#### RESOLUTION NO. 2022 -

# RESOLUTION ACCEPTING PROOF OF RECORD DESTRUCTION AUTHORIZED BY ORDINANCE NO. 2022-

WHEREAS, The City of Bryant City Council Authorized the destruction of certain records via the authority granted in Ordinance No. 2022-17, adopted July 26, 2022;

WHEREAS, Under that Ordinance, City Policy and State Law, an affidavit from witnessing officials is necessary to certify the destruction of authorized documents occurred; and

WHEREAS, attached hereto are the affidavits of City of Bryant Officials who witnessed and certify that the authorized records were transferred to a Gone for Good Shredding, for destruction by that service within the parameters of their agreement with the City of Bryant; and

WHEREAS, The City Council accepts that the authorized documents have been removed from the possession of the City of Bryant and are thereby destroyed under City Ordinance, City Policy and according to authorizing State Law.

### NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS

THEREFO	RE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYANT, ARKANSAS
Section 1.	The City Council of the City of Bryant accepts the attached documents as proof of destruction of the approved documents per Ordinance No. 2022-17.
Section 2.	Any resolution, resolution section, policy, or directive in conflict with this Resolution is repealed or amended to reflect and achieve the purposes stated herein.
	PASSED AND APPROVED this day of September 27, 2022.
	APPROVED:
	Allen E. Scott, Mayor
ATTEST:	

Mark Smith, City Clerk

# AFFIDAVIT OF: BUTCH HIGGINBOTHAM And TABTHA KODER DESTRUCTION OF CITY RECORDS PER A.C.A 14-59-114

### STATE OF ARKANSAS COUNTY OF SALINE

Before the undersigned, duly qualified, commissioned, and acting in and for said County and State, appeared **Butch Higginbotham**, City Council Member, Ward 3, Position 2, and **Tabatha Koder**, City of Bryant employee, satisfactorily proven to be the affiants herein, who state the following under oath:

I Butch Higginbotham am City Council Member, representing Ward 3, Position 2 for the City of Bryant.

- I, Tabatha Koder, am a City of Bryant City employee.
- I, Tabatha Koder T.C. (initials) and Butch Higginbotham 244 (initials), am providing this affidavit based upon my personal experience and observation and in accordance with Arkansas Code Annotated § 14-59-114, and pursuant to the City of Bryant Record Retention and Destruction Policy as adopted by City Council Resolution 2015-05.

I was personally present for the transfer of certain documents, identified in the attached Exhibit "A" prepared by the City of Bryant Departments Listed, and approved to be destroyed by Ordinance 2022-17, approved on July 26, 2022, to *Gone for Good Shredding*, of 9720 N. Rodney Parham Road, Little Rock, Arkansas, 72227

I, Tabatha Koder (initials) and Butch Higginbotham (initials), met the representative of *Gone for Good Shredding* at the City of Bryant City Hall, on September 1, 2022, where boxes of city records, as identified in the attached Exhibit "A", were provided

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Tabatha Koder (initials) and Butch Higginbotham BH (initials)

to the representative for destruction in accordance with *Gone for Good Shredding* policy and practice.

IN WITNESS WHEREOF, I hereunto set my hand this 1st day of September 2022.

Butch Higginbotham

Butch Higginbotham

SUBSCRIBED AND SWORN to before me this	day of _ <b>_S_0</b>	tent	2er	, 2022.	
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Totally I dol

My commission expires:

3-10-2030

-AND-

Tabatha Koder

Notary Public

My commission expires:

3-10-2030



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Tabatha Koder (initials) and Butch Higginbotham (initials)

### CITY OF BRYANT, AR

## Finance Dept Records Storage Inventory List for Items Boxed Up

	Records		7	T			
	Series	Description of Contents	Vanantikama	0:			Initials of Person who
	Number	ocsamplion of contents	Year of items	Binder	Вох	Dept	created the box
V.	<b>1</b>	W/S Deposit Fund 82	2010				
_	2	Deposits Jan - Jul	2010		X	Water	
-	3	Deposits Aug - Dec	2010		X	Water	
-	4	Work Orders	2010	-	X	Water	
_	5	Invoices, JE's	2011	-	X	Water	
1-	6	Adjustments Salem	2010	-	X	Finance	
-	7	Deposits Aug- Dec	2010		X	Water	
~	- 8	Deposits - Aug - Dec	2012		×	Water	
-	9	Bank Draft Reports	2010		X	Water	
,	10	Deposits - Jan	2012		X	Finance Finance	
1		Accounts Payable	2012		X	Finance	
V	12	Daily Receipts Jan - Aug	2011		X	Finance	
-	13	Accident Reports	2010		X	Finance	
1	. 14	Water Department Finals	2003	1	X	Water	
1	15	Deposits Feb - Jul	2012		X	Finance	
~	FIN15-008	AP A-B	2014		X	Finance	
	FIN15-009	AP C-D	2014	1	X	Finance	
~	FIN15-012	AP Q-Z	2014		X	Finance	
-	FIN19-006	Payroll Backups	2017		X	Finance	
-	EJN19-007	Cash Receipts Active Net	2017		X	Finance	
	FIN19-008	Misc Cash Receipts Active Net	2017		X	Finance	
-	FIN19-009	Gen Cash Receipts 328805-365380	2017		X	Finance	
9	FIN19-010	Gen Cash Receipts 369383-395020	2017	-	X	Finance	
-	FIN19-011	Gen Cash Receipts 395161-409734	2017		X	Finance	
-	FIN19-012	Regions Credit Cards	2017		X	Finance	
		Street AP A-Z	2017		X	Finance	
		W/WW AP A-G	2017		X	Finance	
4	FIN19-015	W/WW AP H-Z	2017		X	Finance	
-	FIN19-016	Gen AP A -B	2017		X	Finance	
-	FIN19-017	Gen AP C-F	2017		X	Finance	
1	FIN19-018		2017	-	X	Finance	
	FIN19-019		2017		х	Finance	
	*IN19-020		2017		X	Finance	
-	FIN19-021	Special Funds AP	2017		X	Finance	
4	FIN19-022	Utility Bills	2017		X	Finance	
1	FIN19-026	Misc Cash Receipts	2017		X	Finance	
9	₹IN19-027	Cash 531629-558845	2017		X	Finance	
		Cash Receipts 558856-582999	2017		Х	Finance	
		Cash 583004- Dec	2017		Х	Finance	***************************************
-	FIN19-030	Training Manuals	2019		Х	Finance	
-	FIN19-031	Training Manuals	2019		Х	Finance	
-	FIN19-031A	Payroll AP Backups	2018		X	Finance	
7	FIN19-035	Parks CC Receipts	2017		X	Finance	
1	FIN20-27	Utility Bills	2018		X	Finance	
7	FIN20-28	Regions Credit Cards	2018		X	Finance	
4	N20-030	Used Deposit Books	2012-2017		Х	Finance	
3		Used Deposit Books	2012-2017		X	Finance	
		Water Disconect Forms	2016		Х	Water	
		Accounts Payable	2012		X	Finance	
J		Active Net Recipts	2015		X	Finance	
}	FIIASO19	AP Payroll Backup	2018		X	Finance	
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