

# City of Bryant

## State of Arkansas

Adopted Annual Budget 12/19/2017 for  
Fiscal Year 2018



Prepared by:  
City of Bryant  
Finance Director

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## LOCAL BIO:

The City of Bryant began as a very small township at the center of Arkansas just outside Little Rock, the state capital. Over the past couple of decades the population has ballooned to 20,000 and continues to grow. Bryant can attribute much of its growth to our strong school district which has grown well beyond the boundaries of the city limits. Due to this extended boundary many more than just 20,000 claim and identify with Bryant as their home town.

Organized youth and adult sports thrive in Bryant and are a large part of the fabric of our community as well as our tourism industry. Bryant hosts numerous sporting events for all ages including baseball, softball, swimming, soccer, football, disc golf and tennis. There is also a thirty year ongoing traditional Fall Fest in Bryant coupled with a growing regional BBQ contest. One of our greatest community events is the Salt Bowl. In September the two largest cities in Saline County, Bryant and Benton, come together to battle on the football field for the title of Salt Bowl Champion. It is the most attended high school football game in Arkansas, with approximately 30,000 fans attending. This event represents the friendly community wide rivalry that is joined in by numerous businesses, community sponsors, churches, and other organizations. Everyone in the County picks a side for that week.

As Bryant continues growing and maturing, a town center is desired - a more formalized gathering place than the football stadium or the baseball diamond. This will be a place for people to connect, do business, make memories - a mixed commercial and residential development that is scaled for pedestrians and well-connected to schools, parks and neighborhoods. The city applied for and received a \$2 million dollar grant to make pedestrian and traffic improvements in the Heart of Bryant. The Heart of Bryant is the original pre-planned township that boasts more than 16 developed square city blocks that are prime for a 21st century refresh. This revitalization is similar to what we are seeing across numerous American downtowns. Strong partnerships between the public and private sectors are imperative to making this a reality.

Bryant has several major employers with more than 100 employees. Two major employers are the city itself and the school district. Others are primarily in the retail and healthcare industries. Bryant has a thriving medical industry with some of the best health care professionals in the state and numerous retailers and restaurants. Bryant's commercial growth has been strong but can not keep pace with the demands created by the residential growth. New commercial development is needed. In 2016 two bond "refinancings" were passed by the City that allowed for the completion of a new on and off ramps at I30 and the construction of Bryant Parkway.

Arkansas' local economies are commonly supported by sales tax. Arkansas has a statewide sales tax of 6.5%. In Bryant, another 3% is collected and used by the city. This sales tax makes up approximately 60% of the general fund income.

I hope you enjoyed this brief Local Bio on the City of Bryant. Please continue reading to see how we plan to use the resources granted to us by the citizens for the calendar year of 2018.

## Letter of Transmittal

Dear Citizens of Bryant, AR,

The annual construction of a budget for the following year creates a road map and a mission for utilization of the resources allotted through sales tax, franchise fees, utility rates, fines, and fees to fulfill a long term vision for our city. It is the desire of the Mayor, Council and city employees to seek and create smart, positive, sustainable growth so that we can be a proven great American City that can sustain itself even after growth slows.

Under this main goal are several smaller goals that make reaching it possible. One of the most important of those is to keep our citizens and visitors feeling safe while in our community. You will see on page 3 that the focus area of Public Safety consumes a large amount of our resources and is implemented through several departments including Police, Fire, Courts, Code, and Animal Control. It should be noted that certain aspects of Public Utilities are necessary to keep citizens and visitors safe. Recent news, like events in Flint, Michigan, have brought this to the forefront of everyone's minds. The importance of safety is one reason why these areas of Police, Code, and Public Works have been some of the only departments to add personnel over the last three years. Please review the changes to the full time budgeted positions shown in this document.

It is our desire to be proactive toward our growth and avoid being reactive as much as possible. Creating smart, positive, well-connected growth takes very deliberate action, good policy and a long term plan that can be implemented one year at a time. As Bryant has grown so has its traffic concerns. Traffic congestion is frustrating, bad for businesses and diminishing to a good quality of life. We devote a substantial amount of our resources to creating a better connected community. We are also investing in long term city planning. Every year, we work to connect our parks, neighborhoods and schools through pedestrian and cycling connectivity. We will be connected to our neighboring communities and the southwest trail, on safe and protected trails that reach throughout central Arkansas.

During December of 2016 the citizens of Bryant voted a sixteen million bond refinancing to construct a new north/south traffic corridor called Bryant Parkway. Engineers have confirmed this additional access will greatly relieve the traffic congestion on Reynolds road, give alternate routes for school pick up and drop off, and create additional pedestrian and bicycle access to schools, neighborhoods and parks.

Our smart growth stormwater plan includes addressing current stormwater issues and guiding policy for new development that insures our growth creates no further stormwater issues. During 2017 we experienced a one hundred year flood event that devastated parts of the city. Many citizen's homes and property were damaged. This flooding event affected much of the entire state. In 2016 the Bryant City Council voted to charge \$3 on residential and \$6 on commercial utility accounts to deal exclusively with stormwater issues. This small fee only begins to address the current issues. We will be as aggressive as funds allow to improve our stormwater system.

Last, but definitely not least, is the focus area of the "Health and Quality of Life for the Citizens and Visitors to Bryant." All departments contribute to this goal in one way or another, but the department whose sole focus of this goal is Parks and Recreation. As Bryant has grown, it has struggled to balance its growth with its desires as a community. No other department feels this

struggle more than Parks and Recreation.

When budget time rolls around Parks is often correctly seen as a “want” not a “need”. It gets cut back in areas that do not allow the employees of that department to deliver the level of services desired by citizens and visitors. Because Bryant is centrally located and surrounded on many sides by larger cities, its parks are often compared to other city parks where their Advertising and Promotion Commission Tax devotes more resources to parks, appearance and programming. In recent years, the City Council has held numerous workshops to learn more about and to consider the implications of such a commission on the citizens and visitors of Bryant.

While the Council and the Parks Committee are examining the need for an Advertising and Promotion Commission Tax on hotels and restaurants, the Parks and Recreation department along with the Finance department continue to refine their management and make the “books” more transparent. The two departments together continue to show more of the hidden costs associated with Parks and Recreational programming. The Parks and Recreation management team continues to refine its mix of seasonal and part-time employees with full-time employees, all of which greatly affect Parks’ budget.

The above areas have been the focus of the city since 2014 and will continue to be relevant over the next five years from this document’s budget year. In part, because of the bond refinancing that was approved in 2016, public safety, specifically the Fire Department, will see two new fire stations to replace outdated and poorly located existing stations. The designs were completed in 2017 and construction will begin on both new fire stations in 2018. These two fire stations will be move in ready in the final quarter of 2018. Another long term project to be completed during the 2018 Budget year is the Dewatering Facility for the Wastewater Department. These two projects have spanned several budget years but 2018 should see their completion.

The biggest unplanned budget issue was health insurance. Like many corporations across America the city had to face the increased cost of health insurance. The city saw its healthcare costs increase from the Arkansas Municipal League Health Benefit Fund (MLHBF) during 2016. The rating analysis is conducted by the League every six months and before the increase in 2016 the city of Bryant had not had an increase in a number of years. The rating is not going down in the foreseeable future and in preparation for the 2018 budget a permanent solution had to be found for the increase.

The Mayor and Council tasked a health insurance committee made up of two council members and seven city employees to devise solutions for council to consider. At the August 2017 Council meeting the health insurance committee recommended to Council to raise the deductible from \$500 to \$1200 per employee and for the city to use general funds from sales tax to cover the additional shortfall. This council approved action took the city back down one MLHBF rating and the Council plans to keep the committee in place to continue seeking better solutions to meet the rising cost of healthcare. Wellness plans, HSAs, and representation on the board of the Municipal Health Benefits Board are just a few ways the committee is being proactive.

A second major concern for the 2018 budget was the number of employee raises the council has not been able to give in recent years. Since 2014 employee evaluations have only been allowed to yield up to a max of 1% increase in pay. This is not in keeping with the surrounding

market. Every other year the city hires an outside firm to conduct a salary study. The JESAP (Job Evaluation and Salary Administration Program) study was conducted for 2016 and this year for the 2018 budget. The city of Bryant ranked significantly below the market on most positions both in 2016 and again in 2018. This proposed 2018 budget includes a 4% raise planned for those employees who feel below the minimum and a 3% for those in Quartiles 1 in the study. These raises only minimally address the current problem.

The only true solution to keep pace with market demands in payroll is growth in sales tax. Sales tax makes up the bulk of the General Fund Revenue sources in most Arkansas cities, including Bryant. This is why it is imperative there is a multifaceted approach to business retention, expansion, and recruitment to insure our businesses are successful so that in turn the city is successful. It is only by doing this that the city can hope to maintain the levels of services to which its citizens have become accustomed and maintain a city workforce that is competitive in the employee market.

With growth comes opportunities, change, and challenges. The Mayor, Council and city employees are looking forward to 2018 and serving you the very best we can with the resources you have entrusted to us. We hope you enjoy the following pages explaining the Budget process, department accomplishments, goals, and the accompanying resources dedicated to achieving those goals.

Sincerely, Joy Black  
City of Bryant, Finance Director

## 2018 Budget Process

The City of Bryant typically begins constructing the budget for the following year in August/September of the previous year. The Finance Director meets with the Department Heads and makes a listing of any anticipated notable large changes from one year to the next. The Finance Director opens up a draft in the city finance software and asks Department Heads to go in and input their budgets. Then the Finance Director pulls all of that detail out and puts it into a draft booklet for the Mayor to review. The Mayor makes any adjustments and a draft is then presented to Council for adoption, typically at the last Council meeting of the year.

While the audited financial statements of the City are prepared using a modified accrual method the budget is prepared using the cash method. The main difference between these two methods for the city of Bryant is the depiction of fixed assets and debt. For budgetary purposes fixed assets are shown as expenses that are approved by Council. These are shown as the 58XX series of accounts. However, in the audited financial statements these are converted via adjustments to the balance sheet. Similarly, during the year debt principal and interest payments are shown as expenses and approved as such by Council in the budget but in the audited financial statements these two are converted via adjustment to balance sheet items.

During the year because the budget is adopted by line item by Council budget adjustments must be brought by the line for approval by Council. The Finance Department strives each year to group these required adjustments and take them minimally to Council; however, once quarterly is common, many times monthly is needed. For the first time in the history of Bryant for the proposed 2018 budget Council is considering adopting the budget by expense category in the major funds. Therefore budget adjustments will only need to be brought to Council for approval as they are adopted within this booklet between categories.

### 2018 Budget Timeline

Budget Workshop with Council - Impact Fees, A&P, Mills Tax and Health Insurance	Tuesday	8/15/2017
Budget Workshop with Council - Indepth discussion on health insurance	Thursday	9/7/2017
Budget started in Springbrook (General Ledger Software) by Dept Heads	Week	9/18/17 - 9/22/17
Time slots set aside for Meetings between Finance Director and Dept Heads	Week	9/25/17 - 9/29/17
Budget Deadline for all Dept Heads to have all issues worked out and numbers in	Monday	10/2/2017
Budget Workshop with Council - Presentation on All Department Budgets and Overview	Thursday	11/16/2017
Fullfilling ACA 14-58-201 Mayor to give Budget to Council by Dec 1st		
Budget Adopted by Ordinance at Council Meeting	Tuesday	12/19/2017

### 2018 Budget/City Strategic Focus Areas

Health and Quality of Life for the	Governmental	*Current 2018 Year Debt Payments Shown Separately to the right		
		Enterprise W/WW	Gov Debt	W/WW Debt
Citizens and Visitors to Bryant				
Parks	\$2,347	\$6,720	\$707	\$1,518
Public Safety				
Fire, PD, Code, Animal, Court	\$9,669	\$6,720	\$708	
Connectivity				
Street, MS4	\$5,520		\$708	
Smart Growth				
Planning, Admin, IT	\$1,328			
Total	\$18,864	\$13,440	\$2,123	\$1,518

\*costs above are in millions, see Summary page as well

**RESOLUTION NO. 2017 -40**  
**A RESOLUTION PROVIDING FOR THE ADOPTION OF A BUDGET FOR THE CITY OF BRYANT,**  
**ARKANSAS FOR THE TWELVE MONTH PERIOD BEGINNING JANUARY 1, 2018 AND ENDING**  
**DECEMBER 31, 2018**

**WHEREAS**, the City Council has reviewed the proposed budget submitted by the Mayor and;

**WHEREAS**, it is the finding and conclusion of the City Council that the schedules and exhibits of anticipated revenues and expenditures for the calendar year appear appropriate for budgetary purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:**

**Section 1.** This resolution shall be known as the budget resolution for the City of Bryant, Arkansas, for the twelve (12) month period beginning January 1, 2018 and ending December 31, 2018. The attached budget, incorporated herein, reflects estimated revenues and expenditures as set forth on the succeeding pages.

**Section 2.** The respective funds for each item of expenditure proposed in the budget for 2018 are hereby approved and adopted for the operation of the City of Bryant, Arkansas, by the City Council on this date and constitute an appropriation of funds which are lawfully applicable to the items contained with the budget.

**Section 3.** The Mayor or her duly authorized representative may approve for payment, out of funds appropriated by this budget or otherwise approved by the City Council for that purpose or may disapprove any bills, debts, or liabilities asserted as claims against the City up to a maximum amount allowed by Arkansas law and the payment or disapproval of any bills, debts, or liabilities exceeding that amount shall require the confirmation of this governing body.

**PASSED AND APPROVED this 19 day of December, 2017.**

APPROVED:

\_\_\_\_\_  
Jill Dabbs, Mayor

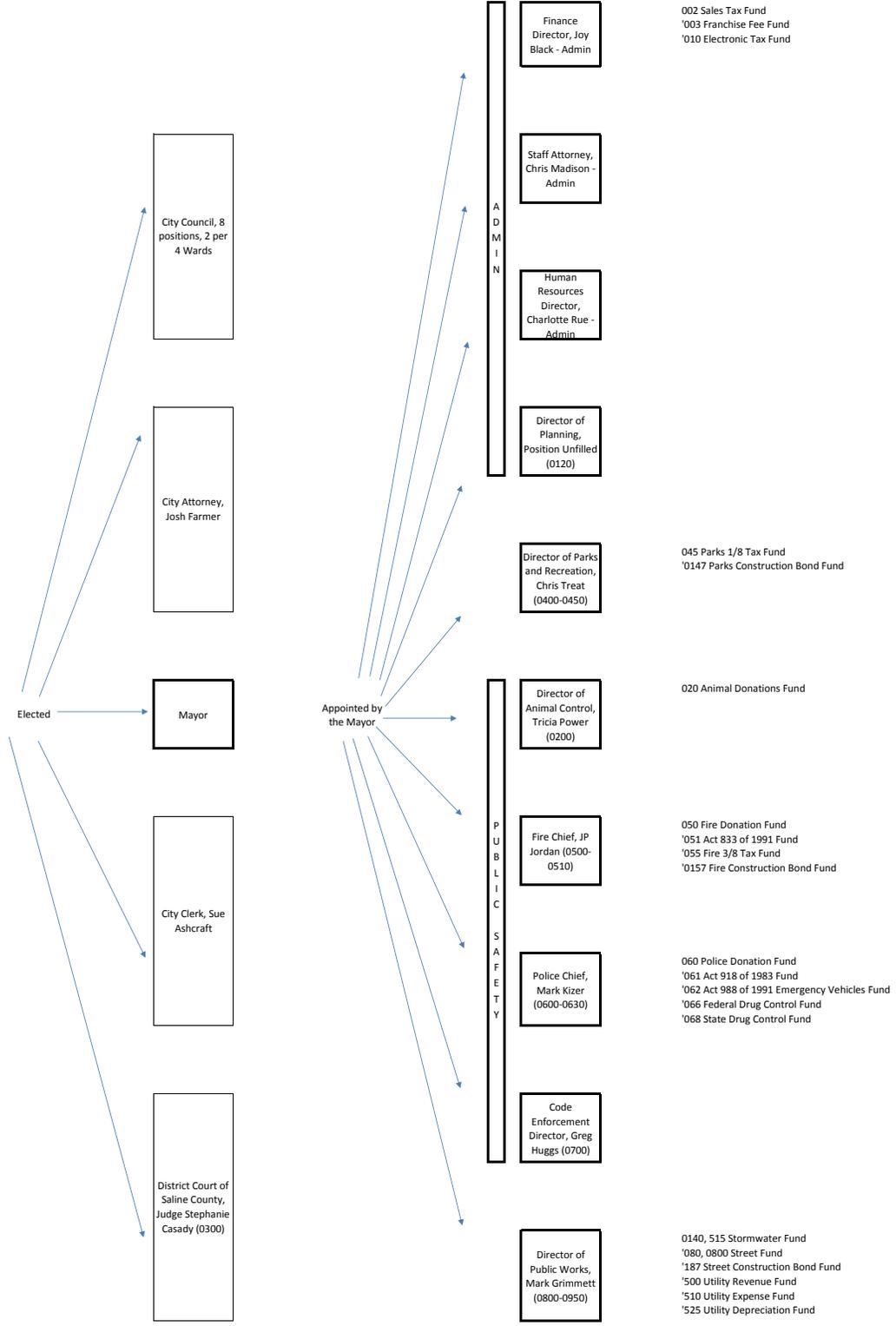
Approved as to Form:

\_\_\_\_\_  
Richard Chris Madison, Staff Attorney

ATTEST:

\_\_\_\_\_  
Sue Ashcraft, City Clerk

# CITIZENS OF BRYANT



### **PURCHASING/PURCHASE ORDER CITY POLICY**

All Purchase Orders (PO) require Department Head or Department Head Delegate approvals. Any over \$250 require second level approval by either the Finance Director or the Mayor. All PO's over \$2500 require the Department Head to decide if the purchase is a Capital Asset (ie. long-term tangible piece of property that the City owns and uses and is not expected to be consumed or converted into cash any sooner than at least two year's time) All PO's for capital items must be coded to or from an account with the last four digits beginning with 58XX. Any PO over \$2500 requires three written quotes which are to be submitted in the PO for approval. Quotes are not required if the vendor is a sole source provider of the product or if the product was purchased using the State Contract or NPJA Contract. If the circumstances listed above are applicable they must be noted in the PO Description. PO's over \$20,000 require sealed and advertised bids. PO's over \$20,000 also require specific budget approval by Council or must be presented to Council for approval during the year. Emergencies, the exception, not common place by definition. Do action needed to prevent further problems but submit three written quotes after the fact.

### **ACCOUNTING, AUDITING AND FINANCIAL REPORTING CITY POLICIES**

The City's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) and the standards set by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). An independent public accounting firm will perform an annual audit. The auditor's opinion will be included with the City's published Annual Financial Reports. The City's Budget should satisfy criteria as a financial and programmatic policy document, as a comprehensive financial plan, as an operations guide for all organizational units and as a communications device for all significant budgetary issues, trends and resources. Monthly Reports shall be prepared and presented to the Bryant City Council on a timely basis.

Balancing the budget - the state of Arkansas requires that a balanced budget be presented to Council by December 1st before the year of the budget proposed in State Statute ACA 14-58-201.

## **DEBT MANAGEMENT CITY POLICIES**

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The City will encourage and maintain good relations with financial bond rating agencies and will follow a policy of full and open disclosure.

Every future bond issue proposal will be accompanied by an analysis showing how the new issue combined with current debt impacts the City's debt capacity and conformance with City debt policies.

Financing shall not exceed the useful life of the asset being acquired.

The City will not use long-term debt to finance current operations.

The general policy of the City is to fund capital projects (infrastructure) with new, dedicated streams of revenue or voter approved debt. Nonvoter approved debt may be utilized when a dedicated revenue source other than general revenue can be identified to pay debt service expenses.

Interest earnings on bond proceeds will be limited to: 1) funding the improvements specified in the authorizing bond ordinance; or 2) payment of debt service on the bonds.

Utility rates will be set to ensure debt service coverage exceeds the bond indenture requirement of 110%.

The City shall comply with the Internal Revenue Code Section 148 - Arbitrage Regulation for all tax-exempt debt issued.

Proceeds from debt will be used in accordance with the purpose of the debt issue. Funds remaining after the project is completed will be used in accordance with the provisions stated in the bond ordinance that authorized the issuance of the debt.

## **CAPITAL MANAGEMENT CITY POLICIES**

A Capital Improvement Plan will be updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure or equipment purchases or construction that results in a capitalized asset costing more than \$2,500 and having a useful life (depreciable life) of two (2) years or more, per Ordinance 2002-09.

Proposed capital projects will be reviewed by a cross-departmental team for accurate costing (design, capital, and operating), congruence with City objectives and prioritized by a set of deterministic criteria. Financing sources will be sought for the highest-ranking projects.

Capital improvement operating budget impacts will be coordinated with the development of the annual operating budget. Future operating, maintenance, and replacements costs will be considered.

Ordinance 2007-35 , ACA 14-58-303 and ACA 14-58-306, outlines that the Mayor may sell city assets not exceeding \$6000 in fair market value without competitive bidding. The sale of city assets over \$6000 in fair market value must be brought to council for disposal approval and recommendations.

Ordinance 2014-01 ACA 14-43-501 provides for organization of the City Council meetings and approval of the financial report from the previous month as a new business item at each monthly council meeting.

**SUMMARY OF THE 2017 BUDGET AS ADOPTED**

	Admin	Planning	Animal Control	Court	Park	Police	Fire	Code	General TOTAL	Street	Water/WW
2017 Adopted BudRevenue:	5,067,750	7,000	448,500	704,900	2,177,888	1,557,500	2,713,100	308,195	12,984,833	2,686,550	7,717,039
2017 Adopted BudExpenses	1,099,109	367,143	452,282	428,985	2,559,011	4,466,512	3,836,556	342,850	13,552,448	4,992,968	13,930,607
2017 Adopted Net	3,968,641	(360,143)	(3,782)	275,915	(381,123)	(2,909,012)	(1,123,456)	(34,655)	(567,615)	(2,306,418)	(6,213,568)

Project B List from 2017 Council Workshops:

Bank Stops for Parks	85,000	Field C Left for 2018
Public Safety Roof	Unknown at 11/16/17	
Planning Commissioner to attend DRC	2,500	
Fire Personnel Issue	31,942	
Certification Pay	to be determined	

Total Capital	2,748,113	7,384,000
Stormwater Cap	500,000	
Street	2,248,113	
2016 was	1,816,031	4,317,200
2017 Water Capital		2,152,000
2017 WW Capital		5,232,000

2018 Capital List to Request Approval January of 2018

City Hall Mower	\$7,500
Animal Covered Outside Kennel Area	\$75,000

**SUMMARY OF THE 2018 BUDGET AS ADOPTED**

	Admin	Planning	Animal Control	Court	Park	Police	Fire	Code	General TOTAL	Street	Water/WW
Proposed 2018 Revenues	5,707,250	7,000	477,500	719,420	1,922,268	1,549,000	2,680,420	294,045	13,356,903	2,822,445	7,648,459
Proposed 2018 Expenses	1,090,039	264,304	479,541	430,820	2,352,212	4,511,276	3,884,678	343,696	13,356,566	5,520,980	13,440,990
Proposed 2018 Net	4,617,211	(257,304)	(2,041)	288,600	(429,944)	(2,962,276)	(1,204,258)	(49,651)	337	(2,698,535)	(5,792,531)

Total Capital	3,046,896	6,029,780
Stormwater Cap	2,300,000	
Stormwater moved to a separate fund		
2018 Water Capital		2,127,500
2018 WW Capital		3,902,280

**2018 ADOPTED BUDGET BY EXPENSE CATEGORY FOR GENERAL FUND**

Personnel	511,699	135,034	327,846	386,030	1,409,739	3,571,346	3,502,580	289,656	10,133,929	75.9%
Building&Grounds	58,700	4,340	37,290	26,990	582,590	145,280	148,028	5,980	1,009,198	7.6%
Vehicle	3,400	0	10,200	0	61,000	226,750	118,000	10,500	429,850	3.2%
Supply	9,500	1,200	10,200	7,500	59,100	43,600	78,850	850	210,800	1.6%
Operations	51,000	20,100	70,500	3,000	49,600	7,900	1,000	8,200	211,300	1.6%
Professional Services	70,100	15,260	18,525	4,500	162,900	26,510	14,000	23,510	335,305	2.5%
Miscellaneous	320,640	88,370	4,980	2,800	13,192	143,590	12,220	5,000	590,792	4.4%
Contract/Donations	65,000	0	0	0	0	0	0	0	65,000	0.5%
Grant	0	0	0	0	9,000	4,500	10,000	0	23,500	0.2%
Fixed Assets	0	0	0	0	5,092	341,800	0	0	346,892	2.6% Loans
<b>Total</b>	<b>1,090,039</b>	<b>264,304</b>	<b>479,541</b>	<b>430,820</b>	<b>2,352,213</b>	<b>4,511,276</b>	<b>3,884,678</b>	<b>343,696</b>	<b>13,356,566</b>	<b>100.0%</b>

Each month the City receives 3% of sales tax back from the State of Arkansas. This 3% is mandated by the Citizens via vote to be spent on the following listed categories. Roughly each month for the last two years the city has averaged around \$1,000,000 a month. You can see from the charts above and below what a large percentage Sales Taxes make up of the overall total Revenues for the General Fund.

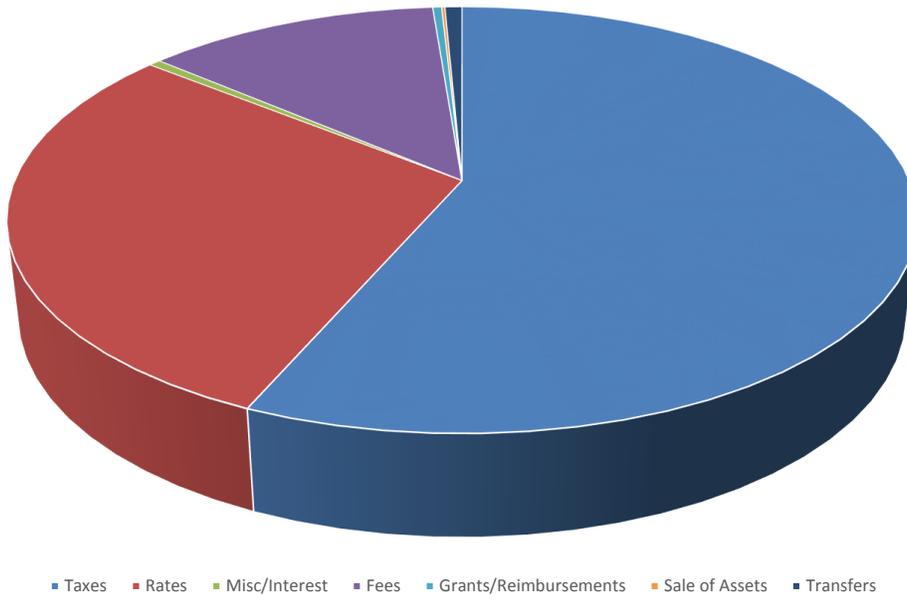
The chart below shows how the 3% sales tax above is allocated.

	Monthly	Annually
1% GF	333,333	4,000,000
1/8 Parks	41,667	500,000
3/8 Fire	125,000	1,500,000
4/8 Bond	166,667	2,000,000
Animal 10%	33,333	400,000
Parks 10%	33,333	400,000
Fire 25%	83,333	1,000,000
Police 25%	83,333	1,000,000
Street 30%	100,000	1,200,000
<b>Total</b>	<b>1,000,000</b>	<b>12,000,000</b>

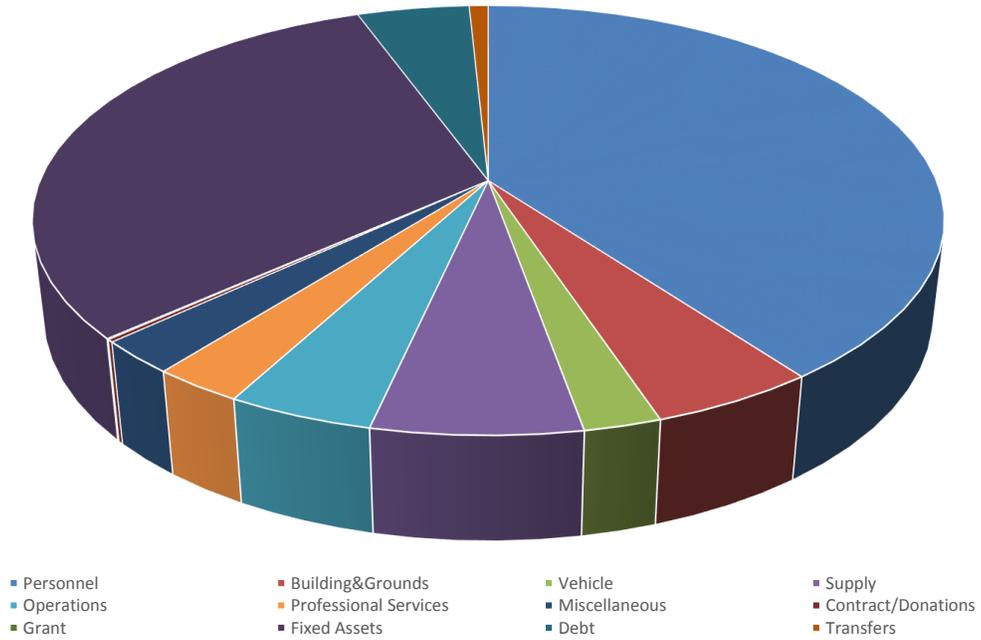
Divided by 3

FUND BALANCES for the three major funds are not expected to change by significant amounts. Any major differences between Revenues and Expenses are due to the addition of capital assets. Both the Street and the Water/Wastewater Funds are planning to finish quite a few large one time capital projects during 2018. Some one time capital projects are being considered for the General Fund as well but at the time of this budget passing Council is waiting to see how the year is closed out for General Fund before approving any capital spending.

Where the Money comes from



Where the Money Goes



TOTAL CITY DEBT PAYMENTS			
Year	Total Govt	Tota Bus	Total City
Original Par	39,380,000	20,245,000	59,625,000
2018	2,121,531	1,516,742	3,638,273
2019	2,120,256	1,608,758	3,729,015
2020	2,121,856	1,609,158	3,731,015
2021	2,119,681	1,609,358	3,729,040
2022	2,117,469	1,614,358	3,731,827
2023	2,123,044	1,233,543	3,356,587
2024	2,117,569	1,230,498	3,348,067
2025	2,115,588	1,236,873	3,352,461
2026	2,117,063	1,232,998	3,350,061
2027	2,116,613	1,233,736	3,350,348
2028	2,121,425	1,234,336	3,355,761
2029	2,115,675	1,234,386	3,350,061
2030	2,121,613	1,234,286	3,355,898
2031	2,120,788	1,228,817	3,349,605
2032	2,120,272	1,233,348	3,353,620
2033	2,121,988	1,232,336	3,354,323
2034	2,116,597	1,019,894	3,136,491
2035	2,117,966	235,919	2,353,884
2036	2,117,806	233,744	2,351,550
2037	2,120,263	236,131	2,356,394
2038	2,115,225	233,156	2,348,381
2039	2,118,434		2,118,434
2040	2,119,734		2,119,734
2041	1,480,750		1,480,750
2042	1,483,550		1,483,550
2043	1,480,150		1,480,150
2044	1,480,700		1,480,700
2045	1,480,050		1,480,050
2046	1,483,200		1,483,200
Total	57,626,854	23,482,376	81,109,229

Governmental Debt									
Series	2016					2016			Total Govt
Type	Sales and Use Tax Bonds					Franchise Fee Rev Impr			
	12/1/2016					3/31/2016			
Original Par	28,755,000					10,625,000			39,380,000
Year	Annual Prin (12/1) Tax-Exempt	Annual Prin (12/1) Taxable	Interest Rate	Interest Tax-Exempt	Interest Taxable	Annual Prin (2/1)	Interest Rate	Interest	
2018		650,000	2.00%	686,932	146,406	325,000.00	2.000%	313,193.76	2,121,531
2019		660,000	2.00%	686,932	133,406	335,000.00	3.000%	304,918.76	2,120,256
2020		675,000	2.00%	686,932	120,206	345,000.00	3.000%	294,718.76	2,121,856
2021		690,000	2.125%	686,932	106,706	350,000.00	2.000%	286,043.76	2,119,681
2022		700,000	2.25%	686,931	92,044	360,000.00	2.250%	278,493.76	2,117,469
2023		720,000	2.375%	686,931	76,294	370,000.00	2.500%	269,818.76	2,123,044
2024		735,000	2.375%	686,931	59,194	375,000.00	2.000%	261,443.76	2,117,569
2025		750,000	2.375%	686,931	41,738	385,000.00	3.000%	251,918.76	2,115,588
2026		770,000	1.875%	686,931	23,925	395,000.00	2.500%	241,206.26	2,117,063
2027	95,000	690,000	1.375%/3.5%	686,931	9,488	405,000.00	3.000%	230,193.76	2,116,613
2028	800,000		3.50%	683,606		420,000.00	3.000%	217,818.76	2,121,425
2029	825,000		3.75%	655,606		430,000.00	3.000%	205,068.76	2,115,675
2030	860,000		3.75%	624,669		445,000.00	3.000%	191,943.76	2,121,613
2031	890,000		4.00%	592,419		460,000.00	3.000%	178,368.76	2,120,788
2032	925,000		4.00%	556,819		475,000.00	3.375%	163,453.13	2,120,272
2033	965,000		4.00%	519,819		490,000.00	3.375%	147,168.75	2,121,988
2034	1,000,000		3.125%	481,219		505,000.00	3.375%	130,378.13	2,116,597
2035	1,030,000		3.125%	449,969		525,000.00	3.375%	112,996.88	2,117,966
2036	1,065,000		3.125%	417,781		540,000.00	3.375%	95,025.00	2,117,806
2037	1,100,000		3.125%	384,500		560,000.00	3.625%	75,762.50	2,120,263
2038	1,130,000		3.125%	350,125		580,000.00	3.625%	55,100.00	2,115,225
2039	1,165,000		3.125%	314,813		605,000.00	3.625%	33,621.88	2,118,434
2040	1,205,000		3.125%	278,406		625,000.00	3.625%	11,328.13	2,119,734
2041	1,240,000		3.00%	240,750					1,480,750
2042	1,280,000		3.00%	203,550					1,483,550
2043	1,315,000		3.00%	165,150					1,480,150
2044	1,355,000		3.00%	125,700					1,480,700
2045	1,395,000		3.00%	85,050					1,480,050
2046	1,440,000		3.00%	43,200					1,483,200
Total	21,080,000	7,040,000		14,042,462	809,407	10,305,000		4,349,985	57,626,854
Insurance	No					No			
Current Rating	A+					A			19,201,854
Call Schedule	12/1/2026		Special Election 8/9/16			8/1/2021 @ 100			
Purpose	ks, Fire, and Street Impr		Amendment 62			Street Impr			0.33
Security	.50 tax		Series A Taxable; Series B Tax-Exempt			Franchise Fees			
Refundable	Advance Refundable		\$24.5 mil in project funds; Restructured 2006;2007			Advance Refundable			
City Fund #	110-114, 147, 157, 187					185,186,187			
Amendment 78 Borrowing (Approx. total of both Principal and Interest)						While the city has no legal debt limitations Council reviews the debt totals each year in the budget book as shown here.			
Year	2017	2018	2019	2020					
Police Fleet	342,000	342,000	342,000	356,000	1,382,000				
Fire Trucks	176,000	30,000							
Totals	518,000	372,000	342,000	356,000					

Business Type/Enterprise Debt										
Series	2017			2011			2012			Tota Bus
Type	Water and Sewer Refunding			Water			Wastewater			
	11/30/2017			10/15/2014			4/15/2015			
Original Par	5,245,000			6,500,000			8,500,000			20,245,000
Year	Annual Prin (12/1)	Interest Rate	Interest	Semi Annual (4/15, 10/15)	Interest and 1% Service Fee	Interest	Semi Annual (4/15, 10/15)	Interest and 1% Service Fee	Interest	
2018	380,000	2.00%	138,500	268,783	2.95%	163,789	346,374	2.95%	219,296	1,516,742
2019	480,000	2.00%	130,516	276,769	2.95%	155,803	356,667	2.95%	209,003	1,608,758
2020	490,000	2.00%	120,916	284,995	2.95%	147,577	367,267	2.95%	198,403	1,609,158
2021	500,000	2.00%	111,116	293,465	2.95%	139,107	378,181	2.95%	187,489	1,609,358
2022	515,000	2.10%	101,116	302,186	2.95%	130,386	389,420	2.95%	176,250	1,614,358
2023	145,000	2.10%	90,301	311,166	2.95%	121,406	400,992	2.95%	164,678	1,233,543
2024	145,000	2.50%	87,256	320,413	2.95%	112,159	412,909	2.95%	152,761	1,230,498
2025	155,000	2.50%	83,631	329,934	2.95%	102,638	437,814	2.95%	127,856	1,236,873
2026	155,000	2.75%	79,756	339,739	2.95%	92,833	437,814	2.95%	127,856	1,232,998
2027	160,000	2.75%	75,494	349,835	2.95%	82,737	450,825	2.95%	114,845	1,233,736
2028	165,000	3.00%	71,094	360,232	2.95%	72,340	464,224	2.95%	101,446	1,234,336
2029	170,000	3.00%	66,144	370,938	2.95%	61,634	478,019	2.95%	87,651	1,234,386
2030	175,000	3.125%	61,044	381,961	2.95%	50,611	492,225	2.95%	73,445	1,234,286
2031	175,000	3.125%	55,575	393,312	2.95%	39,260	506,853	2.95%	58,817	1,228,817
2032	185,000	3.25%	50,106	404,999	2.95%	27,573	521,914	2.95%	43,756	1,233,348
2033	190,000	3.25%	44,094	417,035	2.95%	15,537	537,424	2.95%	28,246	1,232,336
2034	200,000	3.50%	37,919	213,134	2.95%	3,144	553,422	2.95%	12,275	1,019,894
2035	205,000	3.50%	30,919							235,919
2036	210,000	3.625%	23,744							233,744
2037	220,000	3.625%	16,131							236,131
2038	225,000	3.625%	8,156							233,156
2039										
2040										
2041										
2042										
2043										
2044										
2045										
2046										
<b>Total</b>	<b>5,245,000</b>		<b>1,483,529</b>	<b>5,618,896</b>		<b>1,518,534</b>	<b>7,532,344</b>		<b>2,084,073</b>	<b>23,482,376</b>
Insurance	No			No			No			
Current Rating	Not Rated			Not Rated			Not Rated		Interest	5,086,136
Call Schedule	12/1/2022			10/15/2020						
Purpose	Current Refund 2008A,B			Water			WW		Int % of Debt	0.22
Security	Water/WW			Water			WW			
Refundable	Not Advance Refundable			Advance Refundable				While the city has no legal debt limitations Council reviews the debt totals each year in the budget book as shown here.		
City Fund #	602-604			620			615			

## HR, Personnel, and JESAP

The City of Bryant uses the Job Evaluation and Salary Administration Program known as JESAP. This system is provided by an independent vendor named DB Squared. DB Squared also provides these services for several other city's within Arkansas and for the Arkansas Municipal League. Each year when the budget process begins the most currently available JESAP study is reviewed by Council as well. Below some of the more recent items related to the budgeting process and JESAP are noted.

NOTE 1 - With the passing of the 2016 Budget the Council approved to move any employees below the ending 2015/beginning 2016 JESAP up to the minimum and adopt that JESAP. This was a critical step to maintaining the competitiveness of the City's salaries within the local market. At this time the City planned to review JESAP every other year to remain competitive.

NOTE II - In preparation for the 2017 Budget Book it was discovered that 10 of the Police Patrol Positions listed on the Full Time Equivalent City Budgeted Employee Listing were RES Voluntary Positions that were only paid LOPFI (Local Police and Fire Retirement) and Workers Comp so those 10 positions were removed from that chart.

NOTE III: In preparation for the 2018 budget book and in conjunction with the bi annual JESAP review it was discovered the city of Bryant had fallen even further away from the surrounding market in terms of wages. Council is now considering reviewing the JESAP study every year in order to prevent this from happening in the future. In this budget book all employees below the ending 2017/beginning 2018 JESAP Study were brought up to the minimum using a 4% raise and those in the 1st Quartile were given a 3% raise. Additionally, in a thorough review of budgeted positions that had remained unfilled six parks positions, 1.5 positions in Police and a previously Council frozen part time position in Code were removed from the budget. Public Works added three positions during 2018. With the passing of this 2018 Budget the Council approved and adopted the 2018 JESAP.

**Full Time Equivalent City Budgeted Employees by Function/Program**

<b>Function/Program</b>		<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
General government	Staff attorney	1	1	1	1	1
	Elected attorney	0	(A) 1	1	1	1
	Mayor 's office	3	3	3	(B) 4	4
	Human resources	3	3	3	3	3
	Finance	4	4	4	4	4
	City clerk	1	1	1	1	1
	Office of Technology	1	1	1	1	1
Community development	Planning	2	2	2	2	2
	Code	4	4	4	(C.) 5	5
Animal Control		4	4	4	4	4
Court		8	8	8	8	8
Parks	Admin	6	6	6	4	4
	Parks	10	10	10	(C.) 13	14
	Recreation	8	8	8	10	(D) 3
Public Safety - Fire	Uniform	48	48	48	48	48
	Clerical	1	1	1	1	1
Public Safety - Police	Uniform (Patrol) (SAT)	21	21	21	(C.) 23	26
	Uniform (SRO)	7	7	7	7	7
	Uniform (K9)	2	2	2	2	2
	CID	4	4	4	4	4
	Communication (Dispatch)	10	10	10	10	10.5
	Admin/Warrants/Training	10	10	10	10	(D) 5
Public works	Admin (includes Customer Service 5 and new 2017 Project Management 4)	3	3	3	(C.) 5	13
	Stormwater (MS4)	3	3	3	3	3
	Street and drainage	15	15	15	14	14
	Enterprise funds					
Enterprise funds	Water	8	8	8	10	5
	Wastewater	14	14	14	13	13
<b>Totals</b>		<b>201</b>	<b>202</b>	<b>202</b>	<b>211</b>	<b>198.5</b>

Source: HR

(A) In 2015 for the first time an election was held for the City Attorney position.

(B) In 2017 a temporary multidepartment position was added in the Mayor's office to address one time software training items.

(C.) Also in 2017 a new code officer, two new police officers, three parks positions, and two public works positions were added. These positions had been requested for some time and when funding became available were added.

(D) in 2018 a review was made of the calculation of the Part Time Positions in Parks and new numbers were determined. Staff hopes to continue to refine this review during 2018. Also more careful review was given to the presentation of the Police sub departments.

## GOVERNMENTAL FUNDS

The City has two major Governmental Funds - the General Fund and the Street Fund. The General Fund includes the Sales Tax Fund 002, the Franchise Fee Tax Fund 003, the Fire and Police Donation Funds when it is shown in the audited financial statements. However, so that the individual budgeted lines can be viewed by Council those funds are broken out in this budget book and shown under the Non Major Governmental Funds section. General Fund includes the following departments as well. Administration which includes the Mayor, City Clerk, Staff Attorney, Human Resources, and Finance. 0100 is this department's code. Planning is department 0120. Animal Control is department 0200. The Court system is shown in department 0300. However, note that the Judge is elected and half of the Courts costs are borne by the city and half by the county. Parks and Recreation is shown by park in the following departments 0400 for Parks General, 0410 for Mills Park, 0420 for Midland Park, 0430 for Bishop Park and Center, 0440 for Alcoa Park and 0450 for Ashley Park. The city has a few more small parks but the expenses associated with these are shown under Parks General 0400. The Fire Department is in the General fund under 0500 and the reciprocal agreement the City has with Springhill Fire District is shown under department 0510. The Police Department is shown under Departments 0600 for General Patrol and Administration of PD. 0610 is the department that shows the costs and revenues associated with Dispatch and 911 calls. The 0620 department shows the costs and revenues associated with the School Resource Officer Program. The City and the School District split these costs. The K9 unit costs are shown under department 0630. The Code department is shown under department 0700. The General Fund accounts for all the City's financial resources of the general government except those required to be accounted for in another fund.

The Street Fund is 080 and is a special revenue fund used to account for all activities associated with maintaining and constructing streets. Arkansas statutes that provide funding for street and drainage projects require that these activities be accounted for separately. The Street Fund is financed by state turnback funds and a portion of a state wide 1/2 cent sales tax.

While Street is a Governmental Fund it is managed under the Public Works Director with all the Enterprise Funds.

Other Governmental Funds are shown together and listed in this document as Non Major. These Non Major Funds include some Agency, Debt and Construction Funds.

# Elected Officials at City Hall - 210 SW 3rd St. Bryant,



The Mayor's office is responsible for overseeing departments and executing policies, including:  
Assuring that all City services are delivered to the citizens of Bryant in an effective, efficient, and equitable manner and in compliance with City Council policy. Overseeing long-range planning and improvement of departmental management and service delivery. Serving as a catalyst for developing community-wide goals and mobilizing the resources to attain them. Serving as the primary outreach arm of the City government to other cities and other government entities.

Jill Dabbs, Mayor since 2011

Legal Assistant/Mayor's Secretary, Dana Poindexter

Maintenance, Matt Wood

Temporary Software Implementation Position, Esther Todd



Mission Statement: To ensure the City's legislative processes are open and transparent by providing a bridge between citizens and government through the dissemination of information and to ensure the preservation, access and integrity of records required to be stored for legal and business purposes.

Goal: Work towards scanning and filing all electronically.

Sue Ashcraft, City Clerk since January of 2015

Elected City Attorney, Josh Farmer

# Staff Attorney at City Hall - 210 SW 3rd St. Bryant, AR 72022



Chris Madison, Staff Attorney since 2012

Mission Statement: To protect the City of Bryant from exposure to liability through effective risk analysis and providing effective legal guidance before, during and after city action.

#### 2017 Accomplishments for Legal:

Resolved several of the pending Condemnation cases along Alcoa. Three remain.

Reached agreement on principles for intersection re-design at Target Shopping Center and Best Buy area.

Resolved several long pending cases against the city with either dismissal or completing of projects City wanted to accomplish before litigation.

Bond projects are moving forward, with completed contracts for engineers, architects, and construction management

#### Goals For Legal for 2018:

Want to complete all condemnation cases along Alcoa: they are as follows:

One will be resolved first quarter of 2018, on motions. Second is on appeal and will be decided third quarter 2018. Third is awaiting trial in 2018.

Want to resolve two water damage related cases. One revolves around flooding issues, and the second revolves around alleged water leak.

Will identify all legal files for destruction, storage, or ongoing matters and put in place rotation and SOP for future file destruction or retention.

# Human Resources Department at City

Hall - 210 SW 3rd St. Bryant, AR 72022

City Hall  
Receptionist,  
Michelle Milam



Human Resources  
Director, Charlotte Rue

HR Generalist, Alisha  
Runnells

Charlotte started at the City in Oct of 2015.

Mission Statement: The City of Bryant Human Resources Department is committed to providing all of our employees a stable and safe work environment with equal opportunity for learning, professional and personal growth. We strive to support our City's mission through the development of programs designed to help us recruit and retain the best of the best to serve our City. Through effective and consistent HR processes we are able to provide essential services to our employees.

## 2017 Accomplishments:

Implemented a City Wellness Program

Implemented initial use of Springbrook Employee Self Service (ESS) module

Partnered with Parks and Public Works to implement a Workforce Development program through Pulaski Tech

Conducted extensive insurance research and developed a city health insurance committee to continue to research solutions to the ongoing insurance rate concerns

## 2018 Goals:

Optimize our use of Springbrook, growing our HR modules, implementing ESS and building upon our intranet.

Streamline the evaluation process providing training to supervisors on the new process as well as how to effectively complete an eval

Continue to attract and retain qualified applicants and employees

Build upon our orientation program, developing new HR documents, market the benefits of working for the City and conduct basic process training.

Throughout 2018 we will be diligently working towards finding solutions to our ongoing insurance concerns. Rates will likely continue to increase and the HR department is dedicated to working closely with the city health insurance committee to find solutions that result in low impact to the employees. Maintaining the integrity of the benefits we offer as a City are of the utmost importance and will continue to be protected in all ways possible.

# Finance Department at City Hall -210 SW 3rd St.

Bryant, AR 72022



Finance Director,  
Joy Black, joined the  
City of Bryant in  
August of 2014

Finance Coordinator I,  
Melda Brown

Finance Coordinator II,  
Karen Bridgman

Accounts Payable  
Technician, Tabatha  
Koder

#### Mission Statement:

In the spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete information to other city departments, the Council, and the community.

#### Four-year Accomplishments:

- Completion of the 2013, 2014, 2015, and 2016 Water and Wastewater Audits
- Completion of the 2013, 2014, and 2015 Governmental Audits
- Completion of the 2013, 2014, and 2015 Schedule of Federal Assistance Audits
- Refinanced all of the Governmental Debt to achieve better interest and bond ratings (moved from unrated debt first to an A rating and then to an A+)
- Record Retention Policy approved by Council and maintained annually since 2015
- Updated the City Credit Card and Travel Policies

#### Goals:

- 1) Wrap up all the 2016 and 2017 Audits in a timely manner.
- 2) Refinance the 2008A&B Water.WW Bonds
- 3) Continue to evaluate the Finance Staff Position descriptions and work load, etc.
- 4) Get all Finance Related Policies into the Budget Book.
- 5) Continue to refine reports for the Committee and Council Meetings.
- 6) Continue to get quarterly reports done on time and develop a 5 year plan.
- 7) Implement the Fixed Asset Module in Springbrook.
- 8) Continue to document SOP (Standard Operating Procedures) for Payroll, Check Cutting, Taxes, processes, etc.

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thru 10/5/17	2016 Final Actuals	2015 Final Actuals
1	100	4150	State Turnback	Per AML Sept City & Town \$15.50 population of 16,688 rounded	\$258,000.00	\$248,000.00	\$266,536.85	\$263,965.85
1	100	4151	Saline County Treas - Turnback	Based on 2016 and 2017 receipts	\$550,000.00	\$500,000.00	\$574,448.29	\$568,155.11
1	100	4600	Miscellaneous Revenue	Nothing planned	\$1,000.00	\$1,000.00	\$12,533.41	\$42,973.55
1	100	4627	Xfer from Sales Tax	Based on 2% increase over YTD July 2017	\$4,452,000.00	\$3,873,000.00	\$3,873,000.00	\$3,834,999.96
1	100	4629	Xfer Franchise Tax	Set Transfer amount from the Franchise Fee Fund 003	\$444,750.00	\$444,750.00	\$444,750.00	\$420,120.00
1	100	4850	Interest Revenue	Estimate based on prior years cash balance	\$1,500.00	\$1,000.00	\$1,733.71	\$1,304.62
<b>Total Revenues</b>					<b>\$5,707,250.00</b>	<b>\$5,067,750.00</b>	<b>\$5,173,002.26</b>	<b>\$5,131,519.09</b>
Total Personnel Expense					\$511,698.62	\$515,998.19	\$383,263.94	\$392,922.79
Total Building and Grounds Expense					\$58,700.00	\$77,430.00	\$73,026.83	\$41,458.19
Total Vehicle Expense					\$3,400.00	\$3,925.00	\$4,234.02	\$1,673.22
Total Supply Expense					\$9,500.00	\$9,500.00	\$8,034.27	\$5,941.75
Total Operations Expense					\$51,000.00	\$32,000.00	\$82,800.62	\$61,230.45
Total Professional Services Exp					\$70,100.00	\$96,386.00	\$47,325.54	\$77,864.62
Total Miscellaneous Expense					\$8,340.00	\$11,220.00	\$110.91	\$1,701.89
Total Donation/Contract Expense					\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00
1	100	5816	Fixed Asse2011 Ridg Prop Aquis	Lease paid off in 2016	\$0.00	\$0.00	\$0.00	\$0.00
1	100	5850	Interest Expense	Lease paid off in 2016	\$0.00	\$0.00	\$1,239.81	\$4,283.08
1	110	5604	Hardware - New & Renewals		\$129,800.00	\$77,000.00	\$74,435.35	\$48,911.82
1	110	5606	IT Projects & Labor		\$91,400.00	\$127,400.00	\$124,500.00	\$103,876.05
1	110	5608	Software - New & Renewals		\$52,300.00	\$44,950.00	\$37,355.57	\$37,391.08
1	110	5610	Website		\$6,600.00	\$6,600.00	\$6,116.46	\$5,825.20
1	110	5612	IT Tools & Supplies		\$1,000.00	\$1,000.00	\$448.57	\$409.88
1	110	5614	Copiers & Maintenance		\$31,200.00	\$31,200.00	\$26,834.12	\$26,415.83
110			Total IT Misc Expense		\$312,300.00	\$288,150.00	\$269,690.07	\$222,829.86
<b>Total Expenses</b>					<b>\$1,090,038.62</b>	<b>\$1,099,609.19</b>	<b>\$933,486.20</b>	<b>\$870,622.77</b>

# Planning Department at City Hall - 210 SW 3rd St.

Bryant, AR 72022

Assistant Planning Director/Intern  
Position Open as of 12.19.17

Truett Smith, Director of  
Planning and Community  
Development, effective  
12.19.17



Mission: The Department of Planning and Community Development assists developers and city policy makers in guiding the current and future physical development of the city. The Department accomplishes this by making sure that the Comprehensive Plan and Zoning Ordinance are enforced. The Department staff works with various planning boards and commissions including the Development Review Committee, Planning Commission, Board of Zoning Adjustment and the City Council.

2017 Accomplishments: The Planning Department, with assistance from other departments, received approval from the Planning Commission and the City Council to adopt Walk, Bike, Drive: Bryant, the new Master Transportation Plan. This guide will help insure as Bryant develops, we build an inter connected multipodal street, trail, and sidewalk

## Goals for 2018

Activate and implement the Walk, Bike, Drive: Bryant

Maximize Civicplus in order to better connect with citizens.

Maximize Iworqs and GIS capabilities to improve workflows across numerous departments and for the purpose of Economic Development. (Planning, Code, Public Works, Parks & Public Safety)

Evaluate Comprehensive Plan and identify needed updates related to development, utilities and right of ways.

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thu 10/5/17	2016 Final Actuals	2015 Final Actuals
1	120	4206	Annex/Rezoning Fees		\$2,500.00	\$2,500.00	\$2,892.00	\$3,000.00
1	120	4250	Subdivision Plat & Filing Fees		\$4,500.00	\$4,500.00	\$10,732.00	\$5,118.00
<b>Total Revenues</b>					<b>\$7,000.00</b>	<b>\$7,000.00</b>	<b>\$13,624.00</b>	<b>\$8,118.00</b>
Total Personnel Expense					\$135,033.50	\$151,552.67	\$57,188.64	\$130,780.08
Total Building and Grounds Expense					\$4,340.00	\$4,340.00	\$3,285.14	\$4,090.65
Total Supply Expense					\$1,200.00	\$1,200.00	\$2,365.23	\$1,122.13
Total Operations Expense					\$20,100.00	\$20,100.00	\$17,067.66	\$31,664.66
Total Professional Services Expense					\$15,260.00	\$22,400.00	\$20,305.82	\$20,216.97
Total Miscellaneous Expense					\$88,370.00	\$167,550.00	\$54,314.39	\$6,142.82
<b>Total Planning Expenses</b>					<b>\$264,303.50</b>	<b>\$367,142.67</b>	<b>\$154,526.88</b>	<b>\$194,017.31</b>

# Animal Control and Adoption Center at

25700 Interstate 30 Bryant, AR 72022



Animal Control Officer, Beck Bennett

Animal Control Officer, Stacy Beasley

Animal Control Director, Tricia Power, has been with the City of Bryant since 1999

Animal Control Officer, Jamie Woodell

**Mission:** The staff of Bryant Animal Control and Adoption Center is dedicated to the humane treatment of animals in Bryant and educating others about responsible pet ownership.

#### 2017 Accomplishments:

1. Increased Live Release rate to 89%, an increase of 20% over 2016.
2. Integrated Spillman Software
3. Abandoned plans to connect to city sewer due to costs, but created a maintenance plan for the septic system with assistance from the Public Works Department.

#### 2018 Goals:

1. Re-Furbish outdoor kennel area to maintain a healthy and safe environment for the shelter dogs (Estimated cost \$75K not funded in this budget, to be requested out of savings in January 2018)
2. Re-establish the online pet licensing portal.
3. Create an online portal to apply for and renew animal establishment permits, wildlife permits, and collect donations online.(See volunteers at an Adoption Event Below)





Woodell  
Power  
Rescuing a  
dog with  
Bryant Fire



Becca Bennett celebrating  
with Jezi

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thru 10/5/17	2016 Final Actuals	2015 Final Actuals
1	200	4202	Adoption Revenue	Typically \$15 per animal, occasionally more or less depending on the species and "specials" to clear long-term animals out of the shelter.	\$4,000.00	\$4,000.00	\$4,075.00	\$4,085.00
1	200	4222	Misc Revenue - Animal Control	Fees collected that do not fall into any other category.	\$8,000.00	\$8,000.00	\$9,302.08	\$7,598.48
1	200	4224	Dog License Fee	Permit Fees.	\$2,000.00	\$2,000.00	\$1,763.50	\$1,789.00
1	200	4246	Spay & Neuter Revenue	Fees collected to pay for spay/neuter of adopted pets.	\$12,500.00	\$12,500.00	\$10,260.00	\$12,480.00
1	200	4420	Animal Control Fines	Impound & Boarding Fees.	\$6,000.00	\$6,000.00	\$7,310.50	\$5,640.97
1	200	4627	Xfer Designated Tax		\$445,000.00	\$416,000.00	\$415,999.92	\$382,999.92
1	200	4680	Donation - Animal Shelter	projects for the shelter.	\$0.00	\$0.00	\$0.00	\$0.00
1	200	4682	Donation - Dog Park		\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Revenues</b>					<b>\$477,500.00</b>	<b>\$448,500.00</b>	<b>\$448,711.00</b>	<b>\$414,593.37</b>
<b>Total Personnel Expense</b>					<b>\$327,845.66</b>	<b>\$306,692.45</b>	<b>\$254,326.34</b>	<b>\$279,947.75</b>
<b>Total Building and Grounds Expense</b>					<b>\$37,290.00</b>	<b>\$31,735.00</b>	<b>\$29,751.27</b>	<b>\$31,044.45</b>
<b>Total Vehicle Expense</b>					<b>\$10,200.00</b>	<b>\$9,050.00</b>	<b>\$4,922.93</b>	<b>\$6,306.28</b>
<b>Total Supply Expense</b>					<b>\$10,200.00</b>	<b>\$9,925.00</b>	<b>\$9,168.38</b>	<b>\$10,811.44</b>
<b>Total Operations Expense</b>					<b>\$70,500.00</b>	<b>\$71,375.00</b>	<b>\$779.79</b>	<b>\$1,016.90</b>
<b>Total Professional Services Expense</b>					<b>\$18,525.00</b>	<b>\$18,525.00</b>	<b>\$21,257.25</b>	<b>\$27,136.78</b>
<b>Total Miscellaneous Expense</b>					<b>\$4,980.00</b>	<b>\$4,980.00</b>	<b>\$15,897.00</b>	<b>\$5,859.37</b>
<b>Total Animal Expenses</b>					<b>\$479,540.66</b>	<b>\$452,282.45</b>	<b>\$336,102.96</b>	<b>\$362,122.97</b>



at City Hall - 208 SW 3rd Street Bryant, AR 72022

Mission: To serve the people by efficient and accessible administration of justice for all, to treat everyone with integrity, fairness and respect.

Open Position, Trial Coordinator

STEPHANIE CASADY  
District Judge

Lindsey Dinwiddle,  
District Court Clerk

Deputy Court Clerks:  
Elliott Pate  
Melissa Zuber  
Parker Taylor

Deborah Midget,  
Executive Assistant  
to the Judge

In Arkansas, district courts were formerly known as municipal courts before the passage of Amendment 80 to the Arkansas Constitution in 2000. Act 3 and Act 627 of 2009 created 25 pilot district judgeships in the state, two of which are in Saline County. The Saline County District Courts exercise countywide jurisdiction over misdemeanor criminal cases, preliminary felony cases, and in certain types of civil cases in matters of less than \$25,000. There are no jury trials in district court. In a district court trial, the judge makes both findings of fact and rulings of law.

Melanie Smith,  
Ancillary District  
Court Clerk

A small claims division of the Saline County District Court is administered by the Bryant Department and presided over by Judge Casady of the Bryant Department. This small claims division provides the citizens of Saline County a forum in which citizens may represent themselves to resolve minor civil matters. No attorneys may take part in litigation in the small claims division.

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thru 10/5/17	2016 Final Actuals	2015 Final Actuals
1	300	4400	Act 316 of 1991 Revenue		\$200.00	\$200.00	\$217.44	\$236.74
1	300	4412	City Attorney Reim		\$26,000.00	\$26,000.00	\$26,288.16	\$26,249.42
1	300	4414	Court Fines		\$400,000.00	\$400,000.00	\$383,663.57	\$420,276.84
1	300	4416	District Court Reim		\$14,000.00	\$14,000.00	\$14,172.48	\$14,151.60
1	300	4424	Judge Retirement Reim		\$4,700.00	\$4,700.00	\$4,738.08	\$4,731.10
1	300	4426	Ordinance 89-15 Revenue		\$23,000.00	\$23,000.00	\$23,599.20	\$23,564.43
1	300	4428	Warrant Fees		\$65,000.00	\$65,000.00	\$59,811.50	\$72,203.90
1	300	4600	Miscellaneous Revenue	Interest Revenue and Shannon Hills and Bauxite money	\$26,520.00	\$12,000.00	\$12,140.16	\$5,080.58
1	300	4640	Saline County		\$160,000.00	\$160,000.00	\$157,516.20	\$150,026.68
<b>Total Revenues</b>					<b>\$719,420.00</b>	<b>\$704,900.00</b>	<b>\$682,146.79</b>	<b>\$716,521.29</b>
Total Personnel Expense					\$386,029.88	\$384,195.18	\$320,146.74	\$329,135.17
Total Building and Grounds Expense					\$26,990.00	\$26,990.00	\$21,582.11	\$17,974.49
Total Supply Expense					\$7,500.00	\$7,500.00	\$5,268.44	\$4,875.19
Total Operations Expense					\$3,000.00	\$3,000.00	\$1,608.41	\$1,895.51
Total Professional Services Expense					\$4,500.00	\$4,500.00	\$2,726.56	\$2,741.20
Total Miscellaneous Expense					\$2,799.90	\$2,799.90	\$17,923.43	\$15,937.53
<b>Total Expenses</b>					<b>\$430,819.78</b>	<b>\$428,985.08</b>	<b>\$369,255.69</b>	<b>\$372,559.09</b>

# Bryant Parks & Recreation



# Parks and Recreation Department at 6401 Boone Rd Bryant, AR 72022



Parks Director Chris Treat since 2016

Assistant Director -  
Parks Spencer  
McCorkel (Shown  
Above)

Parks Executive  
Assistant Cassia  
Henry-Saorrone

Assistant Director -  
Recreation Keith Cox  
(shown Above)

Center Superintendent  
Eboney Scott

Grounds  
Superintendent  
Lloyd Chancellor

Aquatics  
Coordinator Kristin  
Robinson

Athletics &  
Program  
Coordinator  
Chet Dycus

Assistant Center Super

Foreman (2)

Assistant Aquatics  
Coordinator

Parks  
Secretary

Parks Staff  
(3) one  
frozen

Parks Labor (5)

Lifeguards (XX)

Mission: Bryant Parks & Recreation exists to provide exceptional opportunities to enjoy the beauty of nature, the wonder of relationships, and experiences that remind us what it means to be human.

The Parks Committee meets once a month on the first Monday of the month at 6:00pm at City Hall.



#### 2017 Accomplishments

- ★ Finished design and started construction on inclusive park.
- ★ Hired Grounds Superintendent, Assistant Center Superintendent, and Executive Assistant.
- ★ Completed use agreements with partners in record time with unanimous support.
- ★ Secured over \$75,000 in new sponsorship agreements.
- ★ Repaired Bishop irrigation system
- ★ Installed new back stops on 8 fields.
- ★ Started successful adult kickball league.
- ★ Prioritized Bishop Bond Projects for Strategic Growth
  - Finished Design of Center Remodel
  - Installed new shade structures
  - Designed and began construction on new offices and grounds building
  - Installed new bleachers in Aquatics center.
  - Finished pro quality disc golf course

#### 2018 Goals

1. Finish Bond Projects
  - a. Grounds Shop
  - b. Parks Offices
  - c. Center Remodel
  - d. Inclusive Playground & Bathrooms
  - e. Pavilion
2. Staff retention for organizational health
3. Implement long range equipment plan
4. Implement iWorq project cost analysis
5. Begin North Park improvement planning

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thru 10/5/17	2016 Final Actuals	2015 Final Actuals
<b>Parks General</b>								
1	400	4627	Xfer Designated Tax	Based on 2017 actuals + 2%	\$445,000.00	\$416,000.00	\$415,999.92	\$382,999.92
1	400	4629	Xfer Park 1/8 O & M	Based on 2017 actuals + 2%	\$556,500.00	\$521,000.00	\$520,999.92	\$480,000.00
			Total 0400 Parks General Revenues		\$1,001,500.00	\$937,000.00	\$936,999.84	\$862,999.92
			Total Personnel Expense for Parks General		\$655,752.36	\$654,456.35	\$506,504.47	\$472,411.62
			Total Building and Grounds Expense for Parks General		\$3,500.00	\$3,500.00	\$7,056.95	\$13,024.55
			Total Vehicle Expense for Parks General		\$18,000.00	\$18,000.00	\$13,168.85	\$19,003.27
			Total Supply Expense for Parks General		\$100.00	\$1,100.00	\$1,559.54	\$119,077.40
			Total Professional Services for Parks General		\$22,000.00	\$55,000.00	\$11,700.04	\$20,365.28
			Total Miscellaneous Expense for Parks General		\$9,800.00	\$9,680.00	\$3,095.48	\$2,635.80
1	400	5810	Fixed Assets - Equipment	New Ventrack attachment - capital for General Fund will be added in January	\$0.00	\$35,000.00	\$0.00	\$0.00
			Total General Parks Expense		\$709,152.36	\$776,736.35	\$543,085.33	\$646,517.92
<b>Mills Park</b>								
1	410	4384	Tennis	Program discontinued	\$0.00	\$2,000.00	\$0.00	\$0.00
1	410	4500	Mills Pool-Admin/Concessions	based on 2017 actuals	\$50,000.00	\$65,000.00	\$66,686.90	\$65,686.15
1	410	4534	Pavillion Fees	based on 2017 actuals	\$5,000.00	\$5,000.00	\$4,932.50	\$6,262.50
1	410	4740	Sponsorship/Rebates		\$0.00	\$5,000.00	\$7,000.00	\$0.00
			Total Mills Park Revenues		\$55,000.00	\$77,000.00	\$78,619.40	\$71,948.65
			Total Mills Park Personnel Expense		\$14,541.50	\$19,831.00	\$2,824.00	\$30,000.82
			Total Mills Park Building and Grounds Expense		\$17,850.00	\$19,430.00	\$21,639.61	\$24,942.76
			Total Mills Park Supply Expense		\$14,500.00	\$14,500.00	\$8,584.14	\$5,232.99
1	410	5700	Grant Expense	TAP - AHTD CFDA20.205 Total \$45K Match \$9K Res 2016-18 Trail Grant	\$9,000.00	\$9,000.00	\$0.00	\$0.00
1	410	5810	Fixed Assets - Equipment		\$0.00	\$0.00	\$0.00	\$0.00
<b>Midland Park</b>								
1	420	4740	Sponsorship/Rebates	Needs to be renamed soccer participation fee based on 2017 actuals	\$25,000.00	\$25,250.00	\$5,000.00	\$0.00
1	420	5104	Repairs & Maint - Grounds	need GL for water	\$25,000.00	\$28,500.00	\$18,688.36	\$2,886.21
1	420	5110	Utilities - Electric	Midland Lights	\$10,000.00	\$0.00	\$0.00	\$0.00
<b>Bishop Park and Center</b>								
1	430	4257	Uncorking Fee - Beer/Wine	based on 2017 actuals	\$0.00	\$1,000.00	\$200.00	\$0.00
1	430	4259	Uncorking Fee - Spirits	based on 2017 actuals	\$100.00	\$100.00	\$0.00	\$0.00
1	430	4260	Parks Rental	based on 2017 actuals	\$0.00	\$100.00	\$0.00	\$0.00
1	430	4300	Membership Family	based on 2017 actuals - 10%	\$97,000.00	\$180,000.00	\$169,447.84	\$202,292.87
1	430	4301	Membership Senior	based on 2017 actuals - 10%	\$75,500.00	\$85,000.00	\$97,043.00	\$99,360.00
1	430	4302	Membership Adults	based on 2017 actuals - 10%	\$30,000.00	\$45,000.00	\$44,083.00	\$52,105.00
1	430	4303	Membership Youth	based on 2017 actuals - 10%	\$17,000.00	\$20,000.00	\$23,860.00	\$24,530.00
1	430	4304	Membership Silver Sneakers	based on 2017 actuals - 10%	\$15,000.00	\$35,000.00	\$13,777.67	\$56,373.00
1	430	4305	Silver & Fit Annual Fees	based on 2017 actuals	\$11,500.00	\$10,500.00	\$13,830.00	\$0.00
1	430	4310	Membership 3 Mo Adult	based on 2017 actuals	\$2,500.00	\$1,530.00	\$180.00	\$50.00
1	430	4311	Membership 3 Mo Youth	based on 2017 actuals	\$2,500.00	\$6,030.00	\$4,978.22	\$7,579.00
1	430	4312	Membership 3 Mo Senior	based on 2017 actuals - 10%	\$7,000.00	\$8,505.00	\$9,760.00	\$10,300.50
1	430	4313	Membership 3 Mo Family	based on 2017 actuals - 10%	\$6,000.00	\$15,010.00	\$16,443.00	\$15,703.00
1	430	4314	Membership 3 Mo College	based on 2017 actuals - 10%	\$1,300.00	\$1,500.00	\$1,716.00	\$471.00
1	430	4318	Membership 6 Mo College	based on 2017 actuals - 10%	\$700.00	\$1,020.00	\$924.00	\$180.00
1	430	4319	Membership 6 Mo Military	based on 2017 actuals - 10%	\$6,500.00	\$4,020.00	\$3,858.00	\$1,496.00
1	430	4320	Membership Annual Adult	based on 2017 actuals - 10%	\$5,000.00	\$7,500.00	\$7,530.00	\$11,629.62
1	430	4321	Membership Annual Youth	based on 2017 actuals - 10%	\$6,000.00	\$5,040.00	\$4,875.00	\$6,116.00
1	430	4322	Membership Annual Senior	based on 2017 actuals - 10%	\$41,500.00	\$40,080.00	\$41,977.00	\$48,140.00
1	430	4323	Membership Annual Family	based on 2017 actuals - 10%	\$20,000.00	\$18,144.00	\$19,212.00	\$24,729.00
1	430	4332	Equipment Rental	based on 2017 actuals	\$1,500.00	\$1,000.00	\$1,340.00	\$2,035.00
1	430	4334	After Hours Charge Bishop	based on 2017 actuals - 10%	\$2,000.00	\$1,400.00	\$575.00	\$542.50
1	430	4336	Room Rental Large Room (both)	based on 2017 actuals - 10%	\$5,900.00	\$10,000.00	\$8,024.00	\$17,920.00
1	430	4337	Room Rental Large Room	based on 2017 actuals - 10%	\$19,500.00	\$20,000.00	\$17,780.00	\$14,196.90
1	430	4338	Room Rental Small Rooms (both)	based on 2017 actuals - 10%	\$3,200.00	\$900.00	\$3,940.00	\$3,315.00
1	430	4339	Room Rental Small Room	based on 2017 actuals - 10%	\$7,500.00	\$6,000.00	\$5,345.00	\$6,060.00
1	430	4340	Room Rental Party Room	based on 2017 actuals - 10%	\$16,250.00	\$30,000.00	\$28,485.00	\$24,505.00

1	430	4341 Room Rental Court Gym	based on 2017 actuals	\$2,500.00	\$5,000.00	\$6,424.92	\$6,950.00
1	430	4342 Room Rental Full Gym	based on 2017 actuals	\$3,500.00	\$2,000.00	\$4,575.00	\$4,250.00
1	430	4343 Room Rental Full Facility	based on 2017 actuals	\$0.00	\$1,000.00	\$0.00	\$5,000.00
1	430	4344 Room Rental Fitness Room	based on 2017 actuals	\$220.00	\$500.00	\$80.00	\$1,470.00
1	430	4345 Rental - Splash Pad	based on 2017 actuals	\$4,500.00	\$5,000.00	\$4,620.00	\$5,010.00
1	430	4347 Competitive Pool Fees	based on 2017 actuals	\$14,500.00	\$9,200.00	\$10,467.00	\$11,935.00
1	430	4348 Therapy Pool Fees	based on 2017 actuals	\$5,000.00	\$2,950.00	\$500.00	\$2,000.00
1	430	4350 Use Agreement Fees	based on 2017 actuals	\$4,000.00	\$1,800.00	\$3,250.00	\$1,750.00
1	430	4352 Rental - Outdoor Field Fees	based on 2017 actuals	\$600.00	\$29,500.00	\$4,187.50	\$37.50
1	430	4354 Tournaments	based on 2017 actuals - this is basketball and some baseball	\$35,854.00	\$69,000.00	\$17,013.00	\$24,906.76
1	430	4360 Aerobic Classes	based on 2017 actuals	\$20.00	\$1,000.00	\$80.00	\$0.00
1	430	4364 Basketball	based on 2017 actuals	\$40,000.00	\$50,000.00	\$66,151.35	\$63,070.00
1	430	4366 BASS Swim Program	based on 2017 actuals	\$55,604.00	\$42,000.00	\$65,537.17	\$51,569.25
1	430	4370 Flag Football	based on 2017 actuals	\$2,000.00	\$2,400.00	\$1,600.00	\$3,050.00
1	430	4374 Private Instruction	based on 2017 actuals	\$10,500.00	\$2,750.00	\$14,856.85	\$15,082.06
1	430	4376 Programs - Misc Activity	based on 2017 actuals	\$3,500.00	\$8,300.00	\$645.00	\$5,350.00
1	430	4382 Pool Swim Lessons	based on 2017 actuals	\$85,000.00	\$55,000.00	\$64,389.45	\$60,407.55
1	430	4384 Spec Prgms-Tennis Youth		\$0.00	\$0.00	\$1,573.25	\$2,949.24
1	430	4386 Track		\$0.00	\$1,000.00	\$0.00	\$1,155.00
1	430	4390 Volleyball Adult/Youth	based on 2017 actuals	\$6,000.00	\$10,000.00	\$11,985.00	\$11,835.00
1	430	4394 Disc Golf Project -Bishop Park		\$0.00	\$0.00	\$0.00	\$0.00
1	430	4500 Concessions - Bishop	based on 2017 actuals - 10%	\$37,880.00	\$60,000.00	\$36,129.14	\$43,979.56
1	430	4514 Daily Admissions Adults	based on 2017 actuals - 10%	\$6,100.00	\$20,004.00	\$26,231.00	\$26,610.00
1	430	4516 Daily Admissions Senior	based on 2017 actuals - 10%	\$1,600.00	\$1,000.00	\$1,755.00	\$1,561.00
1	430	4518 Daily Admissions Youth	based on 2017 actuals - 10%	\$20,000.00	\$20,000.00	\$29,532.00	\$26,051.00
1	430	4520 Multiple Adults	based on 2017 actuals - 10%	\$3,500.00	\$6,615.00	\$6,350.50	\$6,858.00
1	430	4522 Multiple Senior	based on 2017 actuals - 10%	\$1,140.00	\$1,500.00	\$1,254.00	\$485.00
1	430	4524 Multiple Youth	based on 2017 actuals - 10%	\$1,100.00	\$1,710.00	\$1,713.00	\$1,851.00
1	430	4530 Merchandise Sales	based on 2017 actuals - 10%	\$950.00	\$3,000.00	\$2,193.00	\$1,585.00
1	430	4532 Spectator Admissions	based on 2017 actuals	\$6,500.00	\$8,000.00	\$11,485.75	\$2,942.25
1	430	4534 Red Cross Programs	based on 2017 actuals	\$12,500.00	\$8,000.00	\$7,850.00	\$6,035.00
1	430	4600 Miscellaneous Revenue	Requested \$350K see notes	\$0.00	\$1,000.00	\$5,286.86	\$29,250.00
1	430	4700 Grant Revenue - Other		\$0.00	\$13,179.50	\$0.00	\$22,000.00
1	430	4702 Grant - Veterans		\$0.00	\$0.00	\$50,000.00	\$0.00
1	430	4740 Sponsorship/Rebates	based on Pepsi rebates from 2017	\$10,000.00	\$10,000.00	\$28,003.00	\$19,151.00
1	430	4742 Scoreboard Signage BP	based on currently held sponsorship agreements	\$65,000.00	\$110,000.00	\$46,542.50	\$54,087.24
		Total Bishop Park Revenues		\$840,518.00	\$1,116,787.50	\$1,071,444.97	\$1,149,852.80
		Total Bishop Park Personnel Expense		\$739,443.73	\$808,212.23	\$622,470.03	\$607,340.48
		Total Building and Grounds Expense for Bishop		\$500,940.00	\$495,900.00	\$549,139.52	\$475,067.54
		Total Vehicle Expense for Bishop		\$43,000.00	\$41,000.00	\$37,197.58	\$42,430.51
		Total Supply Expense for Bishop		\$44,500.00	\$67,450.00	\$67,059.32	\$64,266.71
		Total Operations Expense for Bishop		\$49,600.00	\$24,950.00	\$58,962.04	\$53,732.57
1	430	5485 Inspections & Monitoring	Misc. Exp Category	\$3,392.80	\$3,392.80	\$1,163.13	\$5,963.39
		Total Professional Services for Bishop		\$140,900.00	\$159,329.00	\$141,945.05	\$122,566.82
1	430	5608 Software - New & Renewals		\$0.00	\$0.00	\$2,494.26	\$6,416.35
1	430	5700 Grant Expense	Bond Money to be used for Grant Match on the Inclusive Playground no others planned at Bishop	\$0.00	\$10,179.50	\$347,367.48	\$33,807.01
1	430	5810 Fixed Assets - Equipment		\$0.00	\$0.00	\$0.00	\$85,000.00
1	430	5811 Other Assets-Bishop	Placeholder for Capital Needs - adding in by Budget adjustment capital requested \$100K	\$0.00	\$50,000.00	\$0.00	\$0.00
1	430	5816 Fixed Assets - Infrastructure		\$0.00	\$0.00	\$0.00	\$19,201.39
1	430	5850 Interest Expense	Placeholder for start to potential Amendment 78 costs	\$5,092.00	\$0.00	\$0.00	\$3,890.00
		<b>Alcoa Park</b>					
1	440	4260 Parks Rental	based on 2017 actuals	\$750.00	\$500.00	\$0.00	\$0.00
1	440	4740 Sponsorship/Rebates		\$0.00	\$5,000.00	\$5,000.00	\$0.00
1	440	5104 Repairs & Maint - Grounds	based on 2017 actuals	\$5,000.00	\$5,000.00	\$9,609.01	\$0.00
1	440	5110 Utilities - Electric	based on 2017 actuals	\$8,300.00	\$5,200.00	\$12,111.09	\$1,332.79
1	440	5112 Utilities - Water	based on 2017 actuals	\$4,500.00	\$3,000.00	\$3,522.87	\$0.00

Ashley Park

1	450	4740 Sponship/Rebates		\$0.00	\$5,000.00	\$5,000.00	\$0.00
1	450	5104 Repairs & Maint - Grounds	based on 2017 actuals	\$3,500.00	\$5,000.00	\$2,014.38	\$0.00
1	450	5110 Utilities - Electric	based on 2017 actuals	\$4,000.00	\$3,400.00	\$4,415.16	\$0.00
1	450	5112 Utilities - Water	based on 2017 actuals	\$0.00	\$1,000.00	\$373.68	\$0.00
Total Parks Revenues				\$1,922,768.00	\$2,156,537.50	\$2,092,064.21	\$2,084,801.37
Total Parks Expenses				\$2,352,212.39	\$2,551,010.88	\$2,454,666.04	\$2,230,596.26
Difference				(\$429,444.39)	(\$394,473.38)	(\$362,601.83)	(\$145,794.89)

# Fire Department



Fire Chief, J.P. Jordan

Fire Station 1 at 312 Roya Lane Bryant, AR 72022  
 Fire Station 2 at 200 SW 3rd St. Bryant, AR 72022  
 Fire Station 3 at 2224 Justus Loop Bryant, AR 72022

Assistant Chief, Futch

Executive Assistant - Cindy Bell

Battalion Chief - A

Battalion Chief - B

Battalion - C

Training Officer

Captain A

Captain B

Captain C

Lieutenant A (3)

Lieutenant B (3)

Lieutenant C (3)

Firefighters A (10)

Firefighters B (10)

Firefighters C (10)

**Mission:**  
 \*Reduce and prevent the loss of life and property damage through adequate, efficient, and timely response  
 \*Continue to strive for excellence by providing the highest quality of customer service through continued training and education  
 \*Provide timely and effective life and fire safety education throughout our community and schools  
 \*Adapt to the ever changing needs of our community  
 \*Adequately plan and have a vision for progressive growth of our Fire Department within the community

**2017 Accomplishments:**  
 1. Began construction of replacement stations for Fire Stations 2 & 3.  
 2. Received Grant funding from the Arkansas Division of Rural Services for Personal Protective Equipment for our firefighters.  
 3. Placed order for a new Ladder Truck to replace Truck 3 which will have been in service for 19 years with the City of Bryant. The Fire Department should take delivery of this new apparatus Spring 2018.  
 4. Successfully completed audit from the Insurance Service Office (ISO) who establishes rates for property insurance.

**2018 Goals:**  
 1. Complete construction and put into service new Fire Stations 2 & 3.  
 2. Put new Ladder Truck 3 into service and sell current Truck 3.  
 3. Maintain and improve ISO rating.  
 4. Increase retention rate for personnel.



Fire Fest with Sparky in Oct of 2016



Training



Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thu 10/5/17	2016 Final Actuals	2015 Final Actuals
1	500	4156	Fire Rescue Funds	annual funds from county on boater registration	\$700.00	\$700.00	\$521.75	\$900.75
1	500	4600	Miscellaneous Revenue		\$250.00	\$250.00	\$9,163.97	\$250,520.10
1	500	4627	Xfer Designated Tax		\$1,113,000.00	\$1,041,000.00	\$1,041,000.00	\$960,000.00
1	500	4629	Xfer Fire Special Tax		\$1,493,470.00	\$1,562,000.00	\$1,561,999.92	\$1,440,000.00
1	500	4700	Grant Revenue - Other		\$10,000.00	\$150.00	\$7,349.44	\$0.00
1	500	4900	Sale of Fixed Assets	Sale of Mobile Homes ?	\$8,000.00	\$8,000.00	\$22,429.00	\$0.00
<b>Total Fire Revenues</b>					<b>\$2,625,420.00</b>	<b>\$2,612,100.00</b>	<b>\$2,642,464.08</b>	<b>\$2,651,420.85</b>
Total Fire Personnel Expense					\$3,502,580.05	\$3,411,682.07	\$2,888,423.22	\$2,829,326.61
Total Building and Grounds Expense					\$148,028.00	\$138,900.00	\$131,480.49	\$122,342.77
Total Vehicle Expense for Fire					\$118,000.00	\$118,623.46	\$306,709.75	\$102,865.47
Total Supply Expense for Fire					\$53,850.00	\$53,850.00	\$59,721.47	\$50,375.29
1	500	5480	Dues & Subscriptions	Operations Expense	\$1,000.00	\$1,000.00	\$254.00	\$562.00
Total Professional Services for Fire					\$14,000.00	\$14,000.00	\$11,097.54	\$11,218.82
Total Miscellaneous Expense for Fire					\$12,220.00	\$25,000.00	\$61,512.27	\$19,193.82
1	500	5700	Grant Expense		\$10,000.00	\$0.00	\$7,289.44	\$212.22
1	500	5811	Other Assets-Fire		\$0.00	\$0.00	\$0.00	\$0.00
1	510	4152	Springhill VFD Assessment	revenue from springhill district	\$55,000.00	\$65,000.00	\$54,726.05	\$55,815.54
1	510	5323	Material and Maint	items from springhill funds less than 2500	\$25,000.00	\$20,000.00	\$9,225.05	\$8,241.13
1	510	5800	Fixed Assets - Springhill		\$0.00	\$31,500.00	\$0.00	\$0.00
<b>Fire Total Expenses</b>					<b>\$3,884,678.05</b>	<b>\$3,814,555.53</b>	<b>\$3,475,713.23</b>	<b>\$3,144,338.13</b>

# Police Department headquarters at 312 Roya Lane Bryant, AR 72022



Police Chief Mark Kizer  
Serving Since 2011



Captain JW Plouch  
Serving Since 1998

Jan McDermott, Records and Permits Secretary

Admn. Lt. J. Payte	SRO Lt. S. Fullington	Patrol Lt. J. Long		CID SGT	Trg SGT
Dispatch X 8	SRO SGT	PTL SGT X 4	SAT SGT	CID CPL	
Part - Time X 3 (one unfilled)	SRO CPL	PTL CPL X 4	SAT OFC X 4	CID X 2	
Admin Sgt.	SRO X 4	PTL OFC X 10	K9 OFC X 2		
		RES OFC X 10			

SRO = School Resource Officer  
 TRG = Training  
 SGT = Sargent  
 PTL = Patrol  
 LT = Lientnant

**Mission Statement**  
 The mission of the Bryant Police Department is to work in harmony with all citizens of the community to create a safe and secure environment and to improve the quality of life for our residents with an emphasis on equality, fairness, integrity and professionalism.

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**2017 Accomplishments**  
 1) Added two Officers to the Traffic Division. 2) Received a perfect audit from the Federal LESO (Law Enforcement Support Office) program. 3) Trained two new K9's for patrol.  
 4) With the added Officers we changed patrol minimum staffing from three to four. 5) Filled all vacant postions.  
 6) Conducted several community events Drug Take Back, Cops & Bobbers, Putting kids feet first, and Santas with Badges.

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**2018 Goals**  
 1) Expand and Improve Community Programs. 2) Improving our Public Information Officer section. 3) Expand on departmental training. 4) Work jointly with other agencies on events, patrols, and training.



Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thu 10/5/17	2016 Final Actuals	2015 Final Actuals
1	600	4422	Intoximeter Revenue		\$800.00	\$800.00	\$805.68	\$804.49
1	600	4600	Miscellaneous Revenue	Placeholder for Transfer from Animal for Dispatch Use	\$70,000.00	\$70,000.00	\$79.75	\$5,346.96
1	600	4627	Xfer Designated Tax		\$1,113,000.00	\$1,041,000.00	\$1,041,000.00	\$960,000.00
1	600	4700	Grant - Police DUI/Step		\$26,700.00	\$26,700.00	\$13,340.95	\$13,687.58
1	600	4702	Grant - Body Armor		\$2,000.00	\$2,000.00	\$0.00	\$6,351.01
1	600	4704	Grant - JAG Equip		\$2,500.00	\$3,500.00	\$0.00	\$4,200.00
1	600	4900	Sale of Fixed Assets		\$25,000.00	\$104,500.00	\$0.00	\$19,223.92
			Total Police General Revenues		\$1,240,000.00	\$1,248,500.00	\$1,055,226.38	\$1,009,613.96
			Total Police General Personnel Expense		\$2,590,742.68	\$2,518,502.81	\$2,300,171.76	\$2,247,553.62
			Total Police General Building and Grounds Expense		\$100,280.00	\$158,100.00	\$103,673.57	\$98,718.04
			Total General Police Vehicle Expense		\$226,750.00	\$234,150.00	\$208,336.80	\$201,950.77
			Total General Police Supply Expense		\$41,800.00	\$41,800.00	\$40,755.20	\$37,565.14
			Total General Police Operations Expense		\$7,900.00	\$7,900.00	\$7,530.11	\$6,351.14
			Total General Police Professional Services Expense		\$19,560.00	\$19,560.00	\$13,739.89	\$33,314.38
			Total General Police Miscellaneous Expense		\$74,610.00	\$68,000.00	\$85,480.17	\$67,949.94
1	600	5700	Grant Expense		\$4,500.00	\$11,445.00	\$0.00	\$4,200.00
1	600	5840	Principal Loan - Vehicles	Per Amortization Schedule for Police Car Lease	\$320,300.00	\$301,000.00	\$0.00	\$0.00
1	600	5850	Interest Expense	Per Amortization Schedule for the Police Car Lease	\$21,500.00	\$43,300.00	\$5,742.45	\$11,283.51
1	610	4650	Emerg Telephone Service Rev		\$75,000.00	\$75,000.00	\$72,507.92	\$96,416.63
			Total Personnel Expense for 911/ Dispatch		\$457,952.86	\$425,553.56	\$395,930.60	\$386,107.20
1	610	5565	Prof Services - Dispatch		\$1,950.00	\$1,950.00	\$0.00	\$0.00
1	610	5606	IT Projects & Labor		\$2,500.00	\$2,500.00	\$151.70	\$0.00
1	610	5650	Emerg Telephone Service Exp	spillman payment of 63,980.00	\$63,980.00	\$88,980.00	\$101,447.12	\$27,376.45
1	620	4640	Bryant School - SRO Reim		\$234,000.00	\$234,000.00	\$238,750.00	\$219,061.53
			Total Personnel Expense for School Resources Officers		\$522,650.46	\$519,470.21	\$402,293.98	\$392,666.10
1	620	5116	Communication Exp - Cellular	Verizon \$2500 each month, ACIC \$1250 each month	\$45,000.00	\$12,000.00	\$8,090.50	\$5,717.30
1	620	5608	Software - New & Renewals		\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
1	630	5306	Supplies - Food Allowance		\$1,800.00	\$1,800.00	\$1,492.27	\$1,000.00
1	630	5500	K9 Training		\$2,500.00	\$5,500.00	\$3,000.00	\$1,052.54
1	630	5592	Prof Services - Veterinarian		\$2,500.00	\$2,500.00	\$2,041.19	\$1,958.46
			Total Police Revenues		\$1,549,000.00	\$1,557,500.00	\$1,366,484.30	\$1,325,092.12
			Total Police Expenses		\$4,511,276.00	\$4,466,511.58	\$3,682,377.31	\$3,524,764.59

# Code Enforcement Department at 321 Roya Lane Bryant, AR 72022

Records and Permits  
Secretary, Cathy  
Ramsey

Code Enforcement  
Director, Greg Huggs

Code Enforcement  
Officer, Doug Smith

Code Enforcement  
Officer, Allen Carver

Code Enforcement  
Officer, Joe Thomas



Mission Statement: To safeguard the citizens of Bryant, protecting their health, safety, and welfare through proactive enforcement methods.

2017 Accomplishments:  
The review of the service contracts is on going at 11/8/17 and is planned to be completed by 1/31/2018.  
Productivity in permitting was increased by the addition of one more position within the Code Department

2018 Goals:  
1) Continue to improve productivity of the department with the new position that was added in 2017.  
2) Review and revise administrative permit processes to meet the changes and increases with regards to construction matters.  
3) Provide the training needed to accomplish Code Enforcement Duties.

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thru 10/5/17	2016 Final Actuals	2015 Final Actuals
1	700	4200	Act 474 Commercial Surcharge		\$5,000.00	\$5,000.00	\$5,903.56	\$8,209.18
1	700	4204	Amusement Game Fees		\$120.00	\$120.00	\$100.00	\$240.00
1	700	4208	Business License		\$90,250.00	\$90,250.00	\$79,113.15	\$67,929.50
1	700	4210	Commercial Remodel Permits		\$2,200.00	\$2,200.00	\$2,305.40	\$5,570.79
1	700	4212	Drainage Fees		\$4,000.00	\$4,000.00	\$5,100.00	\$3,643.53
1	700	4214	Electrical Permits		\$40,000.00	\$40,000.00	\$51,137.71	\$45,174.34
1	700	4216	Electrical Reinspection		\$1,600.00	\$1,600.00	\$2,280.00	\$1,852.93
1	700	4218	Fence Permits		\$300.00	\$300.00	\$472.60	\$450.00
1	700	4220	HVACR Permits		\$22,100.00	\$22,100.00	\$24,921.24	\$23,797.91
1	700	4226	Mobile Home Permits		\$3,000.00	\$1,150.00	\$1,700.00	\$825.00
1	700	4228	New Commercial Permits		\$20,000.00	\$30,000.00	\$13,856.00	\$17,376.68
1	700	4230	Permits - Other		\$2,500.00	\$2,500.00	\$3,114.00	\$2,755.60
1	700	4232	Plumbing/Gas Inspections		\$15,000.00	\$15,000.00	\$21,074.04	\$20,792.73
1	700	4234	Re-Inspection Fees		\$1,000.00	\$1,000.00	\$1,440.00	\$1,260.00
1	700	4236	Residential Building Permits		\$20,000.00	\$20,000.00	\$26,100.62	\$13,507.06
1	700	4238	Residential Remodel Permits		\$1,000.00	\$1,000.00	\$1,296.26	\$1,054.80
1	700	4240	Sanitation License		\$175.00	\$175.00	\$275.00	\$175.00
1	700	4242	Sign Permits		\$6,500.00	\$6,500.00	\$6,594.20	\$7,103.00
1	700	4244	Solicitation Permits		\$500.00	\$500.00	\$615.00	\$1,680.00
1	700	4248	Storage Building Permits		\$1,000.00	\$1,000.00	\$1,106.24	\$720.61
1	700	4252	Swimming Pool Permits		\$300.00	\$300.00	\$360.00	\$600.00
1	700	4258	Alcohol Permits - Revenue		\$22,000.00	\$22,000.00	\$21,028.00	\$13,927.13
1	700	4560	Vacant Home Cleanup - Revenue		\$500.00	\$500.00	\$130.00	\$430.00
1	700	4656	Alcohol Sales Tax Collected		\$35,000.00	\$35,000.00	\$44,613.91	\$35,334.80
<b>Total Code Revenues</b>					<b>\$294,045.00</b>	<b>\$302,195.00</b>	<b>\$314,636.93</b>	<b>\$274,410.59</b>
Total Code Personnel Expense					\$289,656.44	\$282,259.67	\$230,122.29	\$225,569.19
Total Code Building and Grounds Expense					\$5,980.00	\$5,980.00	\$5,953.58	\$5,331.25
Total Code Vehicle Expense					\$10,500.00	\$7,500.00	\$12,066.70	\$7,591.47
Total Code Supply Expense					\$850.00	\$600.00	\$869.65	\$196.07
Total Code Operations Expense					\$8,200.00	\$8,150.00	\$8,532.66	\$14,605.00
Total Code Professional Services Expense					\$23,510.00	\$24,760.00	\$17,693.09	\$17,105.72
Total Code Miscellaneous Expense					\$5,000.00	\$9,000.00	\$14,874.04	\$4,041.00
<b>Total Code Expenses</b>					<b>\$343,696.44</b>	<b>\$338,249.67</b>	<b>\$290,112.01</b>	<b>\$274,439.70</b>

# All Other Non Major Governmental Funds

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thru 10/5/17	Two Year Budget	Three Year Budget	2016 Final Actuals	2015 Final Actuals
				2% increase estimated for 2018 over July 2017 #'s						
2	100	4105	One Cent Sales Tax		\$4,452,000.00	\$3,873,000.00	\$3,873,000.00	\$3,835,000.00	\$4,190,343.96	\$4,160,971.50
2	100	4850	Interest Revenue		\$250.00	\$250.00	\$250.00	\$200.00	\$430.20	\$258.17
2	100	5620	Xfer to General		\$4,452,000.00	\$3,873,000.00	\$3,873,000.00	\$3,835,000.00	\$3,873,000.00	\$3,834,999.96
3	100	4502	AT&T / SW Bell Franchise Fee		\$150,000.00	\$150,000.00	\$125,000.00	\$125,000.00	\$145,466.12	\$164,389.23
3	100	4506	Centerpoint Energy Franchise Fee		\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$153,505.63	\$212,377.84
3	100	4508	Fidelity Franchise Fee		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$14,185.61	\$11,918.51
3	100	4510	Comcast Cable Franchise Fee		\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$77,096.27	\$77,182.60
3	100	4526	Entergy Franchise Fee		\$600,000.00	\$600,000.00	\$625,000.00	\$500,000.00	\$600,840.04	\$607,239.97
3	100	4528	First Electric Franchise Fee		\$275,000.00	\$275,000.00	\$294,000.00	\$250,000.00	\$293,233.75	\$289,256.32
3	100	4564	Windstream Franchise Fee		\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$15,185.09	\$57,732.16
3	100	4850	Interest Revenue		\$300.00	\$300.00	\$250.00	\$420.00	\$429.12	\$318.22
3	100	5620	Xfer to General		\$444,750.00	\$444,750.00	\$444,750.00	\$420,120.00	\$444,750.00	\$420,120.00
3	100	5622	Xfer to Street	No longer transferred	\$0.00	\$444,750.00	\$444,750.00	\$360,000.00	\$87,323.76	\$350,630.85
3	800	5622	Xfer to Fund 185	First Security Bond for On/off ramps	\$721,200.00	\$641,750.00	\$537,450.00	\$0.00	\$537,400.53	\$0.00
3	400	5626	Xfer to Other	No longer transferred	\$0.00	\$444,750.00	\$444,750.00	\$385,000.00	\$87,344.30	\$356,795.30
5	200	4100	Designated Tax - AC		\$445,000.00	\$416,000.00	\$416,000.00	\$383,500.00	\$385,636.71	\$419,520.84
5	400	4100	Designated Tax - Park		\$445,000.00	\$416,000.00	\$416,000.00	\$383,500.00	\$385,636.71	\$419,520.85
5	500	4100	Designated Tax - Fire		\$1,113,000.00	\$1,041,000.00	\$1,041,000.00	\$960,000.00	\$964,091.77	\$1,048,802.56
5	600	4100	Designated Tax - Police		\$1,113,000.00	\$1,041,000.00	\$1,041,000.00	\$960,000.00	\$964,091.74	\$1,048,802.51
5	800	4100	Designated Tax - Street		\$1,336,000.00	\$1,250,000.00	\$1,250,000.00	\$1,150,500.00	\$1,156,910.03	\$1,258,562.40
5	100	4850	Interest Revenue		\$700.00	\$700.00	\$500.00	\$700.00	\$873.03	\$749.50
5	200	5620	Xfer to General - AC		\$445,000.00	\$416,000.00	\$416,000.00	\$383,000.00	\$415,999.92	\$382,999.92
5	400	5620	Xfer to General - Park		\$445,000.00	\$416,000.00	\$416,000.00	\$383,000.00	\$415,999.92	\$382,999.92
5	500	5620	Xfer to General - Fire		\$1,113,000.00	\$1,041,000.00	\$1,041,000.00	\$960,000.00	\$1,041,000.00	\$960,000.00
5	600	5620	Xfer to General - Police		\$1,113,000.00	\$1,041,000.00	\$1,041,000.00	\$960,000.00	\$1,041,000.00	\$960,000.00
5	800	5622	Xfer to Street		\$1,336,000.00	\$1,250,000.00	\$1,250,000.00	\$1,073,000.00	\$1,249,999.92	\$1,072,999.92
10	0	5058	Taxable Clothing Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	\$0.00
10	0	5058	Taxable Clothing Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	\$0.00
20	200	4680	Donation Revenue		\$2,500.00	\$2,500.00	\$0.00	\$4,500.00	\$0.00	\$3,964.97
20	200	4682	Donations Dog Park		\$1,000.00	\$1,000.00	\$5,000.00	\$5,000.00	\$0.00	\$20.00
20	200	4850	Interest Revenue		\$5.00	\$5.00	\$5.00	\$5.00	\$9.98	\$6.97
20	200	5580	AC Donation Expense		\$3,505.00	\$5,000.00	\$9,500.00	\$9,500.00	\$378.82	\$3,992.66
30	300	4404	Act 1256 Civil Division		\$71,250.00	\$71,250.00	\$71,250.00	\$71,250.00	\$82,425.00	\$68,055.00
30	300	4406	Act 1256 District Court Rev		\$360,000.00	\$360,000.00	\$360,000.00	\$360,000.00	\$278,851.93	\$302,876.80
30	300	5072	Act 1256 Judge Retirement		\$5,200.00	\$5,200.00	\$5,200.00	\$5,200.00	\$4,738.08	\$4,731.10
30	300	5400	Act 316 of 1991 Expense		\$250.00	\$250.00	\$250.00	\$250.00	\$217.44	\$237.14
30	300	5415	Act 918 of 1983 Expense		\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$16,111.68	\$16,087.94
30	300	5425	Act 1256 Co Admin of Justice		\$140,500.00	\$140,500.00	\$140,500.00	\$140,500.00	\$128,899.20	\$128,709.27
30	300	5430	Act 1256 Court Costs		\$15,250.00	\$15,250.00	\$15,250.00	\$15,250.00	\$14,172.48	\$14,151.60
30	300	5435	Act 1256 City Attorney		\$28,500.00	\$28,500.00	\$28,500.00	\$28,500.00	\$26,288.16	\$26,249.42
30	300	5440	Act 1256 DFA (State)		\$197,250.00	\$197,250.00	\$197,250.00	\$197,250.00	\$146,444.91	\$156,416.43
30	300	5445	Act 1256 Ordinance 89-15		\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00	\$23,599.20	\$23,564.43
30	300	5495	Act 1256 Intoximeter Expense		\$900.00	\$900.00	\$900.00	\$900.00	\$805.68	\$804.49
31	300	4408	Act 1809 of 2001 Revenue		\$26,000.00	\$26,000.00	\$26,000.00	\$27,310.00	\$31,526.25	\$35,594.60
31	300	4850	Interest Revenue		\$20.00	\$20.00	\$20.00	\$25.00	\$32.70	\$29.52
31	300	5600	Misc Exp Act 1809		\$0.00	\$0.00	\$60.00	\$0.00	\$55.08	\$0.00
31	300	5608	Software - New & Renewals	Repeated here but amounts listed under IT entry	\$0.00	\$64,676.00	\$32,250.00	\$32,250.00	\$26,864.60	\$32,104.18
31	300	5608	Software - New & Renewals		\$32,250.00	\$64,676.00	\$32,250.00	\$32,250.00	\$26,864.60	\$32,104.18
45	400	4110	Park 1/8 Sales Tax		\$556,500.00	\$521,000.00	\$521,000.00	\$480,000.00	\$523,793.00	\$520,245.80
45	400	4850	Interest Revenue		\$30.00	\$30.00	\$30.00	\$25.00	\$44.55	\$31.94
45	400	5620	Xfer to General	Transfers to 001-0400-4629	\$556,500.00	\$521,000.00	\$521,000.00	\$480,000.00	\$520,999.92	\$480,000.00
50	500	4680	Donation Revenue	donations received from public	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,637.07	\$1,292.59
50	500	4850	Interest Revenue		\$0.00	\$0.00	\$1.00	\$1.00	\$1.81	\$1.45
50	500	5580	Donations Expense Fire	donations received from public	\$1,000.00	\$1,000.00	\$1,900.00	\$1,000.00	\$1,887.22	\$634.24
51	500	4150	State Turnback	funds received from Act 833 program	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$21,200.05	\$21,287.16
51	500	4850	Interest Revenue		\$15.00	\$15.00	\$15.00	\$15.00	\$10.09	\$17.80
51	500	5410	Act 833 Expense	used for replacement of firefighter gear, turnouts, helmets, boots, gloves, etc	\$15,015.00	\$15,000.00	\$40,000.00	\$15,000.00	\$39,202.19	\$10,595.68
55	500	4120	Fire 3/8 Sales Tax		\$1,669,500.00	\$1,562,000.00	\$1,562,000.00	\$1,440,000.00	\$1,445,990.99	\$1,573,243.44
55	500	4850	Interest Revenue		\$100.00	\$100.00	\$100.00	\$100.00	\$73.78	\$129.51
55	500	5620	Xfer to General		\$1,493,470.00	\$1,562,000.00	\$1,562,000.00	\$1,440,000.00	\$1,561,999.92	\$1,440,000.00
55	500	5814	Fixed Assets - Fire Trucks		\$169,000.00	\$173,000.00	\$169,000.00	\$165,000.00	\$0.00	\$0.36
55	500	5850	Interest Expense		\$7,030.00	\$3,030.00	\$7,030.00	\$11,010.27	\$7,026.09	\$9,942.88
60	600	4680	Donation Revenue		\$1,000.00	\$1,000.00	\$500.00	\$1,000.00	\$637.07	\$0.00
60	600	4850	Interest Revenue		\$5.00	\$5.00	\$5.00	\$1.00	\$1.05	\$0.86
60	600	5600	Miscellaneous Expense		\$1,005.00	\$750.00	\$550.00	\$1,000.00	\$545.77	\$0.00

61	600	4410 Admin of Justice Revenue		\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$16,111.68	\$16,087.94
61	600	4850 Interest Revenue		\$10.00	\$10.00	\$10.00	\$15.00	\$10.72	\$14.79
61	600	5808 Fixed Assets - Vehicles		\$15,010.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00
62	600	4402 Act 988 of 1991 Revenue		\$12,000.00	\$12,000.00	\$20,000.00	\$20,000.00	\$10,746.00	\$13,456.00
62	600	4850 Interest Revenue		\$10.00	\$10.00	\$10.00	\$15.00	\$3.33	\$11.23
62	600	5420 Act 988 Expense	Maybe a camera or two	\$12,010.00	\$12,000.00	\$12,090.00	\$31,540.00	\$0.00	\$31,539.00
62	600	5808 Fixed Assets - Vehicles		\$0.00	\$0.00	\$7,921.00	\$0.00	\$7,920.60	\$0.00
66	600	4850 Interest Revenue		\$0.00	\$0.00	\$0.00	\$0.00	\$1.28	\$1.68
66	600	5600 Miscellaneous Expense		\$0.00	\$2,515.00	\$850.00	\$220.00	\$1,660.26	\$218.47
68	600	4418 Drug Seizure Revenue		\$2,500.00	\$2,500.00	\$10,000.00	\$10,300.00	\$3,126.59	\$10,517.85
68	600	4850 Interest Revenue		\$5.00	\$5.00	\$5.00	\$5.00	\$6.77	\$5.39
68	600	5600 Miscellaneous Expense	State Drug Account	\$2,500.00	\$10,000.00	\$10,005.00	\$5,000.00	\$6,947.78	\$2,212.13
147	400	5900 Construction Projects		\$2,000,000.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00
157	500	5900 Construction Projects		\$2,000,000.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00
185	800	4610 Loan - Street Bond 2016		\$0.00	\$0.00	\$10,461,177.90	\$0.00	\$10,461,177.90	\$0.00
			First Security Bond Payment on on /off ramps secured by Franchise Fees in fund 003						
185	800	4627 Xfer from Other		\$648,000.00	\$0.00	\$477,000.00	\$0.00	\$537,959.57	\$0.00
185	800	4850 Interest Rev		\$0.00	\$0.00	\$0.00	\$0.00	\$473.28	\$0.00
185	800	4852 Dividend Rev		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
185	800	4855 Gain on Investment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
185	800	5626 Xfer to Other		\$0.00	\$0.00	\$2,358,067.52	\$0.00	\$2,358,067.52	\$0.00
185	800	5722 Bond Principal Pmt		\$648,000.00	\$320,000.00	\$8,127,871.40	\$0.00	\$0.00	\$0.00
			Monthly paid to Trustee First Security						
185	800	5724 Bond Fee		\$1,200.00	\$0.00	\$85,488.97	\$0.00	\$85,906.72	\$0.00
185	800	5750 Interest Expense		\$420,000.00	\$165,000.00	\$0.00	\$0.00	\$0.00	\$0.00
185	800	5755 Loss on Investment		\$0.00	\$0.00	\$417.75	\$0.00	\$0.00	\$0.00
187	800	5900 Construction Projects		\$2,000,000.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00
188	800	5900 Construction Projects		\$0.00	\$1,462,000.00	\$574,000.00	\$0.00	\$574,000.00	\$0.00
			Total Revenues	\$13,616,600.00					
			Total Expenses	\$19,878,795.00					
									(\$6,262,195.00)

NOTE: Most of the \$6 million difference between revenues and expenses is made up of the \$6 million budgeted to finish out Bond Construction Projects started (and money received) in 2016.

# Public Works Department

- Office at 1017 SW 2nd Street Bryant, AR 72202

Public Works oversees the Street, Stormwater, Water and Wastewater functions of the City.

Public Works Director, Mark Grimmett started with the City in April of 2016

Administrative Assistant, Nancy Addante

Mission Statement: Provide quality of life to residents by building and maintaining Public Works infrastructure to protect the health and welfare of the city residents, businesses, and visitors along with the environment. We will also provide superior customer service in a timely and efficient manner. The department works to provide these services, as well as to support economic growth and development, with the teamwork and trust of highly qualified and skilled personnel.

Details on Non Major Public Works Funds shown on page 57  
**Sub Division Funds** for both Water and Wastewater - Funds 530 and 535 - These funds hold money collected by the Department of Code Enforcement.  
**Impact Funds** for both Water and Wastewater - Funds 550 and 555 - These funds hold money collected by the Department of Code Enforcement as well approximately \$600 collected for Water and \$500 for Wastewater.  
**Salem Royalty 560 Fund** - This fund holds charges on the Water and Wastewater bills then predetermined amounts based on zip codes are sent back to the Salem Water Group.  
**Stormwater Fund 515** - This fund holds the money collected on the Utility Bills for Stormwater Improvements.

Pumps & Controls Manager, Bryce Rimmer

Construction/Project Manager, Ted Taylor

Public Works Laborer, Eric Ahart

Construction Proj Coordinator, Locates, Safety and Processes, Water Sampling Manager, Inventory, Fleet - Scott Chandler

Meter Services Coordinator, Mindy Cox

Construction Proj Coordinator Locates, Safety and Processes, Water Sampling Manager, Inventory, Fleet Joe Henry

Community Development (Stormwater) Manager, Ben Wilson

Billing Manager, Bobby Joiner

Stormwater Laborer, Jay Stake

Customer Service Rep, Brenda Lee

Pumps & Controls Coordinator, Open Position

Construction Proj Coordinator Locates, Safety and Processes, Water Sampling Manager, Inventory, Fleet Daran Robertson

Stormwater Laborer, Troy Ellis

Customer Service Rep, Robin Floro

## 2017 PUBLIC WORKS ACCOMPLISHMENTS

### Construction/Project Management

- Established Construction Management/Inspection Department
- Currently managing 41 projects
- Developed procedures for logging new construction projects including archiving past Construction Projects (As-Builts)
- Created a Network Operations Center (NOC) – Anticipated full implementation 2018
- Implemented Work Order System and Tracking (iWorq) – partial entry of Entire City Infrastructure (Water, WW, Streets, SW)
- Developing Standardize Construction Checklist (End of 2017)
- Implemented a New GIS System (Edge) – to be maintained and updated by PWD
- Developing Updated Stormwater Ordinance and Manual
- Implemented New Master Streets (Walk, Bike, Drive) Specifications
- Developed Master Streetlight Standards (Dec-2017)

### Pumps and Controls

- Upgraded LS 03 and LS 17.
- Significant implementation of Lift Station monitoring (SCADA) 90% complete. Lift Stations 10, 11, 13, 14, 19 and 20 added to SCADA.
- LS 08, 10, 20 and 22 added backup power.
- Added VFDs to LS 21.
- Added 26 E-One Stations and 1 Flygt low pressure station.
- Added New Crane Truck to fleet.
- Completed rate increase for Maintenance on E-One Stations

### Meter Services

- Implementation of Water Meter Telemetry Upgrades (AMI)
- Completed Rate Increase
- Upgraded MiNet system from hydrant repeaters to DC repeaters.
- Reduced number of manual reads improving from 92% to +99%.
- Implemented new inventory control policy for meters and hardware.
- Reduced the footprint of the system while maintaining same network reach.
- Added new service truck to fleet.
- Implemented Collection Timeline and engaged 3<sup>rd</sup> Party Collection Agency for Write Off amounts.

### WATER/WASTEWATER

- Bond refinancing produced cash flow savings for the City in the amount of \$1.1M
- Wastewater Treatment Dewatering Facility Construction (Completion estimated in February-2018)
- Completed Collection System Evaluation and developed Capital Improvement Plan for Consent Action Order from ADEQ
- Completed design and bid out of Highway 5 Widening Utility Relocation Project. Start date was November 13<sup>th</sup> with an estimated completion in May 2018.
  - Cleaned and Inspected over 150k feet of Collection System Pipeline
  - Put New Vactron Excavator in Service Freeing up Repair Crew
  - 4,000 ft. of Pipe Bursting Completed off Pine Chapel to Address Inflow & Infiltration of Collection System
  - 900 ft. of Force Main Installed in Andres Gardens Subdivision
- New CAT Skid Steer Bush Hog put in service allowing us to access and clear over 30 Right of Ways that had not been cleared since construction for Cleaning and Inspection of Lines
  - Easement Reel Put in Service Allowing Us to Clean and Inspect Lines in Right of Ways Not Previously Accessible by Large Equipment
  - Easement Inspection Camera put in Service enabling inspection of lines not ever previously inspected
  - 3,500 ft. of Line Replaced by Pipe Bursting on Stivers to replace problematic infrastructure

**STREETS**

- Awarded Bid for Heart of Bryant Highway 183 improvements. Construction to be completed in 2018
- Cleared Right of Way on Snooks Lane for construction of Bryant Parkway connection from Highway 5 to Hilldale Road
- Completed contract for Bryant Parkway Construction Engineering Services for Project 1 (I-30 to Shobe Road). Project design is currently 90% and will bid in Q1 2018
- Complete contract for Bryant Parkway Construction Engineering Services for Project 2 (Shobe Road to Highway 183). Project design will complete in 2018 and construction will complete in 2019
- Completed contract for Bryant Parkway Construction Engineering Services for Project 3 (Highway 5 to Hilldale/Hilltop Road). Project design is currently 30% and will bid in Q1 2018
  - Widened road at Bethel School Intersection on Northlake Road
  - Cleared Right Of Way for new road from Debswood to Evans Loop
  - Cleared area at Alcoa 40 Park for Dog Park and put up fence
  - Put bridges in at Bishop Park
  - Removed and Replaced Stoneybrook bridge railings

**STORMWATER**

- Stormwater Utility fee put into action in 2017 for flood mitigation
- One Stormwater improvement project completed in Augusta Cove and another one is in construction phase for Richland Park/Carrywood area
  - Schematic Design completed in Northwest Forest Cove/Stillman Loop area and Cambridge Place Subdivision
  - Flood mitigation study is near completion for the large Stoneybrook basin
- Additional work completed this year in flood mitigation with stormwater easement cleanout throughout the city and drain inlet and culvert replacement/repair
- Implemented new modules in iWorq in Public Outreach, employee training, Code Enforcement action within Stormwater Department and construction inspections
- Improvements made to the Stormwater page on the City website including updated information, public training and a kid’s activity page including coloring sheets and cartoons related to Stormwater Pollution Prevention
  - Through the inspection process, we keep a close control on construction in Bryant on a weekly basis

**CERTIFICATIONS/LICENSE**

Employee	Wastewater Operator	Water Distribution	Other
Mike Keene	Class I		
Dallas Robertson	Class I		
Lane Mahoney	Class I		
Michael Palacios	Class II		
Ricky Robinson	Class II		
Mark Grimmett	Class II		Professional Asset Management Planner
Austin Anders	Class III		
Casey Caudle	Class III		
Ted Taylor	Class III		Professional Engineer
Daran Robertson	Class III	Grade I	

**GOALS FOR 2018**

- Bryant Parkway Construction for Project 3 (Highway 5 to Hilldale/Hilltop Road).
- Bryant Parkway Project 1 (I-30 to Shobe Road) bid in March
- Bryant Parkway Project 2 (Shobe Road to Highway 183) bid
- Heart of Bryant Highway 183 Construction Improvements
- Inventory Street Assets and start development of Streets Asset Management Plan
- Create roadway construction team in Street Department
- In-house Collection system evaluation through cleaning and inspection for basin tbd for Consent Action Order
- Continue Lift Station Upgrades
- Revision and implementation of all fees in Streets, Water and Wastewater
- Highway 5 Widening Utility Relocation Project. Start date was November 13<sup>th</sup> with an estimated completion in May 2018
- Water and Wastewater Rate Increase
- Water and Wastewater Specification Standards Revision
- Implementation of New Fleet Management Program
- Complete Stormwater Fee revision and implement

# Street Department

Street Superintendent, Leon Black

Mechanic, Open Position

Foreman, Jamie Sledd

Equipment Operator, Josh Cole

Driver/Laborer, George Buchanan

Laborer, Dustin Buck

Laborer, Ken Gordon

Driver/Laborer, Kevin Prince



\* Picture shown above, Dogwood Street Repair

Foreman, David Baker

Laborer, Chad Moseley

Laborer, Jacob Carter

Laborer, Ed Stout

Laborer, Nick Mitchell

Laborer, Bill Middleton

City of Bryant  
Public Works - Stormwater Department  
2017 Fixed Asset Budget Proposal  
October 24, 2017

	Fixed Assets - Equipment 515-0140-5808	Inflation Factor	2018	2019	2020	2021	2022
1	Mini excavator	101.5%	\$ 25,000	\$ 25,375	\$ 25,756	\$ 26,142	\$ 26,534
2							
	<b>Sub-Total</b>		<b>\$ 70,000</b>	<b>\$ 71,050</b>	<b>\$ 72,116</b>	<b>\$ 73,197</b>	<b>\$ 74,295</b>
	<b>Fixed Assets - Infrastructure 515-0140-5816</b>						
1	Cambridge Place SW Flood Mitigation	101.5%	\$ 500,000	\$ 507,500	\$ 515,113	\$ 522,839	\$ 530,682
2	Dogwood Place	101.5%	\$ 300,000	\$ 304,500	\$ 309,068	\$ 313,704	\$ 318,409
3	Stillman	101.5%	\$ 1,200,000	\$ 1,218,000	\$ 1,236,270	\$ 1,254,814	\$ 1,273,636
4	Stoneybrook	101.5%	\$ 250,000	\$ 253,750	\$ 257,556	\$ 261,420	\$ 265,341
5	Various Small Projects	101.5%	\$ 50,000	\$ 50,750	\$ 51,511	\$ 52,284	\$ 53,068
	<b>Sub-Total</b>		<b>\$ 2,300,000</b>	<b>\$ 2,334,500</b>	<b>\$ 2,369,518</b>	<b>\$ 2,405,060</b>	<b>\$ 2,441,136</b>
	<b>TOTAL</b>		<b>\$ 2,370,000</b>	<b>\$ 2,405,550</b>	<b>\$ 2,441,633</b>	<b>\$ 2,478,258</b>	<b>\$ 2,515,432</b>

City of Bryant  
Public Works - Street Department  
2017 Fixed Asset Budget Proposal  
October 24, 2017

	Fixed Assets - Vehicles 080-0800-5808	Inflation Factor	2018	2019	2020	2021	2022
1	Dodge 2500 4x4 Pickup truck @ \$44,500 (includes upfitting) - Replace Street Fleet Vehicle	101.5%	\$ 44,500	\$ 45,168	\$ 45,845	\$ 46,533	\$ 47,231
	<b>Sub-Total</b>		<b>\$ 44,500</b>	<b>\$ 45,168</b>	<b>\$ 45,845</b>	<b>\$ 46,533</b>	<b>\$ 47,231</b>
	<b>Fixed Assets - Equipment 080-0800-5810</b>						
1	Jetter Machine to clean stormwater drains	101.5%	\$ 90,000	\$ 91,350	\$ 92,720	\$ 94,111	\$ 95,523
2	Replace 2006 CAT Backhoe	101.5%	\$ 100,000	\$ 101,500	\$ 103,023	\$ 104,568	\$ 106,136
3	New tractor to replace 1997 Ford tractor for mowing VIN #29549	101.5%	\$ 40,000	\$ 40,600	\$ 41,209	\$ 41,827	\$ 42,455
4	Survey Equipment	101.5%	\$ 30,000	\$ 30,450	\$ 30,907	\$ 31,370	\$ 31,841
5	Trailer to haul heavy equipment	101.5%	\$ 70,000	\$ 71,050	\$ 72,116	\$ 73,197	\$ 74,295
	<b>Sub-Total</b>		<b>\$ 330,000</b>	<b>\$ 334,950</b>	<b>\$ 339,974</b>	<b>\$ 345,074</b>	<b>\$ 350,250</b>
	<b>Fixed Assets - Infrastructure 080-0800-5816</b>						
1	Sidewalks	101.5%	\$ 125,000	\$ 126,875	\$ 128,778	\$ 130,710	\$ 132,670
	<b>Sub-Total</b>		<b>\$ 125,000</b>	<b>\$ 126,875</b>	<b>\$ 128,778</b>	<b>\$ 130,710</b>	<b>\$ 132,670</b>
	<b>Fixed Assets - Projects 080-0800-5828</b>						
1	Alcoa Rd. Condemnation Case	101.5%	\$ 200,000	\$ 203,000	\$ 206,045	\$ 209,136	\$ 212,273
2	Alcoa Rd. Project 061297 with Benton- Weaver Bailey Construction contract os \$14.9 mil total and 20% is \$2.98 mil for Benton/Bryant/Saline Cty and Bryant is 15.35% of that = \$460k, with \$9.5M remaining on project our portion is \$290k	101.5%	\$ 290,396	\$ 294,752	\$ 299,173	\$ 303,661	\$ 308,216
3	Alcoa Rd Project 061297 with Benton - McClelland Engrg Contract is \$1.439M with \$1.004M to be billed , Bryant, Benton, Saline Cty share is 20% = \$200.8K and Bryant's share is 15.35% = \$31K	101.5%	\$ 31,000	\$ 31,465	\$ 31,937	\$ 32,416	\$ 32,902
4	Roundabout - Metro Plan funding \$504,000 with local matching funding of \$126,000	101.5%	\$ 126,000	\$ 127,890	\$ 129,808	\$ 131,755	\$ 133,732
5	Bryant Parkway Extension from Hwy 5 to Hilldale/Hilltop	101.5%	\$ 1,500,000	\$ 1,522,500	\$ 1,545,338	\$ 1,568,518	\$ 1,592,045
6	Jump Start Project 061470 Match 20% of 2.2 million. Garver contract is for \$327,891 and we have included a contingency for any utility relocations	101.5%	\$ 400,000	\$ 406,000	\$ 412,090	\$ 418,271	\$ 424,545
	<b>Sub-Total</b>		<b>\$ 2,547,396</b>	<b>\$ 2,585,607</b>	<b>\$ 2,624,391</b>	<b>\$ 2,663,757</b>	<b>\$ 2,703,714</b>
	<b>TOTAL</b>		<b>\$ 3,046,896</b>	<b>\$ 3,092,600</b>	<b>\$ 3,138,989</b>	<b>\$ 3,186,074</b>	<b>\$ 3,233,865</b>

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thu 10/5/17	2016 Final Actuals	2015 Final Actuals
Stormwater Operations Not Capital								
Total Stormwater Personnel Expense					\$150,092.04	\$163,127.68	\$114,844.08	\$126,625.33
Total Stormwater Building and Grounds Expense					\$4,152.00	\$4,700.00	\$2,016.32	\$1,346.65
Total Stormwater Vehicle Expense					\$11,000.00	\$9,250.00	\$7,583.25	\$7,111.97
Total Stormwater Supply Expense					\$9,500.00	\$8,000.00	\$7,504.94	\$1,643.77
Total Stormwater Professional Services Expense					\$120,450.00	\$84,500.00	\$27,204.10	\$24,674.99
80	140	5808	Fixed Assets - Vehicles/Other	Moved to Stormwater Fund 515	\$0.00	\$70,000.00	\$0.00	\$0.00
80	140	5816	Fixed Assets - Infrastructure	Moved to Stormwater Fund 515	\$0.00	\$430,000.00	\$0.00	\$0.00
Total Stormwater Operational Expenses Funded by Street					\$295,194.04	\$769,577.68	\$159,152.69	\$161,402.71
80	800	4150	State Turnback		\$752,295.04	\$752,400.00	\$763,794.64	\$776,368.31
80	800	4151	Saline County Treasurer		\$332,400.00	\$332,400.00	\$453,515.48	\$448,542.48
80	800	4152	1/2 Cent Sales Tax		\$326,000.00	\$326,000.00	\$338,585.43	\$323,516.61
80	800	4600	Miscellaneous Revenue		\$25,000.00	\$25,000.00	\$283,148.18	\$276,627.40
80	800	4627	Xfer Designated Tax - Street	2% increase	\$1,336,000.00	\$1,250,000.00	\$1,249,999.92	\$1,073,099.92
80	800	4640	Reimbursement Revenue	Moved received back from Reciprocal Agreements with the State, Benton, etc.	\$50,000.00	\$85,400.00	\$85,813.63	\$0.00
80	800	4850	Interest Revenue		\$750.00	\$750.00	\$862.87	\$2,926.95
Total Street Revenues					\$2,822,445.04	\$2,771,950.00	\$3,175,720.15	\$2,901,081.67
Total Street Personnel Expense					\$828,687.20	\$813,687.28	\$683,432.20	\$746,295.14
Total Street Building and Grounds Expense					\$70,730.16	\$61,350.00	\$43,616.69	\$45,927.12
Total Street Vehicle Expense					\$183,750.00	\$160,850.00	\$300,435.57	\$155,228.30
Total Street Operations Expense					\$455,250.00	\$445,250.00	\$339,569.78	\$279,019.79
Total Street Professional Services Expense					\$297,500.00	\$186,620.00	\$133,392.92	\$145,826.17
Total Street Miscellaneous Expense					\$64,675.00	\$51,675.00	\$181,033.29	\$35,389.50
80	800	5808	Fixed Assets - Vehicles/Other	Replace VIN 1GTHK29U15E294758 with 2500 Dodge Ram Diesel	\$44,500.00	\$37,933.43	\$0.00	\$360,909.75
80	800	5810	Fixed Assets - Equipment	Replace backhoe VIN # 0420DCFD26304 \$100k, Jetter \$90k, Trailer \$70k, Tractor VIN #UV29549 \$40k, Survey Equip \$30k	\$330,000.00	\$268,500.00	\$167,160.32	\$5,477.99
80	800	5816	Fixed Assets - Infrastructure	\$65.5 in Grant Matches Sidewalks N. Elm and N. Walnut Res. 2016-22	\$125,000.00	\$672,879.07	\$0.00	\$105,476.94
80	800	5828	Projects	Bryant Pkwy N. \$1.5M, HOB Jumpstart Hwy 183 \$400k, Alcoa Rd \$521k, Roundabout Grant \$126 Matching	\$2,547,396.24	\$1,286,400.00	\$0.00	\$336,916.18
80	800	5898	Fix Asset Contra Act		\$0.00	\$0.00	\$0.00	\$808,780.86
80	800	5910	Projects - Overlays	Ward 1 \$236k, Ward 2 \$322k, Ward 3 \$367k, Ward 4 \$249k not all funded	\$573,491.28	\$302,846.01	\$559,948.92	\$422,843.27
Total Street Projects/Capital					\$3,620,387.52	\$2,568,558.51	\$727,109.24	\$2,040,404.99
Total Street Expenses					\$5,520,979.88	\$4,287,990.79	\$2,408,589.69	\$3,448,091.01

## ENTERPRISE FUNDS

The City has one major Enterprise Fund called the Water Revenue Fund shown as number 0500. This fund started out housing the collections of the Water payments on the Utility bills; however, now both Stormwater and Wastewater funds are collected through this fund as well. Any Enterprise Fund revenues are collected through this fund and then distributed out to their separate funds via Transfers.

Additionally Fund 0510 Water Operating shows both the Water Expenses and the Wastewater Expenses just in two separate departments respectively 0900 and 0950. The Water expenses are derived from the treatment and distribution of water to approximately 9000 customers. The Water Department receives its water from the Central Arkansas Water Authority in Little Rock, Arkansas. The expense to pay for the water is listed under the Supplies category.

In 2016 the City added a new Enterprise fund, one for Stormwater costs. The city collects on the Utility bills \$3.00 for all residential customers and \$6.00 for all commercial customers to help fund Capital Projects associated with Stormwater issues.



\* Shown to the right, the Richland Park Stormwater Project underway

Other Governmental Funds are shown together and listed in this document as Non Major. These Non Major Funds include some Agency, Debt and Construction Funds.

# Water and Wastewater Departments

- The Wastewater Plant is located at 1019 SW 2nd Street

The Water and Wastewater Committee meets once a month on the same night that Council meets. Council meets at 7:00pm and the Water and Wastewater Committee meets before that at 5:30pm.

Water and Wastewater Install & Repair Superintendent, Rickey Robinson

Wastewater Treatment Plant Superintendent, Gregg Asher

Operator, Gary Smith

Water Utility Worker, Dale Watkins

Groundskeeper/Laborer Robert Green

Water (Installation and Repair) Foreman, Casey

Wastewater Utility Worker II/Foreman, James Cooper

WW Worker, Adam Blake

WW Worker, Mike Keene

Wastewater Utility Worker, David Stephens

Equipment Operator, Josh Byrd

Wastewater Operator, Justin Causey

Wastewater Utility Worker, Lane MaHoney

Water Utility Worker, Dallas Robertson

Wastewater Operator, Austin Waters-Anders

Water Worker, Kirkland Perlson

\*shown below adding backup power to a lift station

Wastewater Operator, Michael Palacios

Wastewater Utility Worker, Position Open



City of Bryant  
 Public Works - Water Distribution Department  
 2017 Fixed Asset Budget Proposal  
 October 24, 2017

	Fixed Assets - Vehicles 510-0900-5808	Inflation Factor	2018	2019	2020	2021	2022
1	Dodge Ram 2500 replacement - Moving some of the fleet to diesel for emergency response	101.5%	\$ 44,500	\$ 45,168	\$ 45,845	\$ 46,533	\$ 47,231
	<b>Sub-Total</b>		<b>\$ 46,518</b>	<b>\$ 47,187</b>	<b>\$ 47,865</b>	<b>\$ 48,554</b>	<b>\$ 49,253</b>
	<b>Fixed Assets - Infrastructure 510-0900-5816</b>						
1	Waterline Replacement Sunset Lane	101.5%	\$ 34,000	\$ 34,510	\$ 35,028	\$ 35,553	\$ 36,086
2	Waterline Replacement Lowery Lane	101.5%	\$ 170,000	\$ 172,550	\$ 175,138	\$ 177,765	\$ 180,432
3	Waterline Replacement Debswood	101.5%	\$ 76,000	\$ 77,140	\$ 78,297	\$ 79,472	\$ 80,664
4	Utility Relocation for Hwy 5 Widening for box culvert replacement between Stoneybrook and Foxridge	101.5%	\$ 250,000	\$ 253,750	\$ 257,556	\$ 261,420	\$ 265,341
5	Indian Springs 6" Main Replacement - \$500k	101.5%	\$ 500,000	\$ 507,500	\$ 515,113	\$ 522,839	\$ 530,682
6	HWY 5 Widening Project 061355 split 50/50 with WW. Constr Phase Agreement identifies ESTIMATED Total cost at \$1,975,101.32 with \$1,134,498.20 borne by City. That is \$567,249.10 ea. with a contingency of \$132,750.90 each.	101.5%	\$ 700,000	\$ 710,500	\$ 721,158	\$ 731,975	\$ 742,954
7	Bryant Parkway Waterline	101.5%	\$ 250,000	\$ 253,750	\$ 257,556	\$ 261,420	\$ 265,341
8	Replace old Hydrants without shutoff valves (\$3k ea *16 units)	101.5%	\$ 48,000	\$ 48,720	\$ 49,451	\$ 50,193	\$ 50,945
	<b>Sub-Total</b>		<b>\$ 2,028,000</b>	<b>\$ 4,957,795</b>	<b>\$ 5,032,162</b>	<b>\$ 5,107,644</b>	<b>\$ 5,184,259</b>
	<b>Fixed Assets - Other Equipment 510-0900-5821</b>						
1	Boring machine to replace failing mole/compressor bore tools for service lines	101.5%	\$ 55,000	\$ 55,825	\$ 56,662	\$ 57,512	\$ 58,375
	<b>Sub-Total</b>		<b>\$ 55,000</b>	<b>\$ 55,825</b>	<b>\$ 56,662</b>	<b>\$ 57,512</b>	<b>\$ 58,375</b>
	<b>TOTAL</b>		<b>\$ 2,129,518</b>	<b>\$ 5,159,780</b>	<b>\$ 5,237,177</b>	<b>\$ 5,315,734</b>	<b>\$ 5,395,470</b>

City of Bryant  
Public Works - Wastewater Department  
2017 Fixed Asset Budget Proposal  
October 24, 2017

	Fixed Assets - Vehicles 510-0950-5808	Inflation Factor	2018	2019	2020	2021	2022
1	Dodge 2500 4x4 diesel Pickup truck @ \$44,500 (includes upfitting) - Replace Vehicle	101.5%	\$ 44,500	\$ 45,168	\$ 45,845	\$ 46,533	\$ 47,231
2	Dumptruck replacement @ \$65,000	101.5%	\$ 65,000	\$ 65,975	\$ 66,965	\$ 67,969	\$ 68,989
	<b>Sub-Total</b>		<b>\$ 111,518</b>	<b>\$ 113,162</b>	<b>\$ 114,830</b>	<b>\$ 116,523</b>	<b>\$ 118,241</b>
	<b>Fixed Assets - Equipment 510-0950-5810</b>						
1	WWTP Pressure Washer	101.5%	\$ 5,000	\$ 5,075	\$ 5,151	\$ 5,228	\$ 5,307
2	Vermeer Vac Truck to replace 10 year old Vac Truck	101.5%	\$ 195,000	\$ 197,925	\$ 200,894	\$ 203,907	\$ 206,966
3	Retro fit 10 year Ques CCTV Unit with new equipment	101.5%	\$ 125,000	\$ 126,875	\$ 128,778	\$ 130,710	\$ 132,670
4	Replacement Pumps and Gensets	101.5%	\$ 30,000	\$ 30,450	\$ 30,907	\$ 31,370	\$ 31,841
5	Kubota ZD 1510 mower for ROWs and Lift Stations	101.5%	\$ 22,000	\$ 22,330	\$ 22,665	\$ 23,005	\$ 23,350
6	e monitoring equipment for gas detection in Chemical Room for Chlorine Injection	101.5%	\$ 8,500	\$ 8,628	\$ 8,757	\$ 8,888	\$ 9,022
7	Diaphragm Pump and Compressor	101.5%	\$ 30,000	\$ 30,450	\$ 30,907	\$ 31,370	\$ 31,841
8	DeWatering Facility Ice Machine, Shelving, furniture	101.5%	\$ 10,000	\$ 10,150	\$ 10,302	\$ 10,457	\$ 10,614
	<b>Sub-Total</b>		<b>\$ 425,500</b>	<b>\$ 431,883</b>	<b>\$ 438,361</b>	<b>\$ 444,936</b>	<b>\$ 451,610</b>
	<b>Fixed Assets - Infrastructure 510-0950-5816</b>						
1	Remove solids from sand filters, remove old storage	101.5%	\$ 175,000	\$ 177,625	\$ 180,289	\$ 182,994	\$ 185,739
2	Lift Station Rehab, install SCADA for 8 Lift Stations @ \$25k each, add backup power	101.5%	\$ 275,000	\$ 279,125	\$ 283,312	\$ 287,562	\$ 291,875
3	HWY 5 Widening Project 061355 split 50/50 with WW. Constr Phase Agreement identifies ESTIMATED Total cost at \$1,975,101.32 with \$1,134,498.20 borne by City. That is \$567,249.10 ea. with a contingency of \$132,750.90 each.	101.5%	\$ 700,000	\$ 710,500	\$ 721,158	\$ 731,975	\$ 742,954
4	Capital improvements to abate SSO's - CAO	101.5%	\$ 2,500,000	\$ 2,537,500	\$ 2,575,563	\$ 2,614,196	\$ 2,653,409
5	Blower Rebuilds in WWTP	101.5%	\$ 45,000	\$ 45,675	\$ 46,360	\$ 47,056	\$ 47,761
6	5 Year Plan to Address CAO - SSES, Design and Construction	101.5%	\$ 325,000	\$ 329,875	\$ 334,823	\$ 339,845	\$ 344,943
7	Remove and relocate screening at inlet structure to mitigate deteriorat	101.5%	\$ 75,000	\$ 76,125	\$ 77,267	\$ 78,426	\$ 79,602
	<b>Sub-Total</b>		<b>\$ 4,095,000</b>	<b>\$ 4,156,425</b>	<b>\$ 4,218,771</b>	<b>\$ 4,282,053</b>	<b>\$ 4,346,284</b>
	<b>Fixed Assets - Project 510-0950-5819</b>						
1	WWTP Dewatering Facility	101.5%	\$ 1,000,000	\$ 1,015,000	\$ 1,030,225	\$ 1,045,678	\$ 1,061,364
	<b>Sub-Total</b>		<b>\$ 1,000,000</b>	<b>\$ 1,015,000</b>	<b>\$ 1,030,225</b>	<b>\$ 1,045,678</b>	<b>\$ 1,061,364</b>
	<b>TOTAL</b>		<b>\$ 5,632,018</b>	<b>\$ 5,716,469</b>	<b>\$ 5,802,187</b>	<b>\$ 5,889,190</b>	<b>\$ 5,977,499</b>

Fund	Dept	Account	Account Description	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thu 10/5/17	2016 Final Actuals	2015 Final Actuals
500	140	4567	Stormwater Rev Fees		\$5,500.00	\$5,500.00	\$1,500.00	\$0.00
500	140	4568	Stormwater Rev - Residential		\$234,000.00	\$234,000.00	\$138,822.00	\$0.00
500	140	4569	Stormwater Rev - Business		\$28,500.00	\$28,500.00	\$17,130.00	\$0.00
			<b>Stormwater Revenues</b>		<b>\$268,000.00</b>	<b>\$268,000.00</b>	<b>\$157,452.00</b>	<b>\$0.00</b>
500	140	5622	Xfer to Fund 515		\$268,000.00	\$268,000.00	\$132,865.00	\$0.00
500	900	4504	CAW Watershed		\$47,000.00	\$47,000.00	\$46,004.48	\$45,171.08
				Payment Convenience Fees				
500	900	4532	One Time Charge		\$27,000.00	\$24,000.00	\$27,636.00	\$22,888.00
				10% of outstanding balance due after the 25th of each month, 2016 ytd run rate down \$1k.mo				
500	900	4536	Penalties		\$185,000.00	\$140,000.00	\$154,481.09	\$148,434.40
500	900	4537	Insufficient Check Fee	\$25 per check	\$1,650.00	\$3,000.00	\$3,200.00	\$2,250.00
				Based on Meter size 5/8" = \$0.45 @ 7478 Subs, 1" = \$0.68 @ 222 Subs, etc..				
500	900	4540	Sales - CAW System Devel		\$22,000.00	\$22,000.00	\$19,954.00	\$13,155.50
				Federal State Drinking Water Act \$0.30				
500	900	4542	Sales - FSDWA		\$28,000.00	\$28,000.00	\$27,735.33	\$27,297.08
				Past Due \$25 charge, road bores, sprinkler meters install, resi meter install, adjustments				
500	900	4544	Water Misc Income		\$92,000.00	\$84,000.00	\$85,201.88	\$83,159.21
500	900	4548	Sales - Pump Maintenance		\$23,000.00	\$1,000.00	\$7,338.00	\$1,185.00
500	900	4550	Sales - Service Charges		\$28,000.00	\$25,000.00	\$25,950.00	\$25,230.00
500	900	4554	Sales - Water	See Rate Analysis	\$2,761,709.00	\$2,761,709.00	\$2,673,060.17	\$2,594,642.48
500	900	4556	Sales - Water Connections	Connection Fee	\$29,000.00	\$30,000.00	\$40,030.00	\$27,711.00
500	900	4560	Sales Tax Revenue		\$255,000.00	\$255,000.00	\$254,631.32	\$247,290.17
500	900	4562	Swimming Pool Fill		\$0.00	\$0.00	\$0.00	\$1,150.00
500	900	4566	Woodland Hills Watershed		\$2,500.00	\$2,500.00	\$2,653.65	\$2,655.90
500	900	4629	Xfer to Water Impact		\$60,000.00	\$60,000.00	\$86,148.00	\$62,888.00
500	900	4630	Xfer Salem Royalty		\$1,000.00	\$1,000.00	\$643.60	\$919.85
500	900	4632	Xfer to Subdivision Impact Wtr		\$2,000.00	\$2,000.00	\$6,997.00	\$1,050.00
500	900	4900	Sale of Fixed Assets		\$0.00	\$0.00	\$0.00	\$0.00
			<b>Total Water Billing Revenues</b>		<b>\$3,564,859.00</b>	<b>\$3,486,209.00</b>	<b>\$3,461,664.52</b>	<b>\$3,307,077.67</b>
500	900	5475	Credit Card Fees		\$60,000.00	\$70,000.00	\$65,486.68	\$58,640.96
500	900	5600	Miscellaneous Expense		\$1,000.00	\$1,000.00	\$644.31	\$133.34
500	900	5624	Xfer to Water	Moving Revenues into the Operating Expense Fund 510	\$7,200,000.00	\$4,200,000.00	\$250,000.00	\$4,612,956.24
500	900	5629	Xfer to Water Impact		\$60,000.00	\$60,000.00	\$83,148.00	\$59,738.00
500	900	5630	Xfer to Salem Royalty		\$1,000.00	\$1,000.00	\$646.00	\$959.05
500	900	5632	Xfer to Subdivision Impact Wtr		\$2,000.00	\$2,000.00	\$6,097.00	\$1,050.00
500	900	5722	Bond Principal Pmt		\$0.00	\$0.00	\$0.00	\$0.00
			<b>Total Water Expenses in the Revenue Fund</b>		<b>\$7,324,000.00</b>	<b>\$4,334,000.00</b>	<b>\$406,021.99</b>	<b>\$4,733,477.59</b>
500	950	4552	Sales - Wastewater	See Rate Analysis	\$4,025,000.00	\$4,175,126.00	\$4,076,751.50	\$3,951,255.63
500	950	4558	Sales - WW Connections	See Rate Analysis	\$16,500.00	\$13,204.00	\$22,850.00	\$12,400.00
500	950	4600	Miscellaneous Revenue		\$100.00	\$500.00	\$12,336.00	\$395.89
500	950	4631	Xfer Wastewater Impact		\$40,000.00	\$40,000.00	\$74,800.00	\$46,750.00
500	950	4632	Xfer to Subdivision Impact WW		\$2,000.00	\$2,000.00	\$6,997.00	\$1,050.00
			<b>Total Wastewater Billing Revenues</b>		<b>\$4,083,600.00</b>	<b>\$4,230,830.00</b>	<b>\$4,193,734.50</b>	<b>\$4,011,851.52</b>
500	950	5624	Xfer to Water	Moving Revenues into the Operating Expense Fund 510	\$7,200,000.00	\$4,200,000.00	\$250,000.00	\$4,647,447.12
500	950	5631	Xfer to Wastewater Impact		\$40,000.00	\$40,000.00	\$72,800.00	\$45,250.00
500	950	5632	Xfer to Subdivision Impact WW		\$2,000.00	\$2,000.00	\$6,097.00	\$1,050.00

Payments on new 2017  
refinanced 2008A&B Water and  
WW Bonds Prin and Int

500	950	5722	Bond Principal Pmt		\$518,500.00	\$720,000.00	\$708,691.13	\$718,415.85
<b>Total Wastewater Expenses in the Revenue Fund</b>					<b>\$7,760,500.00</b>	<b>\$4,962,000.00</b>	<b>\$1,037,588.13</b>	<b>\$5,412,162.97</b>
510	900	4600	Miscellaneous Revenue		\$0.00	\$0.00	\$7,573.68	\$5,304.95
510	900	4625	Xfer from Water	See above Receiving Revenues from Utilities Revenue Fund 0500	\$7,200,000.00	\$4,200,000.00	\$250,000.00	\$4,612,956.24
Total Water Personnel Expenses					\$686,797.81	\$727,571.87	\$592,724.08	\$577,325.61
Total Water Building and Grounds Expense					\$102,870.00	\$98,000.00	\$78,876.58	\$87,977.00
Total Water Vehicle Expense					\$52,500.00	\$40,350.00	\$40,404.58	\$38,358.32
Total Water Supply Expense					\$1,392,000.00	\$1,369,350.00	\$1,221,418.23	\$1,138,869.43
Total Water Operating Expense					\$321,000.00	\$322,300.00	\$328,559.26	\$350,878.46
Total Water Professional Service Expense					\$65,250.00	\$78,750.00	\$29,107.97	\$72,746.85
Total Water Miscellaneous Expense					\$93,565.00	\$81,925.00	\$87,515.47	\$41,894.90
510	900	5626	Xfer Depreciation Fd - Water	Transfers from Water for Depreciation Fund made by Customer Service Manager 6K Monthly \$22.5K a month paid to ADFA	\$67,000.00	\$80,000.00	\$107,130.19	\$85,866.42
510	900	5722	Bond Principal Pmt	Dodge Ram 2500 replacement VIN 1GC1KVCGXBF115077 - Moving some of the fleet to diesel for emergency response	\$270,000.00	\$303,000.00	\$0.00	\$0.37
510	900	5808	Fixed Assets - Vehicles	Hwy 5 Widening \$700k, Indian Springs Repl \$500k, Bryant Parkway Waterline \$250k, Hwy 5 Widening @ Foxridge \$250k, Waterline Repl @ Sunset Lane/Lowery Ln/Debswood \$280k	\$44,500.00	\$98,671.00	\$0.00	\$0.00
510	900	5816	Fixed Assets - Infrastructure		\$2,028,000.00	\$1,543,829.00	\$0.00	\$0.07
510	900	5819	AMI Meter Reading Expense	Boring Machine to replace Mole/Compressor bore tools for service lines	\$0.00	\$0.00	\$0.00	\$0.00
510	900	5821	Other Equipment		\$55,000.00	\$130,000.00	\$0.00	\$0.00
510	900	5822	COE Degray Project		\$95,000.00	\$95,000.00	\$0.00	\$22,141.87
510	900	5823	COE Degray O&M		\$30,000.00	\$30,000.00	\$2,499.06	\$1,854.99
510	900	5824	Depreciation Expense		\$0.00	\$0.00	\$623,816.00	\$592,713.00
510	900	5828	Projects		\$0.00	\$0.00	\$0.00	\$0.00
510	900	5850	Interest Expense	\$15K a month to ADFA	\$180,000.00	\$175,000.00	\$270,105.38	\$294,797.27
<b>Total Water Expenses in the Operational Fund</b>					<b>\$5,483,482.81</b>	<b>\$5,173,746.87</b>	<b>\$3,382,156.80</b>	<b>\$3,305,424.56</b>
510	950	4600	Miscellaneous Revenue		\$0.00	\$0.00	\$4,873.00	\$5,564.71
510	950	4625	Xfer from Sewer Sales	See above Receiving Revenue from Utility Fund 0500	\$7,200,000.00	\$4,200,000.00	\$250,000.00	\$4,647,546.12
Total Wastewater Personnel Expense					\$1,170,789.37	\$979,840.32	\$845,192.64	\$847,961.62
Total Wastewater Building and Grounds Expense					\$445,808.00	\$329,900.00	\$315,593.19	\$282,989.98
Total Wastewater Vehicle Expense					\$79,450.00	\$88,150.00	\$83,468.75	\$57,476.99
Total Wastewater Supply Expense					\$433,450.00	\$361,450.00	\$305,364.21	\$273,063.31
Total Wastewater Operation Expense					\$383,500.00	\$360,800.00	\$66,708.17	\$57,645.19
Total Professional Services Expense					\$76,500.00	\$56,750.00	\$30,808.67	\$46,769.22
Total Wastewater Miscellaneous Expense					\$112,230.00	\$99,970.00	\$88,082.08	\$48,712.64

			Transfers to Depreciation Fund made by Customer Service Manager 10K Monthly				
510	950	5626	Xfer to Other	\$90,000.00	\$110,000.00	\$108,370.65	\$117,178.88
			\$30K paid monthly to ADFA				
510	950	5722	Bond Principal Pmt	\$360,000.00	\$375,000.00	\$0.00	\$0.14
			2500 Dodge Ram replacement diesel for VIN 1GCSKREA5AZ230177 , Replace VIN 1GDE4C1216F404325 Dump Truck \$65k				
510	950	5808	Fixed Assets - Vehicles	\$109,500.00	\$152,239.13	\$0.00	\$0.00
			WWTP Pressure Washer \$5k, Vac Truck Repl \$195k, CCTV Unit Retro Fit \$125k, Rpl Pumps \$30k, Kubota Mower \$22k, eMonitoring Equip for Chlorine Chamber \$8.5k, Diaphragm Pump \$30k, DeWater Facility Equipment \$10k				
510	950	5810	Fixed Assets - Equipment	\$425,500.00	\$329,760.87	\$0.00	\$0.46
			Decommissioning of old sand filters \$175k, Hwy 5 Widening \$700k, Lift Station Rehab \$275k, Capital Imprtovements CAO \$772k, Blower Rebuilds \$45k, 5 Yr Plan SSES \$325k, Relocate Screening Structure \$75k				
510	950	5816	Fixed Assets - Infrastructure	\$2,367,280.00	\$1,902,000.00	\$0.00	\$0.22
			Max Foote and Crist Engineers				
510	950	5819	Project - Dewatering Facility	\$1,000,000.00	\$2,573,000.00	\$0.00	\$0.18
510	950	5824	Depreciation Expense	\$0.00	\$0.00	\$827,632.00	\$798,578.00
510	950	5850	Interest Expense	\$219,000.00	\$175,000.00	\$210,278.58	\$186,282.77
			\$18K a month to ADFA				
<b>Total Wastewater Expenses in the Operation Fund</b>				<b>\$7,273,007.37</b>	<b>\$7,893,860.32</b>	<b>\$2,053,866.94</b>	<b>\$1,918,081.60</b>
Total Water.Wastewater Revenues with Transfers Removed				\$7,648,459.00	\$7,717,039.00	\$7,655,399.02	\$7,318,929.19
Total Water.Wastewater Expenses with Transfers Removed				\$13,440,990.18	\$13,963,607.19	\$6,379,633.86	\$6,108,644.36

# All Other Non Major Public Works Funds

Fund	Dept	Account	Budget Line Description	2018 Budget Proposed	2017 Budget Adopted thru 10/5/17	Two Year Budget	Three Year Budget	2016 Final Actuals	2015 Final Actuals
515	140	4600	Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00
615	950	4610	CWRLF Loan	\$0.00	\$0.00	\$1,435,585.78	\$1,518,724.00	\$11.15	\$1.28
515	140	4625	Xfer from Water Revenue Fund	\$264,000.00	\$140,000.00	\$140,000.00	\$0.00	\$135,315.00	\$0.00
520	900	4625	Xfer from Water	\$0.00	\$0.00	\$80,000.00	\$90,000.00	\$0.00	\$0.00
525	950	4625	Xfer from Water	\$157,000.00	\$125,000.00	\$113,500.00	\$109,000.00	\$215,500.84	\$203,045.30
530	900	4625	Xfer from Water	\$2,000.00	\$2,000.00	\$1,900.00	\$0.00	\$6,097.00	\$1,050.00
535	950	4625	Xfer from Water	\$2,000.00	\$2,000.00	\$1,900.00	\$0.00	\$6,097.00	\$1,050.00
550	900	4625	Xfer from Water	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$83,148.00	\$59,738.00
555	950	4625	Xfer from Water	\$40,000.00	\$40,000.00	\$44,000.00	\$44,000.00	\$72,800.00	\$91,000.00
560	900	4625	Xfer from Water	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$646.00	\$959.05
600	900	4625	Xfer from Water	\$518,500.00	\$720,000.00	\$720,000.00	\$720,000.00	\$770,114.80	\$783,753.32
515	140	4627	Xfer from Other	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00
515	140	4850	Interest Rev	\$60.00	\$0.00	\$0.00	\$0.00	\$14.40	\$0.00
525	950	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$250.00	\$461.26	\$322.00
530	900	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$3.04	\$0.48
535	950	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$1.68	\$0.21
550	900	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$15.00	\$102.94	\$30.73
555	950	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$20.00	\$106.18	\$39.59
560	900	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$20.00	\$21.77	\$22.03
600	900	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$100.00	\$150.16	\$149.90
601	900	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$1,600.00	\$1,062.97	\$1,902.68
605	900	4850	Interest Revenue	\$0.00	\$0.00	\$0.00	\$2,000.00	\$1,362.73	\$2,432.76
601	900	4855	Gain on Investment	\$0.00	\$0.00	\$0.00	\$2,000.00	\$315.92	\$895.10
605	900	4855	Gain on Investment	\$0.00	\$0.00	\$0.00	\$2,500.00	\$405.13	\$1,133.38
560	900	5602	Royalty Payment	\$1,000.00	\$1,000.00	\$1,040.00	\$1,250.00	\$1,039.40	\$1,202.80
601	900	5626	Xfer to Other	\$2,000.00	\$2,000.00	\$1,062.97	\$2,000.00	\$1,062.97	\$1,902.68
605	900	5626	Xfer to Other	\$2,000.00	\$2,000.00	\$1,362.73	\$2,500.00	\$1,362.73	\$2,432.76
600	900	5722	Bond Principal Pmt	\$720,000.00	\$720,000.00	\$718,335.00	\$715,000.00	\$0.00	\$0.00
600	900	5724	Bond Fee	\$0.00	\$0.00	\$3,867.50	\$5,000.00	\$3,867.50	\$4,052.00
515	140	5808	Fixed Assets - Vehicles	\$29,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
515	140	5816	Fixed Assets - Infrastructure	\$250,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
615	950	5835	FA - ANRC - 12" Force Main	\$0.00	\$0.00	\$1,435,596.93	\$2,343,540.00	\$0.00	\$0.00
600	900	5850	Interest Expense	\$325,000.00	\$325,000.00	\$0.00	\$0.00	\$293,335.00	\$309,135.00
601	900	5855	Loss on Investment	\$0.00	\$0.00	\$775.96	\$2,500.00	\$775.96	\$0.00
605	900	5855	Loss on Investment	\$0.00	\$0.00	\$993.42	\$3,200.00	\$993.42	\$0.00

# Glossary:

ACIC stands for 'Arkansas Crime Information Center' and is used by the Police Department.

Act 474 Sur Charge is paid by the Code Department to the State.

ADFA stands for the Arkansas Department of Finance and Administration.

ANRC - Arkansas Natural Resource Commission

APERS stands for the Arkansas Public Employees Retirement System.

AWWA stands for the American Water Works Association.

B&G stands for Building and Grounds.

BAC stands for Blood Alcohol Content.

CAPPD stands for Central Arkansas Planning Development District. This District works with the City of Bryant to acquire grants.

CAW stands for Central Arkansas Water Authority. The City of Bryant currently receives their Water via a Contract with CAW.

COE stands for the Corp of Engineers. The City of Bryant has a contract with the COE for future water access from Lake DeGray.

A Dewatering Facility is a Wastewater Treatment Plant option. The City of Bryant has decided to implement this option and hopes to go online with the Facility in 2018.

The Federal Drinking Water Loan Program is operated by the Arkansas Natural Resources Commission.

FICA is a payroll cost and stands for the Federal Insurance Contributions Act.

GFOA stands for the Governmental Finance Officers Association.

GIS stands for the geographic information system and is a system designed to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data.

I&I stands for Inflow and Infiltration.

MSI/Virtual Justice is computer software used by the Courts system.

M&R stands for Maintenance and Repair.

PRAC stands for the Parks and Recreation Alliance Council and was established during the 2017 by the Parks Director.

Profit Star is computer software used for the Water, Wastewater and Stormwater bills.

ROCIC is a government company used by Police Department for intelligence gathering and equipment loans.

SCADA stands for the supervisory control and data acquisition and is a system that operates with coded signals over communication channels so as to provide control of remote equipment (using typically one communication channel per remote station).

SWB stands for Salaries, Wages, and Benefits and is an allocation methodology used by the City of Bryant to allocate Administrative costs to the other departments specifically Animal, Parks, Water and Wastewater and Street.

TLO is a software package used by Police Department for investigating phone numbers and addresses.

Watchguard is the Police Department's software for the in car video.

WEA stands for the Water Environmental Association.

WEFTEC stands for the Water Environment Federation Technical Conference.

# Major Vendor List

\* Under Contract or Sole Source

- \* ACIC
- \* Activenet
- \* Arkansas Municipal League
- \* AT&T
- \* Baldwin Shell
- \* Bonds - BOO, Regions, First Security
- \* Boys & Girls Club
- \* Baptist Health Clinic
- \* Canon
- \* Centerpoint
- \* CDW - Sole Source for IT
- \* Central Arkansas Water - Utility Billing Servic
- \* Civis Plus
- \* Clifford
- \* County - Special Elections  
Cranford
- \* Crews
- \* Crist
- \* Cruse Uniforms (PD)
- \* DeGray
- \* Dell  
Dusty Mop
- \* Eliant Solutions Inc.  
Employee Assistance Plan
- \* Entergy
- \* First Electric
- \* Friday, Eldridge & Clark
- \* Garver
- \* Historic Society  
Humane Society of Saline County
- \* Iworqs
- \* IT on the Go (Courts)
- \* Jcon - BID OUT Concrete
- \* JWCK
- \* Leases - BOO, First Security, Kansas State Bank  
Martin Marietta
- \* Middleton  
Moore
- \* More than Software
- \* Motorola
- \* MSI
- \* Mueller
- \* Open Gov
- \* Pitney Bowes  
Pro Chem
- \* Regions - Fuel, Credit Cards,  
Republic Services
- \* SAF Coat for Parks - Regional Sole Source
- \* Salem Water  
Saline Courier
- \* SA2 Solutions Inc.
- \* Senior Center
- \* Shred It
- \* Spillman
- \* Springbrook/Accela
- \* State - Sales Tax and Surcharge
- \* Stephens
- \* SunBelt
- \* Thomas & Thomas
- \* Verizon
- \* Waste Management
- \* Watch Guard - Sole Source for IT for PD
- \* West Law
- \* Windstream  
Winwater

## SWB Allocation Review (Salaries, Wages, and Benefits of Admin Staff)

Prior to the 2018 Proposed Budget the SWB Allocation was computed by asking the Leads in each of the following departments

HR (3 people)

Finance (4 people)

Attorneys (2 people)

Mayor (4 people)

City Clerk (1 people)

IT (1 person)

How their time was allocated by percentage across the following departments.

100	Admin
200	Animal
300	Courts
400+	Parks
500+	Fire
600+	Police
700+	Code
800+140	Street and Stormwater
900	Water
950	WW

Then these comparisons each year were compared to the prior year's allocation and no changes were made. In 2018

This process was simplified by the Admin staff using standard percentages to allocate.

54% of the total spent on Admin salaries or \$610,000 was allocated to the following

	Allocation Proposed for 2018		Allocation in 2017
AC	53,375	0.09	43,600
Pks	160,125	0.26	174,400
Street	132,167	0.22	109,000
Water	132,167	0.22	109,000
WW	132,166	0.22	109,000
Total	<u>610,000</u>	<u>1.00</u>	545,000

Several citizens and council members questioned why Fire and Police have traditionally not been allocated to. Note if Parks, Fire, Police, and Animal were all charged equally 9% then the current numbers would remain the same in total for General Fund.

# NOTES: