | LOCATION: Hensburg, Maryland  
DESCRIPTION: 3' square, 6' tall



APPLICATION: Lanterns | LOCATION: Washington, D.C.  
DESCRIPTION: 2'-8" tall, 2'-0" O.D.

Examples of smart poles and stealth pole attachments for small wireless facilities. Photos fr

Examples of smart poles and stealth pole attachments for small wireless facilities. Photos fr

stealthconcealment



APPLICATION: Light Poles | LOCATION: Pittsburgh, Pennsylvania  
DESCRIPTION: 30' shown - fully customizable (including pole, base, access doors, equipment, lights, etc.)



APPLICATION: Banner Light Poles | LOCATION: University, Mississippi  
DESCRIPTION: 25' shown - fully customizable (including pole, base, access doors, equipment, lights, banners, etc.)



APPLICATION: Stealth™ Topper | LOCATION: Sinking Springs, Pennsylvania  
DESCRIPTION: 8' tall custom design, available in a 30" diameter and up to 12' tall with a max. pole size of 12" and max. pole size of 14"



APPLICATION: STEALTH Base Cabinet Enclosure  
DESCRIPTION: Fully customizable (including size, shape, color, ventilation, etc.)  
\*patent pending



APPLICATION: Custom Pole Options  
DESCRIPTION: Fully customizable (including pole, base, access doors, equipment, lights, etc.)

## **Definitions**

Antenna. Communication equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless service or any commingled information services.

City Owned Pole. (i) a utility pole owned by the City in the rights-of-way, including a City utility pole that provides lighting or traffic control functions, or other law enforcement functions, including but not limited to light poles, traffic signals, and structures for signage, and (ii) a pole or similar structure owned or operated by the City in the ROW that supports only wireless facilities.

Collocate. To install, mount, maintain, modify, operate, or replace wireless facilities on or adjacent to a wireless support structure or utility pole. "Collocation," has a corresponding meaning. Collocation is defined as placing an antenna on any existing structure, regardless of whether that structure already has wireless equipment on it, or whether it has been zoned for placing that equipment.

Day. Calendar day unless there is a time frame for the City to respond to a request and the last day to respond ends on a weekend, holiday, or time when all but City emergency services are closed due to weather or some unforeseen situation.

Rights-of-Way or "ROW". Area on, below, or above a roadway, highway, street, sidewalk, alley, but not including a federal interstate highway, in the city. Such areas are formally owned by the city or used as prescriptive easements.

### Small Wireless Facility.

"Small wireless facilities" are defined as including an antenna of no more than three (3) cubic feet and equipment totaling no more than twenty-eight (28) cubic feet, placed on a structure that is either no more than fifty (50) feet in height, no more than ten percent (10%) taller than adjacent structures, or no more than ten percent (10%) taller than the structure's preexisting height after the new antenna is placed.

### Smart Pole.

A Smart Pole is a pole type structure designed primarily for lighting while at the same time taking cognizance of the requirements of other functions. Other functions shall also be built into- or potentially integrated into the smart pole in an aesthetic manner without affecting over all functionality. Other possible functions may include, but are not limited to: street signage, decorative banners, mobile broadband infrastructure, Wi-Fi hotspot services, electronic vehicle charging, etc.

### Structure.

A Structure means a pole, tower, base station, or other building, whether or not it has an existing antenna facility, that is used or to be used for the provision of personal wireless service (whether on its own or comingled with other types of services).

Utility Pole. A pole or similar structure that is used in whole or in part for the purpose of carrying electric distribution lines or cables or wires for telecommunications, cable or electric service, or for lighting, traffic control signage, or a similar function regardless of ownership. Such term shall not include structures supporting only Wireless Facilities.

Wireless Facility. Equipment at a fixed location that enables wireless communications between user equipment and a communication network, including: (i) equipment associated with wireless communications; (ii) radio transceivers, Antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration. The terms include Small Wireless Facilities. The term does not include the structure or improvements on, under, or within which the equipment is collocated, wireline backhaul facilities, coaxial or fiber optic cable that is between wireless support structures or utility poles or coaxial or fiber optic cable that is otherwise not immediately adjacent to, or directly associated with, an antenna.

Wireless Services. Any services, whether at a fixed location or mobile, provided it is using Wireless Facilities.

Wireless Services Provider. A Person who provides Wireless Services or who builds wireless support structures or installs small wireless facilities. "Wireless Support Structure" means a freestanding structure, such as: a monopole; tower, either guyed, or self-supporting as determined by the City; billboard; or, other existing or proposed structure designed to support or capable of supporting Wireless Facilities. Such term shall not include a utility pole.

Wireless Support Structure. A freestanding structure, such as: a monopole; tower, either guyed, or self-supporting as determined by the City; billboard; or, other existing or proposed structure designed to support or capable of supporting Wireless Facilities. Such term shall not include a utility pole.

**ORDINANCE NUMBER 2019-\_\_**

**AN ORDINANCE AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF BRYANT TO THE BRYANT ZONING CODE AND LANDSCAPING CODE.**

**WHEREAS**, the City of Bryant established the Bryant Zoning Regulations under Ordinance 99-16 dated September 27,1999; and

**WHEREAS**, the Bryant Planning Commission has prepared new regulations to implement the needed changes to the Zoning Regulations; and

**WHEREAS**, the Planning Commission of the City of Bryant, Arkansas conducted a duly advertised public hearing concerning the proposed regulations, subsequent to which they credited the proposed regulation to the City Council for its adoption.

**NOW, THEREFORE, BE IT ORDIANED BY THE CITY COUNCIL OF THE CITY OF BRYANT ARKANSAS:**

**Section 1. Adoption**

The City of Bryant does hereby adopt the attached sections of the Zoning Regulations of the City of Bryant shall be amended by reference as a technical code amendment pursuant to A.C.A. 14-55-207.

**Section 2. Codification**

The City of Bryant City Council does hereby direct the Planning and Community Development Director to codify and organize these adopted sections with the Zoning Code in a proper manner.

**Section 3. General Repealer**

All laws, ordinances, resolutions, or parts of the same, which are inconsistent or in conflict with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency or conflict.

**Section 4. Severability**

Should any title, section, paragraph, item, sentence, clause, or phrase of this Ordinance be declared or adjudged invalid or unlawful by a court of competent jurisdiction, such declaration or adjudication shall not affect the remaining portions of the Ordinance which shall remain in full force and effect as if the portion so declared or adjudged or unconstitutional was not originally a part of the Ordinance.

**PASSED AND APPROVED this \_\_\_\_\_ day of January, 2019.**

\_\_\_\_\_  
Mayor Allen E. Scott

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney

**SECTION V. PLANT MATERIAL SELECTION**

A. The following list of trees are those which have been found to be best suited to the central Arkansas area. There are many more trees that are strong growth trees but the ones in the following lists require the least amount of maintenance. Additional trees may be selected for use in required landscape areas when proven to be hearty in this area.

1. Primary List:

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
Bald Cypress	Taxodium distichum
Chinese Elm	Ulmus parvifolia
<del>Flowering Bradford Pear</del>	<del>Pyres Calleryana "Bradford"</del>
Shumard Oak	Quercus shumardi
Ginkgo (male)	Ginkgo bilaba
Honey Locust	Gleditsia triacanthos
Loblolly Pine*	Pinus Taeda
Pin Oak	Quercus palustris
Sawtooth Oak	Quercus acutissima
Sugar Hackberry	Celtis laevigata
Willow Oak	Quercus phellos

\*Evergreen trees

2. Secondary List:

<u>COMMON NAME</u>	<u>SCIENTIFIC NAME</u>
American Holly*	Ilex opaca
Crab Apple	Malus spp.
Crepe Myrtle	Lagerstoemia indica
Dogwood	Comus florida
Hawthorn	Crataegus opaca
Redbud	Cercis Canadensis
River Birch	Betula nigra
Southern Magnolia*	Magnolia grandiflora
Swamp Red Maple	Acer reburm
Water Oak	Quercus nigra
Weeping Willow	Salix babylonica

\*Evergreen Trees

B. Trees/shrubs on public rights-of-way  
 All tree/shrub species listed in A, 1-2 and C, 1-2 may be used in the public tight-of-way,

**RESOLUTION NO. 2019 - \_\_\_\_**

**RESOLUTION AMENDING RESOLUTION 2018 – 47 AUTHORIZING THE MAYOR TO PURCHASE REAL PROPERTY LOCATED ALONG AND FOR BRYANT PARKWAY**

**WHEREAS**, The City of Bryant, Arkansas, ratified and authorized the purchase of real property and the acceptance of a warranty deed in fee simple for the property identified in the Exhibit attached to Resolution 2018-47; and

**WHEREAS**, The City of Bryant, Arkansas deemed it necessary to pay from bond proceeds as reflected in line 187-0800-5900; and

**WHEREAS**, the City of Bryant authorized the expenditure of such funds and closing amounts as are identified in the settlement statement for closing on the real property described in the exhibit attached to Resolution 2018-47;

**WHEREAS**, the City of Bryant, Arkansas authorized the Mayor to execute the contract and such other documents as may be necessary for purchase of real estate for Bryant Parkway; and,

**WHEREAS**, the City of Bryant now wishes to utilize funds from the general land and streets funds in the budget to pay for the real estate instead of utilizing bond proceeds as reflected in line 187-0800-5900.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS THAT:**

**Section 1. Authorization.**

The Mayor and City Clerk were previously authorized by the City Council for the City of Bryant, Arkansas to purchase and accept Warranty Deeds for the property described in the Exhibit attached to Resolution 2018-47 with the use of bond funds, and to execute any documents necessary for the purchase and transfer of said property, including but not limited to the contract documents. The City Council for the City of Bryant now amends that authorization to make such purchase of real estate as described in Resolution 2018-47 with funds from the general land and streets funds.

**Section 2. Severability.**

In the event any title, section, paragraph, item, sentence, clause, phrase, or word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the resolution which shall remain in full force and affect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of the resolution.

**Section 3. Repealer.**

Any resolution, resolution section, policy, or directive in conflict with this Resolution is repealed or amended to reflect and achieve the purposes stated herein.

**PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019**

APPROVED:

\_\_\_\_\_  
Allen Scott, Mayor

ATTEST:

Approved as to Form

\_\_\_\_\_  
Sue Ashcraft, City Clerk

\_\_\_\_\_  
Josh Farmer, City Attorney