

Bryant Parks Committee Meeting

Dec 9, 2025 - 6:00 PM

Bishop Park Administration Building - Conference Room
6401 Boone Rd

UNAPPROVED MINUTES

Call to Order - Renee Curtis at 6:00

Committee Members Present - Renee Curtis, Jennifer Benning, Tony Williams, Jason Whittington, Chera Moore and Drew Martin

Others Present - Parks Director Keith Cox, Parks Assistant Director Matt Martin, Community Outreach and Engagement Coordinator Cassie Henry-Saorrano and City Council Members Jack Mosely and Butch Higginbotham.

Approval of Minutes

1. October 14 Parks Committee Meeting

Motion to approve by D. Martin, seconded by Benning. Motion carried.

Finance Reports

2. 3rd Quarter Finance Report

Cox presented the finance report through September, noting that revenues were ahead of pace through three quarters of the year; although expenses were slightly over, but not as much as the revenues and still tracking well. He also highlighted that a large portion of equipment sales had been categorized as miscellaneous revenue, explaining the imbalances in those lines, and the receipt of \$56,610 in FEMA reimbursement for flood damage.

Director's Report

3. Parks Department Monthly Summary - October

Cox presented the monthly summary of Parks and Recreation activities, highlighting the Jack-O-Lantern Jamboree trunk or treat and pickleball tournament, which attracted 1200 people to Mills Park but also exposed the need for added lighting at the park. He also gave a capital project update including the full operation of the Seresco Pool Dehumidification Unit at Bishop Aquatics Center and the installation of the pool cover at Mills Park Pool.

4. Parks Department Monthly Summary - November

Although technically the lighting was the first of December, Cox highlights the Trail of Lights at Mills Park for the month of December. He also informed the committee that the aquatics center

received upgrades with a UV disinfection system on the therapy pool and a new LED scoreboard and reiterated that the projects were funded with savings from the dehumidification unit project that was completed in October.

Public Comments

There were no Public Comments

Old Business

5. Request to Submit Letter of Intent to Bid on RFP to Provide Aging Services

Cox gives a summary of his presentation at the Council workshop from October 28, explaining that these operations are currently managed by CareLink but they are currently being bid out. He outlined several reasons why the Parks Department is a suitable candidate, including the center's location within Bishop Park, Parks' existing recreation programs for senior adults, current coverage by the Parks Department of utilities and maintenance and the current financial contributions coming from the City General Fund. The discussion also covered financial realities, potential for staff and other expense consolidations, increasing revenues through rentals and strategic benefits like improved coordination and fundraising opportunities. If awarded, the transition would occur on July 1, 2026, with a separate budget category (0460) created for Senior Adult Services to ensure clear financial tracking. This item was already approved by the City Council following the workshop on October 28.

D. Martin asked about specifics regarding the procedures going forward on the funds going from the City to the Senior Adult Council and what impact this would have on the current employees of the facility. Cox explained that the funds will no longer need to go to the Council, beginning in 2027, since those would just be transferred back to the Parks Department anyways and that the Center employees who are currently employed by Carelink, would transition to city employment. Whittington asked examples of other Parks Department operating senior centers and Cox mentioned multiple colleagues that he knows whose departments are running their centers; however he wasn't sure how many of those were accepting the grant funding.

New Business

6. Request to Bid on RFP to Provide Aging Services

Motion to approve by Moore, seconded by Benning. Motion passes.

7. Bryant Youth Association - 2026 Program Agreement

Motion to approve by Moore, seconded by D. Martin. Motion passes.

8. Bryant Senior Adult Council - 2026 Program Agreement

Motion to approve by Moore, seconded by Benning. Motion passes.

9. Bryant Historical Society - 2026 Program Agreement

Motion to approve by D. Martin, seconded by Whittington. Motion passes.

Committee Comments

There were no Committee Comments

Adjournment

Motion to adjourn by D. Martin, seconded by Moore. Motion carried.